



City of Bellingham
City Council Regular Meeting Agenda
May 18, 2020, 7:00 PM

Mayor Seth Fleetwood

Contact: (360) 778-8200, ccmail@cob.org

Council Members Hannah Stone, Gene Knutson, Daniel Hammill, www.cob.org/council

Pinky Vargas, Lisa Anderson, Michael Lilliquist and
Hollie Huthman

Council members will participate in this meeting remotely through an online web-based meeting platform. Per Washington State Proclamation 20-28, in-person attendance at meetings is prohibited at this time.

Council meetings are streamed live via the City's website at meetings.cob.org and on the [City's YouTube channel](#). Meetings are broadcast in high definition on BTV on Comcast channel 321, and in standard definition on Comcast channel 10. Members of the public who do not have cable or Internet access may contact the City Council office to receive phone numbers in order to listen to the meeting via telephone.

Please note there will be no regular public comment period. Instead, people are respectfully asked and encouraged to send comments by email to ccmail@cob.org or by phone to (360) 778-8200.

Anyone wishing to comment during the **Public Hearing Regarding the Draft 2021-2026 Transportation Improvement Program (TIP)** is invited to do so. Advanced testimony by mail, email, and telephone is accepted and strongly encouraged by sending comments to the Council Office, 210 Lottie Street, ccmail@cob.org, phone (360) 778-8200 or fax (360) 778-8101. Anyone wishing to testify live during the public hearing can do so by joining the remote meeting at the following link: <https://www.cob.org/ccph>. This link can be used before the meeting to pre-register or during the meeting to register and immediately join the meeting. Pre-registration is encouraged.

Those who would like to listen in by phone can do so using any of the following phone numbers:

- (253) 215-8782
- (346) 248-7799
- (669) 900-6833
- (301) 715-8592
- (312) 626-6799
- (929) 205-6099

Webinar/Meeting ID: 991-6488-8608

Password: 9

The following items are heard in the Regular Meeting only:

Call to Order

Announcements & Upcoming Meetings:

Bellingham City Council meets all requirements of the State of Washington Open Meetings Act.

Pledge of Allegiance

Roll Call

Public Hearing

- | | | | |
|--------------|-----------|--|-------------|
| 22634 | 1. | Public Hearing Regarding the Draft 2021-2026 Transportation Improvement Program (TIP) | p. 6 |
|--------------|-----------|--|-------------|

Presentation

- | | | | |
|--------------|-----------|--|--------------|
| 22593 | 1. | Update on COVID-19 from Bellingham Emergency Management | p. 54 |
|--------------|-----------|--|--------------|

Mayor's Report

Standing time for briefings, updates and reports to Council by the Mayor, if needed. Information only.

- | | | | |
|--------------|-----------|---|--------------|
| 22635 | 1. | Mayor's Appointment of Amber Asbjornsen and Rafeeka Kloke to the Museum Foundation Board (Approval) | p. 55 |
| 22636 | 2. | Mayor's Appointment of Makenzie Graham and Scott Jones to the Planning and Development Commission (Approval) | p. 65 |
| 22637 | 3. | Mayor's Reappointment of Staci May to the Parks and Recreation Advisory Board (Information) | p. 70 |

The following are heard in both Committee sessions and Regular Meeting in order below:

Council Standing Committee Meetings:

Open to the public to attend. Note: there is generally no public comment period for Committee sessions. Standing Committee Members receive reports and information, ask questions and, when appropriate, vote on a recommended action for consideration by the full Council at the Regular Meeting. The notice of Committee Meetings identified below also serves as notice of Special Meetings of the City Council at the times identified as Council Members who are not members of the committee routinely attend and participate in the Committee Meetings.

Committee Chairs give a report of the Committee Meeting at the Regular Meeting in the evening prior to deliberation and formal vote in the order shown below:

Committee Of The Whole 1:00 PM

Gene Knutson, Chair

Hannah Stone, Daniel Hammill, Pinky Vargas, Lisa Anderson, Michael Lilliquist, Hollie Huthman

Please be advised that if the City Council is ahead of schedule, they may start with old/new business before the official Committee of the Whole meeting time.

- | | | | |
|--------------|-----------|--|---------------|
| 22638 | 1. | Bid Award for 2020 Watermain Replacement, EW-0234, BID #7B-2020 | p. 71 |
| 22639 | 2. | Bid Award for 2020 Overlay - Bill McDonald Parkway and Britton Road Project ES-0554, Bid 19B-2020 | p. 76 |
| 22640 | 3. | Right-of-Way Dedication on 40th Street Between Elwood Avenue and Dumas Avenue | p. 82 |
| 22025 | 4. | Consideration of an Emergency Ordinance to Extend the Moratorium on Development Applications and Permits Relating to the Redevelopment of Existing Mobile Home or Manufactured Home Parks | p. 91 |
| 22641 | 5. | An Ordinance Amending the 2019-2020 Biennial Budget Decreasing Appropriations in the General Fund | p. 101 |
| | 6. | Approval of Minutes | |
| | 7. | Old/New Business | |

Executive Session 1:45 PM

Closed to the public. Report in the Regular Meeting only:

- 1. Potential Litigation (Stamps, approx. 15 mins)**
- 2. Litigation: Bellingham Firefighters, IAFF Local 106 vs. City of Bellingham (Erb, approx. 10 mins.)**

Consent Agenda

All matters listed on the Consent Agenda are considered routine and/or non-controversial items and may be approved in a single motion. A member of the Council may ask that an item be removed from the Consent Agenda and considered separately.

- | | | | |
|--------------|-----------|---|---------------|
| 22642 | 1. | WSDOT Agreement for Contribution to the North End Regional Pond (NERP) | p. 106 |
| 22643 | 2. | Authorization of A/P Checks Issued May 1, 2020 | p. 125 |
| 22644 | 3. | Authorization of A/P Checks Issued May 8, 2020 | p. 126 |

Adjournment

Agenda Information:

Council Committee and Regular Meeting agendas and agenda packets, which contain the supporting documentation for agenda items, are available to the public Wednesday afternoon prior to the meeting. They are posted at <https://meetings.cob.org/>. A hard copy of the agenda packet is available for review from the reference desk at the Central Library or the Finance office at City Hall.

Live Broadcast Information:

The Bellingham City Council Committee Meetings are broadcast live on BTV Bellingham at the times listed on the Agenda. Committee session start times between 9:00 AM and 5:00 PM are estimated. A specific Committee may start later than the time published but will not begin earlier than its published time.

BTV can be found on cable systems as follows: Comcast channels 10 (standard) and 321 (high definition), and CenturyLink channels 40 (standard) and 1040 (high definition).

The meetings are also [streamed live](#) on the internet as they occur. Online viewers will see exactly what cable customers would see.

The Bellingham Public Library also has DVD's available for checkout. Video and audio files are available on the Internet at <https://meetings.cob.org> within 5 business days following each meeting.

BTV Council Meeting Rebroadcast Schedule:

- Tues. 12 PM: Repeat broadcast of Monday afternoon Committee meetings
- Tues. 7 PM: Repeat broadcast of Monday night regular meeting
- Wed. 8 AM: Repeat broadcast of Monday night regular meeting
- Sat. 12 PM: Repeat broadcast of Monday afternoon Committee meetings
- Sat. 7 PM: Repeat broadcast of Monday night regular meeting

Accessibility:

The Council Chambers is fully accessible. Elevator access to the second floor is available at City Hall's west entrance. Hearing assistance is available and a receiver may be checked out through the clerk prior to the evening session. For additional accommodations, contact the Legislative Assistant at 778-8200 in advance of the meeting. Thank you.

**Next City Council Meeting
Monday, June 8, 2020**

Deadline to submit material for any public hearing for inclusion in the published agenda packet is 8:00 a.m. on Wednesday prior to the meeting.



City Council Agenda Bill

22634

Bill Number

Subject: **Public Hearing Regarding the Draft 2021-2026 Transportation Improvement Program (TIP)**

Summary Statement: The 6-Year Transportation Improvement Program (TIP) is adopted annually to plan and program public funding toward capital improvements to Bellingham's multimodal transportation network. State law (RCW 35.77.010) requires cities to adopt the TIP before July 1st each year. The DRAFT 2021-2026 TIP is based on Public Works staff and Transportation Commission (TC) recommendations. On May 12, 2019, Public Works staff presented the DRAFT 2021-2026 TIP to the TC. Public Works staff will present projects listed on the DRAFT 2021-2026 TIP to City Council at a Public Hearing on May 18, 2020. On June 8, 2020 the City Council will hold a Work Session to consider adoption of the DRAFT 2021-2026 TIP.

Previous Council Action: **Council Public Hearing Monday, May 20, 2019; Council Adoption of 2020-2025 TIP on June 3, 2019**

Fiscal Impact: **The 6-Year Transportation Improvement Program is planning documents with projects estimated to cost \$120,603,000. Individual projects are budgeted through the Biennial City Budget.**

Funding Source: **Street Fund, REET, TBD, State/Federal Grants, Public/Private Partnerships**

- Attachments:
1. STAFF REPORT
 2. DRAFT 2021-2026 TRANSPORTATION IMPROVEMENT PROGRAM
 3. PUBLIC NOTICE
 4. PUBLIC COMMENT

Meeting Activity	Meeting Date	Recommendation	Presented By	Time
Public Hearing - Information Only	5/18/2020	Information/Discussion	Eric Johnston, Interim PW Director	30 minutes

Recommended Motion:

Council Committee:

Agenda Bill Contact:

Chris Comeau, Transportation Planner 778-7946

Reviewed By	Department	Date
<i>Eric C. Johnston</i>	Public Works	5/12/2020

Council Action:

<i>Matthew T. Stamps</i>	Legal	5/12/2020
<i>Seth M. Fleetwood</i>	Executive	5/12/2020



STAFF REPORT

TO: CITY COUNCIL
FROM: ERIC JOHNSTON, INTERIM PUBLIC WORKS DIRECTOR
CC: MAYOR SETH FLEETWOOD
SUBJECT: DRAFT 2021-2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) PUBLIC HEARING
DATE: 18 May 2020

This agenda item has been determined to be both “necessary and routine” and, therefore, appropriate for consideration during the COVID-19 health crisis. The 6-year TIP is necessary because state law requires cities to adopt a TIP before July 1 each year. This agenda item is routine because it does not implicate a change in policy but is instead focused on maintaining our state requirements for transportation improvements and is required to be adopted by granting agencies as a condition of funding transportation projects.

BACKGROUND:

The 6-Year Transportation Improvement Program (TIP) is adopted annually to plan and program public funding toward capital improvements to Bellingham's multimodal transportation network. State law (RCW 35.77.010) requires cities to adopt the TIP before July 1 each year. The DRAFT 2021-2026 TIP is based on Public Works staff and Transportation Commission (TC) recommendations. On May 12, 2019, Public Works staff presented the DRAFT 2021-2026 TIP to the TC.

EVALUATION:

The 2021-2026 TIP is comprised of 19 projects. The first three projects are funded by a sales and use tax levy for transportation improvements, formerly known as the Transportation Benefit District (TBD). This sales tax expires at the end of 2020. However, revenue collected through 2020 will be utilized in 2021. These projects – Secure Transportation, Safe Transportation, and Clean Transportation – are required to be listed in the TIP in order to be eligible for the sales tax funds. The split of dollars will be determined annually with the 6-year TIP and City budget based on the City's needs for asset management.

By listing the general project categories in the ballot measure and the 6-year TIP the City satisfies the requirements of the law and retains the flexibility on individual annual project locations. During the public hearing on the TIP staff are hopeful to receive input and feedback on the names and scope of these projects. The general projects are summarized below:

Secure Transportation—Annual Street Pavement Resurfacing. This general project entails the preservation, restoration and replacement of pavements on arterial streets. Past examples of this type of project include:

- 2014 Hawthorn Road - 12th Street to Fieldston Road
- 2014 Electric Avenue - Ohio Street to Portal Drive
- 2014 14th Street - Garden Street to Douglas Avenue
- 2015 Alabama Street - Cornwall Avenue to St Clair Street
- 2015 Kellogg Road - Cordata Parkway to Eliza Avenue
- 2015 Eliza Avenue - Kellogg Road to Westerly Road
- 2016 Bill McDonald Parkway - College Way to 21st Street
- 2016 30th Street - Old Fairhaven Parkway to Connelly Avenue
- 2016 Billy Frank Jr. Street - Chestnut Street to Holly Street
- 2017 Holly Street – Railroad to Bay • 2018 Texas Street – Valencia to Pacific
- 2019 Roeder Avenue – C Street to Squalicum Parkway

Safe Nonmotorized Transportation—Sidewalk and Bikeway Improvements. This general project entails annual improvements implementing and constructing improvements listed in the Bicycle and Pedestrian master plans. Projects constructed since 2013 connect neighborhoods to schools and parks, many are located in middle to low income areas of City. Individual projects include intersection signals, enhanced crossings, curb extension, bike lanes, separated bike lanes, flashing crosswalks, sidewalks, examples include:

- Texas Street sidewalks and traffic calming
- Eliza Avenue sidewalks from kellog to Westerly
- Lakeway Hawk crossings
- 25th Street sidewalks from Bill McDonald to Douglas (Happy Valley)

Clean Energy Transportation-- Supporting Carbon Free Transportation. This new general project provides for publicly owned infrastructure to support non-fossil fuel and carbon free transportation modes. Examples of future projects could include but not be limited to:

- Publicly owned electric vehicle charging stations
- Electric Transit buses
- Charging stations for Electric buses
- Transit signal priority and queue jump infrastructure
- Transit station, hubs and support facilities in the City of Bellingham

Additional information on the accomplishments of the City related to use of the transportation fund sales and use tax revenue can be found in the Transportation Annual Report on Mobility (TRAM) found at:

<https://www.cob.org/Documents/pw/transportation/2019%20TRAM%20Complete%20Chapters%201-11.pdf>

In order to prepare the TIP, staff reviews our adopted plans (Comprehensive Plan, Pedestrian Master Plan, Bicycle Master Plan) as well as our pavement preservation and utility replacement lists in order to coordinate projects and manage our assets effectively. Pavement preservation projects are selected using data from a Citywide pavement rating system and coordinated with annual utility replacements when possible. Consideration is given to the needs for water, sewer, and stormwater utilities as well as opportunities to support housing, economic development, non motorized transportation shift and fiber connections to City, school district or other public agency. Significant consideration is given to the prioritization ranking contained in the Bicycle and Pedestrian master plan. Those plans, developed in 2012-2013, include an extensive review of the documented safety issues, socio-economic demographics, planned growth, proximity to schools and network continuity present at the time. Included in this year's TIP are two projects to update and renew the bicycle and pedestrian plan. These updates will help reprioritize projects for the 2022-2028 TIP and future years.

Where practical, multiple non-motorized transportation projects from the bike and pedestrian plan are combined into a single construction project. This simplifies contract preparation and execution and saves money. The downside is that the projects are concentrated into a single geographic location which may limit visibility or perceived benefit to the broader community in any single year.

The voter approved sales and use tax ends in 2020. Funds collected in 2020 will be used to fund projects in 2021 listed in the 6-year TIP. The Council will be considering a proposal to renew and extend the sales and use tax for an additional 10 years to fund the three general projects described above in late June of 2020. Voter approval of Initiative 976 and current economic conditions have also resulted in changes in State funding levels. As required by law the 6-year TIP requires a funding plan for projects listed. Staff has made assumptions in generating this year's TIP reflecting the current economic conditions as follows:

- Renewal of the 0.2% Sales and Use tax is proposed and approved by Bellingham voters in November of 2020.
- A significant reduction in anticipated sales tax revenue for years 2021 and 2022 due to COVID-19 stay-at-home order, closure of U.S.-Canada border, and less local commerce.
- State transportation budget cuts due to revenue loss from voter approved Initiative 976 (\$30 car tabs) resulting in State TIB Complete Streets grant eliminated.

RECOMMENDATION ACTION:

Conduct the public hearing and provide direction to staff on clarifications or revisions to the 2021-2026 TIP prior to consideration for adoption in June.



PUBLIC REVIEW DRAFT 5/4/20

Six-Year (2021-2026) Transportation Improvement Program (TIP)



Seth Fleetwood, Mayor
Eric Johnston, Public Works Director



City Council Members

Gene Knutson - 2nd Ward, Council President
Hannah Stone – 1st Ward, Council President Pro Tempore
Pinky Vargas - 4th Ward, Mayor Pro Tempore
Dan Hammill - 3rd Ward
Michael Lilliquist – 6th Ward
Lisa Anderson - 5th Ward
Hollie Huthman - At Large Ward



Public Review Process

Draft posted on City Web site for Public Review: May 4, 2020
Transportation Commission Review: May 12, 2020
City Council Public Hearing: May 18, 2020
City Council Work Session to adopt: June 8, 2020
Submittal to Washington State: June 30, 2020



Adopted June __, 2020

Prepared by Chris Comeau, AICP-CTP
Transportation Planner
Public Works Engineering
ccomeau@cob.org

Transportation Planning Documents

The 2021-2026 Transportation Improvement Program (TIP) is informed by the transportation planning documents listed below, which are available on the City of Bellingham web site by clicking on the links

[2020 Transportation Report on Annual Mobility \(TRAM\)](#)

[2016 Multimodal Transportation Chapter, Bellingham Comprehensive Plan](#)

[2014 Bicycle Master Plan](#)

[2012 Pedestrian Master Plan](#)

[Whatcom Transportation Authority \(WTA\) Strategic Transit Plan](#)

Please contact the City Transportation Planner if you have questions about the TIP or any other transportation planning information.

Chris Comeau, AICP-CTP, Transportation Planner ccomeau@cob.org
Bellingham Public Works Engineering (360) 778-7946

State Law Requirements for Six-Year Transportation Improvement Program (TIP)

RCW 35.77.010

Perpetual advanced six-year plans for coordinated transportation program expenditures -- Nonmotorized transportation -- Railroad right-of-way.

(1) The legislative body of each city and town, pursuant to one or more public hearings thereon, shall prepare and adopt a comprehensive transportation program for the ensuing six calendar years. If the city or town has adopted a comprehensive plan pursuant to chapter [35.63](#) or [35A.63](#) RCW, the inherent authority of a first-class city derived from its charter, or chapter [36.70A](#) RCW, the program **shall be consistent with this comprehensive plan.** The program **shall include any new or enhanced bicycle or pedestrian facilities** identified pursuant to RCW [36.70A.070](#)(6) or other applicable changes that promote nonmotorized transit.

The program shall be filed with the secretary of transportation not more than thirty days after its adoption. Annually thereafter the legislative body of each city and town shall review the work accomplished under the program and determine current city transportation needs. Based on these findings each such legislative body shall prepare and after public hearings thereon adopt a revised and extended comprehensive transportation program **before July 1st of each year**, and each one-year extension and revision shall be filed with the secretary of transportation not more than thirty days after its adoption. The purpose of this section is to assure that each city and town shall perpetually have available advanced plans looking to the future for not less than six years as a guide in carrying out a **coordinated transportation program**. The program may at any time be revised by a majority of the legislative body of a city or town, but only after a public hearing.

The six-year plan for each city or town shall specifically set forth those projects and programs of regional significance for inclusion in the transportation improvement program within that region.

(2) Each six-year transportation program forwarded to the secretary in compliance with subsection (1) of this section shall contain information as to how a city or town will expend its moneys, including funds made available pursuant to chapter [47.30](#) RCW, for nonmotorized transportation purposes.

(3) Each six-year transportation program forwarded to the secretary in compliance with subsection (1) of this section shall contain information as to how a city or town shall act to preserve railroad right-of-way in the event the railroad ceases to operate in the city's or town's jurisdiction.

Funding Source Definitions

NOTE: All funding sources listed below are affected by frequent changes in economic conditions, funding levels, and eligibility and funding criteria.

Local Funding Sources

- **Bellingham Street Fund:** Public Works Street Fund comprised of motor vehicle gas tax and a portion of the total sales tax collected by the City of Bellingham.
- **Bellingham Real Estate Excise Tax (REET):** Comprised of **1/2 of 1%** of the total real estate revenue for a given year. REET funding is divided into first quarter (1/4) and second quarter (1/4) and can be used for limited types of transportation projects.
- **Bellingham Transportation Benefit District (TBD):** Comprised of **0.2 cents of the total 8.7 cents per dollar** annual sales tax receipts collected within City limits to fund the following specific transportation needs: arterial resurfacing and non-motorized transportation infrastructure. The Bellingham TBD was approved by voters, is governed by the City Council acting as the TBD Board of Directors and is effective January 1, 2011 to **December 31, 2020**.
- **Bellingham Multimodal Transportation Impact Fees (TIF):** The proportional share contribution from private developments for annual transportation investments citywide per BMC 19.06.

Washington State Funding Sources

- **State:** Includes State-funded educational institutions such as Western Washington University (WWU), Whatcom Community College (WCC), and Bellingham Technical College (BTC).
- **Transportation Improvement Board (TIB):** State grant funding for urban arterials and sidewalks. Includes biennial "Complete Streets" grant awards (*Complete Streets grants eliminated in March 2020 State transportation budget by voter approval of I-976 \$30 car tabs*).
- **WSDOT:** State administered grant funding programs, such as WSDOT Pedestrian & Bicycle Safety grants (**Ped-Bike**) or State-funded Safe Routes to School (**SR2S**) grants.
- **WSDOT Connecting Washington (CW):** Washington state gas tax 15-year funding package.

Federal Funding Sources

- **Federal:** Federal Highway Administration (FHWA), Federal Transit Administration (FTA), or U.S. Department of Transportation (USDOT) administered grant funding programs, including federal funds administered by WSDOT, such as Safe Routes to School (SR2S) and Highway Safety Improvement Program (HSIP) funding.
- **Highway Bridge Program (HBP):** Provides federal funds for structural repair or replacement administered by Washington State Bridge Replacement Advisory Committee (BRAC).
- **Surface Transportation Block Grant (STBG): Administered by WSDOT and WCOG;** provides federal funds to construct, maintain, and expand eligible regionally important arterial streets.
- **Transportation Alternatives Program (TA):** Provides federal funds to construct and enhance facilities for non-motorized transportation modes.

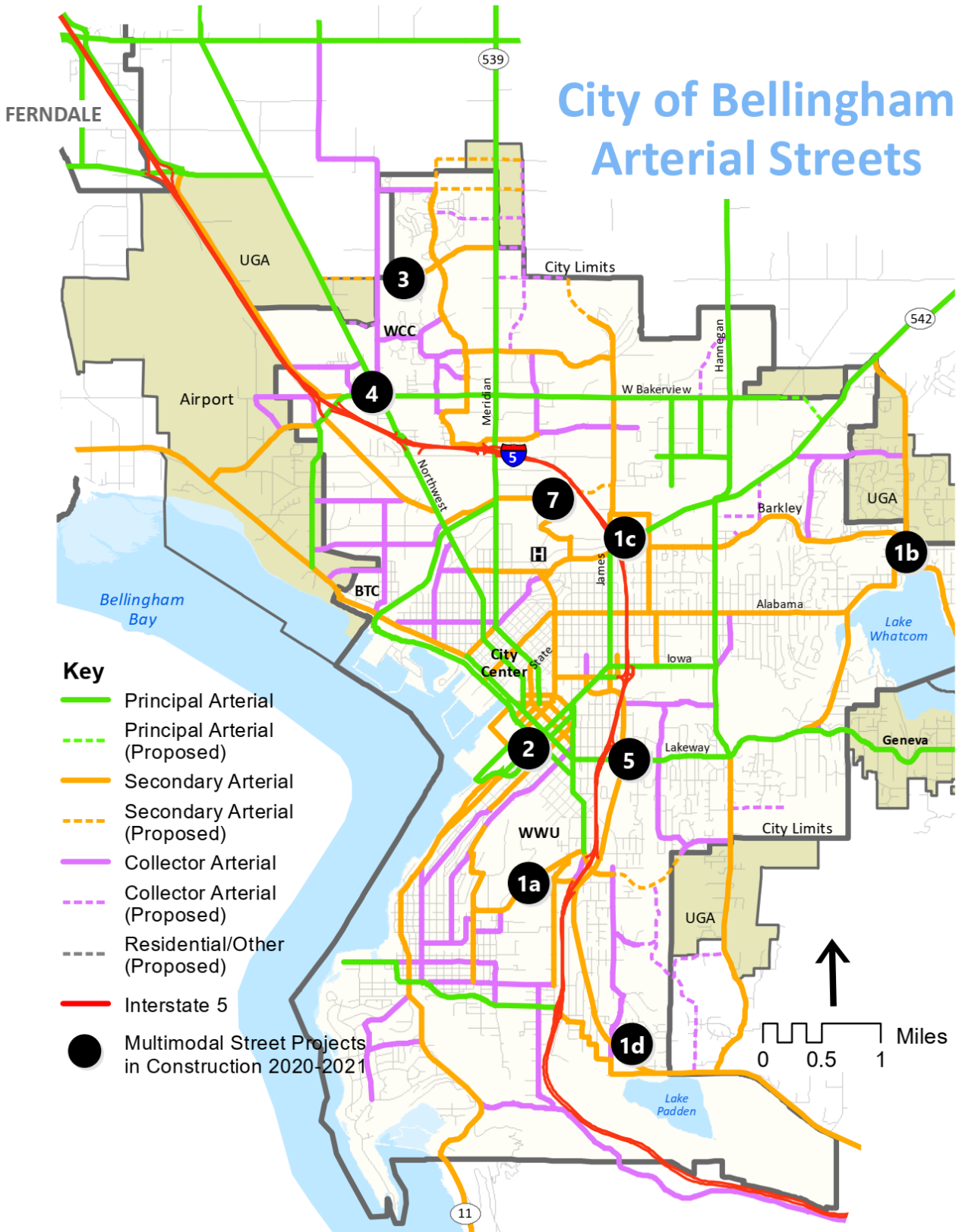
Private and Other Partnerships

- Transportation Impact Fees (TIF), Whatcom County, Economic Development Investment (EDI), Whatcom Transportation Authority (WTA), private business investment, private mitigation, etc.

Multimodal Street Projects in Construction 2020-2021 (Fully Funded and Not Included in 2021-2026 TIP)

No.	PROJECT DESCRIPTION	FUNDING SOURCE	Previous Budget	FUNDED	
				2020	2021
1	Secure Transportation Street Resurfacing 1.a. Bill McDonald Pkwy (25th to N. Samish) 1.b. Britton Road (Northshore to City limit) 1.c. James Street (Woodstock to Barkley) 1.d. Harrison Street (40th St to Hawk Way)	Street			
		TBD Resurface			
				Resurface	
				Resurface	
				Resurface	
				Resurface	
	Subtotal		0	0	0
2	Downtown Pedestrian Safety and Traffic Signal Improvements Holly/High; State/Maple; State/Laurel	Street	357		
		TBD Non-Motor	250		
		Private Mitigation	143	Complete	
		Subtotal	750		
3	West Horton Road Multimodal Corridor Improvements - Phase 1 Pacific Rim Drive to Aldrich Road	Street	1,700		
		TBD Non-Motor	800		
		Private Mitigation	1,312	Construct	
		Federal STP/Map21	1,800		
		Subtotal	5,612		
4	Northwest Avenue / Bakerview Road Intersection Safety Improvements	Street	75		
		TBD Non-Motor	500	Construct	
		Subtotal	575		
5	Samish-Maple-Ellis Multimodal Safety Improvements (Interstate 5 to Lakeway Drive) Road Diet for Buffered Bike Lanes	Street	50		
		TBD Non-Motor	350	Construct	
		WSDOT Ped-Bike	1,007		
		Subtotal	1,407		
6	TBD Bicycle & Pedestrian Improvements Various locations citywide <i>(See next page)</i>	Street	75		
		TBD Non-Motor	500	Construct	
		Subtotal	575		
7	Orchard Drive Extension (Birchwood/Squalicum to James Street) Multimodal Grade-Separated Crossing Underneath Interstate 5	Street	864		
		Federal STP-R	1,250	Construct	
		Connecting WA	3,500	6,500	
		Subtotal	0	500	

City of Bellingham Arterial Streets



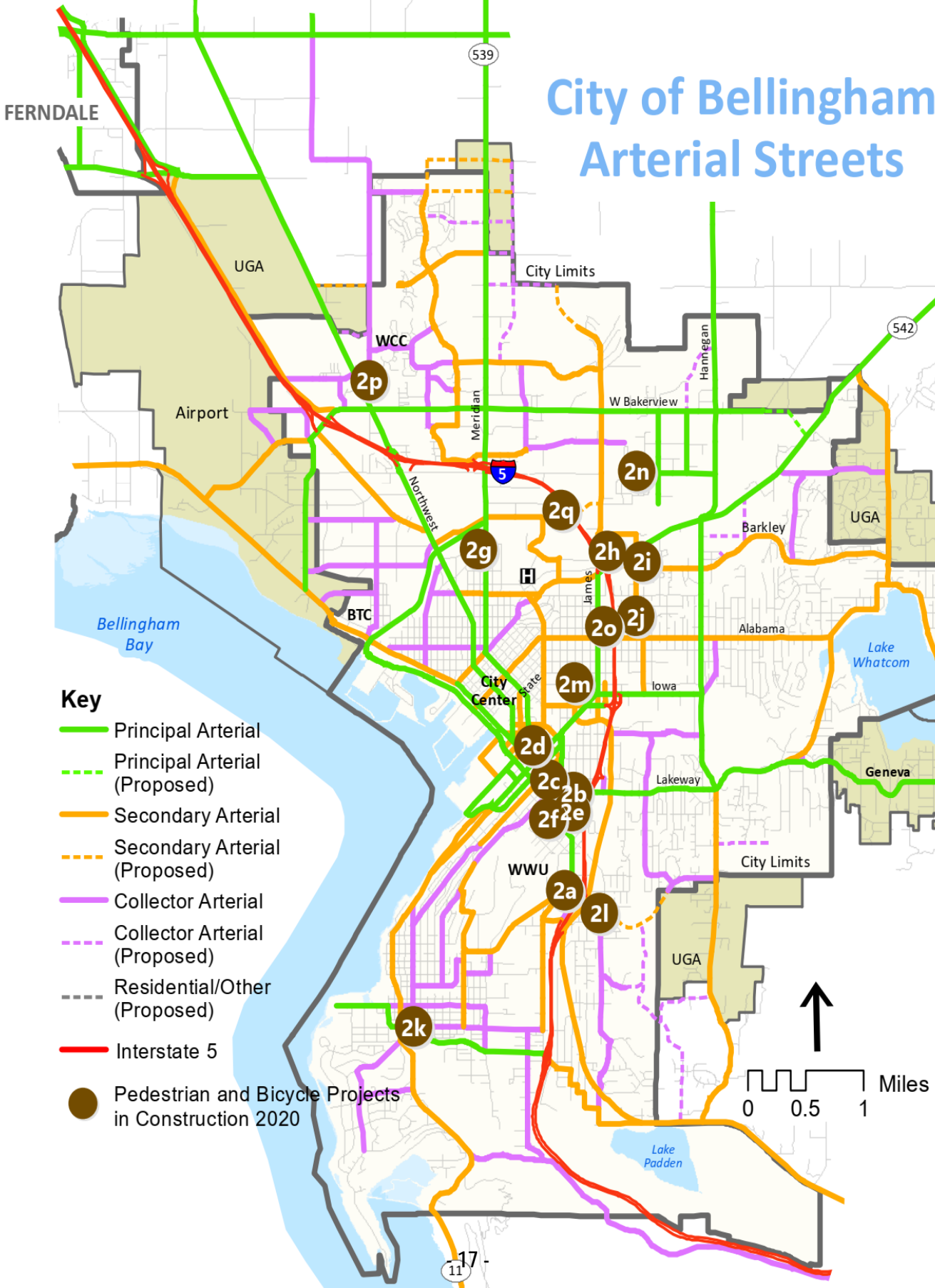


Pedestrian and Bicycle Projects in Construction 2020 (Not Included in 2021-2026 TIP)



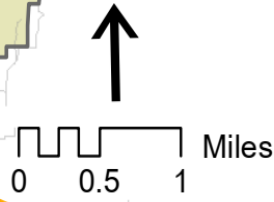
Tier Priority	2012 Pedestrian Master Plan and 2014 Bicycle Master Plan Projects (Or related improvements not identified in these plans = n/a)	Funding Source
2020 Pedestrian and Bicycle Improvements in Construction		
2.a.) Tier 1	Bill McDonald/35th Street Pedestrian & Bicycle Crossing Improvements - Flashing Crosswalk, ADA ramps, marked crosswalks, median refuge.	WSDOT grant
2.b.) Tier 2	Samish-Maple-Ellis Buffer Separated Bicycle Lane from I-5/Samish to Lakeway Drive - Remove two vehicle lanes, install buffer-separated bicycle lanes on both sides, green dashed markings across driveways and intersections.	WSDOT grant
2.c.) Tier 2	Ellis Street Buffer Separated Bicycle Lane from Forest Street to Lakeway Drive - Remove one vehicle lane, install buffer-separated uphill bicycle climbing lane NW side, green bike box at Magnolia/Ellis/Potter. Timed with Samish-Maple-Ellis	TBD
2.d.) Tier 2	Magnolia Street Buffer Separated Bicycle Lane from Commercial Street to Ellis Street - Rechanelize vehicle lanes, install buffer-separated uphill bicycle climbing lane SW side, green bike box at Magnolia/Ellis/Potter. Timed with Samish-Maple-Ellis	TBD
2.e.) Tier 2	Whatcom Street Bike Blvd - Shared lane markings (585 LF) from Ellis Street bike lane to Grant Street Bike Blvd; connects to Chestnut Street buffer-separated bike lane and Grant/Lakeway HAWK signal. Timed with Samish-Maple-Ellis	TBD
2.f.) Tier 3	Edwards Street Bike Blvd - Shared lane markings (800 LF) from Maple Street buffer- separated bike lane to Humboldt Street Bike Blvd; connects to Grant/Lakeway HAWK signal. Timed with Samish-Maple-Ellis	TBD
2.g.) Tier 3	Victor Street Bike Blvd - Shared lane markings (7,080 LF) from Cornwall Park and Vallette Street bike blvd to Eldridge Avenue & Carl Lobe Park; Flashing crosswalk at Meridian/Victor.	TBD
2.h.) Tier 3	James Street Buffer Separated Bicycle Lane around west Sunset Square shopping center - Resurface/rechannelize vehicle lanes, install buffer-separated bicycle lanes on both sides.	
2.i.) Tier 3	Orleans Street Bike Markings - Shared lane markings (2,000 LF) from W. Indiana to Woodstock Way to complement James Street buffered bike lanes around Sunset Square shopping center	TBD
2.j.) n/a	Orleans Street/Railroad Trail Crossing Improvements - RRFB signal at Railroad Trail crossing on Orleans Street	TBD
2.k.) Tier 1	14th/Old Fairhaven Parkway Pedestrian & Bicycle Crossing Improvements - Flashing Crosswalk (RRFB), ADA ramps, marked crosswalks.	TBD
2.l.) Tier 3	40th Street/Elwood Avenue Sidewalk Improvements - Complete the eastern edge of 40th Street with curb, gutter, and sidewalks from Fielding to the 40th/Elwood intersection.	TBD
2.m.) Tier 3	Grant/Kentucky Crossing Improvements - Curb extensions, ADA ramps, and 4-way stop	TBD
2.n.) Tier 1	Fruitland-Orchard Bike Blvd - Shared lane markings (3,380 LF) from Division/Hammer trail along Fruitland and East Orchard Drives to James/Orchard traffic signal, bike lanes on both James and Orchard, Sunset Pond Park, and Squalicum Creek Trail	TBD
2.o.) Tier 2	North Street Bike Blvd & James/North Crossing Improvements - Shared lane markings Cornwall Ave bike lanes to Lincoln Street and Railroad Trail; RRFB signal at James/North	TBD
2.p.) Tier 3 & Tier 3	Northwest/W. Bakerview Sidewalks and Bike Lanes - ADA upgrade to sidewalks, curb ramps, crosswalks, and bike lanes thru intersection to Aldrich Road	TBD
2.q.) Tier 3 & Tier 3	Orchard-Birchwood Sidewalk and Bike Lanes - Sidewalk north side; bike lanes both sides from James Street beneath Interstate 5 to Birchwood Avenue	Federal & State grants

City of Bellingham Arterial Streets



Key

- Principal Arterial
- - - Principal Arterial (Proposed)
- Secondary Arterial
- - - Secondary Arterial (Proposed)
- Collector Arterial
- - - Collector Arterial (Proposed)
- - - Residential/Other (Proposed)
- Interstate 5
- Pedestrian and Bicycle Projects in Construction 2020



Assumptions and Rationale Used for Staff Recommendations in DRAFT 2021-2026 TIP

- November 2020 voter approval to renew 2/10ths of 1% sales tax (former voter-approved 2010-2020 Transportation Benefit District) for citywide transportation improvements for 10-year period (2021-2030).
- New sales tax approval used for street resurfacing, pedestrian and bicycle improvements, and clean energy transportation.
- Expectation of 15% reduction in all sales tax revenue to City for years 2021 and 2022 due to COVID-19 stay-at-home order, closure of U.S.-Canada border, less local commerce.
- State transportation budget cuts due to revenue loss from voter approved Initiative 976 (\$30 car tabs); State TIB Complete Streets grant eliminated.
- 2020-2021 WSDOT Safe Route to School grants and WSDOT Pedestrian & Bicycle Safety grants retained in state transportation budget with one-time legislative fix; will require new funding source for any future funding cycles after 2021. WSDOT grant programs above vulnerable to further budget cuts due to COVID-19.
- 2021 Sidewalk and crossing improvement projects in Fairhaven Urban Village are recommended as Tier 1 and 2 projects in the Pedestrian Master Plan and needed to address increased pedestrian demand from significant growth in Fairhaven UV.
- 2022 Sidewalk projects in Birchwood Neighborhood are recommended as Tier 1 and 2 projects in the Pedestrian Master Plan and needed to improve general walkability and walk routes to school in a low-income neighborhood.

Transportation Improvement Projects 2021-2026 (Funding Page 1)

No.	PROJECT DESCRIPTION	FUNDING SOURCE	Cost Estimates (000's) 2020 Dollars							PROJECT TOTALS
			Previous Budget	FUNDED			UNFUNDED			
			2021	2022	2023	2024	2025	2026		
1	Secure Transportation Annual Street Pavement Resurfacing ^{1,2,3} <i>1) Pre-COVID-19 direction from Finance: Increase annual sales tax 1.5 - 2.0%</i>	Street	1,055	670	2,500	2,100	2,640	2,680	2,700	14,345
		TBD Resurface	2,315	1,592	2,400	2,400	2,400	2,435	2,500	16,042
		<i>See 2020 construction list, project #1</i>		<i>Assumes: TBD Renewal; 15% Loss 21-22</i>						
		Subtotal	3,370	2,262	4,900	4,500	5,040	5,115	5,200	30,387
2	Safe Nonmotorized Transportation ^{2,3} Sidewalk & Bikeway Improvements <i>2) Current TBD expires 12/31/2020</i>	TBD Non-Motor	1,300	1,530	2,400	2,400	2,400	2,435	2,500	14,965
		<i>See project sheet #2 for 2021 project list</i>		<i>Assumes: TBD Renewal; 15% Loss 21-22</i>						
		Subtotal	1,300	1,530	2,400	2,400	2,400	2,435	2,500	14,965
3	Clean Energy Transportation ³ Supporting Carbon-Free Transportation <i>3) Presumes TBD renewal in Nov 2020</i>	TBD Clean Energy	0	500	500	500	500	500	500	3,000
		<i>See project sheet #3 for 2021 project list</i>		<i>Assumes: TBD Renewal; 15% Loss 21-22</i>						
		Subtotal	0	500	500	500	500	500	500	3,000
4	Ellis Street Bridge Reconstruction (Ellis - N. State Intersection)	Street	100							
		TBD Resurface	585							
		Federal BRAC	2,995	Build						
		Subtotal	3,680							3,680
5	F Street/BNSF Railroad Crossing Safety Improvements (Holly Street to Roeder Ave)	1st 1/4 REET	40	250						
		Federal HSIP	690	Build						
		Subtotal	730	250						980
6	Telegraph Road Multimodal Safety Improvements (2/3-mile Deemer Road to James Street) Center turn lane, traffic signals at Deemer and James, bike lanes, sidewalks, storm water, flashing crosswalks at bus stops, requires right-of-way acquisition	Street	800	800						
		TBD Non-Motor	1,000							
		TBD Resurface	1,000	Build						
		Private Mitigation	200	100						
		WTA		107						
		Federal STBG		1,650						
Subtotal	3,000	2,657						5,657		
7	Pedestrian Master Plan Update	TBD Non-Motor		100	Adopt					
		Subtotal		100					100	
8	Bicycle Master Plan Update	TBD Non-Motor		100	Adopt					
		Subtotal		100					100	
9	Meador Avenue / Whatcom Creek Bridge Reconstruction	Street		350						
		TBD Resurface		404						
		Federal Hwy Bridge		3,768	Build					
		Subtotal		4,522						4,522
10	James Street / Whatcom Creek Bridge Reconstruction	Street		350						
		TBD Resurface		404						
		Federal Hwy Bridge		3,768	Build					
		Subtotal		4,522						4,522
11	Parkview ES Safe Route to School ADA, crosswalks, parking, bike lanes (Sunset Drive to Meridian Street)	TBD Non-Motor		350						
		WSDOT Federal SRTS		1,400	Build		Pending SRTS Grant			
		Subtotal		1,750						1,750
12	W. Illinois Pedestrian and Bicycle Safety Sidewalk, parking, bike lane, intersection (Meridian Street to Lynn Street)	TBD Non-Motor		320						
		WSDOT Ped-Bike	19	1,225	Build		Pending Ped-Bike Grant			
		Subtotal		1,545						1,545

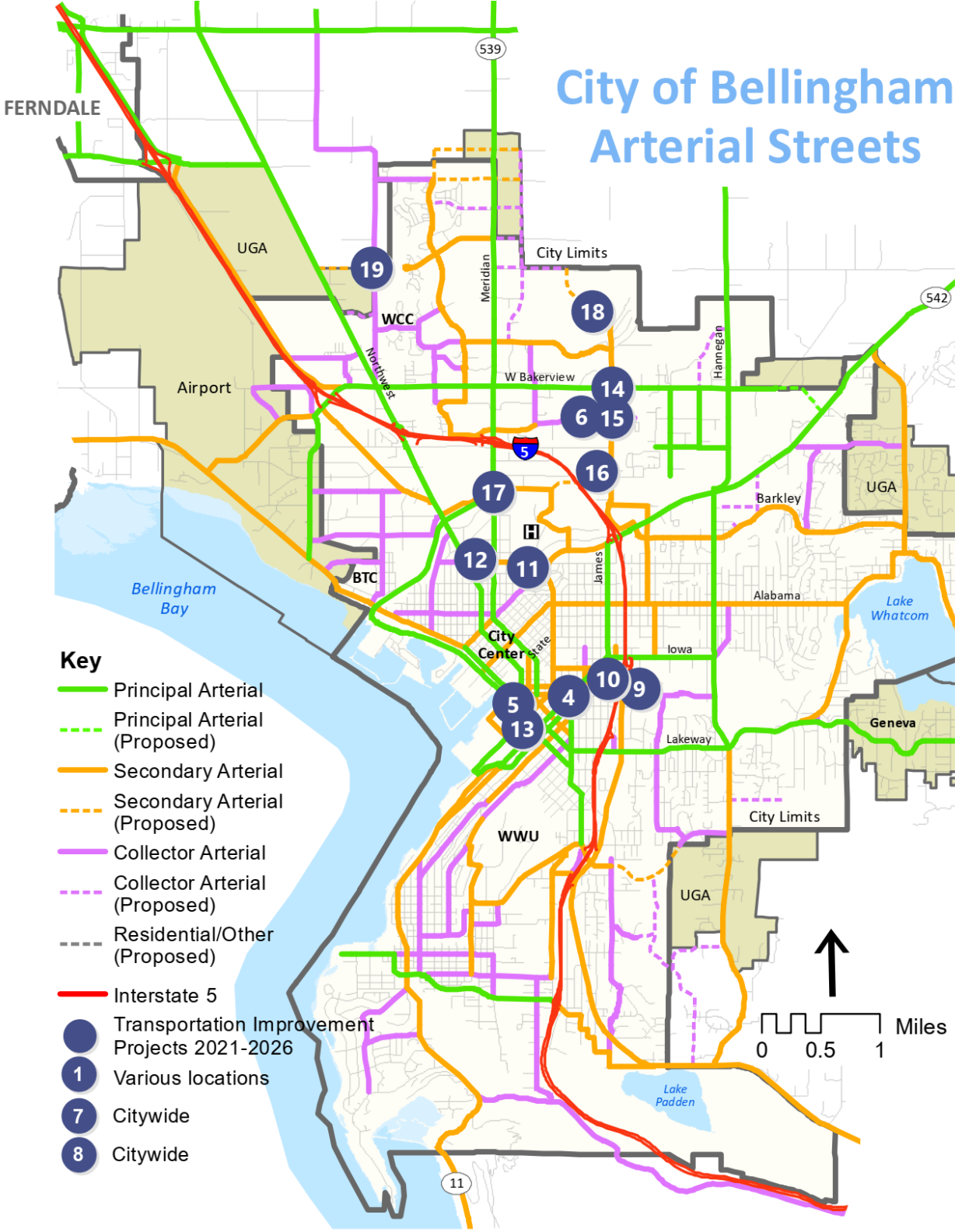
Transportation Improvement Projects 2021-2026 (Funding Page 2)

No.	PROJECT DESCRIPTION	FUNDING SOURCE	Cost Estimates (000's) 2020 Dollars							PROJECT TOTALS
			Previous Budget	FUNDED			UNFUNDED			
			2021	2022	2023	2024	2025	2026		
13	Bellingham Railroad Quiet Zones	1st 1/4 REET	210	0	250	250	250	250	250	
		Subtotal	210	0	250	250	250	250	250	1,460
14	James/Bakerview Intersection Safety Improvements (Expandable multimodal roundabout)	Street	120			500				
		Federal STP	385			Build				
		Federal STBG				2,000				
		Federal HSIP				900	Pending WSDOT Grant			
		Subtotal	505			3,400				3,905
15	James Street Pedestrian and Bicycle Safety Improvements; Segment 3 Segment 3 = Telegraph to Bakerview	TBD Non-Motor				160				
		State				740	Pending WSDOT Grant			
		Subtotal				900				900
16	Meridian Street Roundabouts (Squalicum & Birchwood), Phases 1 & 2 Phase 1 = Squalicum; Phase 2 = Birchwood	Street Study)	160				Grants being sought			
		Federal STBG								
		Unknown						12,000		
		Subtotal	160					12,000		12,160
17	James Street Pedestrian and Bicycle Safety Improvements; Segments 1, 2, & 4 Segment 1 = Orchard to McLeod Segment 2 = McLeod to Telegraph Segment 4 = Bakerview to Gooding	Street (Study)	110				Grants being sought			
		TBD Non-Motor								
		Pvt Mitigation								
		Unknown							14,000	
		Subtotal	110						14,000	14,110
18	North James Street Multimodal Arterial Connection (Gooding to Van Wyck; Long Term)	Pvt Mitigation	600				Private Construction			
		Unknown							3,000	
		Subtotal	600						3,000	3,600
19	West Horton Road Multimodal Corridor Extension, Phase 2 [City-County Partnership] (Aldrich to Northwest; Long-Term)	Federal Map 21	1,000				City/County Partnership			
		County Road Fund	260							
		Pvt Mitigation					1,000			
		Unknown							12,000	
		Subtotal	1,260				1,000		12,000	14,260

2021-2026 TIP PROJECT FUNDING SOURCE SUMMARIES

FUNDING SOURCES	Cost Estimates (000's) 2020 Dollars								TOTALS
	Previous Budget	FUNDED			UNFUNDED				
	2021	2022	2023	2024	2025	2026			
STREET FUNDS	2,345	2,170	2,500	2,600	2,640	2,680	2,700	17,635	
TRANSPORTATION BENEFIT DISTRICT - Resurfacing	3,900	2,400	2,400	2,400	2,400	2,435	2,500	18,435	
TRANSPORTATION BENEFIT DISTRICT - Nonmotorized	2,300	2,400	2,400	2,400	2,400	2,435	2,500	16,835	
TRANSPORTATION BENEFIT DISTRICT - Clean Energy	0	500	500	500	500	500	500	3,000	
1st & 2nd QUARTER REET FUNDS	210	250	250	250	250	250	250	1,710	
STATE FUNDS (TIB, WSDOT, Gas Tax, WWU, WCC, etc)	0	0	0	0	0	0	0	0	
FEDERAL FUNDS (STP, SR2S, HSIP, etc)	5,070	9,186	0	0	2,000	0	0	16,256	
PRIVATE MITIGATION FUNDS (SEPA-TIA; MTIF; Other)	800	100	100	100	0	0	0	1,100	
OTHER (Parks, Port, County, EDI, WTA, etc)	260	0	107		0	0	0	367	
UNKNOWN FUNDS	0	2,625	0	1,640	0	12,000	29,000	45,265	
TOTAL 2021-2026 TIP FUNDS	14,885	19,631	8,257	9,890	10,190	20,300	37,450	120,603	

City of Bellingham Arterial Streets



Key

- Principal Arterial
- - - Principal Arterial (Proposed)
- Secondary Arterial
- - - Secondary Arterial (Proposed)
- Collector Arterial
- - - Collector Arterial (Proposed)
- - - Residential/Other (Proposed)
- Interstate 5
- Transportation Improvement Projects 2021-2026
- 1 Various locations
- 7 Citywide
- 8 Citywide

Project #1: Annual Arterial Pavement Resurfacing Program (Goal: 5% of Arterial Street Network Per Year)

PROJECT NARRATIVE: Annual maintenance of existing arterial streets and bicycle lanes to protect the City's investment in these facilities and to ensure an adequate quality driving and riding surface at an optimized life-cycle cost. Presuming a 20-year life cycle, approximately 5% of the City's arterial streets require resurfacing each year, but that goal has not been achieved due to funding shortfalls. In November 2010, Proposition 1 was approved by Bellingham voters to establish a Transportation Benefit District (TBD) with the specific purpose of using TBD revenue to supplement the City Street Fund for arterial resurfacing through the year 2020.

MULTIMODAL TRANSPORTATION BENEFITS: Automobiles represent the dominant mode choice of travelers on the multimodal transportation network, but adding bicycle lanes, sidewalks, curb extensions, and crosswalks (where possible) when arterial pavement resurfacing occurs, also helps to expand and enhance the citywide **pedestrian**, **bicycle**, and **WTA transit** networks and increases safety for all users.

No.	PROJECT DESCRIPTION	FUNDING SOURCE	Cost Estimates (000's) 2020 Dollars							PROJECT TOTALS
			Previous Budget	FUNDED			UNFUNDED			
			2021	2022	2023	2024	2025	2026		
1	Secure Transportation Annual Street Pavement Resurfacing ^{1,2,3} <i>1) Pre-COVID-19 direction from Finance: Increase annual sales tax 1.5 - 2.0%</i>	Street	1,055	670	2,500	2,100	2,640	2,680	2,700	14,345
		TBD Resurface	2,315	1,592	2,400	2,400	2,400	2,435	2,500	16,042
			<i>See 2020 construction list, project #1</i>			<i>Assumes: TBD Renewal; 15% Loss 21-22</i>				
		Subtotal	3,370	2,262	4,900	4,500	5,040	5,115	5,200	30,387

TRANSPORTATION IMPACT FEES COLLECTED Arterial Street Maintenance – Not Eligible
RIGHT-OF-WAY ACQUISITION NECESSARY No

PROJECT STATUS: Annual program, 2019 - 2024; Goal 5% of arterial street network per year





Project #2: Non-Motorized Transportation Improvements



PROJECT NARRATIVE: In November 2010, Proposition 1 was approved by Bellingham voters to establish a Transportation Benefit District (TBD) with the specific purpose of funding arterial resurfacing, transit, and non-motorized improvements in Bellingham. Non-motorized improvements are primarily prioritized through the Pedestrian and Bicycle Master Plans, but also through grant funding opportunities and other capital improvement needs and opportunities, such as those of WTA for public transit. Non-motorized funding is provided by revenue from the TBD through December 31, 2020.

MULTIMODAL TRANSPORTATION BENEFITS: Additional sidewalk connections, crosswalks, and various bicycle facilities will help to complete and enhance the citywide Pedestrian and Bicycle non-motorized transportation network and the WTA transit network throughout Bellingham.

No.	PROJECT DESCRIPTION	FUNDING SOURCE	Cost Estimates (000's) 2020 Dollars							PROJECT TOTALS
			Previous Budget	FUNDED			UNFUNDED			
			2021	2022	2023	2024	2025	2026		
2	Safe Nonmotorized Transportation ^{2,3}	TBD Non-Motor	1,300	1,530	2,400	2,400	2,400	2,435	2,500	14,965
	Sidewalk & Bikeway Improvements	<i>See project sheet #2 for 2021 project list</i>								
	<i>2) Current TBD expires 12/31/2020</i>	Subtotal	1,300	1,530	2,400	2,400	2,400	2,435	2,500	14,965

TRANSPORTATION IMPACT FEES COLLECTED

Yes, citywide Complete Networks

RIGHT-OF-WAY ACQUISITION NECESSARY

Undetermined

PEDESTRIAN AND BICYCLE PROJECT LIST PROGRAMMED FOR 2021 – NEXT PAGE





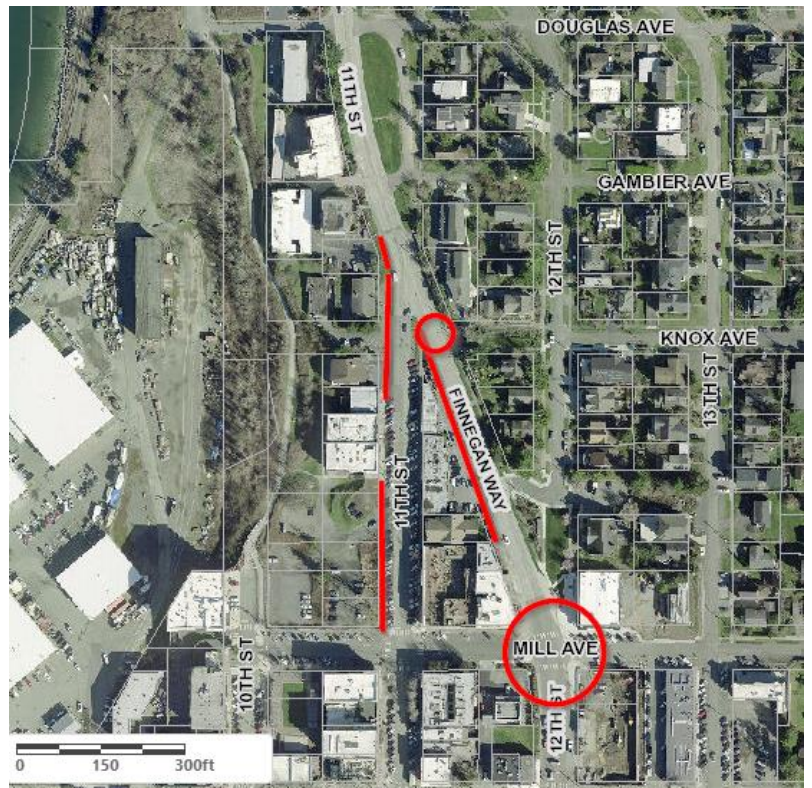
Pedestrian and Bicycle Projects Programmed for 2021 & 2022 (Project #2 in 2021-2026 TIP)



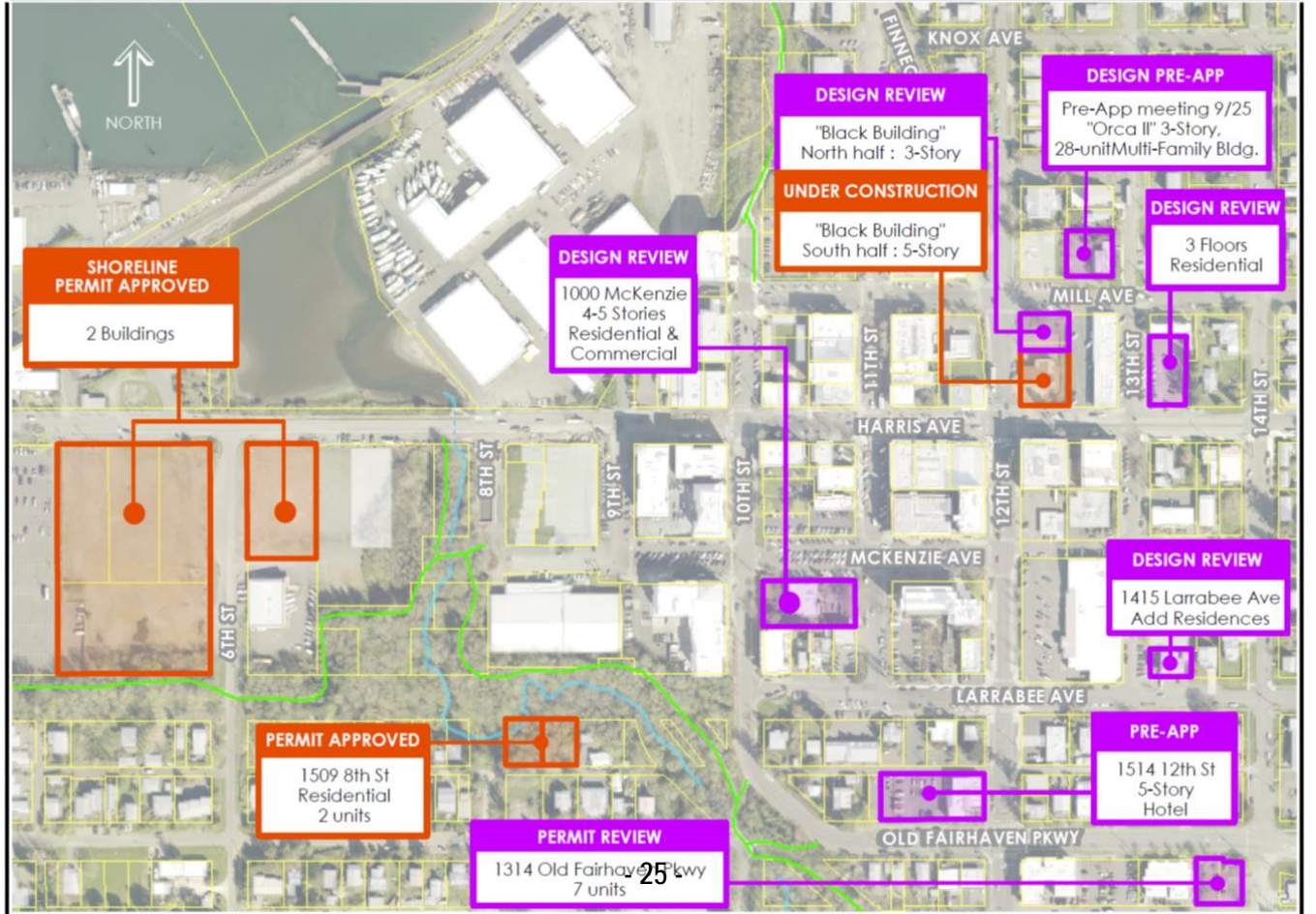
Tier Priority	2012 Pedestrian Master Plan and 2014 Bicycle Master Plan Projects (Or related improvements not identified in these plans = n/a)	Cost Estimate
2021 Pedestrian and Bicycle Improvements		TBD Funds
Notes: Planning level cost estimates; Assumes TBD renewal Nov. 2020 & 15% reduction in TBD funds (COVID-19)		
2.a.) Tier 3	Meridian-Girard Bike Lanes - Marked bike lanes (2,110 LF) from W. Illinois to Victor Street and (2,760 LF) Broadway Avenue to Young Street; <i>Pending discussion of parking study and Council decision to remove parking on one side of Meridian Street and on one side of Girard Street</i>	\$50,000
2.b.) Tier 1	Old Fairhaven Parkway/24th Street Pedestrian & Bicycle Crossing Improvements - Flashing Crosswalk (RRFB), ADA ramps, marked crosswalk.	\$30,000
2.c.) Tier 1	11th Street/Finnegan Way Intersection Safety Improvements (<i>TIB grant candidate</i>) - Intersection reconstruction, flashing Crosswalk (RRFB), ADA ramps, marked crosswalk.	\$900,000
2.d.) Tier 1	11th Street Sidewalk (Westside 11th Street to 200' north of 12th Street) - 335 LF Sidewalk, ADA ramps.	\$275,000
2.e.) Tier 2	11th Street Sidewalk (Westside 90 feet south of Gambier Ave to Mill Avenue) - 670 LF Sidewalk, ADA ramps.	\$545,000
2.f.) Fairhaven UV Growth	12th Street/Mill Avenue Traffic Signal - Full traffic signal with audible crossing warnings and ADA crosswalks	\$400,000
Subtotal		\$2,200,000
2022 Pedestrian and Bicycle Improvements		TBD Funds
Notes: Planning level cost estimates; Assumes TBD renewal Nov. 2020 & 15% reduction in TBD funds (COVID-19)		
2.g.) Tier 1 & Tier 3	West Illinois Street Multimodal Safety Improvements - ADA upgrade to sidewalks, curb ramps, crosswalks, and bike lanes from Sunset Drive to Lynn Street - <i>See TIP Projects 11 & 12 -</i>	\$670,000
2.h.) Tier 1	Alderwood Avenue Sidewalk (Southside W. Maplewood to Shuksan MS north driveway) - 1,113 LF Sidewalk, ADA ramps.	\$900,000
2.i.) Tier 2	Cottonwood Avenue Sidewalk (Southside Pinewood to W. Maplewood) - 885 LF Sidewalk, ADA ramps.	\$700,000
Subtotal		\$2,270,000

Q. Why so many 2021 pedestrian projects in Fairhaven Urban Village?

A. Significant urban infill development increases pedestrian demand for these Tier 1 and 2 projects in the Pedestrian Master Plan



FAIRHAVEN DEVELOPMENT STATUS - July 2019

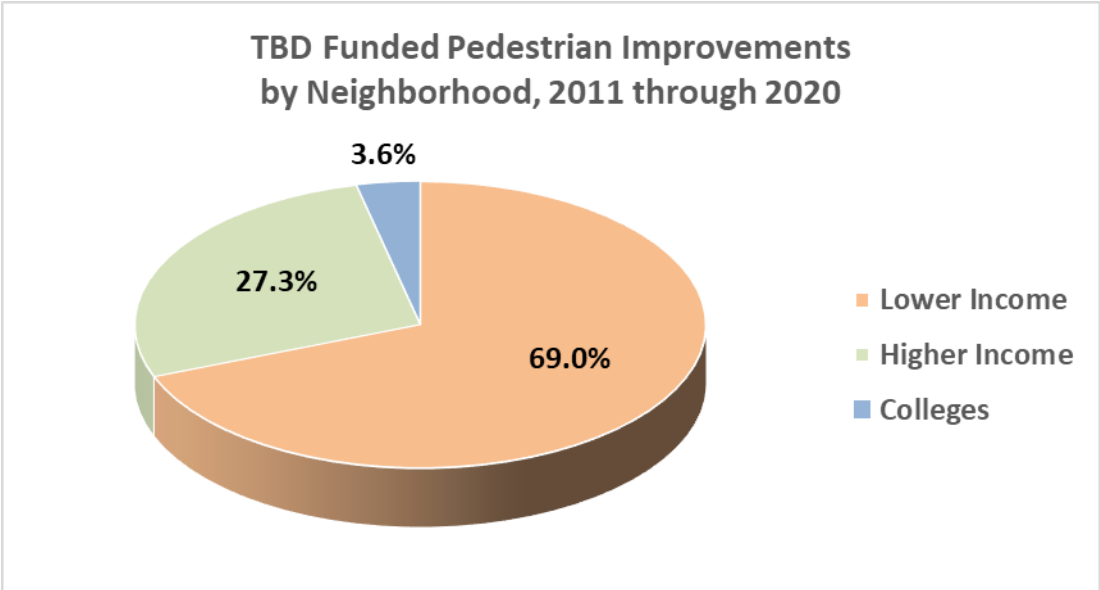


Q. Why 2022 TBD sidewalk projects only in Birchwood Neighborhood?

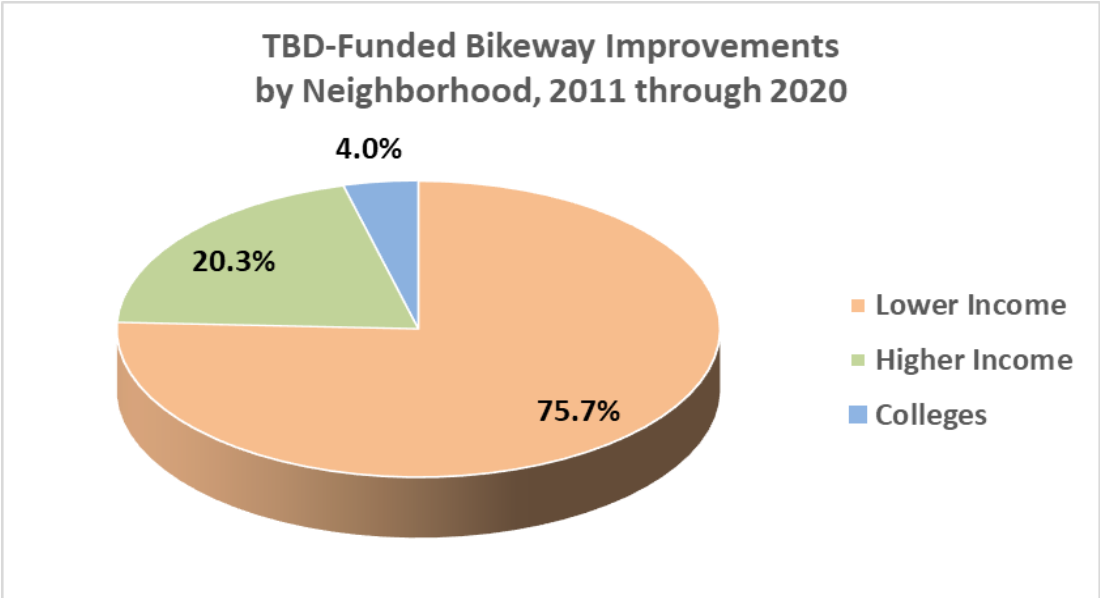
A. Sidewalks are far more expensive to construct than bikeways, 2015-2020 City has implemented more bicycle projects than pedestrian projects (*Note # of bike projects in 2020 construction list*), and these Tier 1 and 2 sidewalks recommended in the Pedestrian Master Plan enhance walking routes to Birchwood Elementary School and Shuksan Middle School in a low-income neighborhood.



As documented in Chapter 6 of the [2020 Transportation Report on Annual Mobility \(TRAM\)](#), the majority of TBD-funded projects have been constructed in low- to moderate-income neighborhoods.

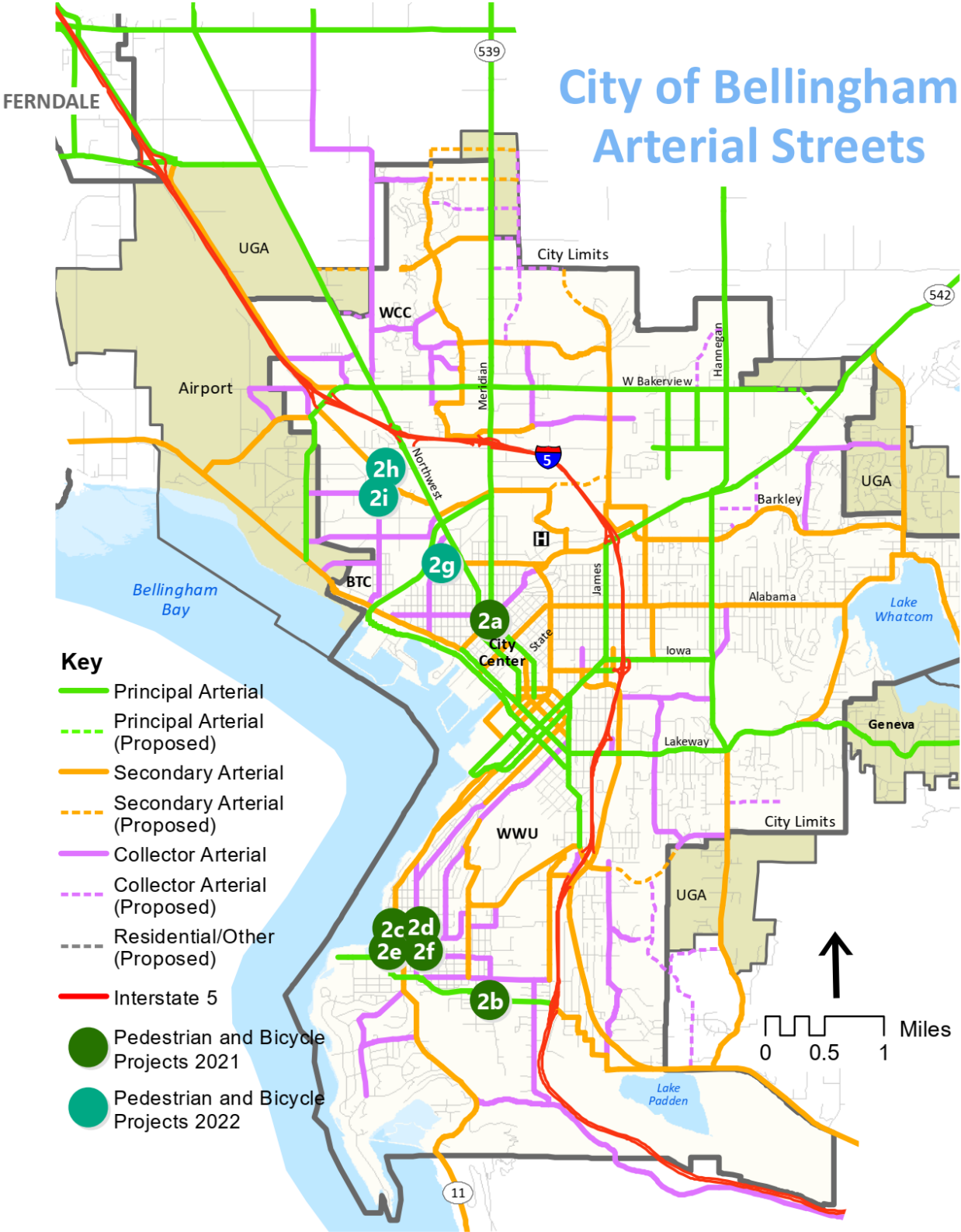


2020 TRAM - Figure 6.3. Since 2011, 69% of TBD funded pedestrian projects have been in lower income neighborhoods



2020 TRAM - Figure 6.4. Since 2011, 75.7% of TBD funded bicycle projects have been in lower income neighborhoods

City of Bellingham Arterial Streets

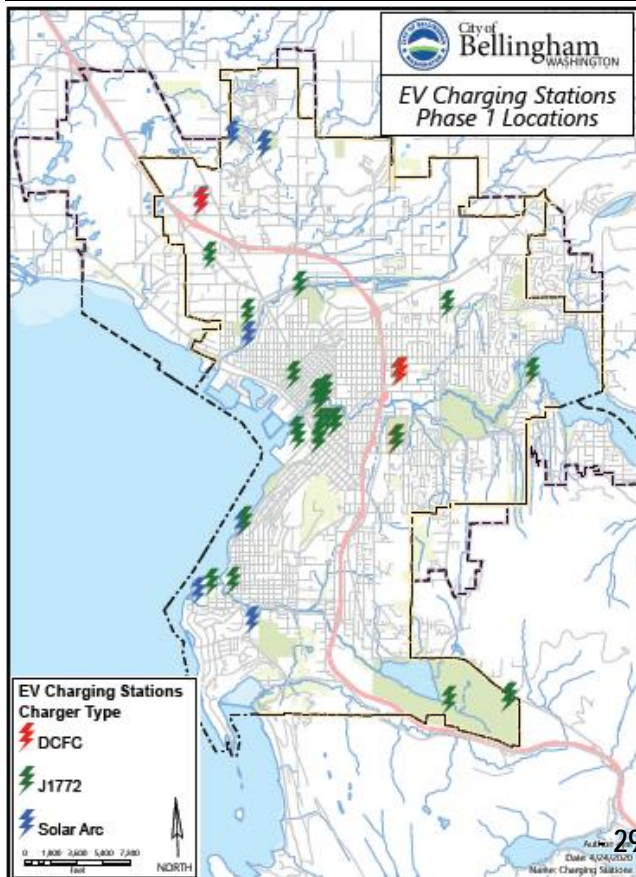


Project #3: Clean Energy Transportation

PROJECT NARRATIVE: The purpose of project #3 will be programming capital improvements for transportation projects and programs that implement Bellingham’s Climate Action Plan goals for clean energy (carbon-free) transportation. This may include funding for electrification of WTA’s bus fleet and electric bus charging facilities at WTA transit stations, electric vehicle charging stations throughout the City, group purchase of e-bikes & e-cars, and other capital expenditures for clean energy transportation.

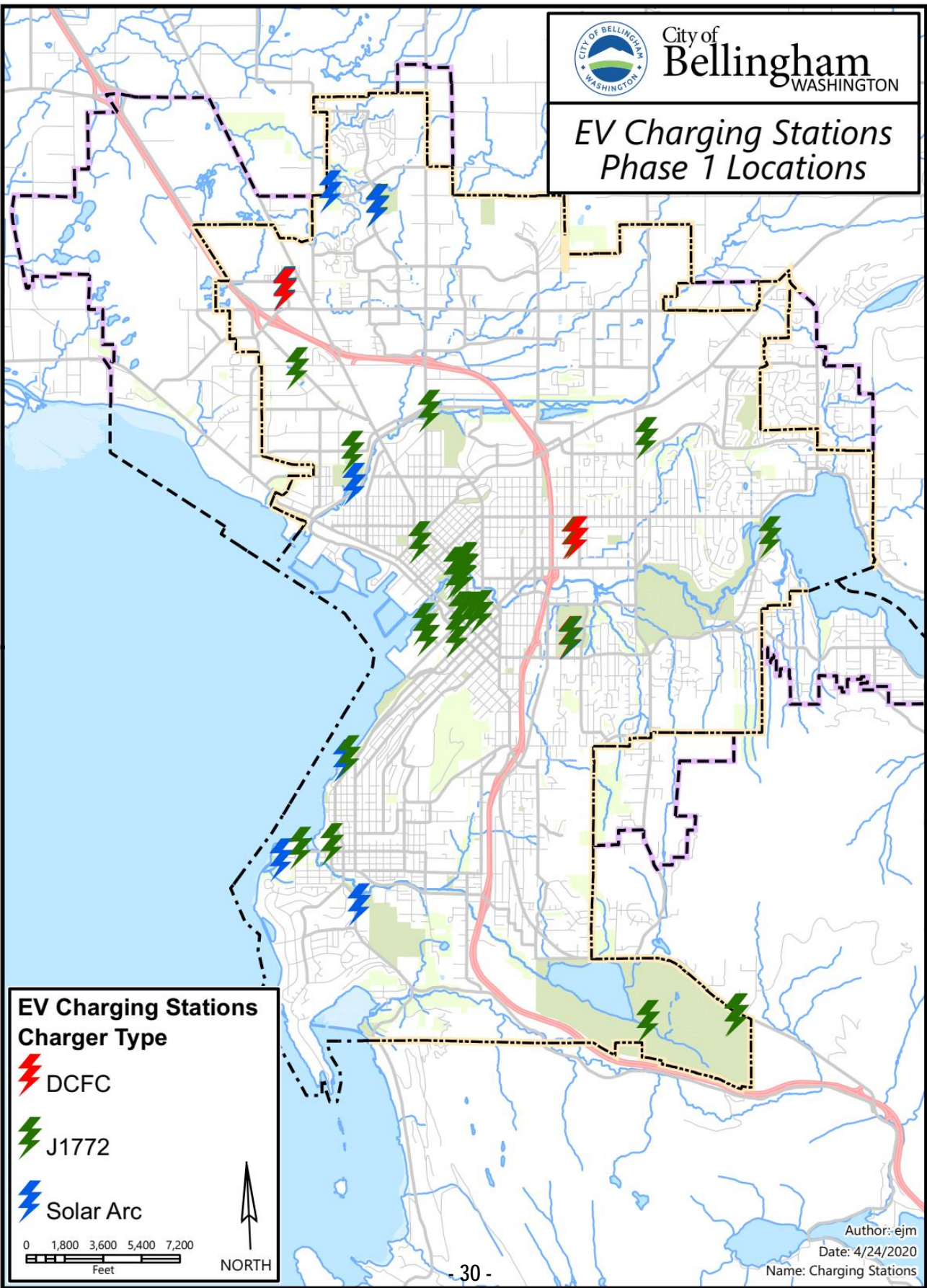
MULTIMODAL AND ENVIRONMENTAL TRANSPORTATION BENEFITS: Automobiles represent the dominant mode choice of travelers on the multimodal transportation network, but funding improvements for electric vehicle charging helps to reduce greenhouse gas emissions. Funding bicycle lanes, sidewalks, curb extensions, and crosswalks (where possible) both as independent projects and when arterial pavement resurfacing occurs, helps to expand and enhance the citywide pedestrian, bicycle, and WTA transit networks, increases safety for all users, and also reduces greenhouse gas emissions.

No.	PROJECT DESCRIPTION	FUNDING SOURCE	Cost Estimates (000's) 2020 Dollars							PROJECT TOTALS
			Previous Budget	FUNDED			UNFUNDED			
			2021	2022	2023	2024	2025	2026		
3	Clean Energy Transportation ³	TBD Clean Energy	0	500	500	500	500	500	500	3,000
	Supporting Carbon-Free Transportation	<i>See project sheet #3 for 2021 project list</i>		<i>Assumes: TBD Renewal; 15% Loss 21-22</i>						
	3) Presumes TBD renewal in Nov 2020	Subtotal	0	500	500	500	500	500	3,000	








EV Charging Stations Phase 1 Locations



EV Charging Stations
Charger Type

-  DCFC
-  J1772
-  Solar Arc

0 1,800 3,600 5,400 7,200
Feet

NORTH

Project #4: Ellis Street Bridge Reconstruction (Ellis Street/N. State Street Intersection)

PROJECT NARRATIVE The existing bridge was constructed in 1940 and has experienced major substructure deterioration. Major repairs were made in the year 2000 when new pilings were driven in, but the overall deterioration has continued. Temporary shoring allows the bridge to remain open, but reconstruction of the bridge is necessary in the near future. Federal BRAC grant funding has been secured for construction. Local funding is programmed for preliminary engineering, design, and local matching fund requirements for the BRAC grant. Construction scheduled for 2020.

MULTIMODAL TRANSPORTATION BENEFITS: Sidewalks, bikeways, transit, auto, freight.

PROJECT STATUS: Funded with Federal BRAC. Design 2019. Construction 2021.

No.	PROJECT DESCRIPTION	FUNDING SOURCE	Cost Estimates (000's) 2020 Dollars						PROJECT TOTALS	
			Previous Budget	FUNDED			UNFUNDED			
			2021	2022	2023	2024	2025	2026		
4	Ellis Street Bridge Reconstruction (Ellis - N. State Intersection)	Street	100							
		TBD Resurface	585							
		Federal BRAC	2,995	Build						
		Subtotal	3,680						3,680	

TRANSPORTATION IMPACT FEES COLLECTED

Yes, for local funds

RIGHT-OF-WAY ACQUISITION NECESSARY

No



Project #5: F Street/BNSF Railroad Crossing Safety Improvements (Holly Street to Roeder Avenue)

PROJECT NARRATIVE: The F Street/BNSF rail crossing is located on the 160-foot-long section of F Street between Holly Street and Roeder Avenue, which is a designated freight truck route serving all of the heavy industrial and commercial uses on the Bellingham Waterfront. This section of F Street crosses three (3) BNSF railroad tracks and is between the BNSF switching yard and the mainline tracks through the 200-acre Bellingham Waterfront redevelopment site. From 2010 - 2016, there were 30 vehicle collisions on this segment of F Street, eleven (37%) of which were injury-related. The City will construct upgrades to the F Street crossing with safety improvements that will include four quadrant gates, pedestrian and bicycle improvements, and vehicle travel lane channelization and restriction.

MULTIMODAL TRANSPORTATION BENEFITS: Bicycle and ADA-compliant surface crossing of railroad tracks and reduction of pedestrian, bicycle, vehicle, and train conflicts.

PROJECT STATUS: Funded WSDOT-administered HSIP grant. Design 2019-2020. Construct 2021.

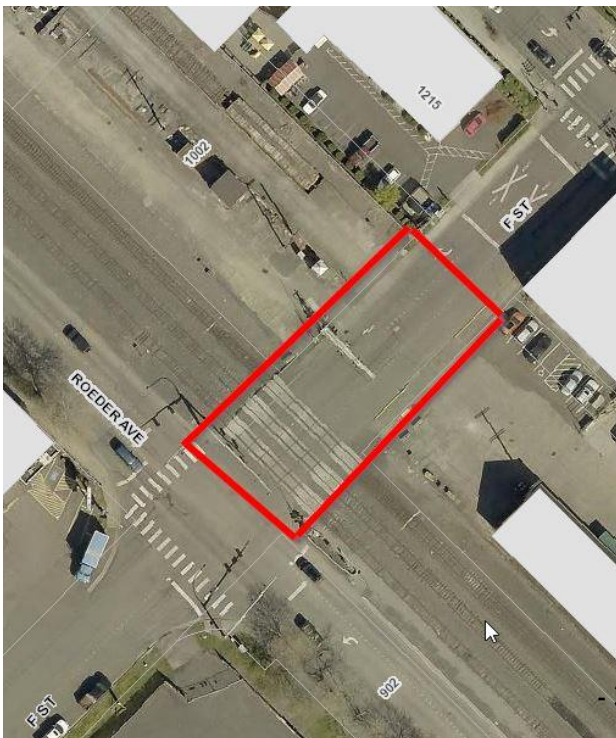
No.	PROJECT DESCRIPTION	FUNDING SOURCE	Cost Estimates (000's) 2020 Dollars							PROJECT TOTALS
			Previous Budget	FUNDED			UNFUNDED			
			2021	2022	2023	2024	2025	2026		
5	F Street/BNSF Railroad Crossing	1st 1/4 REET	40	250						
	Safety Improvements	Federal HSIP	690	Build						
	(Holly Street to Roeder Ave)	Subtotal	730	250						980

TRANSPORTATION IMPACT FEES COLLECTED

No

RIGHT-OF-WAY ACQUISITION NECESSARY

Possible



Project #6: Telegraph Road Multimodal Safety Improvements (James Street to Deemer Road)

PROJECT NARRATIVE: Telegraph Road has seen an increase in vehicle traffic, as well as pedestrian, bicycle, and transit demand, as a result of annexations, growth, and development. The King Mountain Neighborhood is zoned for more high-density housing units and many development projects are in plan review and permitting stages. WTA provides high-frequency Gold GO Line Route 331 service to James Street-Telegraph Road-Deemer Road, but there are few sidewalks and crossings to bus stops.

MULTIMODAL TRANSPORTATION BENEFITS: Tier 3 sidewalks, Tier 3 bicycle lanes, pedestrian crossing, center turn lane, access management, safety, LED street lights, traffic signals, and transit shelters for WTA Gold GO Line (Route 331).

PROJECT STATUS: Funded. Federal grant, local funds, private TIF & mitigation, WTA funding. Design, Engineering, ROW acquisition, permitting 2019-2020. Construction scheduled 2021-2022.

No.	PROJECT DESCRIPTION	FUNDING SOURCE	Cost Estimates (000's) 2020 Dollars							PROJECT TOTALS
			Previous Budget	FUNDED			UNFUNDED			
			2021	2022	2023	2024	2025	2026		
6	Telegraph Road Multimodal Safety Improvements (2/3-mile Deemer Road to James Street)	Street	800	800						
		TBD Non-Motor	1,000							
		TBD Resurface	1,000	Build						
		Center turn lane, traffic signals at Deemer and James, bike lanes, sidewalks, storm water, flashing crosswalks at bus stops, requires right-of-way acquisition	Private Mitigation	200	100					
			WTA		107					
			Federal STBG		1,650					
			Subtotal	3,000	2,657					5,657

TRANSPORTATION IMPACT FEES COLLECTED Yes, for local funds
RIGHT-OF-WAY ACQUISITION NECESSARY Yes



Project #7: Pedestrian Master Plan Update

(In Advance of Comp Plan Update; Pending Dedicated Funding)

PROJECT NARRATIVE: The Bellingham Pedestrian Master Plan (PMP) was created by citizens, staff, and consultants in 2011-2012 and approved by the City Council in August 2012. The PMP includes approximately 350 individual sidewalk and crossing improvement projects, as well as goals, policies, program recommendations, and design guidance. Since 2012, the City has constructed and funded 75 of the 2012 PMP projects. The PMP was adopted by reference into the Multimodal Transportation Chapter of the Bellingham Comprehensive Plan in November 2016. Bellingham Urban Growth Areas were not included in the 2012 PMP and several annexations have occurred since that time. If the TBD is renewed by voters in 2020, then it would make sense to invest in an update to the 2012 PMP in advance of the GMA-required 2023-2024 Comprehensive Plan update cycle.

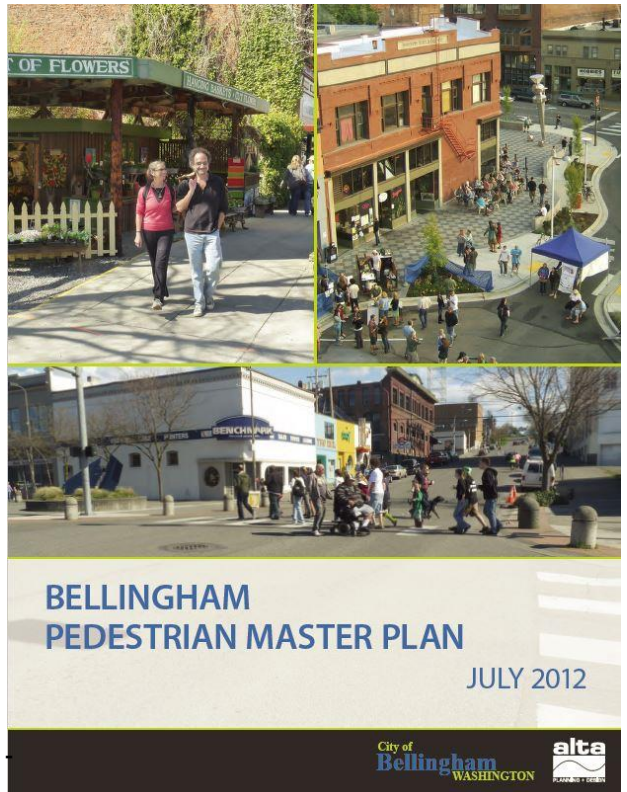
MULTIMODAL TRANSPORTATION BENEFITS: Sidewalks and pedestrian crossing improvements.

PROJECT STATUS: Plan update needed in 2021-2022 if there is a dedicated funding source

No.	PROJECT DESCRIPTION	FUNDING SOURCE	Cost Estimates (000's) 2020 Dollars						PROJECT TOTALS	
			Previous Budget	FUNDED			UNFUNDED			
			2021	2022	2023	2024	2025	2026		
7	Pedestrian Master Plan Update	TBD Non-Motor		100	Adopt					
		Subtotal		100						100

TRANSPORTATION IMPACT FEES COLLECTED
RIGHT-OF-WAY ACQUISITION NECESSARY

Yes, for local funds
 Varies by location



Project #8: Bicycle Master Plan Update

(In Advance of Comp Plan Update; Pending Dedicated Funding)

PROJECT NARRATIVE: The Bellingham Bicycle Master Plan (BMP) was created by citizens, staff, and consultants in 2013-2014 and approved by the City Council in October 2014. The BMP includes approximately 186 individual bicycle facility improvements and 26 bicycle crossing improvements, as well as goals, policies, program recommendations, and design guidance. Since 2014, the City has constructed and funded 111 (52%) of the 2014 BMP projects. The BMP was adopted by reference into the Multimodal Transportation Chapter of the Bellingham Comprehensive Plan in November 2016. Bellingham Urban Growth Areas were included in the 2014 BMP. If the TBD is renewed by voters in 2020, then it would make sense to invest in an update to the 2014 BMP in advance of the GMA-required 2023-2024 Comprehensive Plan update cycle.

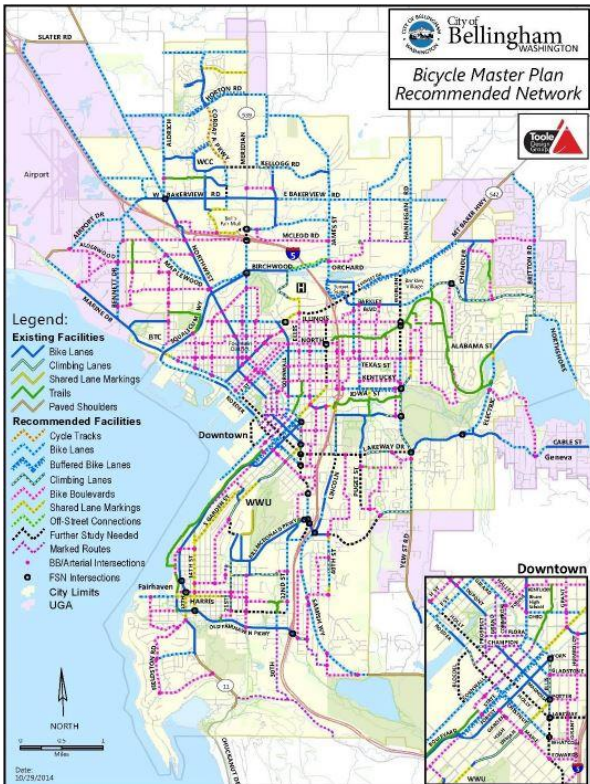
MULTIMODAL TRANSPORTATION BENEFITS: Bicycle facilities and bicycle crossing improvements.

PROJECT STATUS: Plan update needed in 2021-2022 if there is a dedicated funding source

No.	PROJECT DESCRIPTION	FUNDING SOURCE	Cost Estimates (000's) 2020 Dollars						PROJECT TOTALS	
			Previous Budget	FUNDED			UNFUNDED			
			2021	2022	2023	2024	2025	2026		
8	Bicycle Master Plan Update	TBD Non-Motor		100	Adopt					
		Subtotal		100						100

TRANSPORTATION IMPACT FEES COLLECTED
RIGHT-OF-WAY ACQUISITION NECESSARY

Yes, for local funds
 Varies by location



2014
 Bellingham Bicycle
 Master Plan



Project #9: Meador Avenue Bridge Reconstruction (Between State St and James St)

PROJECT NARRATIVE: The existing bridge has experienced major substructure deterioration and reconstruction of the bridge is necessary in the near future. Federal BRAC grant funding is being sought for construction. Local funding is programmed for preliminary engineering, design, and local matching fund requirements for the BRAC grant. If grant funding is secured, then construction could be scheduled for 2022.

MULTIMODAL TRANSPORTATION BENEFITS: Sidewalks, bikeways, transit, auto, freight.

PROJECT STATUS: Design 2020. Construction 2022, pending Federal BRAC grant funds.

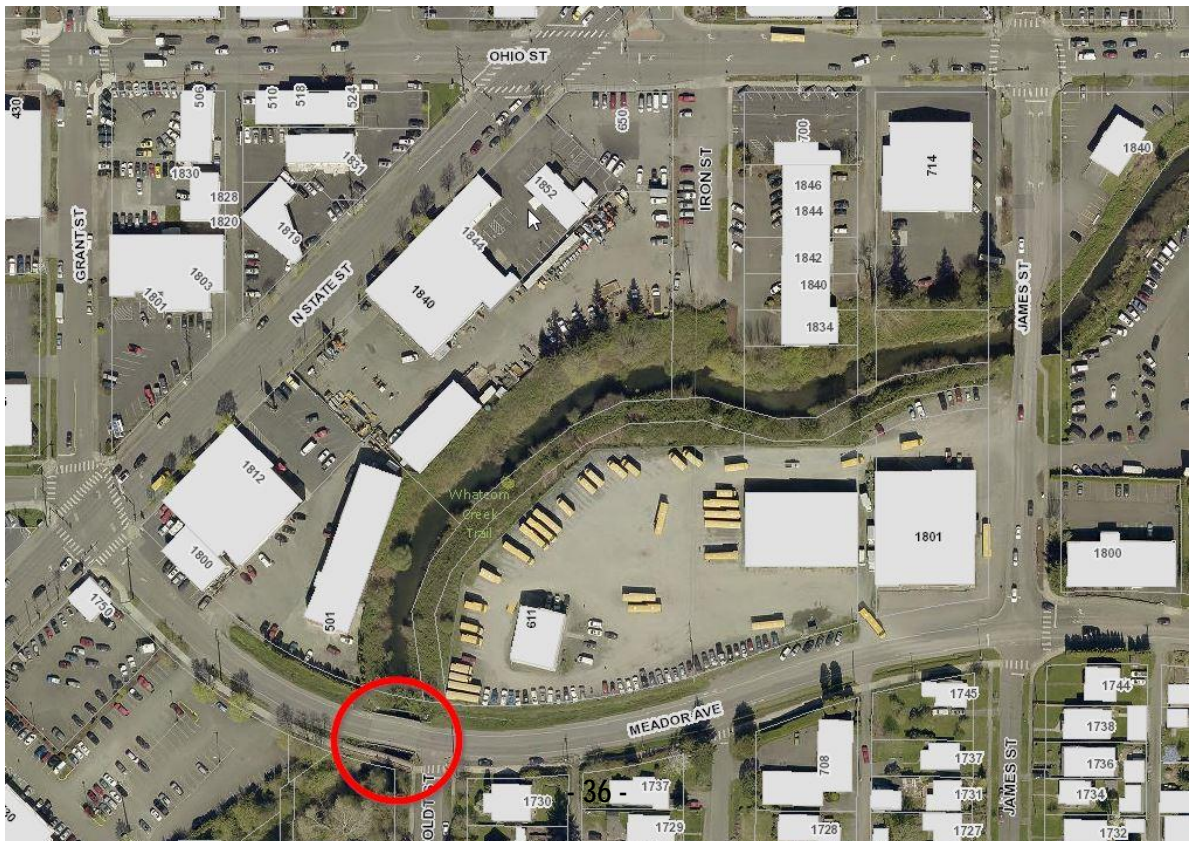
No.	PROJECT DESCRIPTION	FUNDING SOURCE	Cost Estimates (000's) 2020 Dollars						PROJECT TOTALS	
			Previous Budget	FUNDED			UNFUNDED			
			2021	2022	2023	2024	2025	2026		
9	Meador Avenue / Whatcom Creek Bridge Reconstruction	Street		350						
		TBD Resurface		404						
		Federal Hwy Bridge		3,768	Build					
		Subtotal		4,522					4,522	

TRANSPORTATION IMPACT FEES COLLECTED

Yes, for local funds

RIGHT-OF-WAY ACQUISITION NECESSARY

Unknown



Project #10: James Street Bridge Reconstruction

(Between Ohio St and Meador Ave)

PROJECT NARRATIVE: The existing bridge has experienced major substructure deterioration and reconstruction of the bridge is necessary in the near future. Federal BRAC grant funding is being sought for construction. Local funding is programmed for preliminary engineering, design, and local matching fund requirements for the BRAC grant. If grant funding is secured, then construction could be scheduled for 2022.

MULTIMODAL TRANSPORTATION BENEFITS: Sidewalks, bikeways, transit, auto, freight.

PROJECT STATUS: Design 2020. Construction 2022, pending Federal BRAC grant funds.

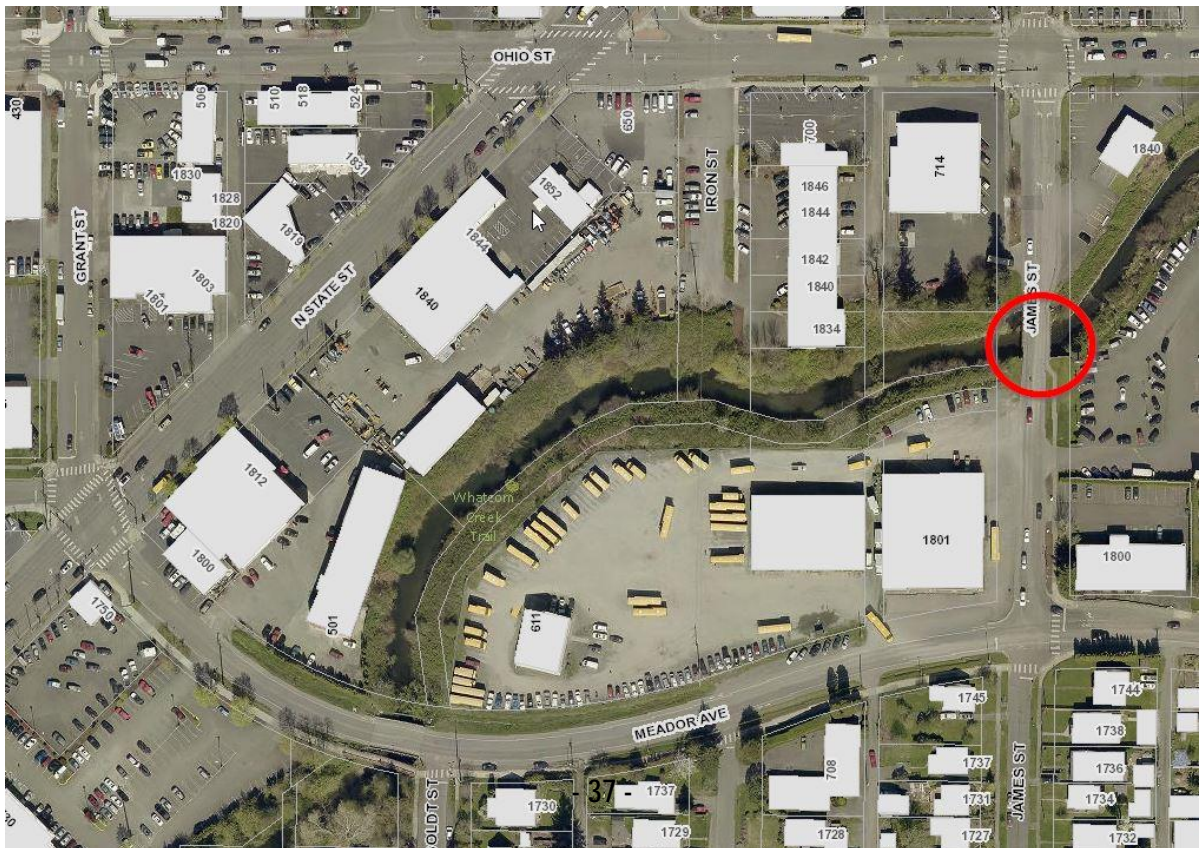
No.	PROJECT DESCRIPTION	FUNDING SOURCE	Cost Estimates (000's) 2020 Dollars						PROJECT TOTALS	
			Previous Budget	FUNDED			UNFUNDED			
			2021	2022	2023	2024	2025	2026		
10	James Street / Whatcom Creek	Street		350						
	Bridge Reconstruction	TBD Resurface		404						
		Federal Hwy Bridge		3,768	Build					
		Subtotal		4,522					4,522	

TRANSPORTATION IMPACT FEES COLLECTED

Yes, for local funds

RIGHT-OF-WAY ACQUISITION NECESSARY

Unknown



Project #11: Parkview ES Safe Route to School Improvements

PROJECT NARRATIVE: Construct Tier 3 sidewalks and Tier 3 pedestrian crossing improvements on Cornwall Avenue, Coolidge Street, and W. Illinois Street and removal of parking on the north side of W. Illinois from Sunset to Meridian to install Tier 1 bike lanes on both sides of the corridor. The Bellingham School District is in the process of reconstructing Parkview Elementary School and is partnering with the City of Bellingham to apply to WSDOT for Safe Route to School grant funding. This project compliments project #12 on the western half of the W. Illinois corridor.

MULTIMODAL TRANSPORTATION BENEFITS: Access, safety, connectivity for pedestrians, bicyclists, vehicles, and freight trucks.

PROJECT STATUS: If WSDOT grant is awarded July 2021, then construction anticipated 2022.

No.	PROJECT DESCRIPTION	FUNDING SOURCE	Cost Estimates (000's) 2020 Dollars						PROJECT TOTALS	
			Previous Budget	FUNDED			UNFUNDED			
			2021	2022	2023	2024	2025	2026		
11	Parkview ES Safe Route to School ADA, crosswalks, parking, bike lanes (Sunset Drive to Meridian Street)	TBD Non-Motor		350						
		WSDOT Federal SRTS		1,400	Build		Pending SRTS Grant			
		Subtotal		1,750					1,750	

TRANSPORTATION IMPACT FEES COLLECTED Yes, for local public funds
RIGHT-OF-WAY ACQUISITION NECESSARY No



Project #12: W. Illinois Pedestrian & Bicycle Safety Improvements (Meridian Street to Lynn Street)

PROJECT NARRATIVE: W. Illinois Street is a major east-west connection serving west-central Bellingham between Sunset (SR 542), Cornwall, Meridian (SR 539) and Northwest Avenue. W. Illinois provides access to Cornwall Park, Parkview Elementary School, a regional grocery store, Fountain District Urban Village, and residential homes in the Cornwall Park and Columbia Neighborhoods. Pedestrian and Bicycle Master Plans call for sidewalks and bike lanes on W. Illinois Street, but installation of bike lanes will require on-street parking to be removed on at least one side of the street. Intersection geometry and operations must be studied for improvements. This project complements project #11 Parkview ES Safe Routes to School.

MULTIMODAL TRANSPORTATION BENEFITS: Tier 1 bicycle lanes, Tier 3 sidewalks, intersection improvements. WTA Routes 4, 15, and 232 (Green GO Line high-frequency route) serve W. Illinois.

PROJECT STATUS: If WSDOT Ped & Bicycle Safety grant awarded July 2021; then construction 2022

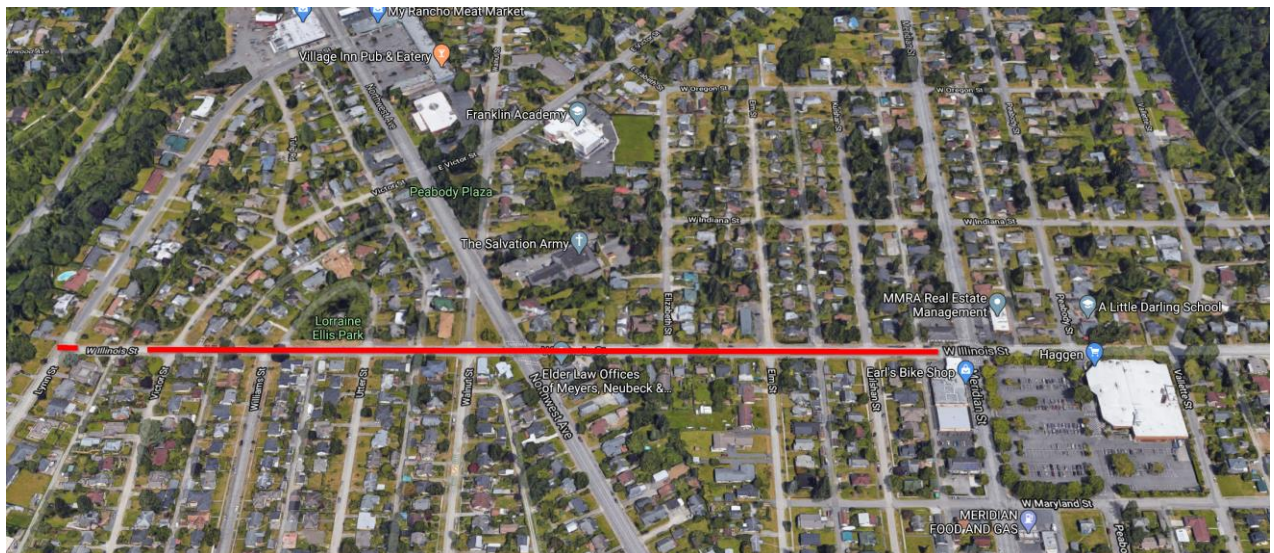
No.	PROJECT DESCRIPTION	FUNDING SOURCE	Cost Estimates (000's) 2020 Dollars						PROJECT TOTALS	
			Previous Budget	FUNDED			UNFUNDED			
			2021	2022	2023	2024	2025	2026		
12	W. Illinois Pedestrian and Bicycle Safety Sidewalk, parking, bike lane, intersection (Meridian Street to Lynn Street)	TBD Non-Motor		320						
		WSDOT Ped-Bike		1,225	Build		Pending Ped-Bike Grant			
		Subtotal		1,545					1,545	

TRANSPORTATION IMPACT FEES COLLECTED

Yes, for local funds

RIGHT-OF-WAY ACQUISITION NECESSARY

Not yet known



Project #13: BNSF Railroad Quiet Zone (Boulevard Park at-grade street/rail crossing)

PROJECT NARRATIVE: The City of Bellingham will examine the possibility of making significant safety improvements for the at-grade street crossing of the Burlington Northern Sante Fe (BNSF) railroad tracks on the Bayview Drive vehicular entrance into Boulevard Park. If safety improvements can be made that meet BNSF and federal guidelines, then a “Railroad Quiet Zone” may be established that would allow train engineers not to blow train horns unless there was an emergency. Several different types of at-grade crossing improvements can be used, depending on the circumstances and needs of the specific site. Preliminary cost estimates are approximately \$500,000 to \$750,000 per at-grade crossing, depending on the improvements made.

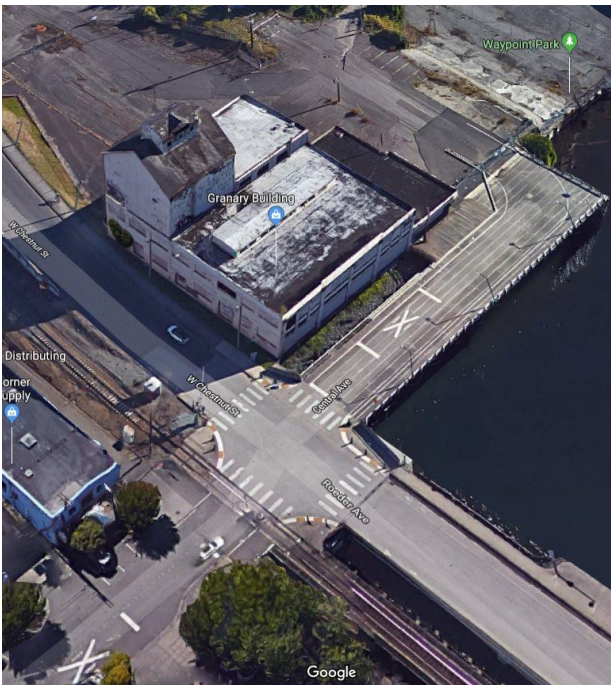
MULTIMODAL TRANSPORTATION BENEFITS: ADA-compliant surface crossing of railroad tracks and reduction of vehicle/rail conflicts.

PROJECT STATUS: REET funding identified as most-appropriate for these improvements.

No.	PROJECT DESCRIPTION	FUNDING SOURCE	Cost Estimates (000's) 2020 Dollars							PROJECT TOTALS
			Previous Budget	FUNDED			UNFUNDED			
			2021	2022	2023	2024	2025	2026		
13	Bellingham Railroad Quiet Zones	1st 1/4 REET	210	0	250	250	250	250	250	
		Subtotal	210	0	250	250	250	250	250	1,460

TRANSPORTATION IMPACT FEES COLLECTED
RIGHT-OF-WAY ACQUISITION NECESSARY

No
Possible



Project #14: James/Bakerview Intersection Safety Improvements

PROJECT NARRATIVE: East Bakerview Road is a major arterial and trucking route between the Irongate industrial area, SR 539, and I-5. James Street is the only north-south secondary arterial between Sunset Drive and Kellogg Road. Increased traffic and lack of north-south left-turn lanes contribute to an increase in speeding and collisions at the James/Bakerview intersection. Constructing an expandable multimodal roundabout will slow speeding vehicles, reduce collisions, and improve safety for all users, while also providing long-term transportation capacity as the King Mountain area develops.

MULTIMODAL TRANSPORTATION BENEFITS: Tier 3 sidewalks, crosswalk with pedestrian refuges, Tier 3 bicycle lanes, collision reduction, increased safety & efficiency of freight and goods movement, Greenways parks and trails planned adjacent to roundabout, WTA transit route 48 and future WTA transit routes as ridership demand increases.

PROJECT STATUS: 100% engineering and design completed; Federal grant funds being sought; construction 2023 pending full funding.

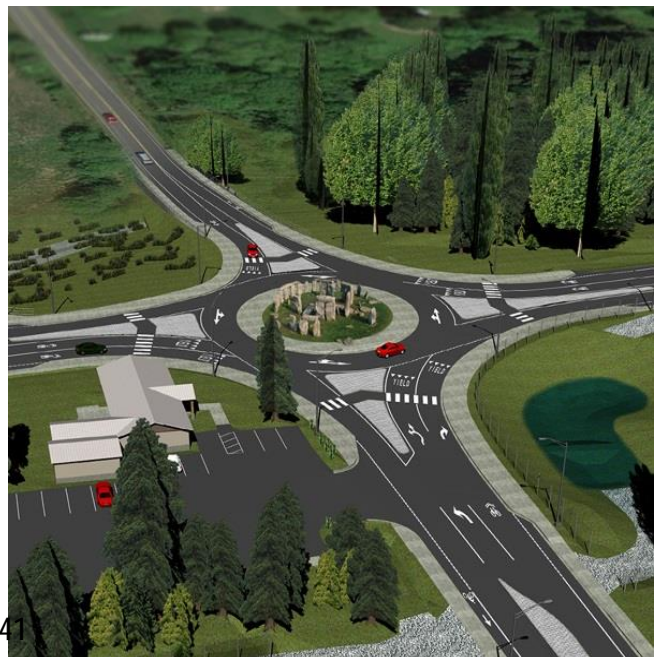
No.	PROJECT DESCRIPTION	FUNDING SOURCE	Cost Estimates (000's) 2020 Dollars							PROJECT TOTALS
			Previous Budget	FUNDED			UNFUNDED			
			2021	2022	2023	2024	2025	2026		
14	James/Bakerview Intersection	Street	120			500				
	Safety Improvements	Federal STP	385			Build				
		Federal STBG			2,000					
	(Expandable multimodal roundabout)	Federal HSIP			900	Pending WSDOT Grant				
		Subtotal	505			3,400				3,905

TRANSPORTATION IMPACT FEES COLLECTED

Yes, for local funds

RIGHT-OF-WAY ACQUISITION NECESSARY

Yes



Project #15: James Street Pedestrian & Bicycle Safety Improvements; Segment 3

(West side James Street from Telegraph Rd to E. Bakerview Rd)

PROJECT NARRATIVE: James Street is the only north- south transportation corridor serving north-central Bellingham between Meridian (SR 539) and Hannegan, which is already zoned for 3,000 or more housing units. James Street provides access to Squalicum Creek Trail and Sunset Pond Park between Sunset Square Shopping Center, Telegraph Road, and East Bakerview Road. Pedestrian and Bicycle Master Plans call for sidewalks and bike lanes and WTA high-frequency Gold GO Line Route 331 service requires sidewalks and crossings to bus stops. Segment 3 is the most financially feasible section to construct and if grant funding can be secured, could be completed in 2023 to complement the Telegraph Road improvements and the James/Bakerview roundabout.

MULTIMODAL TRANSPORTATION BENEFITS: Tier 3 sidewalks, Tier 3 bicycle lanes, turn lanes, increased access, safety, sight distance, and efficiency. WTA Gold GO Line high-frequency transit route 331 and future WTA transit routes as King Mountain Neighborhood continues to develop.

PROJECT STATUS: Feasibility Study Completed 2019. Unfunded. WSDOT grant funds applied for.

No.	PROJECT DESCRIPTION	FUNDING SOURCE	Cost Estimates (000's) 2020 Dollars						PROJECT TOTALS	
			Previous Budget	FUNDED			UNFUNDED			
			2021	2022	2023	2024	2025	2026		
15	James Street Pedestrian and Bicycle Safety Improvements; Segment 3	TBD Non-Motor				160				
	Segment 3 = Telegraph to Bakerview	State				740	Pending WSDOT Grant			
		Subtotal				900				900

TRANSPORTATION IMPACT FEES COLLECTED

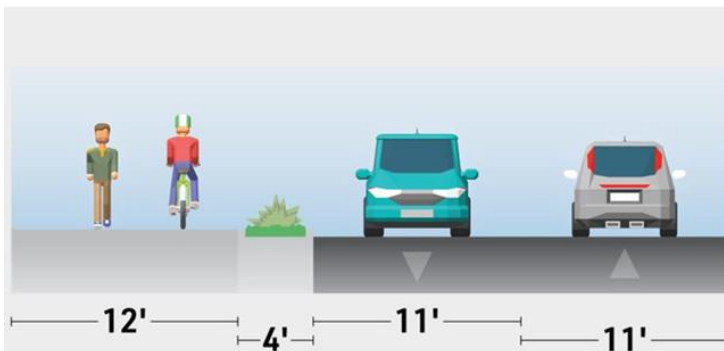
Yes, for local funds

RIGHT-OF-WAY ACQUISITION NECESSARY

No

James Street Preferred Alternative

West Side Shared Use Path



SHARED USE PATH

- 11-foot vehicle lanes with a 10 to 12-foot wide bi-directional shared use path on one side
- Vegetated planting strip between path and roadway used for stormwater conveyance and separation from traffic
- Curbed shoulders in locations where additional sidewalk is needed on the other side of the road



Visualization (looking south just s/o McLeod Rd)



Project #16: Meridian Street Roundabouts (Meridian/Squalicum & Meridian/Birchwood)

PROJECT NARRATIVE: These two closely spaced intersections are a critical freight route and multimodal transportation link between the industrial Bellingham Waterfront and U.S.-Canadian border crossings connected by Interstate 5 and Guide-Meridian (SR 539). When the Orchard-Birchwood extension is completed in 2021, vehicle traffic volume, as well as pedestrian and bicycle demand, will increase and these intersections will become increasingly congested. Pedestrian and Bicycle Master Plans call for sidewalks and Parks plans call for a multiuse trail on the former railroad bed. WTA has indicated that Meridian is a candidate for future high-frequency GO Line service.

MULTIMODAL TRANSPORTATION BENEFITS: Tier 2 sidewalks, Tier 3 bicycle lanes, turn lanes, increased access, safety, sight distance, and efficiency. WTA Routes 4 and 15 currently provide transit service, with future consideration for high-frequency transit on Meridian Street (SR 539).

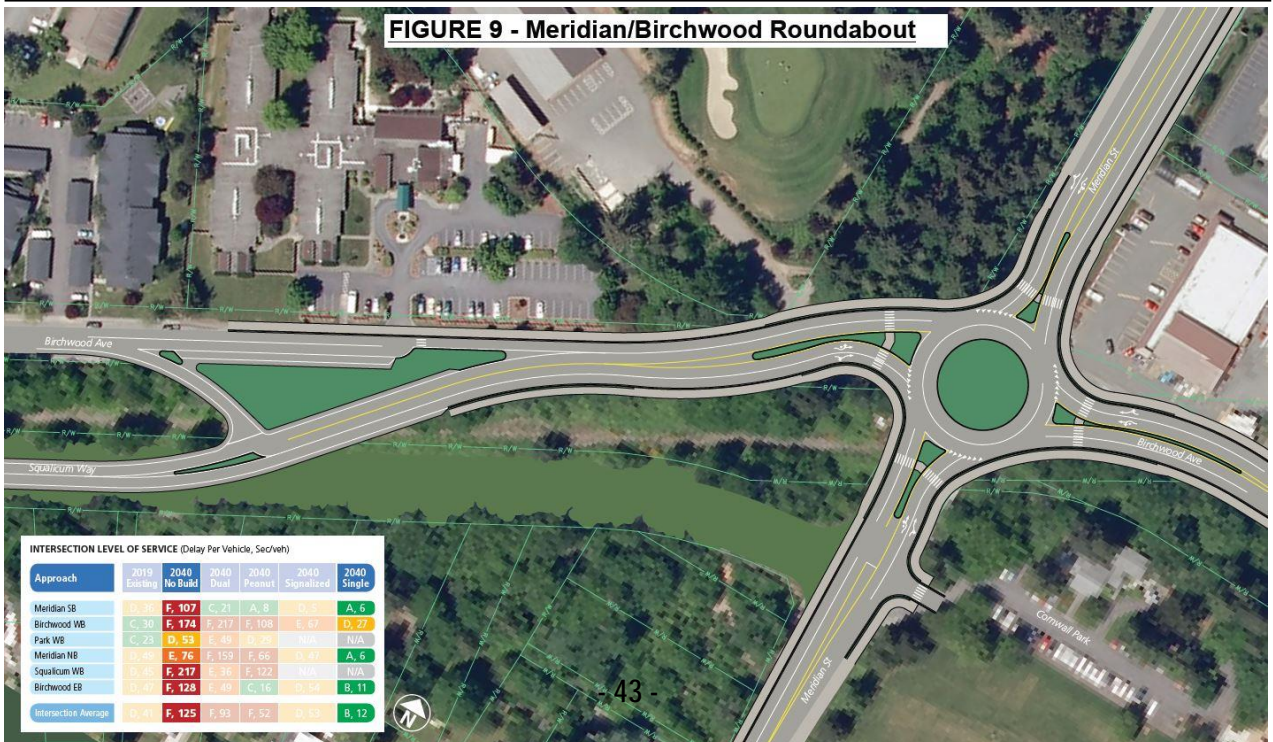
PROJECT STATUS: Feasibility study completed 2019. Unfunded. State and federal grants, as well as public-private funding partnerships will be sought.

No.	PROJECT DESCRIPTION	FUNDING SOURCE	Cost Estimates (000's) 2020 Dollars						PROJECT TOTALS	
			Previous Budget	FUNDED			UNFUNDED			
			2021	2022	2023	2024	2025	2026		
16	Meridian Street Roundabouts (Squalicum & Birchwood), Phases 1 & 2 Phase 1 = Squalicum; Phase 2 = Birchwood	Street Study)	160				Grants being sought			
		Federal STBG								
		Unknown					12,000			
		Subtotal	160				12,000			12,160

TRANSPORTATION IMPACT FEES COLLECTED Yes, for local funds

RIGHT-OF-WAY ACQUISITION NECESSARY Yes: Intersection corners and railroad ROW

FIGURE 9 - Meridian/Birchwood Roundabout



Project #17: James Street Pedestrian & Bicycle Safety Improvements; Segments 1, 2, & 4 (West side James Street from E. Orchard to Gooding Rd)

PROJECT NARRATIVE: James Street is the only north- south transportation corridor serving the King Mountain Neighborhood, which is zoned for 3,000 or more housing units. James Street provides access to Squalicum Creek Trail and Sunset Pond Park between Sunset Square Shopping Center, Telegraph Rd, and East Bakerview Rd. Pedestrian and Bicycle Master Plans call for sidewalks and bike lanes and WTA high-frequency Gold GO Line Route 331 service requires sidewalks and crossings to bus stops. Significant costs include, removal of a vertical curve sight distance issue on the hill between Orchard and McLeod and reconstruction of culverts beneath James Street between Orchard Dr and Telegraph Rd and Bakerview Rd and Kellogg Rd will require reconstruction for fish passage improvements.

MULTIMODAL TRANSPORTATION BENEFITS: Tier 3 sidewalks, Tier 3 bicycle lanes, turn lanes, increased access, safety, sight distance, and efficiency. WTA Gold GO Line high-frequency transit route 331 and future WTA transit routes as King Mountain Neighborhood continues to develop.

PROJECT STATUS: Feasibility Study Completed 2019. Unfunded. Grant funds will be sought.

No.	PROJECT DESCRIPTION	FUNDING SOURCE	Cost Estimates (000's) 2020 Dollars						PROJECT TOTALS	
			Previous Budget	FUNDED			UNFUNDED			
			2021	2022	2023	2024	2025	2026		
17	James Street Pedestrian and Bicycle Safety Improvements; Segments 1, 2, & 4	Street (Study)	110				Grants being sought			
	Segment 1 = Orchard to McLeod	TBD Non-Motor								
	Segment 2 = McLeod to Telegraph	Pvt Mitigation								
	Segment 4 = Bakerview to Gooding	Unknown							14,000	
		Subtotal	110						14,000	14,110

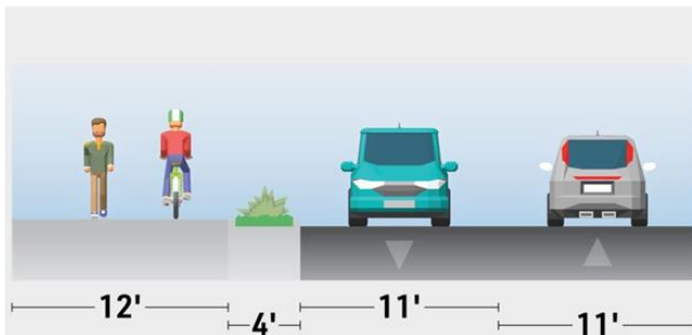
TRANSPORTATION IMPACT FEES COLLECTED

Yes, for local funds

RIGHT-OF-WAY ACQUISITION NECESSARY

Possibly; yet-to-be-determined

James Street Preferred Alternative West Side Shared Use Path



SHARED USE PATH

- 11-foot vehicle lanes with a 10 to 12-foot wide bi-directional shared use path on one side
- Vegetated planting strip between path and roadway used for stormwater conveyance and treatment and separation from traffic
- Curbed shoulders in locations where additional sidewalk is needed on the other side of the road



Visualization (looking south just s/o McLeod Rd)



Project #18: North James Street Multimodal Arterial Connection (Gooding Avenue to Van Wyck Road)

PROJECT NARRATIVE: The Transportation Element of the Bellingham Comprehensive Plan identifies the North James Street extension to Van Wyck Road as a secondary arterial. James Street is the only north-south transportation corridor serving the King Mountain Neighborhood, which is zoned for over 3,000 new housing units. In addition to supporting the development planned for the King Mountain Neighborhood, this northern extension of James Street will provide another north-south corridor parallel to Meridian (SR 539), which will provide multimodal access and connectivity in King Mountain.

MULTIMODAL TRANSPORTATION BENEFITS: Tier 3 sidewalks, Tier 3 bike lanes, center turn lanes at intersections, regional multimodal transportation connectivity, and possible future WTA transit route.

PROJECT STATUS: Private developer is currently constructing road improvements with subdivision

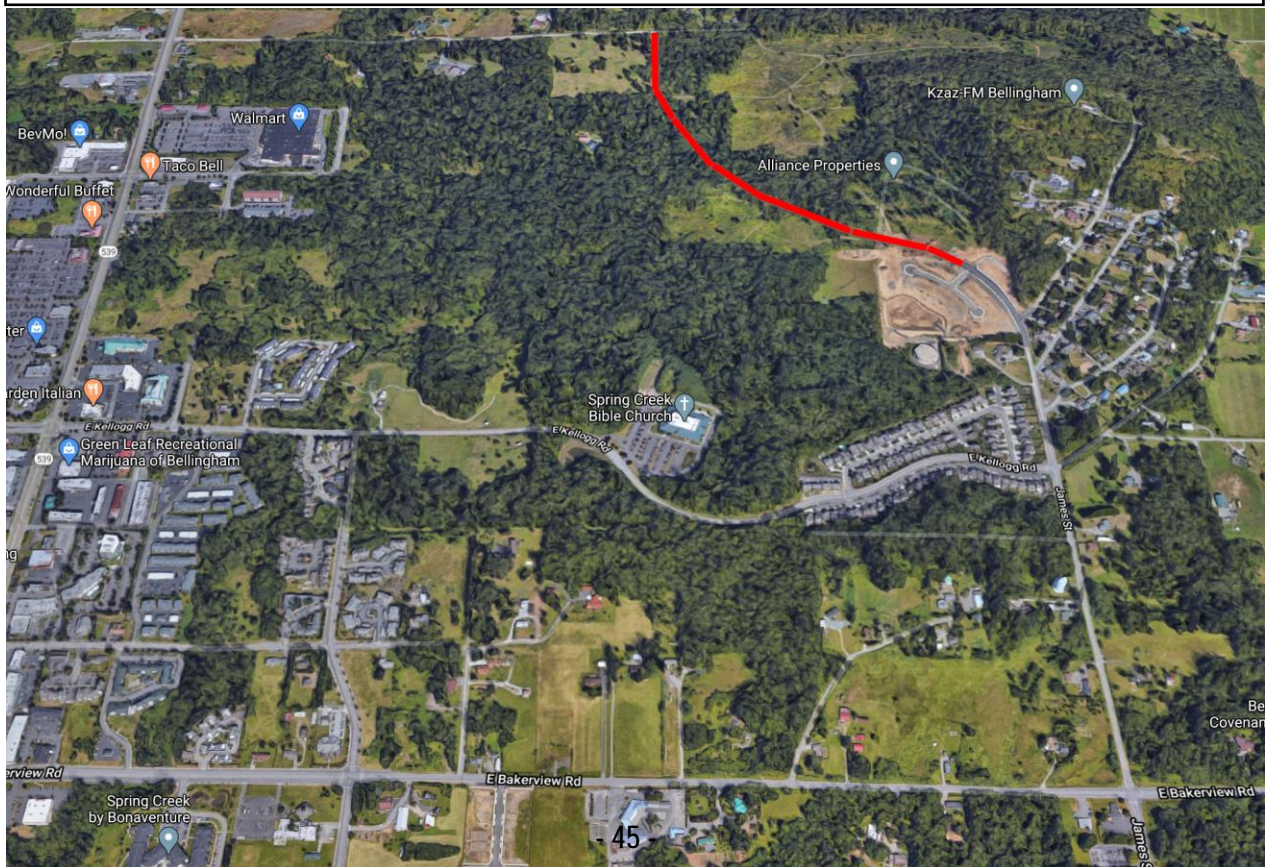
No.	PROJECT DESCRIPTION	FUNDING SOURCE	Cost Estimates (000's) 2020 Dollars						PROJECT TOTALS	
			Previous Budget	FUNDED			UNFUNDED			
			2021	2022	2023	2024	2025	2026		
18	North James Street Multimodal Arterial Connection (Gooding to Van Wyck; Long Term)	Pvt Mitigation	600				<i>Private Construction</i>			
		Unknown							3,000	
		Subtotal	600						3,000	3,600

TRANSPORTATION IMPACT FEES COLLECTED

No, private construction receives TIF credit

RIGHT-OF-WAY ACQUISITION NECESSARY?

Yes, private development to dedicate



Project #19: West Horton Road Multimodal Corridor Extension, Phase 2 (Aldrich Road to Northwest Avenue)

PROJECT NARRATIVE: City – County partnership to extend an east-west regional transportation connection in northern Bellingham. Phase 2 extends West Horton for one-half mile west as an arterial street with sidewalks and bicycle lanes on both sides from Aldrich Road to Northwest Avenue. Environmental impacts require land acquisition, off-site mitigation, and minimizing the road footprint.

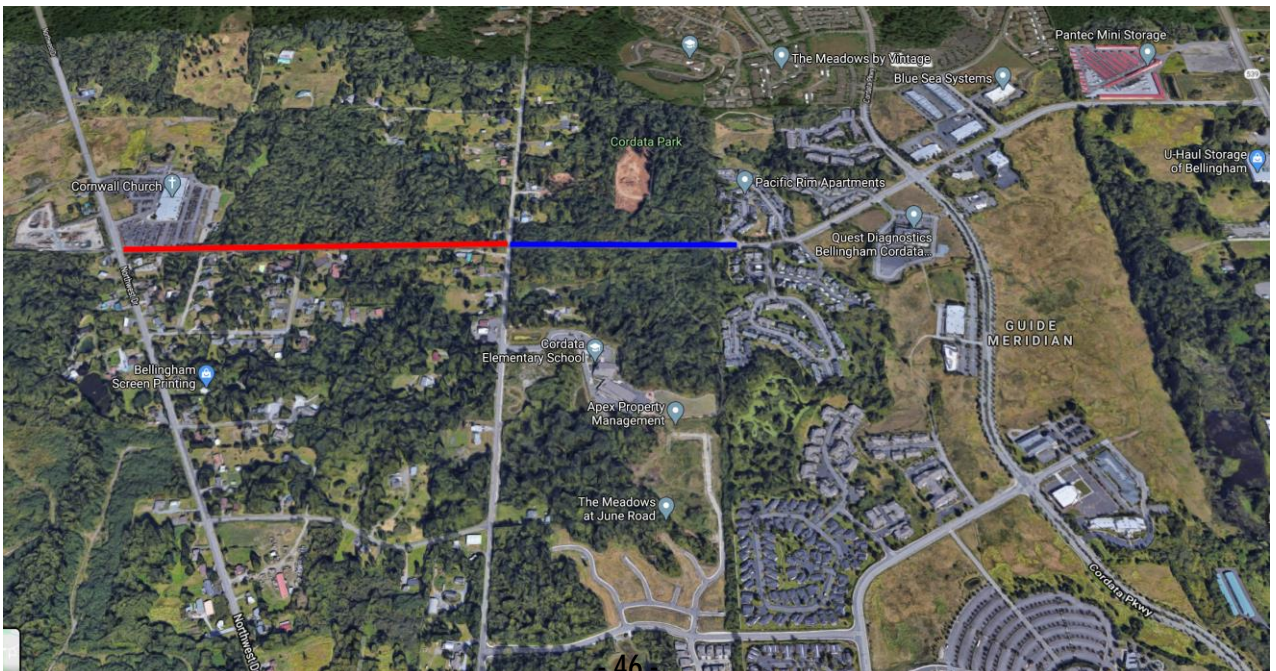
MULTIMODAL TRANSPORTATION BENEFITS: Increased access, safety, and connectivity for pedestrians, bicyclists, transit riders, and vehicles. **Tier 1 sidewalks, Tier 1 bike lanes, possible future WTA transit route** as W. Horton Road, annexations, and MF & SF developments are completed.

PROJECT STATUS: Feasibility, wetlands, & survey: 2017-2019; PE/Design 2019-2020; ROW acquisition & mitigation planning 2020-2024; additional funding to be sought, when appropriate. ROW acquisition and construction is responsibility of Whatcom County until alignment is annexed to City.

No.	PROJECT DESCRIPTION	FUNDING SOURCE	Cost Estimates (000's) 2020 Dollars						PROJECT TOTALS	
			Previous Budget	FUNDED			UNFUNDED			
			2021	2022	2023	2024	2025	2026		
19	West Horton Road Multimodal Corridor Extension, Phase 2 [City-County Partnership] (Aldrich to Northwest; Long-Term)	Federal Map 21	1,000				City/County Partnership			
		County Road Fund	260							
		Pvt Mitigation					1,000			
		Unknown							12,000	
		Subtotal	1,260				1,000		12,000	14,260

TRANSPORTATION IMPACT FEES COLLECTED
RIGHT-OF-WAY ACQUISITION NECESSARY

Not until annexed to City
Yes





BELLINGHAM CITY COUNCIL

210 Lottie Street, Bellingham, Washington 98225
Telephone (360) 778-8200 Fax (360)778-8101
Email: ccmail@cob.org Website: www.cob.org

BELLINGHAM CITY COUNCIL NOTICE OF PUBLIC HEARING

Notice is hereby given that the Bellingham City Council will hold a public hearing on **Monday, May 18, 2020 at 7:00 PM**, or as soon thereafter as possible during their Regular City Council meeting, which will take place remotely (please note the remote meeting location, which is contrary to the public hearing notice published in the May 8 Bellingham Herald inadvertently stating this meeting would take place in Council Chambers), to take public comment on the following:

The 6-Year Transportation Improvement Program (TIP) is adopted annually to plan and program public funding toward capital improvements to Bellingham's multimodal transportation network. State law (RCW 35.77.010) requires cities to adopt the TIP before July 1 each year. The DRAFT 2021-2026 TIP is based on Public Works staff and Bellingham Transportation Commission recommendations. Public Works posted the DRAFT 2021-2026 TIP on the City web site on May 4, 2020 and presented it to the Bellingham Transportation Commission at a public meeting on May 12, 2020. Public Works staff will present details and funding for all projects listed in the DRAFT 2021-2026 TIP, followed by a public hearing. A City Council work session to consider adoption of the DRAFT 2021-2026 TIP will be held on June 8, 2020.

Detailed information can be found at: meetings.cob.org five days prior to the public hearing.

Staff Contact: Chris Comeau, AICP-CTP, Transportation Planner, ccomeau@cob.org or (360) 778-7946

Anyone wishing to comment on this item is invited to do so. Advanced testimony by mail, email, and telephone is accepted and strongly encouraged by sending comments to the Council Office, 210 Lottie Street, ccmail@cob.org, phone (360) 778-8200 or fax (360) 778-8101 to be received prior to 10:00 a.m. **Wednesday, May 13, 2020**, to be included in the agenda packet. Comment received after that will be distributed to Council but not included in the published packet. Anyone wishing to testify live during the public hearing can do so by joining the remote meeting at the following link: <https://www.cob.org/ccph>. This link can be used before the meeting to pre-register or during the meeting to register and immediately join the meeting. Pre-registration is encouraged.

Those who would like to listen in by phone can do so using any of the following phone numbers:

- (253) 215-8782
- (346) 248-7799
- (669) 900-6833
- (301) 715-8592
- (312) 626-6799

HANNAH STONE
Council Member
1st Ward
778-8211
hetsone@cob.org

GENE KNUTSON
Council Member
2nd Ward
734-4686
gknutson@cob.org

DANIEL HAMMILL
Council Member
3rd Ward
778-8213
dchammill@cob.org

PINKY VARGAS
Council Member
4th Ward
778-8210
ptvargas@cob.org

LISA ANDERSON
Council Member
5th Ward
778-8217
laanderson@cob.org

MICHAEL LILLIQUIST
Council Member
6th Ward
778-8212
mlilliquist@cob.org

HOLLIE HUTHMAN
Council Member
At Large
778-8216
hahuthman@cob.org

- (929) 205-6099

Webinar/Meeting ID: 991-6488-8608

Password: 9

Contact the Legislative Assistant at (360) 778-8200 for additional assistance prior to the meeting. Thank you.

Publication date: **May 8, 2020**



Bellingham City Council

**Public Comment for a Public Hearing Regarding the
Draft 2021-2026 Transportation Improvement Program
(TIP) received by the City Council May 8, 2020 through
May 13, 2020**

May 13, 2020

To: Bellingham City Council, public comment

From: Sonja Max

RE: 2012 - 26 Transportation Improvement Program (TIP), Project #2

I would like to bring attention to a gap in the planned addition of bicycle lanes in Project #2. I think these bike and pedestrian projects are going to significantly improve travel by foot and bike throughout Bellingham.

Project 2.a.)Tier 3 describes the addition of bike lanes on Girard between Young and Broadway, and Meridian between Illinois and Victor (see map with highlighted segments, page 2). There is a notable gap on Meridian between Broadway and Illinois.

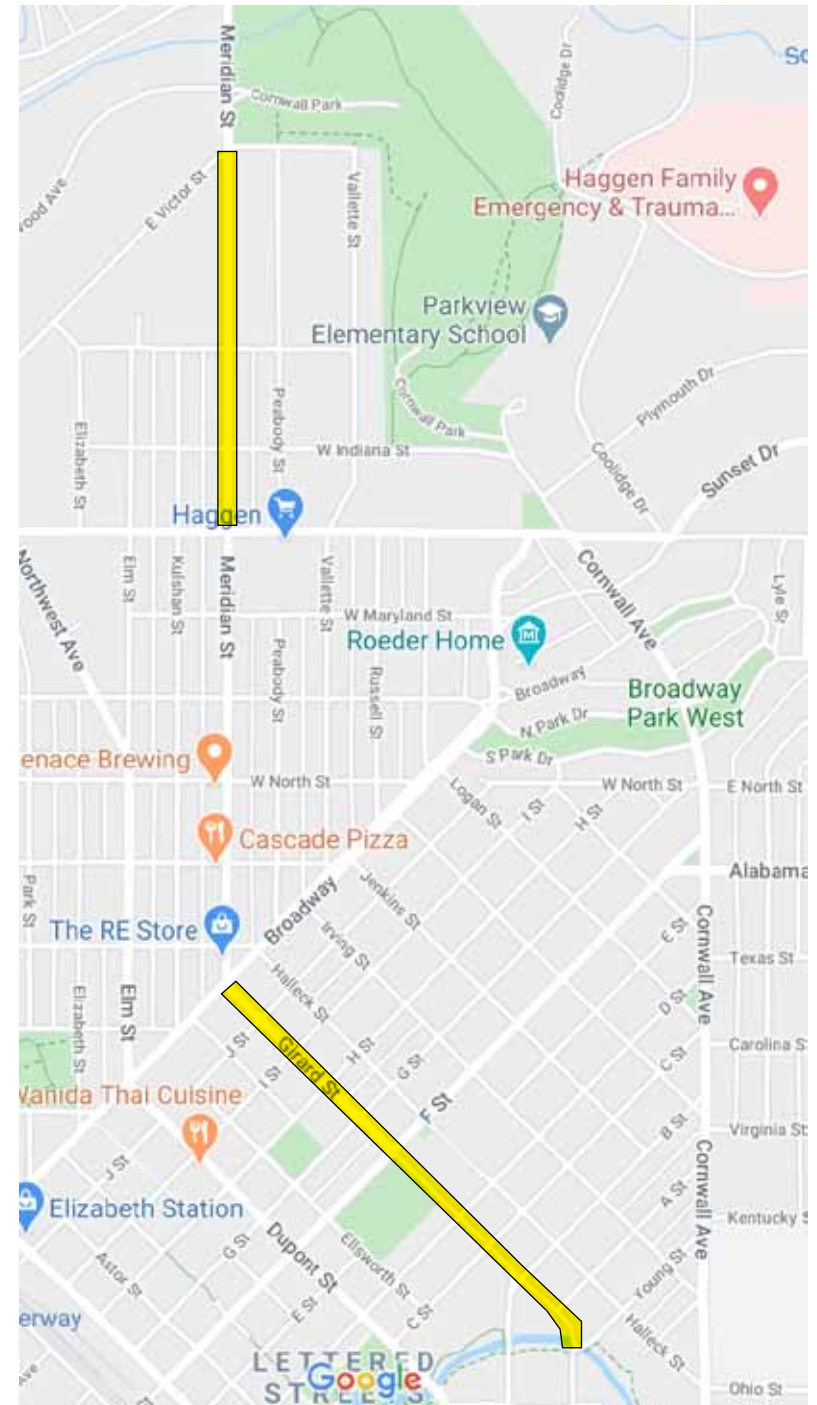
This gap occurs in an area with breweries and businesses that are otherwise readily accessible by bicycle. A recent study (<https://www.sciencedaily.com/releases/2020/04/200422151318.htm>) found that adding bike lanes largely boosted business and employment in the retail and food service sectors. Nationally, the study found the food service industry benefits most often from the addition of transportation infrastructure.

“Even in cases where a motor vehicle travel lane or parking was removed to make room for a bike lane, food sales and employment tended to go up...”

Please consider including the section of Meridian between Broadway and Illinois for the bike lane upgrade in the TIP. It would improve accessibility to businesses on that street, and perhaps even boost their sales. There is still parking available on all the side streets along that section for people who will want or need to drive.

Sincerely,

Sonja Max



May 13, 2020

TO: Bellingham City Council

FROM: Laura Weiss, Sunnyland

RE: 2012-26 Transportation Improvement Program (TIP)

I am writing to comment on one very specific element of the TIP -- the proposed roundabouts in projects #14 and #16.

I am an experienced cyclist with a high level of comfort in most road conditions and situations. However, I find the roundabouts in Bellingham quite difficult to navigate. I find riding in the road thru a roundabout to feel dangerous and unsafe due to the speed of the cars and the many ways cars are entering and leaving the roundabout.

The alternative for a person on a bicycle is to ride on the sidewalks. However, this is usually very slow and awkward due to the design of the sidewalks and crosswalks thru the roundabout. One extreme example of this is the State Street roundabout where the bike path enters from downtown (see photo).



The description of projects #14 and #16 in the TIP indicate that the roundabouts include pedestrian and bicycle lanes. However the renderings do not show any bicycle lanes. Is the assumption that the sidewalks are to be shared by pedestrians and cyclists? In addition, project #15 shows a shared bike and ped path on the west side of James St., but it is not clear how that one path will integrate with the roundabout at James and Bakerview.

Please see the below image of 2 different roundabout designs. The first one shows a design that ensures that cars will enter and exit the circle at a slower speed, making it much safer for pedestrians and people on bicycles, as compared to the other alternative that allows for faster speeds (and which is similar to the designs shown in the TIP).

Its also important to note that in the first photo, the bicycle lane is a smooth, continuous route, as opposed to the multiple 90 degree turns required for a cyclist in the designs shown in the TIP, which can be especially problematic for people traveling with children or trailers.

I am asking that the Council direct staff to engage with people who might use a bicycle through these roundabouts in projects #14 and #16 and ensure that they incorporate that feedback into the final design.

Slow exit



Fast exit





City Council Agenda Bill

22593

Bill Number

Subject: **Update on COVID-19 from Bellingham Emergency Management**

Summary Statement: Staff will provide an update on planning and mitigating efforts related to the outbreak of COVID-19.

Previous Council Action: **Staff Presentations on 3/23/20, 4/13/20, 4/27/20 and 5/4/20**

Fiscal Impact: **Yet to be determined**

Funding Source: **Citywide Funds**

Attachments:

Meeting Activity	Meeting Date	Recommendation	Presented By	Time
Evening Presentation	5/18/2020	Information/Discussion	Staff and Guests	30 minutes

Recommended Motion:

Council Committee:

Agenda Bill Contact:

Brian Heinrich, Deputy Administrator

Council Action:

Reviewed By	Department	Date
<i>Brian M. Heinrich</i>	Executive	5/12/2020
<i>Peter M. Ruffatto</i>	Legal	5/12/2020
<i>Seth M. Fleetwood</i>	Executive	5/12/2020



City Council Agenda Bill

22635

Bill Number

Subject: **Mayor's Appointment of Amber Asbjornsen and Rafeeka Kloke to the Museum Foundation Board (Approval)**

Summary Statement: The Mayor appoints Amber Asbjornsen to her first term, which will expire on May 18, 2023, at which time she may be reappointed.

The Mayor appoints Rafeeka Kloke to her first term, which will expire on May 18, 2023, at which time she may be reappointed.

The Whatcom Museum Foundation, a Washington non-profit corporation, operates the Whatcom Museum of History and Art, subject to the direction of the Mayor and the budget authority of the City Council. The duties of the foundation are established in a Museum Services Agreement entered into between the City and the Foundation. This agenda bill item is "necessary and routine" during the COVID-19 public health emergency to provide for continuity of government.

Previous Council Action: **N/A**

Fiscal Impact: **None**

Funding Source: **None**

- Attachments:
- 1. AMBER ASBJORNSEN APPLICATION
 - 2. RAHEELKA KLOKE APPLICATION

Meeting Activity	Meeting Date	Recommendation	Presented By	Time
Mayor's Report - Appointment - For Approval	5/18/2020	Approve Appointment	Mayor Seth Fleetwood	0 minutes

Recommended Motion:

Council Committee:

Agenda Bill Contact:
Tracy Lewis, Mayor's Office

Council Action:

Reviewed By	Department	Date
<i>Brian M. Heinrich</i>	Executive	5/12/2020
<i>Peter M. Ruffatto</i>	Legal	5/12/2020
<i>Seth M. Fleetwood</i>	Executive	5/12/2020



WHATCOM MUSEUM

WHATCOM MUSEUM FOUNDATION

APPLICATION FOR BOARD MEMBERSHIP

NAME OF APPLICANT Amber Asbjornsen **DATE:** 2/27/2020
HOME ADDRESS 2514 Erie St.
CITY: Bellingham **ZIP:** 98220 **PREFERRED CONTACT?** **YES OR NO**
TELEPHONE: 360.773.5512 **FAX:** _____

NAME OF BUSINESS (IF APPLICABLE): _____
BUSINESS ADDRESS: _____
CITY: _____ **ZIP:** _____ **PREFERRED CONTACT?** **YES OR NO**
BUSINESS PHONE: _____ **FAX:** _____

EMAIL ADDRESS FOR BOARD CONTACT: Amber.Asbjornsen@gmail.com
NAME OF SPOUSE/SIGNIFICANT OTHER: Andy Asbjornsen
CHILDREN (NAME AND AGES): Ansen, age 12 / Asher, age 9

PLEASE RESPOND TO THE FOLLOWING, USING ADDITIONAL PAGES AS NECESSARY:

OCCUPATION: (IF RETIRED, PLEASE INDICATE FORMER OCCUPATION)

Director of Development, College of Science and Engineering - Western Washington University.

PROFESSIONAL ACTIVITIES & AFFILIATIONS: (LIST BOARDS, COMMISSIONS, COMMITTEES, AND ORGANIZATIONS ON WHICH YOU ARE CURRENTLY SERVING OR HAVE SERVED IN THE PAST. INCLUDE ANY OFFICES HELD FOR THESE ORGANIZATIONS.)

Chair, Parent Advisory Council, Silver Beach Elementary

EMPLOYMENT: (CURRENT TITLE AND DUTIES)

Director of Development, College of Science and Engineering, WWU. Major gift fundraiser, Advancement board manager. See resume for more info.

NAME Amber Ashjansen

EDUCATION: (INCLUDE PROFESSIONAL OR VOCATIONAL LICENSES OR CERTIFICATIONS)

BA - English, Writing concentration
Western Washington University, 2002

BRIEF BIO:

Experienced fundraiser, relationship builder,
involved community member. Mom of two
boys, lover of education!

DO YOU OR YOUR SPOUSE HAVE A FINANCIAL INTEREST IN, OR ARE YOU AN EMPLOYEE OR OFFICER OF ANY
BUSINESS OR AGENCY WHICH DOES BUSINESS WITH THE CITY OF BELLINGHAM? (YES)___ (NO)

IF YES, PLEASE EXPLAIN: Husband Andy is Finance director for COB


SIGNATURE OF APPLICANT

2.27.2020
DATE:

YOU ARE INVITED TO ATTACH ADDITIONAL PAGES, ENCLOSE A COPY OF YOUR RESUME, OR SUBMIT
SUPPLEMENTAL INFORMATION, WHICH YOU FEEL MAY ASSIST IN THE EVALUATION OF YOUR APPLICATION.

NOTE: AS A CANDIDATE TO A PUBLIC BOARD OR COMMISSION, THE ABOVE INFORMATION WILL BE
AVAILABLE TO THE CITY COUNCIL, MAYOR, AND THE PUBLIC.

PLEASE RETURN TO: WHATCOM MUSEUM
TRUSTEE COMMITTEE
C/O CHARLES MARCKS
121 PROSPECT ST.
BELLINGHAM, WA 98225

AMBER ASBJORSEN

amber.asbjorsen@gmail.com

360-223-5512

Bellingham, WA 98226

SUMMARY

I am a seasoned fundraiser; my experience includes major gift fundraising, relationship management and development, leading annual giving campaigns, facilitating direct mail campaigns, advancement board and call center management.

SKILLS

Fundraising, Relationship Development, Leadership, Board Management

EXPERIENCE

DIRECTOR OF DEVELOPMENT, COLLEGE OF SCI & ENG | 09/2015 to Current **Western Washington University - Bellingham, WA**

- Provide strategic leadership to the fund development program within the College of Science and Engineering (CSE) by working with the dean, chairs, faculty and university leadership to connect alumni, friends and parents of the College who want to partner in enriching the education at Western through major gift philanthropy.
- Consistently meet and exceed yearly goal of \$2 Million via current and planned gifts.
- Manage a portfolio of 80 major gift prospects
- Facilitate/coordinate our College of Science and Engineering 20-member Advancement Board.

DIRECTOR OF DEVELOPMENT, FAIRHAVEN COLLEGE | 07/2012 to 09/2015 **Western Washington University - Bellingham, WA**

- Provided strategic leadership to the fund development programs of Fairhaven College of Interdisciplinary Studies. I worked closely with the Dean of Fairhaven to plan for and solicit funding for College priorities via alumni outreach, events and volunteer initiatives.
- Built and managed the first Advancement Council for Fairhaven College.

LEADERSHIP ANNUAL GIVING OFFICER/DIRECTOR OR ANNUAL GIVING | 09/208 to 06/2012 **Western Washington University - Bellingham, WA**

- Implemented higher-end annual giving fundraising activities via face-to-face solicitations. Created the first young alumni gift society and advisory council.
- Planned, implemented and managed a comprehensive phone and mail program for WWU's colleges, departments and programs with a goal of raising \$3M a year.
- Supervised Annual Giving staff and student-employees.

ASSISTANT DIRECTOR OF ANNUAL GIVING/PHONATHON MANAGER | 06/2004 to 09/2008 **Western Washington University - Bellingham, WA**

- Managed call center and direct mail campaigns. Met and exceeded yearly goal of \$500,000 through the phonathon and mail solicitations. Supervised 40 student-callers.

EDUCATION AND TRAINING

Western Washington University - Bellingham, WA
Bachelor of Arts
English, Writing Concentration, **06/2002**



WHATCOM MUSEUM FOUNDATION

APPLICATION FOR BOARD MEMBERSHIP

NAME OF APPLICANT Rafeeka Kloke **DATE:** 4/13/2020
HOME ADDRESS 1241 St. Paul Street
CITY: Bellingham **ZIP:** 98229 **PREFERRED CONTACT?** YES OR NO
TELEPHONE: 360-220-3517 **FAX:** _____

NAME OF BUSINESS (IF APPLICABLE): _____
BUSINESS ADDRESS: _____
CITY: _____ **ZIP:** _____ **PREFERRED CONTACT?** YES OR NO
BUSINESS PHONE: _____ **FAX:** _____

EMAIL ADDRESS FOR BOARD CONTACT: rafeeka@msn.com
NAME OF SPOUSE/SIGNIFICANT OTHER: Neal Kloke
CHILDREN (NAME AND AGES): Kian (2 yrs old)

PLEASE RESPOND TO THE FOLLOWING, USING ADDITIONAL PAGES AS NECESSARY:

OCCUPATION: (IF RETIRED, PLEASE INDICATE FORMER OCCUPATION)

Special Assistant to the President and Director for Government Affairs at Whatcom Community College

PROFESSIONAL ACTIVITIES & AFFILIATIONS: (LIST BOARDS, COMMISSIONS, COMMITTEES, AND ORGANIZATIONS ON WHICH YOU ARE CURRENTLY SERVING OR HAVE SERVED IN THE PAST. INCLUDE ANY OFFICES HELD FOR THESE ORGANIZATIONS.)

Whatcom Alliance for Healthcare Access (former board member)
Whatcom Counts (former board member)

PACTC - President Assistants of Community and Technical
College (State Association) - Treasurer

Harvest Festival (Assumption Parish) - Chair (3 years)

EMPLOYMENT: (CURRENT TITLE AND DUTIES)

Please see attached resume

NAME Rafeeka Kloke

EDUCATION: (INCLUDE PROFESSIONAL OR VOCATIONAL LICENSES OR CERTIFICATIONS)
BA in Business Administration from Western Washington University

BRIEF BIO:

DO YOU OR YOUR SPOUSE HAVE A FINANCIAL INTEREST IN, OR ARE YOU AN EMPLOYEE OR OFFICER OF ANY BUSINESS OR AGENCY WHICH DOES BUSINESS WITH THE CITY OF BELLINGHAM? (YES)____ (NO) X
IF YES, PLEASE EXPLAIN: _____

SIGNATURE OF APPLICANT

DATE:

YOU ARE INVITED TO ATTACH ADDITIONAL PAGES, ENCLOSE A COPY OF YOUR RESUME, OR SUBMIT SUPPLEMENTAL INFORMATION, WHICH YOU FEEL MAY ASSIST IN THE EVALUATION OF YOUR APPLICATION.

NOTE: AS A CANDIDATE TO A PUBLIC BOARD OR COMMISSION, THE ABOVE INFORMATION WILL BE AVAILABLE TO THE CITY COUNCIL, MAYOR, AND THE PUBLIC.

PLEASE RETURN TO: WHATCOM MUSEUM
TRUSTEE COMMITTEE
C/O CHARLES MARCKS
121 PROSPECT ST.
BELLINGHAM, WA 98225

Rafeeka Kloke
1241 St. Paul Street
Bellingham, WA 98229

Tel: 360.220.3517
e-mail: rafeeka@msn.com

Profile

Astute, results-oriented executive with cross-functional experience in both private and public sectors. Capability to leverage extensive industry and private citizen contacts. Career highlighted by consistent ability to increase team collaboration and productivity while fulfilling project deadlines. Strong public relations, marketing, and project management background. Outgoing, personable, and committed to exceeding expectations and organization's goals.

Highlights of Qualifications

- Management experience with public sector, for-profit and non-profit organizations
- Extensive experience working collaboratively with constituent groups including boards, committees, volunteers and external audiences
- Experienced and effective team building and leadership skills, team management approach
- Excellent project management skills with scope, analysis, schedule, budget, task creation and prioritization
- Experienced in developing and implementing innovative programs, products and services
- Excellent organizational, interpersonal and communication skills

Work Experience

Special Assistant to the President and Director for Government Affairs 2013 - present

Whatcom Community College, Bellingham, WA

- Serve as a member of President's Cabinet and Crisis Management Team.
- Staff to the Board of Trustees and Liaison to the Board of Trustees on key executive matters as delegated by the President.
- Provide analysis and recommendations regarding policy issues, identifying College-wide impacts and coordinating responses to the President on strategies and alternatives.
- Lead government relations with the President's office and the College. Manage college strategy for strengthening relationships with elected officials and government agencies and increasing their understanding of and support for the College.
- Work closely with public, community, and government relations' personnel to increase and maintain visibility of the college's projects and programming.
- Manage budgetary and financial planning of the Office of the President and Board of Trustees.
- Cultivate and nurture meaningful relationships with members of the community by attending events and keeping in communication with community stakeholders.
- Serves as the Public Record Officer for the College.

Director of Strategic Initiatives & Foundation Operations 2013 - 2013

Whatcom Community College, Bellingham, WA

- Manage fiscal operations including management of annual budget, financial records and reporting and oversight of the annual audit

Rafeeka Kloke
Work Experience *continued*

page 2

- Direct and manage operations including staff supervision
- Plan, direct, and execute fundraising, cultivation and stewardship events including event strategy, and follow up
- Support the Executive Director in development, cultivation and strengthening of new and existing donor relationships
- Provide service to the Foundation board, including Board and committee meeting planning and execution
- Maintain and develop Foundations policies and procedures
- Work closely with College president and Advancement team on public and community relations, and legislative affairs.

Director of Strategic Initiatives & Administrative Services 2011 - 2013

Northwest Workforce Council, Bellingham, WA

- Assist Executive Director in overseeing and coordinating the administration of the organization
- Create, maintain and cultivate relationships with community leaders and stakeholders
- Plan and facilitate board and committee meetings
- Developed a five year strategic plan
- Liaise with state, federal, local elected officials and agencies
- Monitor and analyze all policies and legislations at state and federal level and ensuring compliance
- Oversee all human resources functions, policies, and procedure
- Prepare annual reports to grantors, board and community stakeholders

Director, Bellingham Office 2009 - 2011

US House of Representatives - Office of Congressman Rick Larsen, Bellingham, WA

- Managed operations and supervised staff and interns
- Built and maintained relationships with constituents, organizations, businesses, and local governments on behalf of the Congressman
- Served as the official representative for the Congressman at meetings, forums, and events
- Monitored and prepared briefings and/or white paper on local issues, projects, and activities
- Assisted constituents experiencing issues or problems with federal agencies
- Played a key role in the development of the District Export Promotion Program
- Scheduled and traveled with the Congressman to meetings and events

Regional Business Services Manager 2005 - 2009

Northwest Workforce Council, Bellingham, WA

- Oversaw business services for four counties (Whatcom, Skagit, San Juan, and Island)
- Coordinated services between multiple partner organizations to ensure quality and consistency
- Recommended and implemented business solutions following in-depth gap analysis
- Developed plans and procedures resulting in high customer satisfaction
- Coordinated and enhanced linkage with economic development and education partners
- Developed and implemented a fee-for-service pilot program which generated over \$20,000 in less than 12 months
- Raised over \$40,000 of in-kind and cash donations for summer youth camps

Rafeeka Kloke
Work Experience *continued*

page 3

- Legislative liaison for the Council
- Successfully submitted grant proposals

Deputy Director (2003-05), Business Development Manager (2001-03) 2001 - 2005

Bellingham/Whatcom Economic Development Council (EDC), Bellingham, WA

- Oversaw all aspects of finance and administration of the organization reporting to the executive director and board of directors
- Managed and implemented operational processes and continually improved policies and procedures to further streamline operations
- Coordinated preparation for organization's annual audit
- Effectively managed the following program areas: Business Recruitment, Expansion, Bid Opportunity, Revolving Loan Fund, and Economic Development Investment Program
- Increased business trade and development by coordinating efforts with President Board Officers & Directors, membership, and elected officials (local, state, and Federal)
- Demonstrated excellent research and analysis of economic development data
- Effectively promoted businesses using marketing materials, web based applications, and direct/indirect contact with prospects
- Developed and implemented membership campaign, fund raising events including gaining sponsorships and support from private and public sectors
- Managed a re-branding project which included securing \$40,000 in donations for website development

Marketing Coordinator 1998 - 2001

Bellingham Marine Industries, Bellingham, WA

- Directed overall marketing and market development activities for four divisions in the United States, Australia, and New Zealand
- Guided and reviewed final design and placement of advertising for ad agencies
- Created press releases and promotional events
- Developed and implemented training programs for sales staff
- Created PowerPoint presentations for executives public speaking engagements
- Prepared and monitored annual department budget
- Team sales support; including customer relations, proposal generation, and final sales coordination
- Developed materials/presentations for all board, management, and sales meetings
- Liaison between Board of Directors and senior management
- Created and implemented new programs to track and improve customer service

Real Estate & Property Management Associate 1995 - 1998

Trillium Corporation, Bellingham, WA

- Responsible for all aspects of lease administration for 400+ properties throughout the US
- Highlight of skills used include: lease negotiation, marketing, tenant relations, tracking and facilitating building maintenance, and preparation of financial reports
- Generated RFPs when working with vendors and subcontractors on construction projects
- Special projects included: investigation and preparation of due diligence documentation for real estate purchase and sales contracts

Rafeeka Kloke
Work Experience continued

page 4

- Created and maintained an environmental database for all properties
- Risk management assistant for both Trillium Corporation and Syre Family

Aviation Secretary 1994

Port of Bellingham, Bellingham, WA

- Responsible for detailed secretarial duties including project support
- Prepared budgets, FAA grant applications, and reports
- Assisted with the implementation of a new airport security system and training airport staff in operating the system
- Coordinated committee meetings between public and port personnel

Other Experience

Board Member 2007-2008

WHATCOM COALITION FOR HEALTHY COMMUNITY, Bellingham, Washington

Board Member 2009

WHATCOM ALLIANCE FOR HEALTH CARE, Bellingham, Washington

Advisory Committee Member 2014 - 2017

Bellingham International Airport Advisory Committee, Bellingham, Washington

Treasurer 2014 - present

President Assistants of Community and Technical College (commission), Washington

Education

Bachelor of Arts Degree 1993

WESTERN WASHINGTON UNIVERSITY, Bellingham, Washington

Associate Degree 1991

EVERETT COMMUNITY COLLEGE, Everett, Washington

Nippon Business Institute Certificate 1991

EVERETT COMMUNITY COLLEGE, Everett, Washington

References available upon request



City Council Agenda Bill

22636

Bill Number

Subject: **Mayor's Appointment of Makenzie Graham and Scott Jones to the Planning and Development Commission (Approval)**

Summary Statement: The Planning and Development Commission is authorized by BMC 2.42.020. The Mayor appoints Makenzie Graham to her first partial term, which will expire on March 24, 2022, at which time she may be reappointed. The Mayor appoints Scott Jones to his first partial term, which will expire on April 1, 2021, at which time he may be reappointed. This agenda bill item is "necessary and routine" during the COVID-19 public health emergency due to the need to provide for continuity of government.

Previous Council Action: **N/A**

Fiscal Impact: **None**

Funding Source: **None**

- Attachments:
- 1. GRAHAM APPLICATION
 - 2. JONES APPLICATION

Meeting Activity	Meeting Date	Recommendation	Presented By	Time
Mayor's Report - Appointment - For Approval	5/18/2020	Approve Appointment	Mayor Seth Fleetwood	0 minutes

Recommended Motion:

Council Committee:

Agenda Bill Contact:
Tracy Lewis, Mayor's Office

Council Action:

Reviewed By	Department	Date
<i>Brian M. Heinrich</i>	Executive	5/12/2020
<i>Peter M. Ruffatto</i>	Legal	5/12/2020
<i>Seth M. Fleetwood</i>	Executive	5/13/2020



Office of the Mayor
 City Hall, 210 Lottie Street
 Bellingham, WA 98225
 Phone (360) 778-8100 Fax (360) 778-8101

RECEIVED

FEB 14 2020

EXECUTIVE DEPARTMENT

**APPLICATION FOR APPOINTMENT TO
 CITY OF BELLINGHAM BOARDS AND COMMISSIONS**
(Please Type or Print Clearly)

Candidates must presently live within Bellingham City limits and have done so for at least one year, unless otherwise specified. Elected City officials, city officers and employees, and residents having conflicts of interest are ineligible for appointments to City advisory boards. Complete, sign and return this application to the Mayor's Office, City Hall, 210 Lottie Street, Bellingham, WA 98225.

Note: As a candidate to a public board or commission, this information may be made available to the public.

I am interested in serving on the: Planning Commission
 (Board / Commission)

Name: Makenzie Graham

Mailing Address: 111 Viewcrest Road Zip Code: 98229

Street Address (if different): Same

Phone Numbers: Home: — Cell: 651-247-5306 Work: —

Email Address: makenziegraham@gmail.com

Are you a resident of the City of Bellingham (live within the city limits)? YES NO

How long have you lived in Bellingham? 5 years

Neighborhood in which you reside Edgemoor

Current Occupation: Community organizer, former campaign manager for April Backer

OR – If retired, former occupation: _____

Education: Master of Public Health, UW-seattle / BA Political Science & Spanish, UW-Madison

Professional / Community Activities: Campaign manager, field organizing, Member of Whatcom Democrats & League of Women Voters, African dance class organizer

Qualifications Related to Position: Policy Analysis, Strong communication (written & verbal) to a variety of audiences, Spanish speaker, legislative research

Describe why you are interested in serving on this Board or Commission: The 2020s will be a hugely consequential decade, and I want to bring my knowledge of public health into the Planning Commission. I care about the future of Bellingham, and I want us to be a leader in WA state for how we

*Please feel free to submit any additional documentation (resume, explanation of experience specifically related to this board/commission).

Do you or your spouse have a financial interest in, or are you an employee or officer of any business or agency which does business with the City of Bellingham? YES NO

If yes, please explain: _____

2/13/20
 Today's Date

[Signature]
 Signature of Applicant

MAKENZIE GRAHAM, MPH

makenziegraham@gmail.com | 651.247.5306

SUMMARY

Public health professional seeking to improve population health through policy change. Motivational leader adept at mobilizing community members and teammates in efforts to shape policies and elect champions for health. While maintaining focus on the big picture, I stay nimble to address the unexpected. I do my best work in high-energy, fast-paced environments.

COMPETENCIES

- Community engagement
- Volunteer mobilization
- Coalition building
- Organizing and advocacy
- Spanish translation (written)
- Emotional intelligence
- Strategic planning
- Qualitative research
- Social media platforms
- Meeting facilitation
- Public speaking
- Data analysis and visualization

POLITICAL EXPERIENCE

Campaign Manager

February - November 2019

April Barker for Bellingham Mayor | Bellingham, WA

- Provided executive strategic support to April Barker during her candidacy for Bellingham Mayor.
- Built, trained, and managed a team of dedicated volunteers in a rigorous field campaign; as a team we visited 20,367 doors across all of Bellingham's neighborhoods from April to November 2019.
- Developed and implemented a strong social media/email communication plan based on message testing at the doors, candidate speeches during campaign events, and guidance from political consultants.
- Tracked campaign budget, organized fundraising events, maintained donor relations, and supervised volunteer fundraiser coordinator; raised over \$82,000 between these efforts and individual candidate donation requests.

Lobby Day Leadership Team

December 2016 – February 2018

Health Equity Circle | Seattle, WA

- Planned and implemented an interdisciplinary student lobby day in Olympia, WA during the 2017 and 2018 legislative sessions, including legislative research, coordinating logistics, and recruitment.
- Organized training sessions and created educational materials for student lobbyists legislators detailing how the proposed legislation would affect public health if enacted.

PUBLIC HEALTH CONSULTATION PROJECTS

Community-Oriented Public Health Practice | University of Washington - Seattle

Sustainability Plan for the Seattle Community Farm

September 2017 – June 2018

Asian Counseling and Referral Services | Seattle, WA

- Joined the efforts of an ad hoc community coalition and immigrant/refugee non-profit Asian Counseling and Referral Services to plan for the future of the Seattle Community Farm (SCF) in south-central Seattle.
- Developed best practices and priorities for the 2018 growing season based on a robust literature review, key informant interviews, and community survey data.
- Delivered a full report and one-page summary with recommendations for effective management structures, funding strategies, and community outreach.

Evaluation of Youth Programming at Magnuson Community Center

January – April 2018

Solid Ground & Seattle Department of Parks and Recreation | Seattle, WA

- Managed a team of seven graduate students through the development and implementation of an evaluation of programs' impacts on youth living in subsidized housing.
- Effectively navigated stakeholder and community relations during program observations and focus groups.

Qualitative Analysis of Coding Practices at School-Based Health Centers **January – June 2017**
Public Health – Seattle & King County | Seattle, WA

- Conducted qualitative research on coding practices for mental health visits in School-Based Health Centers (SBHCs) to supplement previous year’s quantitative data.
- Conducted focus groups and semi-structured interviews with SBHC mental health providers to gather information about coding and diagnostic practices.
- Delivered a full report and infographic in a presentation to Public Health – Seattle & King County.

Marijuana in Adams County: Attitudes, Perceptions, and Educational Needs **November – December 2016**
Adams County Health Department | Adams County, WA

- Designed and piloted a survey in Spanish and English to identify the attitudes, perceptions, and knowledge gaps related to marijuana legalization in partnership with the Adams County Health Department.
- Analyzed preliminary survey results and developed recommendations for health promotion and education.

COMMUNITY ORGANIZING

Founder **July 2015 – Present**
West African Dance of Bellingham | Bellingham, WA

- Organize and advertise for drum and dance classes in Bellingham featuring regional professional artists.
- Collaborate with local college and university staff to hold guest drum and dance workshops.
- Cultivate and maintain relationships with a diverse set of key partners in Seattle and Bellingham.

Youth Outreach Coordinator **July 2016 – September 2017**
Community Boating Center | Bellingham, WA

- Collaborated with schools and youth-serving organizations in Bellingham, WA to connect underserved youth to water activities and the environment on Bellingham Bay.
- Created visual communication materials for greater publicity in both Spanish and English.

Fundraising Director **May 2010-May 2011**
Habitat for Humanity Campus Chapter Board of Directors | Madison, WI

- Spearheaded Souper Bowl XV, Habitat for Humanity’s largest fundraiser, which raised approximately \$30,000.
- Developed and managed the event’s budget with the parent organization (Dane County).
- Led a team of four coordinators in volunteer recruitment, public relations/advertising, bowl donation tracking, and food/raffle donation tracking.

ORGANIZATIONAL AFFILIATIONS

Active Member **August 2018 - Present**

Whatcom County Democrats | Bellingham, WA

- Inclusion & Diversity Committee

League of Women Voters | Bellingham, WA

- Racial Equity/Healthy Democracy Committee

Riveters Collective | Bellingham, WA

EDUCATION

UNIVERSITY OF WASHINGTON-SEATTLE **September 2016 – June 2018**
*Master of Public Health -
Community-Oriented Public Health Practice*

UNIVERSITY OF WISCONSIN-MADISON **September 2008 – May 2011**
*Bachelor of Arts in Spanish, International Studies
Certificate in African Studies*



Office of the Mayor
 City Hall, 210 Lottie Street
 Bellingham, WA 98225
 Phone (360) 778-8100 Fax (360) 778-8101

RECEIVED

JAN 14 2020

APPLICATION FOR APPOINTMENT TO
 CITY OF BELLINGHAM BOARDS AND COMMISSIONS
 (Please Type or Print Clearly)

EXECUTIVE
 DEPARTMENT

All applicants must be a citizen of the United States and of the City of Bellingham, a resident of the State of Washington for at least three (3) years, and of the City of Bellingham (residing within the City limits) for at least two (2) years, unless otherwise specified. Some residency exceptions may apply for certain boards. No elected City official, City officer, City employee or citizen having a conflict of interest shall be eligible for appointment.

Complete, sign and return this application to the Mayor's Office, City Hall, 210 Lottie Street, Bellingham, WA 98225.

Note: As a candidate to a public board or commission, this information may be made available to the public.

I am interested in serving on the: Planning Commission
 (Board / Commission)

Name: Scott Jones

Mailing Address: 130 South Forest St. Zip Code: 98225

Street Address (if different): _____

Phone Numbers: Home: _____ Cell: (206) 550 - 7775 Work: _____

Email Address: scott@furtherdesigns.com

Are you a resident of the City of Bellingham (live within the city limits)? YES NO

How long have you lived in Bellingham? 6 years

Neighborhood in which you reside South Hill

Current Occupation: Business owner – Clothing designer

OR – If retired, former occupation: _____

Education: Bachelor of Arts (University of Oregon) – History (Econ/Math)

Professional / Community Activities: Bellingham Food Bank - Board of Directors and Volunteer,
 South Hill Neighborhood Association Board Member, Whatcom Democrats PCO and Issues and Advocacy Committee
 Member.

Qualifications Related to Position: With 22 years of working with organizations and institutions from employees, vendors,
 government agencies, and customers on the business side, to 6 years working on the Board of the Bellingham Food Bank I
 am willing and able to bring an informed opinion to a conversation, while respecting and accepting other's views.
 I have also been involved, at the community level, and become knowledgeable regarding many issues Bellingham faces.
 These issues center around population growth, and the city's Comprehensive Plan.

Describe why you are interested in serving on this Board or Commission: Interest and passion for the city of Bellingham and
 its residents. To share in community involvement. To help enhance the livability and overall success of Bellingham as a
 whole.

*Please feel free to submit any additional documentation (resumé, explanation of experience specifically related to this board/commission).

Do you or your spouse have a financial interest in, or are you an employee or officer of any business or agency which does
 business with the City of Bellingham? YES NO

If yes, please explain: _____

December 28th, 2019

Today's Date

Signature of Applicant



City Council Agenda Bill

22637

Bill Number

Subject: **Mayor's Reappointment of Staci May to the Parks and Recreation Advisory Board (Information)**

Summary Statement: The Parks and Recreation Advisory Board is authorized by BMC 2.19.020. The Mayor reappoints Staci May to her final term, expiring on April 20, 2023.

The Bellingham Parks and Recreation Advisory Board shall advise the City Council, Mayor, Director of Parks & Recreation, as well as other City departments concerning the formulations of policy and implementation, plans and programs calculated to carry out the duties of the Parks & Recreation in maintaining City parks and providing programs for the general welfare of the people of the City. This agenda bill item is "necessary and routine" during the COVID-19 public health emergency to provide for continuity of government.

Previous Council Action: **N/A**

Fiscal Impact: **None**

Funding Source: **None**

Attachments:

Meeting Activity	Meeting Date	Recommendation	Presented By	Time
Mayor's Report - Appointment - For Information	5/18/2020	Information/Discussion	Mayor Seth Fleetwood	0 minutes

Recommended Motion:

Council Committee:

Agenda Bill Contact:
Tracy Lewis, Mayor's Office

Council Action:

Reviewed By	Department	Date
<i>Brian M. Heinrich</i>	Executive	5/12/2020
<i>Peter M. Ruffatto</i>	Legal	5/12/2020
<i>Seth M. Fleetwood</i>	Executive	5/12/2020



City Council Agenda Bill

22638

Bill Number

Subject: **Bid Award for 2020 Watermain Replacement, EW-0234, BID #7B-2020**

Summary Statement: The 2020 Watermain Replacement project involves replacement of the watermain on Donovan Avenue between Connelly Creek and 36th Street. The City received 10 bids which were publicly opened on April 30, 2020. Colacurcio Brothers Construction, Inc. was the responsible bidder who submitted the lowest responsive bid of \$1,760,479.11, including any applicable Washington State Sales or Use Tax. The engineer's estimate was \$2,137,474.

Previous Council Action: **2019 Capital Improvement Plan**

Fiscal Impact: **\$1,760,479.11 (within budgeted amount)**

Funding Source: **Water Fund (410)**

- Attachments:
1. STAFF REPORT
 2. FINAL BID REPORT
 3. VICINTY MAP
 4. MANDATORY BIDDER RESPONSIBILITY CHECKLIST

Meeting Activity	Meeting Date	Recommendation	Presented By	Time
Committee Briefing - Vote Requested	5/18/2020	Award Bid	Eric Johnston, Interim PW Director	5 minutes

Recommended Motion:

Council Committee:
Committee Of The Whole

Agenda Bill Contact:
Craig Mueller, P.E. (360) 778-7922

Council Action:

Reviewed By	Department	Date
<i>Eric C. Johnston</i>	Public Works	5/11/2020
<i>Connie C. Allen</i>	Purchasing	5/11/2020
<i>Andrew D. Asbjornsen</i>	Finance	5/12/2020
<i>Matthew T. Stamps</i>	Legal	5/12/2020
<i>Seth M. Fleetwood</i>	Executive	5/12/2020



City of Bellingham
210 Lottie Street
Bellingham, WA 98225

STAFF REPORT

TO: CITY COUNCIL
FROM: ERIC JOHNSTON, INTERIM PUBLIC WORKS DIRECTOR
CC: MAYOR SETH FLEETWOOD
SUBJECT: 7B-2020 BID AWARD FOR 2020 WATERMAIN REPLACEMENT PROJECT (DONOVAN PHASE 2 - EW-0234)
DATE: May 18, 2020

This agenda item has been determined to be both “necessary and routine” and, therefore, appropriate for consideration during the COVID-19 health crisis. The Bid Award for the 2020 Watermain Replacement Project (Donovan Phase 2), BID#7B-2020 is necessary due to the need to replace aging infrastructure in a corridor where multiple mainline breaks have occurred in recent years. This agenda item is routine because it does not implicate a change in policy but is instead focused on keeping the city’s Capital Construction Projects on schedule as laid out for the 2020 workplan.

BACKGROUND:

The City of Bellingham Public Works Engineering division designs and constructs projects annually to replace and improve our water distribution system infrastructure for the health and safety of the public. These projects typically include open trench repair and replacement of mainlines that may have deteriorated due to age along with upgrades to service connections, valves, and fire hydrants. The projects are coordinated with other utility replacement and street overlay projects in order to minimize construction impacts to the public. Project EW-0234 is a continuation of the Donovan Phase 1 watermain replacement project completed in 2018. This project will replace the existing cast iron watermain installed in 1926 with new ductile iron pipe from approximately Connelly Creek to 36th Street on the east side of Interstate 5. The portion of existing watermain underneath I-5 is not being replaced with this project as it was installed more recently through a casing beneath the interstate and investigation has shown it to be in good condition.

The City typically looks at installation of fiber conduit when we are open trenching our utilities. In the case of Donovan Avenue between 24th Street and 36th Street there is no existing fiber conduit. However, we are not installing fiber conduit with this project as there are no existing City facilities present to serve and there is existing fiber in both Old Fairhaven Parkway and Harris Avenue serving both City and Bellingham School District facilities.

EVALUATION:

The City advertised the project on March 31, 2020 and publicly opened bids on April 30, 2020. The City received ten bids. Colacurcio Brothers Construction, Inc. was the responsible bidder who submitted the lowest responsive bid of \$1,760,479.11, including any applicable Washington State Sales or Use Tax. The engineer’s estimate was \$2,137,474.

RECOMMENDATION ACTION:

Move to award bid to Colacurcio Brothers Construction, Inc.



CITY OF BELLINGHAM

FINAL BID OPENING REPORT

Craig Mueller-PROJECT MANAGER

**NATE KINCAID,
AARON MCELROY- BUYERS**

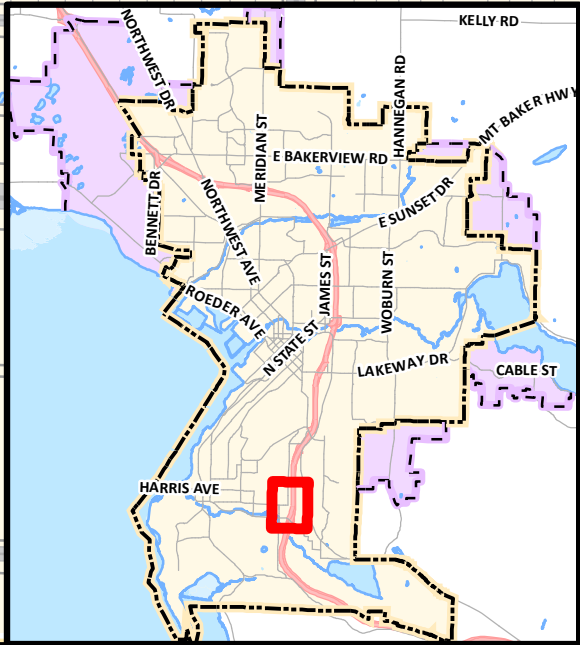
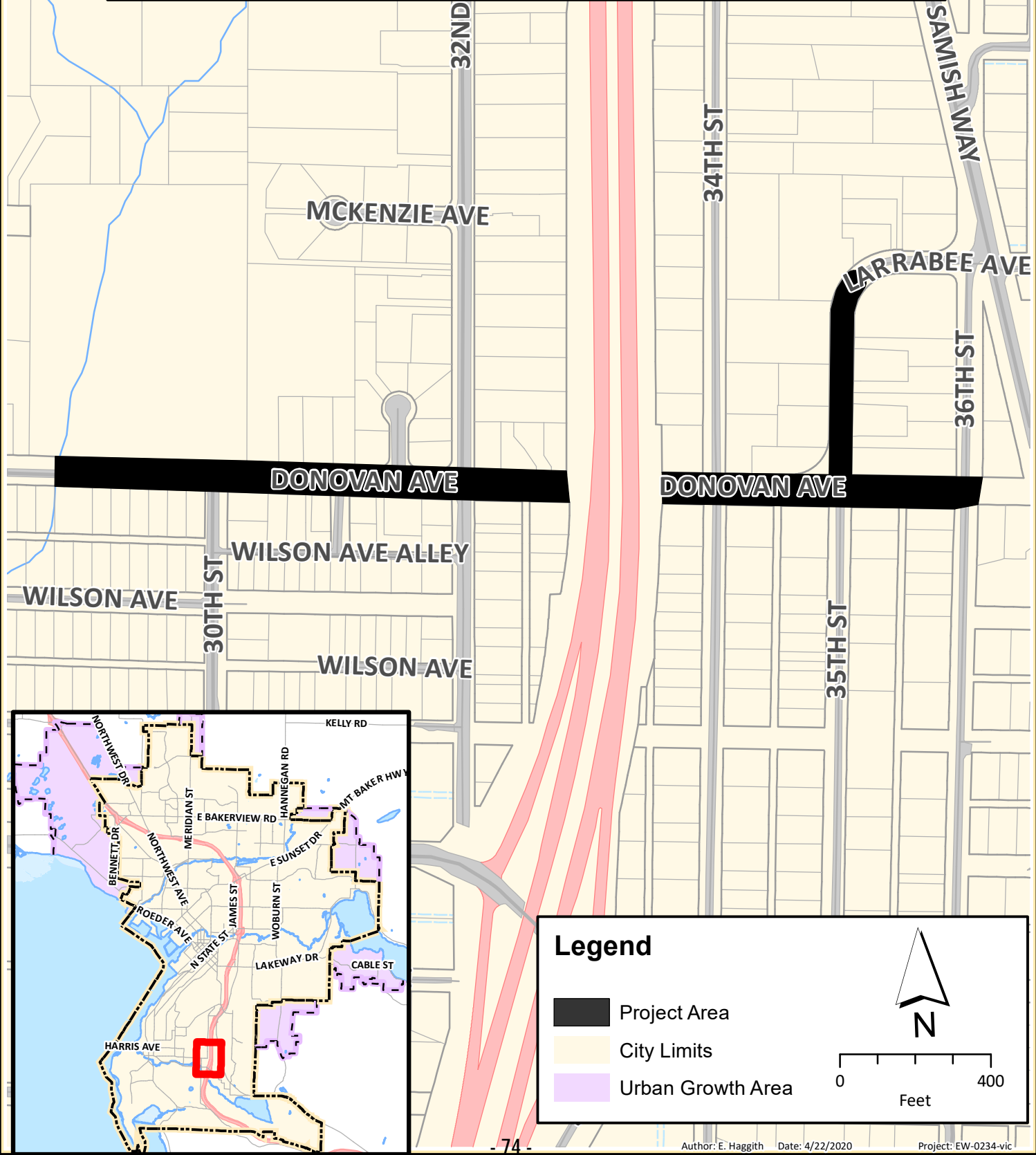
BID NAME	BID NUMBER	DATE OPENED
2020 WATERMAIN REPLACEMENT EW-0234	7B-2020	4/30/2020

Company Name	CITY/STATE	TOTAL BID AMOUNT INCLUDING TAX
Colacurcio Bros	Blaine, WA	Total W/ 8.7% TAX \$1,760,479.11
Ram Const.	Bellingham, WA	Total W/ 8.7% TAX \$1,949,405.22
Faber Const.	Lynden, WA	Total W/ 8.7% TAX \$2,101,408.94
Strider Const.	Bellingham, WA	Total W/ 8.7% TAX \$2,169,122.63
Stremler Gravel	Lynden, WA	Total W/ 8.7% TAX \$2,280,220.72
Premium Services	Bellingham, WA	Total W/ 8.7% TAX \$2,345,309.79
Oceanside Const.	Bellingham, WA	Total W/ 8.7% TAX \$2,358,658.47
Tiger Const.	Everson, WA	Total W/ 8.7% TAX \$2,393,228.88
Plats Plus	Marrysville, WA	Total W/ 8.7% TAX \$2,640,361.00
Dawson Const.	Bellingham, WA	Total W/ 8.7% TAX \$2,844,649.65

City of Bellingham EW-0234



2019 Watermain Replacements Donovan/Connely Creek to 36th



Legend

- Project Area
- City Limits
- Urban Growth Area

N

0 400
Feet

MANDATORY BIDDER RESPONSIBILITY CHECKLIST

Bid Number: 7B-2020	Bid Submittal Deadline: 4/30/20 @ 11:00AM
Project Name: 2020 WATERMAIN REPLACEMENT	Project Number: EW-0234
Bidder's Business Name: COLACURCIO BROTHERS, INC.	City Business Registration Number: 015653 Active? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
CONTRACTOR REGISTRATION https://secure.lni.wa.gov/verify/	
License Number: COLACBI150P8	License Active? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Effective Date: OCT 1985 <i>10/28/1985</i>	Expiration Date: OCT 2020 <i>10/11/2020</i>
UBI/TAX REGISTRATION NUMBER https://secure.dor.wa.gov/gteunauth/ (go to Business Lookup)	
UBI/TAX Registration Number: 600-555-169	Account: Open <input checked="" type="checkbox"/> Closed <input type="checkbox"/>
INDUSTRIAL INSURANCE COVERAGE https://fortress.wa.gov/lni/crpsi/MainMenu.aspx	
Account Number: 480-361-00	Account Current? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
EMPLOYMENT SECURITY DEPARTMENT	
Employment Security Department Number: 569-658-007	
Has Bidder provided account number on the Bid Form?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
NOT DISQUALIFIED FROM BIDDING https://secure.lni.wa.gov/debarandstrike/ContractorDebarList.aspx	
Is the Bidder listed on the "Debarred Contractors List" list of the Washington State Department of Labor and Industries Website?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>Attach printout from website</i>
https://www.SAM.gov/ (go to Search Records)	
Is the bidder listed on the current debarred or suspended bidder list available on the U.S. General Services Administration's System for Award Management ("SAM") website?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>Attach printout from website</i>
BIDDER CERTIFICATIONS	
<p>1. The bidder hereby certifies under penalty of perjury under the laws of the State of Washington that, within the 3-year period immediately preceding the bid solicitation date, the bidder is not a "willful" violator, as defined in RCW 49.48.082, of any provision of RCW 49.46, 49.48, or 49.52, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.</p> <p>2. The undersigned further certifies that bidder (check one):</p> <p><input type="checkbox"/> Has received training on the requirements related to public works and prevailing wage as mandated in RCW 39.04.350(1)(f) or</p> <p><input checked="" type="checkbox"/> Is exempt from such training because it has completed three or more public works projects and has had a valid business license in Washington for three or more years.</p> <p>3. The undersigned further certifies that all other information provided by or on behalf of bidder on this form is true and correct.</p>	
Signature of Authorized Official <i>[Signature]</i>	Date: 4/30/2020
CHRIS COLACURCIO SECY / TREAS	BLAINE, WA 98230
Print Name & Title	Place of Execution (City & State)
CITY VERIFICATION	
<i>[Signature]</i> City Purchasing Manager of Designee	Date: 5/5/20
Has bidder satisfied applicable supplemental responsibility criteria?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <i>Documentation on file</i>



City Council Agenda Bill

22639

Bill Number

Subject: **Bid Award for 2020 Overlay - Bill McDonald Parkway and Britton Road Project ES-0554, Bid 19B-2020**

Summary Statement: The project includes resurfacing of Bill McDonald Parkway from 21st Street to Samish Way and Britton Road from Northshore Drive to the City limits. Improvements include ramp and sidewalk reconstruction, minor piping and structures, signal upgrades and restoration. The City received 5 bids which were publicly opened on April 30, 2020. Colacurcio Brothers Construction was the responsible bidder who submitted the lowest responsive bid of \$1,700,629.93 including any applicable Washington State Sales or Use Tax. The engineer's estimate was \$1,967,431.38.

Previous Council Action: **Approval of the 2019-2020 City Budget**

Fiscal Impact: **\$1,700,629.93**

Funding Source: **Transportation Benefit District (161) and Street Fund (111)**

- Attachments:
1. STAFF REPORT
 2. FINAL BID OPENING REPORT
 3. MANDATORY BIDDER RESPONSIBILITY CHECKLIST
 4. VICINITY MAP

Meeting Activity	Meeting Date	Recommendation	Presented By	Time
Committee Briefing - Vote Requested	5/18/2020	Award Bid	Eric Johnston - Interim PW Director	5 minutes

Recommended Motion:

Council Committee:
Committee Of The Whole

Agenda Bill Contact:
Freeman Anthony, 360-778-7924

Council Action:

Reviewed By	Department	Date
<i>Eric C. Johnston</i>	Public Works	5/11/2020
<i>Connie C. Allen</i>	Purchasing	5/11/2020
<i>Andrew D. Asbjornsen</i>	Finance	5/12/2020
<i>Matthew T. Stamps</i>	Legal	5/12/2020
<i>Seth M. Fleetwood</i>	Executive	5/12/2020



City of Bellingham
210 Lottie Street
Bellingham, WA 98225

STAFF REPORT

TO: CITY COUNCIL
FROM: ERIC JOHNSTON, INTERIM PUBLIC WORKS DIRECTOR
CC: MAYOR SETH FLEETWOOD
SUBJECT: 19B-2020 BID AWARD FOR BILL MCDONALD PARKWAY AND BRITTON ROAD OVERLAYS (PROJECT ES-0554)
DATE: 18 May 2020

This agenda item has been determined to be both “necessary and routine” and, therefore, appropriate for consideration during the COVID-19 health crisis. The Bid Award for the Bill McDonald and Britton Road overlays, BID#19B-2020 is necessary due to the need to maintain our assets in good condition and replace aging infrastructure during the summer when school traffic at WWU and Sehome High School is at a minimum. This agenda item is routine because it does not implicate a change in policy but is instead focused on keeping the city’s Capital Construction Projects on schedule as laid out for the 2020 workplan.

BACKGROUND:

The City of Bellingham Public Works Engineering division designs and constructs projects annually to overlay our roadways in order to maintain our street infrastructure and assets. These projects are part of Project #1, Annual Arterial Pavement Resurfacing Program, from the 6-year Transportation Improvement Program (TIP) and typically include upgrades to curb ramps and sidewalks to bring them up to current ADA standards. The projects are coordinated with other utility replacement and street overlay projects in order to minimize construction impacts to the public. Project ES-0554 will overlay Bill McDonald Parkway from 21st Street to Samish Way and Britton Road from Northshore Drive to the City limits just south of Lahti Drive. Bill McDonald was previously overlain from W. College Way to 21st Street in 2016.

EVALUATION:

The City advertised the project on March 31, 2020 and publicly opened bids on April 30, 2020. The City received five bids. Colacurcio Brothers Construction, Inc. was the responsible bidder who submitted the lowest responsive bid of \$1,700,629.93, including any applicable Washington State Sales or Use Tax. The engineer’s estimate was \$1,967,431.38.

RECOMMENDATION ACTION:

Move to award bid to Colacurcio Brothers Construction, Inc.

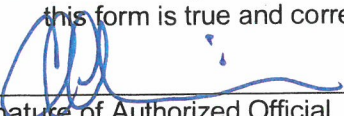


CITY OF BELLINGHAM
FINAL BID OPENING REPORT

Freeman Anthony-PROJECT MANAGER

NATE KINCAID,
AARON MCELROY- BUYERS

BID NAME	BID NUMBER	DATE OPENED		
2020 OVERLAY BILL MCDONALD AND BRITTON ROAD ES-554	19B-2020	4/30/2020		
Company Name	CITY/STATE	TOTAL BID AMOUNT INCLUDING TAX		
COLACURCIO BROTHERS	BLAINE, WA	Total W/ 8.7% TAX	\$1,700,629.93	
GRANITE	EVERSON, WA	Total W/ 8.7% TAX	\$1,863,813.31	
TIGER	EVERSON, WA	Total W/ 8.7% TAX	\$1,983,875.21	
LARRY BROWN	BELLINGHAM, WA	Total W/ 8.7% TAX	\$2,096,744.32	
RAM	BELLINGHAM, WA	Total W/ 8.7% TAX	\$2,121,955.04	

Mandatory Bidder Responsibility Checklist	
Bid Number: 19B-2020 ✓	Bid Submittal Deadline: 4/30/20 @ 11:00AM ✓
Project Name: 2020 OVERLAY BILL MCDONALD AND BRITTON ROAD ✓	Project Number: ES-0554 ✓
Bidder's Business Name: COLACURCIO BROTHERS, INC.	City Business Registration Number: 015653 Active? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
CONTRACTOR REGISTRATION https://secure.lni.wa.gov/verify/	
License Number: COLACBI150P8 ✓	License Active? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Effective Date: OCT 1985 10/28/1985 ✓	Expiration Date: OCT 2020 10/11/2021 ✓
UBI/TAX REGISTRATION NUMBER https://secure.dor.wa.gov/gteunauth/ (go to Business Lookup)	
UBI/TAX Registration Number: 600-555-169 ✓	Account: Open <input checked="" type="checkbox"/> Closed <input type="checkbox"/>
INDUSTRIAL INSURANCE COVERAGE https://fortress.wa.gov/lni/crpsi/MainMenu.aspx	
Account Number: 480-361-00 ✓	Account Current? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
EMPLOYMENT SECURITY DEPARTMENT	
Employment Security Department Number: 569-658-007	
Has Bidder provided account number on the Bid Form? ✓	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
NOT DISQUALIFIED FROM BIDDING https://secure.lni.wa.gov/debarandstrike/ContractorDebarList.aspx	
Is the Bidder listed on the "Debarred Contractors List" list of the Washington State Department of Labor and Industries Website? ✓	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>Attach printout from website</i>
https://www.SAM.gov/ (go to Search Records)	
Is the bidder listed on the current debarred or suspended bidder list available on the U.S. General Services Administration's System for Award Management ("SAM") website? ✓	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>Attach printout from website</i>
BIDDER CERTIFICATIONS	
<p>1. The bidder hereby certifies under penalty of perjury under the laws of the State of Washington that, within the 3-year period immediately preceding the bid solicitation date, the bidder is not a "willful" violator, as defined in RCW 49.48.082, of any provision of RCW 49.46, 49.48, or 49.52, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.</p> <p>2. The undersigned further certifies that bidder (check one):</p> <p><input type="checkbox"/> Has received training on the requirements related to public works and prevailing wage as mandated in RCW 39.04.350(1)(f) or</p> <p><input checked="" type="checkbox"/> Is exempt from such training because it has completed three or more public works projects and has had a valid business license in Washington for three or more years.</p> <p>3. The undersigned further certifies that all other information provided by or on behalf of bidder on this form is true and correct.</p>	
 Signature of Authorized Official	4/30/2020 Date
CHRIS COLACURCIO SECY / TREAS	BLAINE, WA 98230
Print Name & Title	Place of Execution (City & State)
CITY VERIFICATION	

Wormin Am, C.P.M., CPPo, CPCM

5/5/20

City Purchasing Manager or Designee

Date

Has bidder satisfied applicable supplemental responsibility criteria?

Yes No

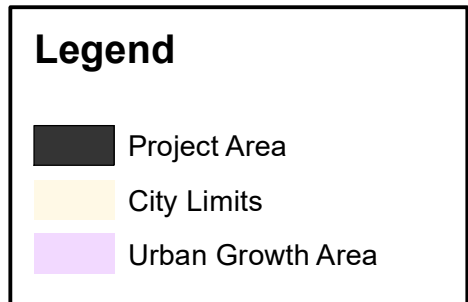
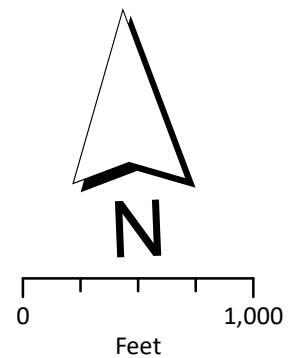
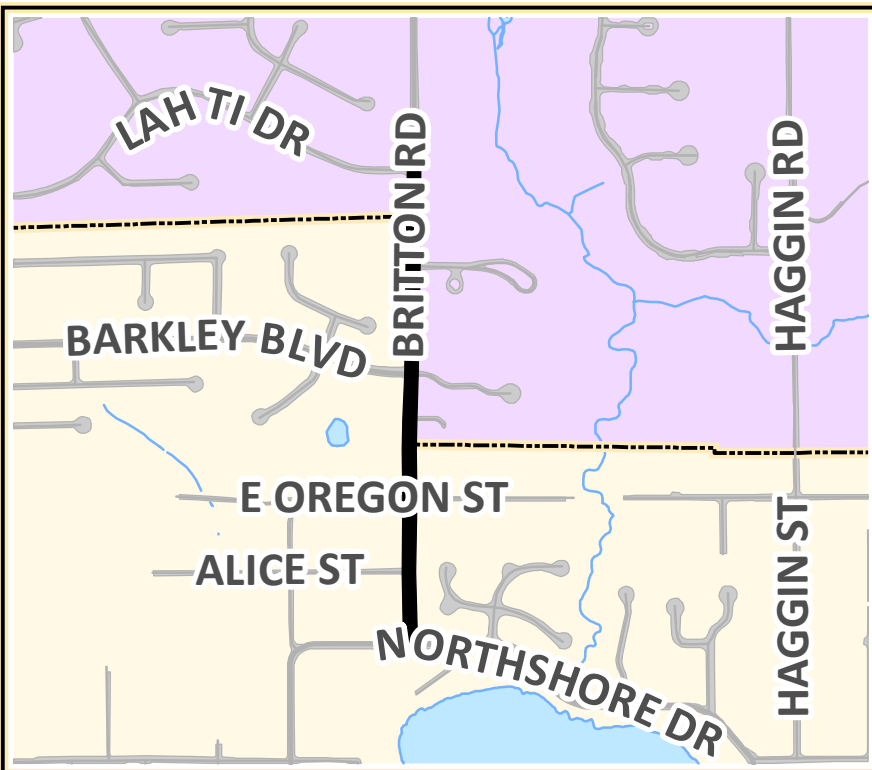
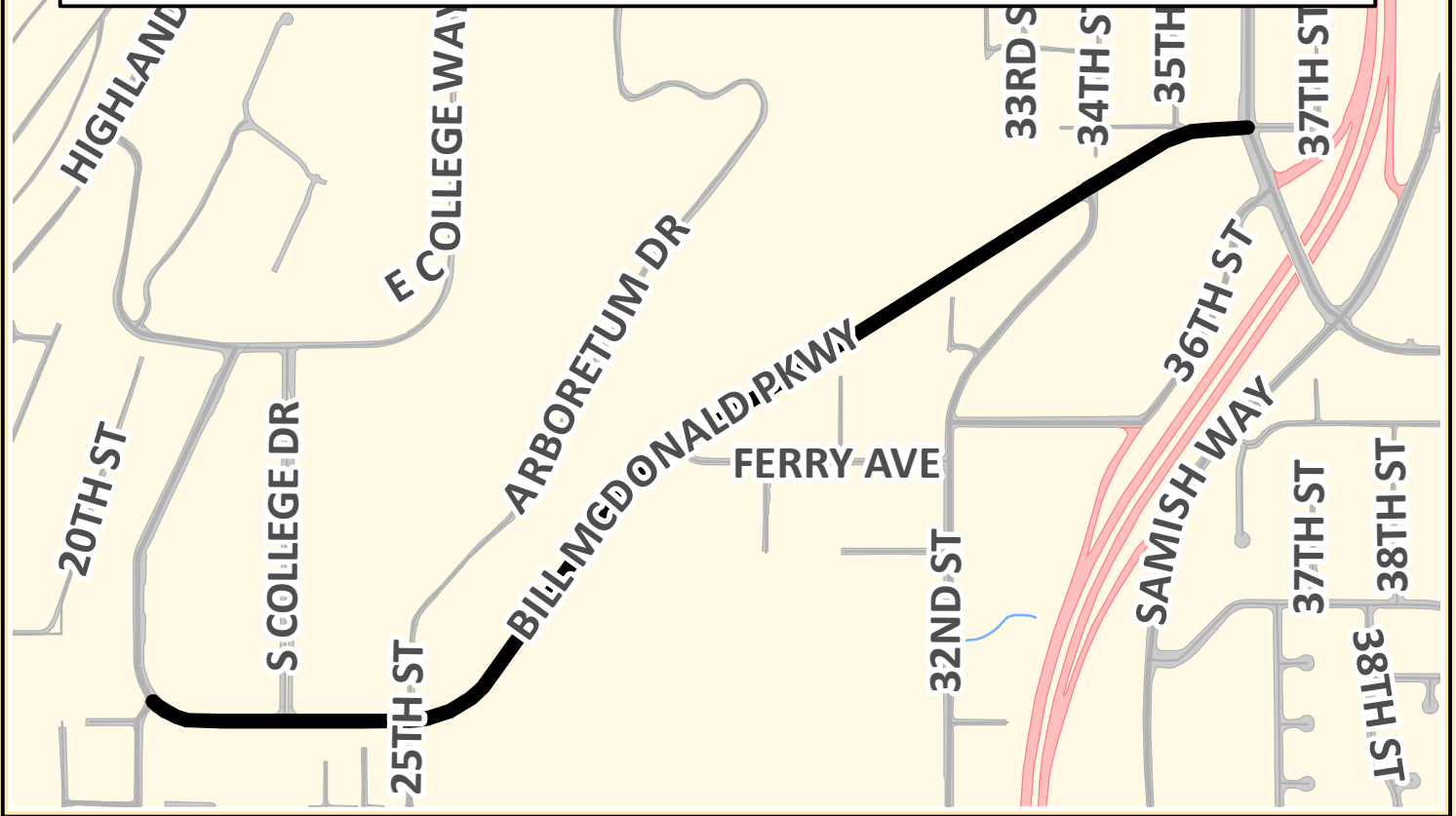
Documentation

on file

City of Bellingham ES-0554



2020 Overlay-Bill McDonald Prkwy and Britton Rd.





City Council Agenda Bill

22640

Bill Number

Subject: **Right-of-Way Dedication on 40th Street Between Elwood Avenue and Dumas Avenue**

Summary Statement: The 40th Street Sidewalk Extension and 2020 Transportation Benefit District project (ES-0553) is nearing final design. As part of the design process, a segment of right-of-way needs to be dedicated to complete the improvements on 40th Street. The property containing the desired right-of-way is currently owned by the City of Bellingham. Staff have reviewed the proposed dedication and considered longer-term parcel utilization and recommend that the right-of-way dedication be completed as shown.

Previous Council Action: **Approval of 2020-2025 TIP**

Fiscal Impact: **There is no cost for this required ROW dedication. Project ES-0553 is fully funded through the 0.2% sales tax for transportation projects.**

Funding Source: **Transportation Benefit District Fund #161**

- Attachments:
- 1. STAFF REPORT
 - 2. 40TH STREET RIGHT-OF-WAY DEED

Meeting Activity	Meeting Date	Recommendation	Presented By	Time
Committee Briefing - Vote Requested	5/18/2020	Vote to Approve	Eric Johnston, Interim PW Director	5 minutes

Recommended Motion:

Council Committee:
Committee Of The Whole

Agenda Bill Contact:
Matt Gossett, 778-7980

Council Action:	Reviewed By	Department	Date
	<i>Eric C. Johnston</i>	Public Works	5/11/2020
	<i>Andrew D. Asbjornsen</i>	Finance Department	5/12/2020
	<i>Andrew D. Asbjornsen</i>	Finance	5/12/2020
	<i>Matthew T. Stamps</i>	Legal	5/12/2020
	<i>Seth M. Fleetwood</i>	Executive	5/12/2020



City of Bellingham
210 Lottie Street
Bellingham, WA 98225

STAFF REPORT

TO: CITY COUNCIL
FROM: ERIC JOHNSTON, INTERIM PUBLIC WORKS DIRECTOR
CC: MAYOR SETH FLEETWOOD
SUBJECT: RIGHT-OF-WAY DEDICATION ON 40TH STREET BETWEEN ELWOOD AVENUE AND DUMAS AVENUE
DATE: 18 May 2020

This agenda item has been determined to be both “necessary and routine” and, therefore, appropriate for consideration during the COVID-19 health crisis. The right-of-way dedication is necessary in order to facilitate the 2020 TBD non-motorized Improvements Project (ES-0553) which will be advertised later this month. ES-0553 is necessary due to the need to maintain our assets in good condition and implement the City’s adopted Bicycle and Pedestrian Master Plans. This agenda item is routine because it does not implicate a change in policy but is instead focused on keeping the city’s Capital Construction Projects on schedule as laid out for the 2020 workplan.

BACKGROUND:

The City of Bellingham Public Works Engineering division designs and constructs projects annually as part of the Transportation Benefit District (TBD) non-motorized transportation improvements, implementing the City’s adopted Bicycle and Pedestrian Master Plans. The 2020 TBD project includes extension of sidewalk along 40th Street, connecting to Elwood Avenue. Right-of-way within this portion of 40th Street is only 30-feet wide and therefore there is not room to construct City standard sidewalk and bike lanes. The adjacent property is currently owned by the City of Bellingham.

EVALUATION:

Staff has reviewed the proposed 30-foot dedication, considering the future utilization of the parcel, and determined that there are no detrimental effects to the parcel from the proposed dedication. Any future development of the parcel would have required property dedication in order to create a full 60-foot right-of-way. As a City owned parcel there is no compensation necessary for the transfer to right-of-way. The execution of the right-of-way deed will dedicate a portion of City owned property as public right-of-way and allow the construction of sidewalk connecting pedestrian facilities in 40th Street and Elwood Avenue.

RECOMMENDATION ACTION:

Authorize staff to execute the right-of-way deed.

AFTER RECORDING RETURN DOCUMENT TO:
City of Bellingham – PW/Engineering
104 West Magnolia Street - Suite 109
Bellingham, WA 98225

RIGHT-OF-WAY DEED

Grantor: CITY OF BELLINGHAM
Grantee: THE PUBLIC
Abbreviated
Legal Description: PTN OF GOVT LOT 4, S5, T30N, R3E; PID 21693 (Complete
Legal Description at Exhibit A, page 4)
Assessor's Tax Parcel No.: 370305031505
Project No. ES-0553 40TH Street SW
Trakit No.

The Grantor, CITY OF BELLINGHAM, a municipal corporation of the State of Washington, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, hereby grants and conveys to the "PUBLIC", an easement for public right-of-way purposes, including utilities, over the real property legally described in Exhibit A and depicted in Exhibit B.

EXECUTED this _____ day of _____, 2020 by Grantor:

Eric Johnston, Interim Public Works Director

Approved as to Form:

Office of the City Attorney

EXHIBIT A

EXHIBIT "A"

SUBJECT PROPERTY LEGAL DESCRIPTION

THE WEST 624 FEET OF GOVERNMENT LOT 4, NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 5, TOWNSHIP 37 NORTH, RANGE 3 EAST OF W.M., LYING NORTH OF THE CENTERLINE OF FIELDING STREET PRODUCED EAST. EXCEPT THAT RIGHT-OF-WAY LYING ALONG THE WESTERLY LINE THEREOF, COMMONLY REFERRED TO AS 40TH STREET. ALSO, EXCEPT THAT RIGHT-OF-WAY LYING ALONG THE NORTHERLY LINE THEREOF, COMMONLY REFERRED TO AS DUMAS AVENUE.

SITUATE IN WHATCOM COUNTY, WASHINGTON.

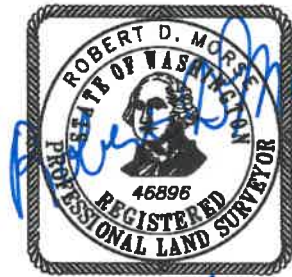


EXHIBIT "B"

LEGAL DESCRIPTION

A RIGHT OF WAY DEDICATION BEING A PORTION OF THE WEST 624 FEET OF GOVERNMENT LOT 4, NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 5, TOWNSHIP 37 NORTH, RANGE 3 EAST OF W.M., LYING NORTH OF THE CENTERLINE OF FIELDING STREET PRODUCED EAST. MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION, A CONCRETE MONUMENT WITH PIN, ALSO KNOWN AS CITY OF BELLINGHAM MONUMENT ID NUMBER 466; THENCE SOUTH 00° 14' 30" WEST ALONG THE WEST SECTION LINE OF SAID SECTION 60 FEET TO THE SOUTHERLY RIGHT OF WAY MARGIN RECORDED UNDER AUDITOR'S FILE NUMBER 548808, RECORDS OF WHATCOM COUNTY, WASHINGTON AND THE **TRUE POINT OF BEGINNING**;

THENCE CONTINUING ALONG SAID SECTION LINE SOUTH 00° 14' 30" WEST 603.82 FEET TO THE INTERSECTION WITH FIELDING AVENUE AND ALSO THE WESTERLY EXTENSION OF THE NORTH PLAT BOUNDARY OF "LAZY "E" RANCH DIVISION #1A", RECORDED UNDER AUDITOR'S FILE NUMBER 2010103968, RECORDS OF WHATCOM COUNTY, WASHINGTON, MONUMENTED BY A CONCRETE SURFACE MONUMENT WITH A 2 INCH BRASS DISK WITH PUNCH MARK, ALSO KNOWN AS CITY OF BELLINGHAM MONUMENT ID NUMBER 1680;

THENCE SOUTH 88° 31' 12" E, ALONG SAID EXTENSION, 30.01 FEET TO A LINE PARALLEL WITH AND 30 FEET EAST OF SAID SECTION LINE;

THENCE NORTH 00° 14' 30" EAST, ALONG SAID PARALLEL LINE, 633.74 FEET TO THE SOUTH RIGHT OF WAY MARGIN OF DUMAS AVENUE, RECORDED UNDER SAID AUDITOR'S FILE NUMBER 548808;

THENCE S 45° 57' 02" W ALONG SAID SOUTH MARGIN, 41.91 FEET TO THE POINT OF BEGINNING.

BASIS OF BEARING IS BETWEEN CITY OF BELLINGHAM MONUMENTS 466 AND 1680 AS SHOWN ON "LAZY "E" RANCH DIVISION #1A", BEING SOUTH 00° 14' 30" WEST.

CONTAINING 18,563 SQUARE FEET, MORE OR LESS.

SITUATE IN WHATCOM COUNTY, WASHINGTON.

EXHIBIT "C" ATTACHED AND BY THIS REFERENCE MADE A PART HEREOF.

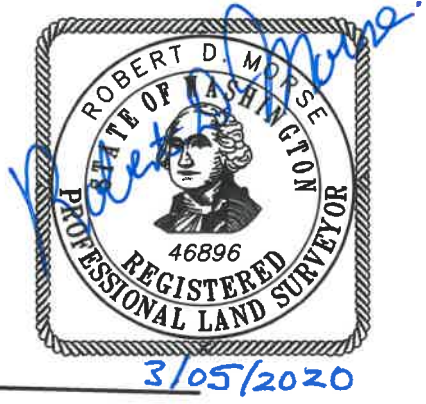
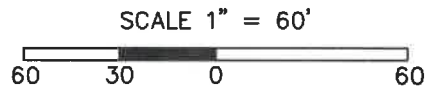
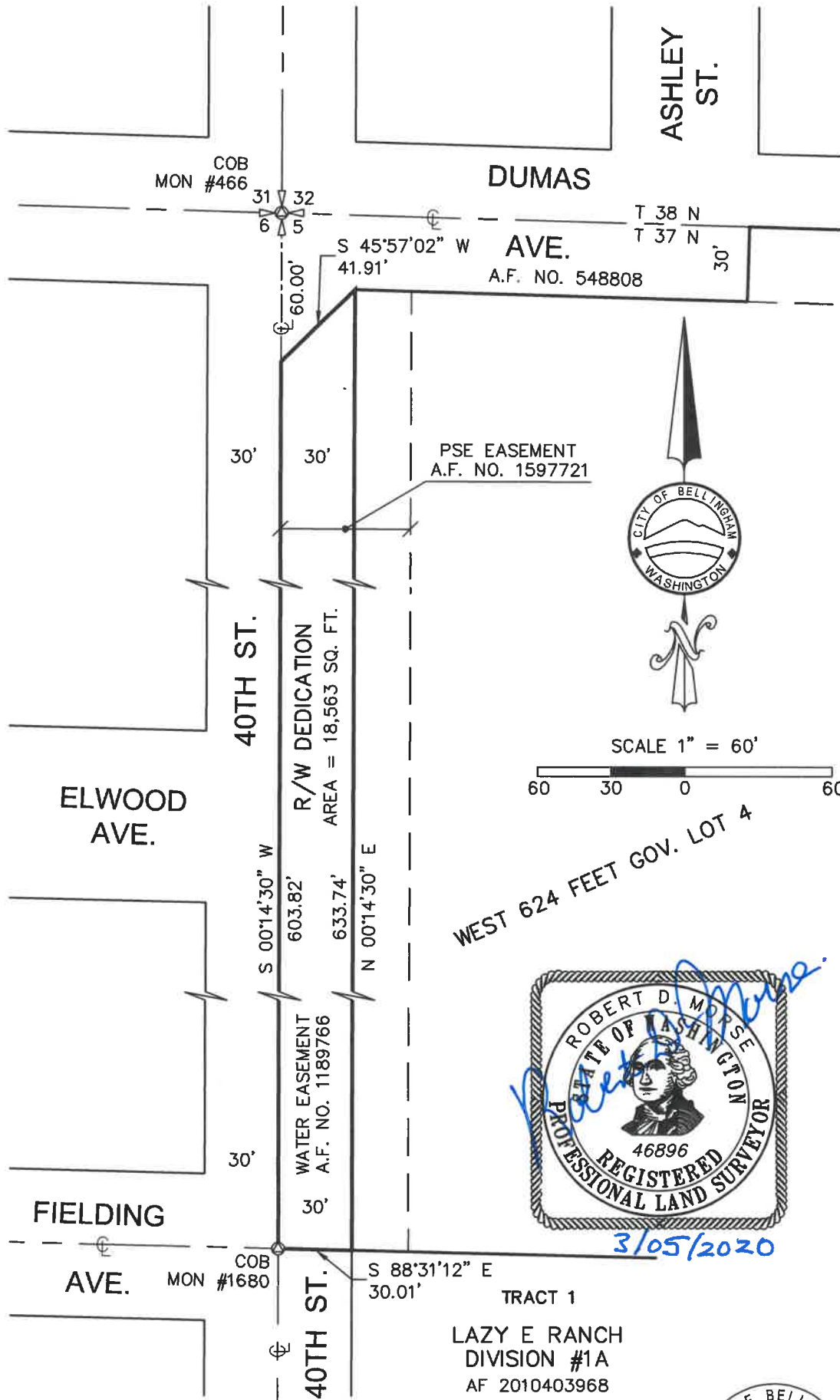


EXHIBIT B

[Attach Map]

EXHIBIT "C"

NW 1/4, NW 1/4, SEC.5, TP.37N, RG.3E, W.M.



JOB: ES-0553	PROJECT ENGINEER <u>FA</u>	CITY OF BELLINGHAM PUBLIC WORKS ENGINEERING 104 W. MAGNOLIA ST., SUITE 109 BELLINGHAM, WA 98225 PH.360-778-7700
	DESIGNED/DRAWN <u>BM</u>	
	DATE: <u>1/28/2020</u>	





City Council Agenda Bill

22025

Bill Number

Subject: Consideration of an Emergency Ordinance to Extend the Moratorium on Development Applications and Permits Relating to the Redevelopment of Existing Mobile Home or Manufactured Home Parks

Summary Statement: In June 2019, City Council approved an emergency ordinance establishing a one-year moratorium on the acceptance or processing of development applications or permits relating to the redevelopment of any of the ten mobile home parks (MHPs) in Bellingham. A six-month extension of the moratorium is needed to allow staff to finalize recommendations and conduct a Type IV legislative review process on the regulations for preserving this form of affordable housing.

This agenda bill item is “necessary and routine” during the COVID-19 public health emergency to preserve the status quo and ensure the continued availability of housing in the City’s MHPs while the City develops options for preserving this form of affordable housing.

Previous Council Action: **June 2019 Adoption of Ordinance No. 2019-06-021**

Fiscal Impact: **Existing staff resources will be used**

Funding Source: **General Fund**

- Attachments:
1. STAFF MEMO
 2. DRAFT ORDINANCE
 3. EXHIBIT A TO ORDINANCE
 4. EXHIBIT B TO ORDINANCE

Meeting Activity	Meeting Date	Recommendation	Presented By	Time
Committee Briefing - Vote Requested	5/18/2020	Pass Ordinance	Rick Sepler, Planning and Community Development	5 minutes

Recommended Motion:

Council Committee:
Committee Of The Whole

Agenda Bill Contact:
Greg Aucutt, Planning and Community Development, 360-778-8300

Reviewed By	Department	Date
<i>Rick M. Sepler</i>	Planning & Community Development	5/12/2020

Council Action:

<i>Alan A. Marriner</i>	Legal	5/12/2020
<i>Seth M. Fleetwood</i>	Executive	5/12/2020



MEMORANDUM

TO: BELLINGHAM CITY COUNCIL
FROM: GREG AUCUTT, ASSISTANT DIRECTOR, PCDD
SUBJECT: MANUFACTURED HOME PARKS EMERGENCY MORATORIUM
DATE: MAY 18, 2020

On June 8, 2019, the City Council approved an emergency one-year moratorium ordinance that prohibits the acceptance or processing of any application to redevelop or change the use of any of the ten manufactured home parks (MHPs) in Bellingham.

Staff recommends that City Council adopt the attached emergency ordinance to extend the moratorium for six months to allow time for completion of the research, outreach, and Type 6 legislative review process.

State law (RCW 36.70A.390) requires the City Council to hold a public hearing on this moratorium ordinance within 60-days of passage. At the conclusion of the public testimony at the public hearing, Council may take no action and keep the moratorium in place or vote to rescind or modify the moratorium ordinance.

The moratorium will preserve the status quo and ensure the continued availability of housing in the city's MHPs while the City develops options to permanently preserve this form of affordable housing.

Applications to replace, repair, maintain or otherwise improve an existing mobile or manufactured home within the ten parks are not impacted by the moratorium.

ORDINANCE NO. _____

AN EMERGENCY ORDINANCE OF THE CITY OF BELLINGHAM, WASHINGTON, RELATING TO LAND USE AND ZONING, EXTENDING A MORATORIUM ON DEVELOPMENT APPLICATIONS AND PERMITS RELATING TO THE REDEVELOPMENT OF EXISTING MOBILE HOME OR MANUFACTURED HOME PARKS, AND SETTING SIX MONTHS AS THE EFFECTIVE PERIOD OF THE MORATORIUM TO ALLOW THE CITY TO REVIEW OPTIONS AND DRAFT REGULATIONS FOR THE PRESERVATION OF EXISTING MOBILE HOME AND MANUFACTURED HOME PARKS.

WHEREAS, as land values, home prices and interest rates continue to rise, housing becomes less and less affordable in Bellingham, the state and the nation; and

WHEREAS, severe housing cost burdens disproportionately impact low-income and fixed income households; and

WHEREAS, mobile home and manufactured home parks provide some of the most affordable ownership and housing opportunities for elderly and low-income residents available today; and

WHEREAS, there are ten (10) existing mobile home and manufactured home parks, with approximately 894 dwelling units, within the city of Bellingham; and

WHEREAS, the City Council has expressed the need to evaluate methods to preserve existing mobile home and manufactured home parks to ensure their continued provision of affordable housing; and

WHEREAS, all lands within the city of Bellingham are under pressure to develop or redevelop for many reasons including extremely low vacancy rates and available housing stock; and

WHEREAS, the remaining mobile home and manufactured home parks are also subject to redevelopment pressure and the residents of those parks are at risk of being displaced and many of the units in those parks may not be suitable or able to relocate within the city of Bellingham; and

WHEREAS, the City believes a moratorium on applications to redevelop or convert existing mobile home and manufactured home parks is in the City's best interest; and

WHEREAS, the moratorium will prevent the vesting of new development rights leading to development or redevelopment that would displace existing mobile home or manufactured home park tenants; and

WHEREAS, the moratorium will preserve the status quo and ensure the availability of housing in the City's existing mobile home and manufactured parks while new regulations are

City of Bellingham
City Attorney
210 Lottie Street
Bellingham, Washington 98225
360-778-8270

drafted and reviewed through the legislative process; and

WHEREAS, RCW 36.70A.390 authorizes the City Council to adopt an immediate moratorium for a period of up to twelve months without holding a public hearing on the proposal provided that a public hearing is held within at least 60 days of its adoption and a work plan is developed for related studies providing for the twelve-month period; and

WHEREAS, RCW 36.70A.390 provides that, “A county or city governing body that adopts a moratorium, interim zoning map, interim zoning ordinance, or interim official control without holding a public hearing on the proposed moratorium, interim zoning map, interim zoning ordinance, or interim official control, shall hold a public hearing on the adopted moratorium, interim zoning map, interim zoning ordinance, or interim official control within at least sixty days of its adoption, whether or not the governing body received a recommendation on the matter from the planning commission or department. If the governing body does not adopt findings of fact justifying its action before this hearing, then the governing body shall do so immediately after this public hearing. A moratorium, interim zoning map, interim zoning ordinance, or interim official control adopted under this section may be effective for not longer than six months, but may be effective for up to one year if a work plan is developed for related studies providing for such a longer period. A moratorium, interim zoning map, interim zoning ordinance, or interim official control may be renewed for one or more six-month periods if a subsequent public hearing is held and findings of fact are made prior to each renewal”; and

WHEREAS, RCW 35.63.200 provides a similar process for adopting and extending land use moratoriums; and

WHEREAS, moratoriums enacted under RCW 36.70A.390 and/or RCW 35.63.200 are methods by which local governments may preserve the status quo so that new regulations will not be rendered moot by intervening projects; and

WHEREAS, RCW 36.70A.390 and RCW 35.63.200 both authorize the enactment of a moratorium without holding a public hearing if a public hearing is held within at least sixty days of its enactment; and

WHEREAS, pursuant to WAC 197-11-880, the adoption of this emergency moratorium is exempt from the requirements of a threshold determination under the State Environmental Policy Act (SEPA); and

WHEREAS, a moratorium will provide the City with additional time to explore options and to draft new land use regulations regarding the preservation of mobile home and manufactured home parks; and

WHEREAS, the City Council concludes that the City has the authority to establish a moratorium and that the City must adopt a moratorium concerning the filing, acceptance, and processing of new applications for redevelopment of the City’s existing mobile home and manufactured home parks; and

City of Bellingham
City Attorney
210 Lottie Street
Bellingham, Washington 98225
360-778-8270

WHEREAS, on June 3, 2019 the Bellingham City Council adopted an emergency ordinance (Ordinance No. 2019-06-021) establishing a moratorium on development applications and permits relating to the redevelopment of existing mobile home or manufactured home parks; and

WHEREAS, this emergency ordinance expires on June 2, 2020; and

WHEREAS, the City Council has determined it needs additional time to explore the City's options for preserving mobile home and manufactured home parks and draft new land use regulations to preserve mobile home and manufactured home parks; and

WHEREAS, the City Council adopts the foregoing as its findings of facts justifying the adoption of this ordinance.

NOW THEREFORE, THE CITY OF BELLINGHAM DOES ORDAIN:

Section 1. Findings of Fact. The City Council adopts the above "WHEREAS" recitals as findings of fact in support of its action as required by RCW 36.70A.390 and RCW 35.63.200.

Section 2: Definitions.

- A. "Mobile home or manufactured home park" shall include all lands currently developed with mobile or manufactured homes as identified on EXHIBIT A, including all abutting lands and property held under common ownership of the existing parks. This definition does not include individual designated manufactured homes on individual lots or parcels not located in the parks identified on EXHIBIT A.
- B. "Application" means any application or permit for demolition, construction, land use or alteration of land including, but not limited to, variances, conditional use permits, planned development permits, rezones, use permits or any other applications or permits associated with mobile home and manufactured home parks as determined by the Planning and Community Development Director. This term does not include any land use or development permit or application that is subject to the vested rights doctrine, and that was submitted to the City and determined by the City staff to be complete on or before the effective date of this ordinance.

Section 3. Purpose. The purpose of this moratorium is to allow the City adequate time to explore options and prepare zoning and land use regulations that preserve existing mobile home and manufactured home parks.

Section 4. Moratorium Extended. The City Council extends the existing moratorium on the filing, acceptance, processing and/or review of any application to develop, redevelop or to establish a new use or accessory use, or change a use or accessory use for any site

City of Bellingham
City Attorney
210 Lottie Street
Bellingham, Washington 98225
360-778-8270

currently used as a mobile home or manufactured home park as identified on EXHIBIT A. Any such application submitted shall be rejected and returned to the applicant. Applications to replace in-kind, repair, maintain, or otherwise improve an existing mobile home or manufactured home within the parks identified on EXHIBIT A, or any other applications necessary for public health and safety as determined by the Planning and Community Development Director shall not be impacted by this moratorium and shall be allowed to proceed through the standard application and review process.

Applications to locate individual new designated manufactured homes as provided in Bellingham Municipal Code 20.10.030 on lands not designated as mobile home or manufactured home parks as identified on EXHIBIT A shall not be subject to this moratorium.

Section 5. Duration of Moratorium. This moratorium shall be extended and in effect for an additional six (6) months, beginning on June 3, 2020, and ending on December 2, 2020, unless final regulations and codes governing the preservation of existing mobile home or manufactured home parks have been adopted by the City Council before December 2, 2020. This moratorium may be extended as provided by state statute.

Section 6. Public Hearing Required. As required by RCW 36.70A.390, within sixty (60) days of passage of this ordinance, the City Council will hold a public hearing on this moratorium.

Section 7. Work Plan. During the moratorium period, City staff will study the issues concerning the loss of affordable housing options through redevelopment of existing mobile home and manufactured home parks. Staff will prepare appropriate revisions to the City's codes and regulations and conduct the public review process as required for amendments to the Bellingham Municipal Code as shown in the Proposed Work and Public Participation Plan attached as EXHIBIT B.

Section 8. Declaration of Emergency. The City Council hereby finds and declares that an emergency exists necessitating that this ordinance take effect immediately upon passage by a majority vote plus one of the whole membership of the Council as required by RCW 35A.12.130.

Without an immediate moratorium on the City's acceptance of development applications, such applications could become vested, leading to development, redevelopment or change in use of existing mobile home and manufactured home parks resulting in the loss of mobile and manufactured housing stock and displacement of the individuals living in this stock. Therefore, the moratorium must be imposed as an emergency measure to protect the public health, safety and welfare, and to prevent the submission of applications to the City in an attempt to vest rights for an indefinite period of time.

Section 9. Effective Date. This ordinance shall take effect and be in full force and effect immediately upon passage, as set forth herein, as long as it is approved by a majority plus one of the entire membership of the Council, as required by RCW 35A.12.130.

City of Bellingham
City Attorney
210 Lottie Street
Bellingham, Washington 98225
360-778-8270

Section 10. Conflict with other BMC Provisions. If the provisions of this ordinance are found to be inconsistent with other provisions of the Bellingham Municipal Code, this ordinance shall control.

Section 11. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be unconstitutional or unlawful by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

PASSED by the Council this _____ day of _____, 2020.

Council President

APPROVED by me this _____ day of _____, 2020.

Mayor

ATTEST: _____
Finance Director

APPROVED AS TO FORM:

Office of the City Attorney

Published:

City of Bellingham
City Attorney
210 Lottie Street
Bellingham, Washington 98225
360-778-8270

Manufactured Home Parks in Bellingham

2018 Comprehensive Plan Amendment Proposal

Amendments to the Bellingham Comprehensive Plan to add policy language relating to the preservation of existing manufactured and mobile home parks.

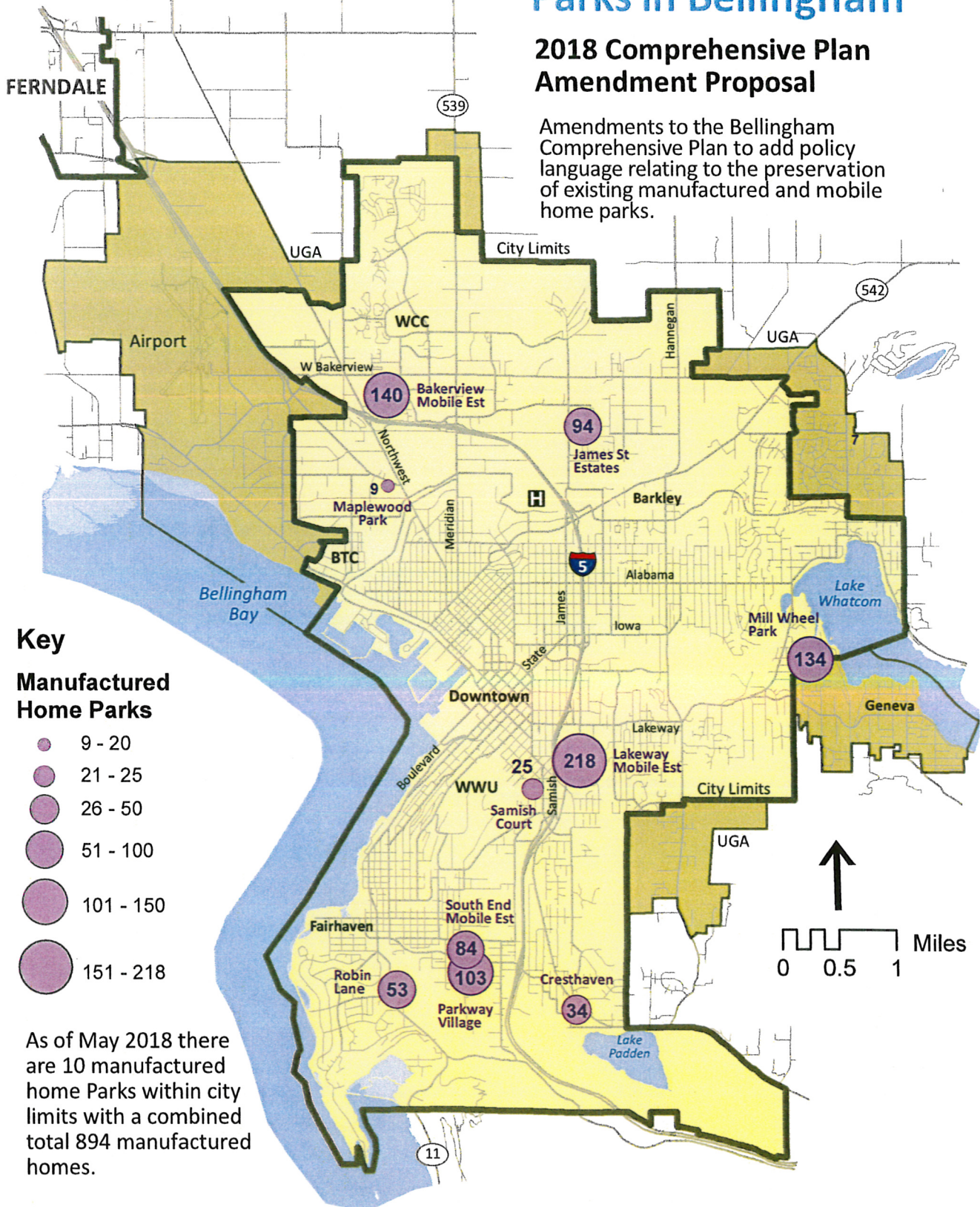


Exhibit B
Manufactured Housing Parks (MPH)
Proposed Work and Public Participation
Plan 5/18/2020

2nd Quarter 2020

1. Staff meets with MHP owners and residents
2. Staff continues to evaluate zoning options
3. Staff continues to evaluate resident acquisition options and funding partners
4. **CC holds required Public Hearing for emergency ordinance**

3rd Quarter 2020

1. Staff briefs PC on zoning and acquisition options
2. PC develops recommendations for each MHP
3. **PC holds public meeting on recommendations for each MHP**
4. Staff continues discussions with owners, residents, funding partners

4th Quarter 2020

1. PC finalizes recommendations for each park, transmits these to CC
2. CC evaluates PC recommendations, identifies preferred recommendation
3. CC provides direction to staff regarding preferred option(s) for each MHP
4. CC extends moratorium for another six months

1st Quarter 2021

1. Staff initiates required Department of Commerce 60-day review of proposed zoning code amendments (as applicable)
2. Staff initiates required State Environmental Policy Act (SEPA) review of proposed zoning code amendments (as applicable)
3. Staff begins work on preferred option(s)
4. Staff briefs CC / PC on work progress, schedule updates
5. Staff continues discussions with owners, residents, funding partners

2nd Quarter 2021

1. Staff finalizes preferred options, briefs CC / PC
2. **PC holds public hearings on any proposed land use / zoning changes**
3. **CC begins deliberations on PC recommendation, holds public hearing**
4. CC enacts ordinance(s) adopting land use and zoning changes (as applicable)
5. CC provides direction to staff on funding partners and options
6. Moratorium ends.

Additional Opportunities for Public Participation

1. Written comment is welcome throughout this process! All comments submitted will become part of the record.
2. Both City Council and Planning Commission allow for public comment at all of their regularly scheduled meetings (unless the matter is subject to public hearing at the same meeting).



City Council Agenda Bill

22641

Bill Number

Subject: **An Ordinance Amending the 2019-2020 Biennial Budget Decreasing Appropriations in the General Fund**

Summary Statement: The economic impact of COVID-19 will result in revenue shortfalls for the City. As an initial response, the administration is taking action to reduce budget authority and expenses in the General Fund. The ordinance that follows reduces the amount of unspent 2019 budget appropriations that will be available to the departments in the second year of the biennium. This action results in a \$2,179,000 budget reduction for the General Fund.

Previous Council Action: **Adoption of the 2019-2020 Biennial Budget; 2019-2020 Mid-Biennium Adjustment**

Fiscal Impact: **\$2,179,000 General Fund Budget Reductions**

Funding Source: **General Fund**

- Attachments:
- 1. STAFF MEMO
 - 2. ATTACHMENT TO STAFF MEMO
 - 3. ORDINANCE

Meeting Activity	Meeting Date	Recommendation	Presented By	Time
Committee Briefing - Vote Requested	5/18/2020	Pass Ordinance	Forrest Longman, Deputy Finance Director	10 minutes

Recommended Motion:

Council Committee:
Committee Of The Whole

Agenda Bill Contact:
Forrest Longman, Deputy Finance Director

Council Action:

Reviewed By	Department	Date
<i>Andrew D. Asbjornsen</i>	Finance Department	5/12/2020
<i>Matthew T. Stamps</i>	Legal	5/12/2020
<i>Seth M. Fleetwood</i>	Executive	5/12/2020



MEMORANDUM

TO: BELLINGHAM CITY COUNCIL
FROM: FORREST LONGMAN, DEPUTY FINANCE DIRECTOR
CC: MAYOR SETH FLEETWOOD; DEPARTMENT HEADS
SUBJECT: BUDGET REDUCTIONS
DATE: MAY 18, 2020

The economic impact of COVID-19 will result in revenue shortfalls for the City. As an initial response, the administration is taking action to reduce budget authority and expenses in the General Fund. Although other City funds will miss revenue targets, the most significant impact will be in the General Fund.

The ordinance that follows reduces the amount of unspent 2019 budget appropriations that will be available to the departments in the second year of the biennium. Only the Fire Department and the Hearing Examiner are not included. Both fully expended the 2019 portion of their appropriations. All other General Fund departments will turn back some or all of their 2019 appropriation. This action results in a \$2,179,000 budget reduction for the General Fund.

The impact on the overall General Fund budget is below:

2020 Adopted Budget	86,228,000
Mid Biennium Adjustment	4,257,000
2019 Remaining Budget	2,911,000
Other Budget Adjustments	1,496,000
<u>2020 Revised Budget</u>	<u>94,892,000</u>
<u><i>This Ordinance</i></u>	<u><i>(2,179,000)</i></u>
New 2020 Revised Budget	92,713,000

Reductions by line item are specified in the attachment to this memo.

A revenue update, including impacts on reserves of this action, will be presented with this ordinance at the Council Meeting. Because of the constantly shifting economic environment and a desire to share the most up-to-date information with Council, the presentation was not included in this packet. The forecast will consider national retail sales data for April which becomes available on May 15 and jobless claims for the week ending May 8, available May 14.

Attachment A to Staff Memo

Department	Entity/Division	Account	Proposed Change via Budget Ordinance
Mayor	Administration - Mayor	Other Professional Services	(80,000)
Council	Council	Salaries and Wages	(30,000)
Council	Council	Personnel Benefits	(9,000)
Museum	Services - Museum	Salaries and Wages	(150,000)
Museum	Services - Museum	Personnel Benefits	(64,000)
Library	Administration - Library	Salaries and Wages	(22,000)
Library	Circulation	Salaries and Wages	(110,000)
Library	Circulation	Salaries and Wages - Temporary	(20,000)
Library	Circulation	Personnel Benefits	(50,000)
Finance	Administration-Finance	Salaries and Wages	(14,000)
Finance	Administration-Finance	Personnel Benefits	(3,000)
Finance	Services - Financial	Salaries and Wages	(22,000)
Finance	Services - Accounting & Audit	Salaries and Wages	(80,000)
Finance	Services - Accounting & Audit	Personnel Benefits	(66,000)
HR	HR Services and Admin	Salaries and Wages	(33,000)
HR	HR Services and Admin	Salaries and Wages - Temporary	(15,000)
HR	Services-Recruitment Selection	Travel Expense	(2,000)
ITSD	General	Repairs and Maintenance - Any	(66,000)
ITSD	General	Tuition and Training Costs	(14,000)
ITSD	Tech Services	Salaries and Wages	(27,000)
ITSD	Tech Services	Personnel Benefits	(10,000)
ITSD	Operations - Network	Salaries and Wages	(95,000)
ITSD	Operations - Network	Personnel Benefits	(55,000)
ITSD	Operations - Network	Repairs and Maintenance - Any	(13,000)
Legal	Legal Services - Civil	Special Legal Services	(26,000)
Legal	Legal Services - Criminal	Special Legal Services	(30,000)
Legal	Legal Services - Remediation	Special Legal Services	(155,000)
Court	Services - Municipal Court	Salaries and Wages	(50,000)
Court	Services - Municipal Court	Personnel Benefits	(20,000)
Court	Services - Municipal Court	Other Professional Services	(30,000)
Court	Services - Municipal Court	Bank Charges and Discount Fees	(10,000)
Parks	Administration - Parks & Rec	Salaries and Wages	(26,000)
Parks	Park Grounds Maintenance	Salaries and Wages	(100,000)
Parks	Park Grounds Maintenance	Salaries and Wages - Temporary	(40,000)
Parks	Park Grounds Maintenance	Personnel Benefits	(50,000)
Parks	Park Facilities Maintenance	Salaries and Wages	(50,000)
Parks	Park Facilities Maintenance	Personnel Benefits	(25,000)
Parks	Athletic Facilities	Salaries and Wages	(35,000)
Parks	Athletic Facilities	Personnel Benefits	(24,000)
Parks	Recreation Administration	Salaries and Wages	(50,000)
Parks	Recreation Administration	Personnel Benefits	(20,000)
Parks	Recreation Programs	Salaries and Wages	(30,000)
Parks	Recreation Programs	Salaries and Wages - Temporary	(30,000)
Parks	Recreation Programs	Advertising and Promotions	(20,000)
Planning & CD	Administration-Planning	Salaries and Wages	(100,000)
Planning & CD	Administration-Planning	Personnel Benefits	(42,000)
Police	Patrol - Operations	Salaries and Wages	(116,000)
Police	Patrol - Operations	Personnel Benefits	(50,000)
			(2,179,000)

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2019-2020 BIENNIAL BUDGET DECREASING APPROPRIATIONS IN THE GENERAL FUND

WHEREAS, the COVID-19 pandemic has had unprecedented economic impacts; and

WHEREAS, on March 23, 2020, Governor Jay Inslee issued a “Stay Home – Stay Healthy” order closing all non-essential businesses in Washington State and subsequently extended the order through May 31; and

WHEREAS, nearly 40 percent of the City’s general fund revenues are directly tied to economic activity through sales tax and business and occupation tax; and

WHEREAS, the Finance Department forecasts both sales tax and business and occupation tax to fall short of revenue targets by 10-15 percent; and

WHEREAS, many other minor revenue sources will also be impacted; and

WHEREAS, to ensure the continued financial stability of the general fund, budget reductions are needed.

NOW THEREFORE, THE CITY OF BELLINGHAM DOES ORDAIN:

The 2019-2020 Biennial Budget is hereby amended to reduce appropriations of departments within the General Fund by \$2,179,000, as shown below:

General Fund	2020 Revised Budget	Adjustment	NEW 2020 Revised Budget
Non-Departmental	1,737,519	-	1,737,519
Mayor	1,301,263	(80,000)	1,221,263
City Council	707,616	(39,000)	668,616
Hearing Examiner	151,795	-	151,795
Museum	1,587,615	(214,000)	1,373,615
Library	6,068,487	(202,000)	5,866,487
Finance Department	2,659,242	(185,000)	2,474,242
Human Resources	1,960,066	(50,000)	1,910,066
Information Technology Services	4,094,712	(280,000)	3,814,712
Legal	2,330,530	(211,000)	2,119,530
Municipal Court	2,750,661	(110,000)	2,640,661
Parks and Recreation	10,261,402	(500,000)	9,761,402
Planning	6,569,428	(142,000)	6,427,428
Fire	21,319,026	-	21,319,026
Police	30,893,085	(166,000)	30,727,085
General Fund Total	94,392,447	(2,179,000)	92,213,447

City of Bellingham
 City Attorney
 210 Lottie Street
 Bellingham, Washington 98225
 360-778-8270

PASSED by the Council this _____ day of _____, 2020.

Council President

APPROVED by me this _____ day of _____, 2020.

Mayor

ATTEST: _____
Finance Director

APPROVED AS TO FORM:

Office of the City Attorney

Published:



City Council Agenda Bill

22642

Bill Number

Subject: **WSDOT Agreement for Contribution to the North End Regional Pond (NERP)**

Summary Statement: In 2013, the City constructed the North End Regional Pond (NERP), a public regional stormwater facility to provide stormwater runoff treatment and flow control for a large basin in the north end of the City. The intent was to create a single, publicly owned facility providing stormwater control instead of multiple small on-site facilities. WSDOT would like to utilize the NERP to provide stormwater mitigation for their proposed I-5/Northbound On-Ramp at Bakerview project. An agreement has been prepared which would allow WSDOT to use the facility in exchange for a pro rata share of the original cost of construction. Maintenance of the facility is done by the City and is paid for by stormwater utility charges.

Previous Council Action: **Approval of 2013 budget that authorized construction of the North end regional stormwater facility**

Fiscal Impact: **Approval of the agreement will result in a single new revenue payment of approximately \$60,000 into the Stormwater Fund**

Funding Source: **Stormwater Fund (430)**

- Attachments:
1. STAFF REPORT
 2. WSDOT AGREEMENT FOR CONTRIBUTION TO STORMWATER FACILITY

Meeting Activity	Meeting Date	Recommendation	Presented By	Time
Consent Agenda	5/18/2020	Authorize Contract	Eric Johnston, Interim PW Director	0 minutes

Recommended Motion:

Council Committee:

Agenda Bill Contact:
Chad Schulhauser, City Engineer, 360-778-7910

Council Action:

Reviewed By	Department	Date
<i>Eric C. Johnston</i>	Public Works	5/11/2020
<i>Matthew T. Stamps</i>	Legal	5/12/2020
<i>Seth M. Fleetwood</i>	Executive	5/12/2020



City of Bellingham
210 Lottie Street
Bellingham, WA 98225

STAFF REPORT

TO: CITY COUNCIL
FROM: ERIC JOHNSTON, INTERIM PUBLIC WORKS DIRECTOR
CC: MAYOR SETH FLEETWOOD
SUBJECT: WSDOT AGREEMENT FOR CONTRIBUTION TO NORTH END REGIONAL POND (NERP)
DATE: 18 May 2020

This agenda item has been determined to be both “necessary and routine” and, therefore, appropriate for consideration during the COVID-19 health crisis. The agreement for WSDOT contribution to the NERP is necessary in order to facilitate WSDOT’s construction of the I-5/Northbound On-Ramp at Bakerview project due to the time sensitive nature of the Connecting Washington funding attached to the project. This agenda item is routine because it does not implicate a change in policy but is instead focused on maintaining our interagency coordination on capital projects.

BACKGROUND:

In 2016, the City of Bellingham completed construction of the North End Regional Pond (NERP). The NERP provides stormwater runoff treatment and flow control for a larger stormwater basin in the north end of the City. Staff have established a rate at which development projects within the basin can buy-in to the NERP in lieu of constructing site specific stormwater mitigation facilities.

WSDOT has been working on design of a new northbound on-ramp to Interstate 5 at Bakerview for a number of years. City staff has been greatly involved in this process. The impervious areas created by the new northbound on-ramp require stormwater runoff mitigation. This WSDOT project is in the property acquisition phase and anticipates advertising for construction later this year. WSDOT is requesting to utilize the NERP for their stormwater mitigation and have agreed to pay the City’s established rate for their proportional share of utilization.

EVALUATION:

Public Works and Legal staff have reviewed the agreement and find it to be acceptable for signature.

RECOMMENDATION ACTION:

Authorize staff to execute the agreement through approval of the consent agenda.

GCB 3173

Agreement for Contribution to Regional Stormwater Facility

The City of Bellingham (City) and Washington State Department of Transportation (WSDOT), individually referred to as the "Party" and collectively referred to as the "Parties" enter into this Agreement for Contribution to Regional Stormwater Facility (the "Agreement").

RECITALS

- A. WSDOT intends to construct a new on-ramp connecting Bakerview Road to I-5 between MP 257.65 and MP 258.38 and re-channelize part of Bakerview Road within the City. This project is described in Exhibit A.
- B. The City has established a regional stormwater facility sited to detain and treat stormwater from a number of new developments within a catchment basin or sub-basin in lieu of each new development providing stormwater detention and treatment onsite.
- C. The program is available for qualified new development projects to mitigate for stormwater impacts.
- D. WSDOT may request to use this regional stormwater facility instead of constructing an onsite stormwater facility by paying its proportionate share of the cost of constructing the regional stormwater facility.
- E. This regional stormwater facility provides a lower cost alternative to providing stormwater detention and treatment onsite.
- F. The City constructed this regional stormwater facility (Regional Stormwater Facility) on the property depicted on Exhibit B. The Regional Stormwater Facility is intended to serve future development in the area. WSDOT normally constructs facilities for stormwater detention and treatment for drainage from the I-5 Interchange to meet the WSDOT Highway Runoff Manual.
- G. WSDOT desires to utilize the City's Regional Stormwater Facility to treat the drainage resulting from the new on-ramp to meet its WSDOT Highway Runoff Manual identified stormwater flow control and treatment requirements.
- H. The WSDOT project is proposing to direct approximately 1.17 acres (about 78% impervious) towards the Regional Stormwater Facility through the Mahogany Ave storm system. This equates to approximately 0.098 acre-feet for the 24 HR Water Quality Volume.
- I. The City has reviewed WSDOT's request and has capacity to, and has agreed to treat the drainage resulting from WSDOT's improvement, based on the proportional share of their actual cost to develop the Regional Stormwater Facility.
- J. WSDOT has agreed to pay WSDOT's proportional share of the costs to the City for constructing their Regional Stormwater Facility, including the cost of acquiring the property, designing,

engineering, permitting, and constructing the facility and the cost of acquiring the wetland mitigation site and mitigating for wetland impacts.

- K. The City will be responsible for the operation and maintenance of the Regional Stormwater Facility in furtherance of the general public health and safety pursuant to its general police powers, RCW 36.70B, and Bellingham Municipal Code (BMC) Chapters 15.16 and 15.42 and to enter into this Agreement pursuant to its general contracting authority and BMC Chapter 15.42.

NOW THEREFORE, pursuant to the authority granted by RCW 47.28.140, the above recitals that are incorporated herein as if fully set forth below, and in consideration of the terms, conditions and performance contained herein and the attached Exhibits A and B which are incorporated and made a part hereof, WSDOT and the City agree as follows:

1. Calculation of WSDOT's Estimated Financial Contribution to Regional Stormwater Facility. The City has calculated the total estimated cost of constructing the Regional Stormwater Facility based on the costs of acquiring the stormwater facility and wetland mitigation site properties, designing, engineering, permitting, and constructing the stormwater facility including wetland mitigation, less funds received from grants. The Regional Stormwater Facility has a stormwater runoff treatment capacity of 8.6064 acre-feet. The cost per acre foot of stormwater runoff treatment capacity has been set at \$610,695. It is estimated that WSDOT's development will require 0.098 acre-feet of stormwater capacity; the stormwater site plan/ report will provide the final required stormwater capacity. The City will invoice WSDOT based on this final calculation.
2. WSDOT's Payment to the City. Within thirty (30) days after receipt of an approved invoice that details and supports all costs, WSDOT shall pay the City the amount invoiced based on the final drainage calculation, as its proportionate share of the cost of connecting to and utilizing the Regional Stormwater Facility.
3. City's Responsibility for Stormwater. The Regional Stormwater Facility shall detain and treat stormwater from the WSDOT Development and other developments in the area and provide stormwater detention and treatment in accordance with BMC Chapter 15.42.
4. WSDOT's Responsibility for Stormwater. In utilizing the Regional Stormwater Facility, WSDOT shall comply with all requirements of BMC Chapter 15.42, including maintenance of current basin flows and maintenance of any pre-treatment best management practices and conveyance infrastructure located on WSDOT property and within WSDOT right-of-way.
5. WSDOT's Use of the Regional Stormwater Facility. WSDOT may use the Regional Stormwater Facility to meet its stormwater detention and treatment requirements including compliance with BMC Chapter 15.42.
6. WSDOT's Construction of Conveyance Pipe. WSDOT shall construct the stormwater conveyance pipe, at its sole cost and expense, to convey stormwater from the WSDOT Development to the Regional Stormwater Facility. WSDOT shall obtain the necessary permits to construct stormwater conveyance facilities in the City right-of-way, construct this conveyance pipe to the Regional Stormwater Facility, and, once completed will convey the pipe to the City.

7. City's Responsibility for Operation, Maintenance and Repair of Regional Stormwater Facility and Conveyance Pipe. The City, at its sole cost and expense, shall be responsible for the operation, maintenance, and repair of the Regional Stormwater Facility and the conveyance pipe from the WSDOT site, following the City's acceptance of said conveyance pipe.
8. Other Stormwater Facilities Not Affected. This Agreement relates only to stormwater detention and treatment for the WSDOT Development depicted on Exhibit A. This Agreement does not affect WSDOT's obligation to construct stormwater detention and treatment facilities on any other WSDOT- owned property or development.
9. Hold Harmless And Indemnify For Traceable Release of Hazardous Materials. Should an event arise that results in the release of hazardous materials from the WSDOT property into the Regional Stormwater Facility, WSDOT agrees to hold the City harmless and indemnify the City from any and all claims for costs, expenses, liabilities, damages or injunctive relief which may be occasioned now or in the future to any persons or property to the extent that WSDOT is found liable or responsible for said release of hazardous substances. WSDOT's hold harmless and indemnity shall not extend to, and specifically excludes, releases of hazardous materials by third parties that are not contractors, agents, employees or otherwise under WSDOT's control or supervision. Further, WSDOT's hold harmless and indemnity shall be limited to its proportionate share of liability for any release of hazardous substances caused by more than one entity.
10. Dispute resolution. In the event that a dispute arises under this Agreement, it shall be resolved as follows: WSDOT and the City shall each appoint a member to a disputes board; these two members shall select a third member not affiliated with either agency. The three-member board shall conduct a dispute resolution hearing that shall be informal and unrecorded. An attempt at such dispute resolution in compliance with the aforesaid process shall be a prerequisite to the filing of any litigation concerning the dispute. The Parties shall equally share in the cost of the third disputes board member; however, each Party shall be responsible for its own costs and fees.
11. Venue. In the event that either Party deems it necessary to institute legal action or proceedings to enforce any right or obligation under this Agreement, the Parties agree that any such action or proceedings shall be brought in the superior court situated in Whatcom County, Washington unless filing in another county is required per any provision of the Revised Code of Washington. Further, the Parties agree that each shall be responsible for its own attorneys' fees and costs.
12. Indemnity. To the extent authorized by law, the Parties shall protect, defend, indemnify, and hold harmless each other and their employees and authorized agents, while acting within the scope of their employment as such, from any and all costs, claims, judgments, and/or awards of damages (both to persons and/or property), arising out of, or in any way resulting from, the Work to be performed or performed pursuant to the provisions of this Agreement. The Parties shall not be required to indemnify, defend, or save harmless the other Party if the claim, suit, or action for injuries, death, or damages (both to persons and/or property) is caused by the sole negligence of the other Party; provided that, if such claims, suits, or actions result from the concurrent negligence of (a) the City, its employees or authorized agents, and (b) WSDOT, its employees or authorized agents, or involves those actions covered by RCW 4.24.115, the indemnity provisions provided herein shall be valid and enforceable only to the extent of each Party's, its employees', and/or authorized agents' own negligence.

The Parties agree that their respective obligations under this section extend to any claim, demand and/or cause of action brought by, or on behalf of, any of its employees or agents while performing construction, operation, and/or maintenance of the project. For this purpose, the Parties, by mutual negotiation, hereby waive, with respect to the other party only, any immunity that would otherwise be available to it against such claims under the industrial insurance provisions in RCW 51.12.

This indemnification and waiver shall survive the termination of this Agreement.

13. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. Venue for any dispute shall lie in Whatcom County Superior Court.
14. Binding Effect; Assignability. This Agreement shall bind and inure to the benefit of the Parties hereto and their respective successors, heirs, legatees, representatives, receivers, trustees, successors, transferees and assigns.
15. Interpretation. This Agreement has been reviewed and revised by legal counsel for all Parties, and no presumption or rule construing ambiguity against the drafter of the document shall apply to the interpretation or enforcement of this Agreement. Nothing herein shall be construed as a waiver of the City's constitutional and statutory powers. Nothing herein shall be construed or implied that the City is contracting away its constitutional and statutory powers, except as otherwise authorized by law.
16. Authority. Each signatory to this Agreement represents and warrants that he or she has full power and authority to execute and deliver this Agreement on behalf of the party for which he or she is signing, and that he or she will defend and hold harmless the other Parties and signatories from any claim that he or she was not fully authorized to execute this Agreement on behalf of the person or entity for whom he or she signed. Upon proper execution and delivery, this Agreement will have been duly entered into by the Parties, will constitute as against each party a valid, legal and binding obligation that shall run with the land, and will be enforceable against each party in accordance with the terms here in.
17. Severability. This Agreement does not violate any federal or state statute, rule, regulation or common law known; but any provision which is found to be invalid or in violation of any statutes, rule, regulation or common law shall be considered null and void, with the remaining provisions remaining viable and in effect.
18. Cooperation in Execution of Documents. The parties agree to properly and promptly execute and deliver any and all additional documents that may be necessary to render this Agreement practically effective. This Paragraph shall not require the execution of any document that expands, alters or in any way changes the terms of this Agreement.

19. Exhibits and Recitals. The Exhibits and the Recitals to this Agreement are material terms to this Agreement and are incorporated herein by reference. This Agreement includes the following exhibits:
 - a. Exhibit A - WSDOT Project Description;
 - b. Exhibit B - Legal Description of City's Regional Stormwater Facility property.
20. Full Understanding. The Parties each acknowledge, represent and agree that they have read this Agreement; that they fully understand the terms thereof; that they have had the opportunity to be fully advised by their legal counsel and any other advisors with respect thereto; and that they are executing this Agreement after sufficient review and understanding of its contents.
21. Final and Complete Agreement. This Agreement constitutes the final and complete expression of the parties on all subjects relating to WSDOT's use of and financial contribution to the City's Regional Stormwater Facility. This Agreement may not be modified, interpreted, amended, waived or revoked orally, but only by a writing signed by all Parties. This agreement supersedes and replaces all prior agreements, discussions and representations on all subjects discussed herein without limitation. No Party is entering into this Agreement in reliance on any oral or written promises, inducements, representations, understanding, interpretations or agreements other than those contained in this Agreement and the exhibits hereto.
22. Notices. All Notices, requests, demands, and other communications called for or contemplated by this Agreement shall be in writing, and shall be duly given by mailing the same by certified mail, return receipt requested; or by delivering the same by hand, to the following addresses, or to such other addresses as the parties may designate by written notice in the manner aforesaid:

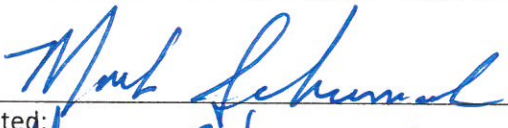
Washington State Department of Transportation:

Attention: Jay Drye, Assistant Regional Administrator
1019 Andis Road, Burlington, WA 98233
Phone: (360) 775-5990, E-mail: DryeJ@wsdot.wa.gov

City of Bellingham:

Attention: Eric Johnston, PE, Interim Public Works Director
210 Lottie Street, Bellingham, WA 98225
Phone: (360) 778-7900, E-mail: ecjohnston@cob.org

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Party's date last signed below.

City of Bellingham	Washington State Department of Transportation
By: See attached	By:
Printed:	Printed:
Title:	Title:
Date:	Date:
Approved as to Form City of Bellingham	Approved as to Form Washington State Department of Transportation
By: See attached	By: 
Printed:	Printed: Mark Schomock
Title:	Title: Assistant Attorney General
Date:	Date: 8/20/2019

EXECUTED, this _____ day of _____, 2020, for the CITY OF BELLINGHAM:

Seth Fleetwood, Mayor

Eric Johnston, Intrim Department Head

Attest:

Approved as to Form:

Finance Director

Office of the City Attorney

Project Description

I-5/Northbound On-Ramp at Bakerview

General Description

WSDOT's improvement project will construct a new on-ramp connecting Bakerview Road to I-5 between SR 5 MP 257.65 and MP 258.38 and will re-channelize part of Bakerview Road. The new on-ramp will reduce the vehicle traffic on the Bakerview Rd overpass to the existing northbound on-ramp, optimize channelization for vehicles exiting SB I-5 into Bellingham, and reduce congestion in the surrounding intersections. Work associated with the project includes roadway excavation and widening, earthwork, paving, pavement repair, pavement marking, curb installation, stormwater conveyance installation, erosion control, utility relocation, signal installation, signing, and traffic control.

Project Location

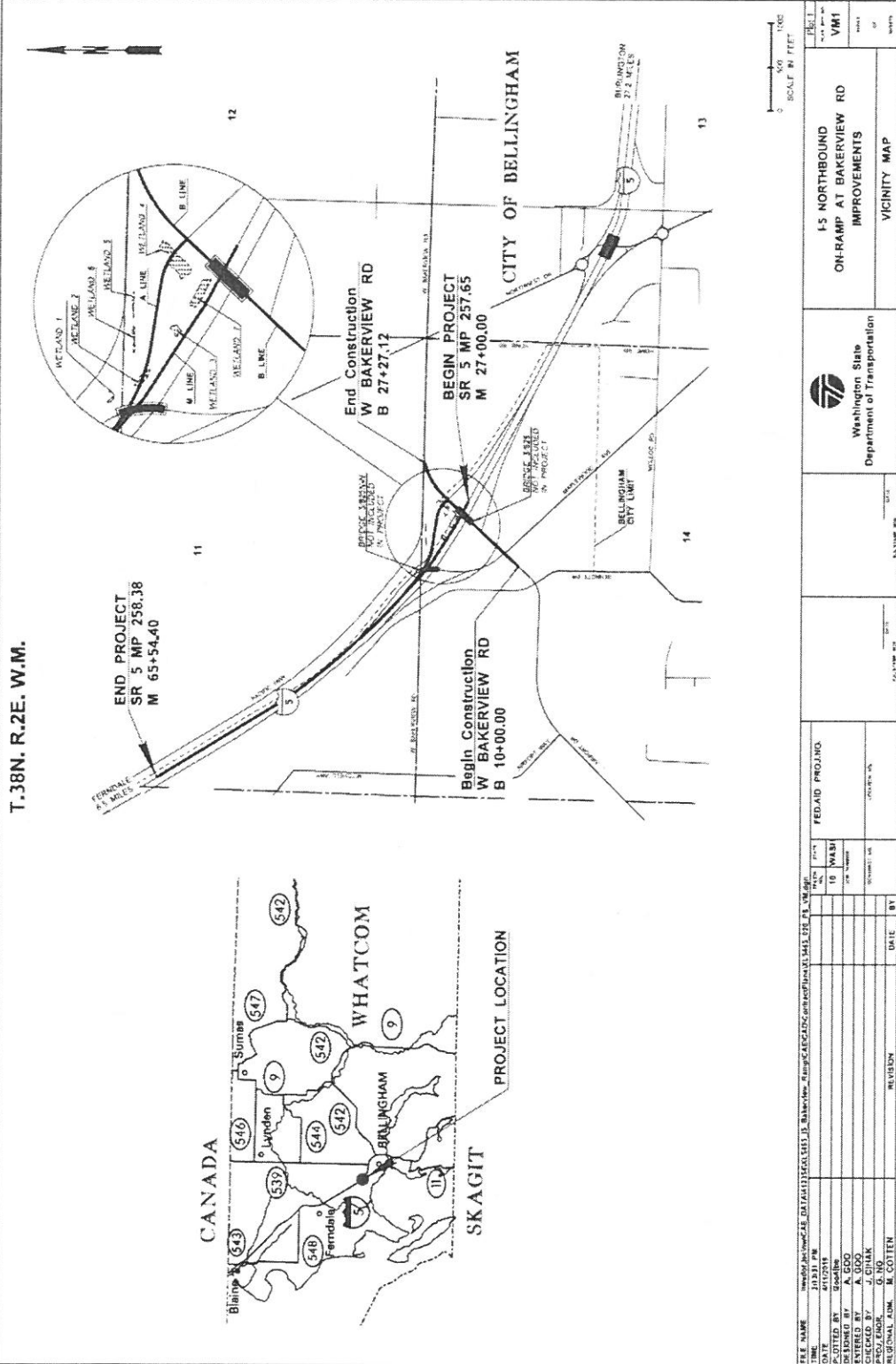
The project is located in Whatcom County in Bellingham City limits running along I-5 and at the intersection of Bakerview Road and the I-5 NB Off-Ramp. The project is geographically located within Township 38 North, Range 2 East, Section 11 and 14.

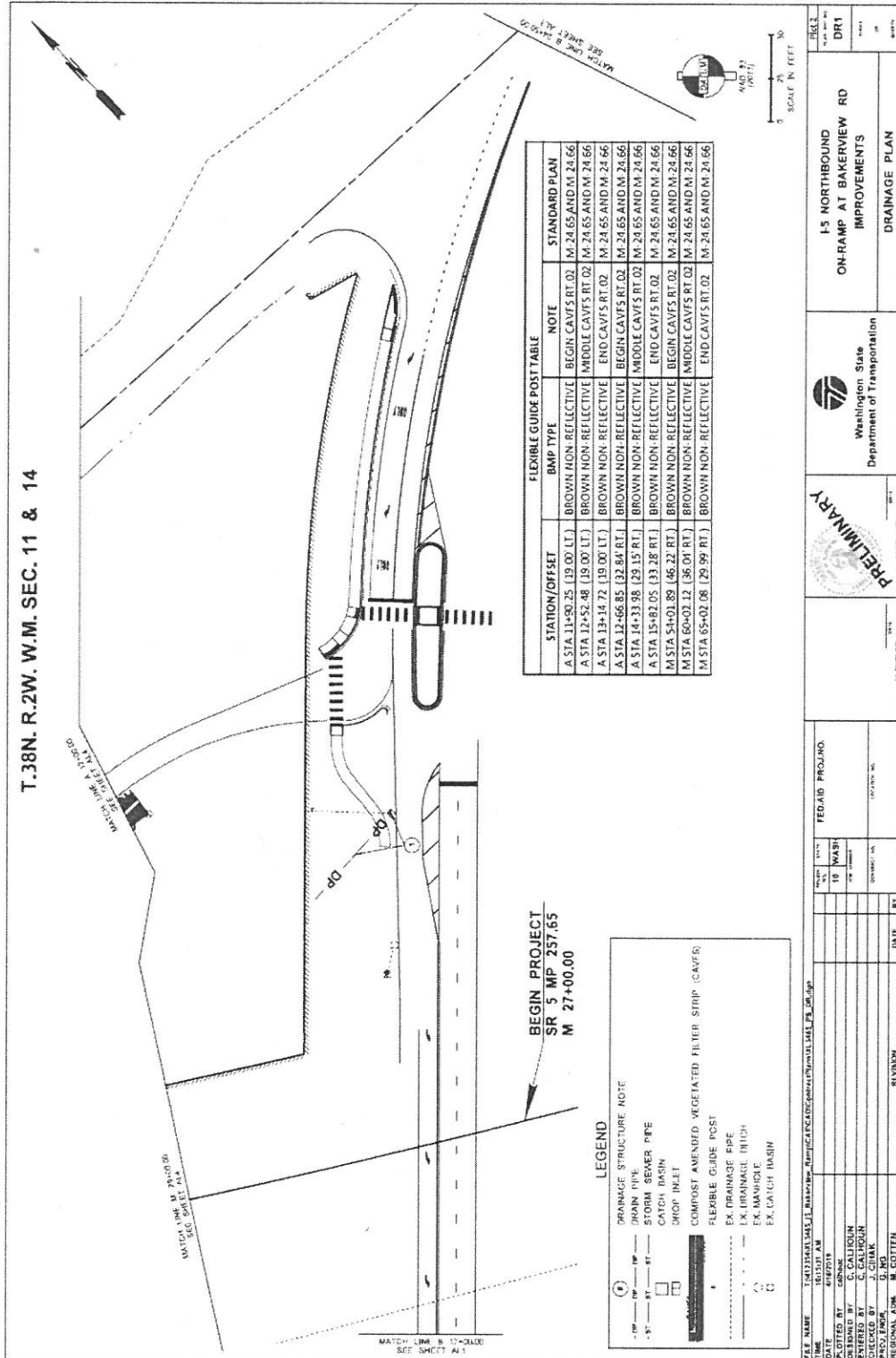
WSDOT Project Needs

WSDOT is proposing to direct approximately 1.17 acres (about 78% impervious). This equates to approximately 0.098 ac-feet for the 24 HR Water Quality Volume. The City of Bellingham has established that sufficient capacity is available for this discharge.

Stormwater and Pretreatment by WSDOT

Sheet flow runoff from the I-5 improvements will be pretreated by a linear BMP (Best Management Practice) in the form of a Compost Amended Vegetated Filter Strip (CAVFS). The CAVFS will provide Oil Control Treatment to the runoff prior to the outfall from WSDOT right of way, where a 12" storm pipe will connect to an existing City of Bellingham catch basin directing stormwater to the City of Bellingham Regional Stormwater Facility.





STATION/OFFSET	BMP TYPE	NOTE	STANDARD PLAN
A STA 11+90.25 (19.00' LT.)	BROWN NON-REFLECTIVE	BEGIN CAVFS RT.02	M 24.65 AND M 24.66
A STA 12+52.48 (19.00' LT.)	BROWN NON-REFLECTIVE	MIDDLE CAVFS RT.02	M 24.65 AND M 24.66
A STA 13+14.72 (19.00' LT.)	BROWN NON-REFLECTIVE	END CAVFS RT.02	M 24.65 AND M 24.66
A STA 12+66.85 (32.84' RT.)	BROWN NON-REFLECTIVE	BEGIN CAVFS RT.02	M 24.65 AND M 24.66
A STA 14+33.98 (29.15' RT.)	BROWN NON-REFLECTIVE	MIDDLE CAVFS RT.02	M 24.65 AND M 24.66
A STA 15+82.05 (33.28' RT.)	BROWN NON-REFLECTIVE	END CAVFS RT.02	M 24.65 AND M 24.66
M STA 54+01.89 (46.22' RT.)	BROWN NON-REFLECTIVE	BEGIN CAVFS RT.02	M 24.65 AND M 24.66
M STA 60+02.12 (36.01' RT.)	BROWN NON-REFLECTIVE	MIDDLE CAVFS RT.02	M 24.65 AND M 24.66
M STA 65+02.08 (29.99' RT.)	BROWN NON-REFLECTIVE	END CAVFS RT.02	M 24.65 AND M 24.66

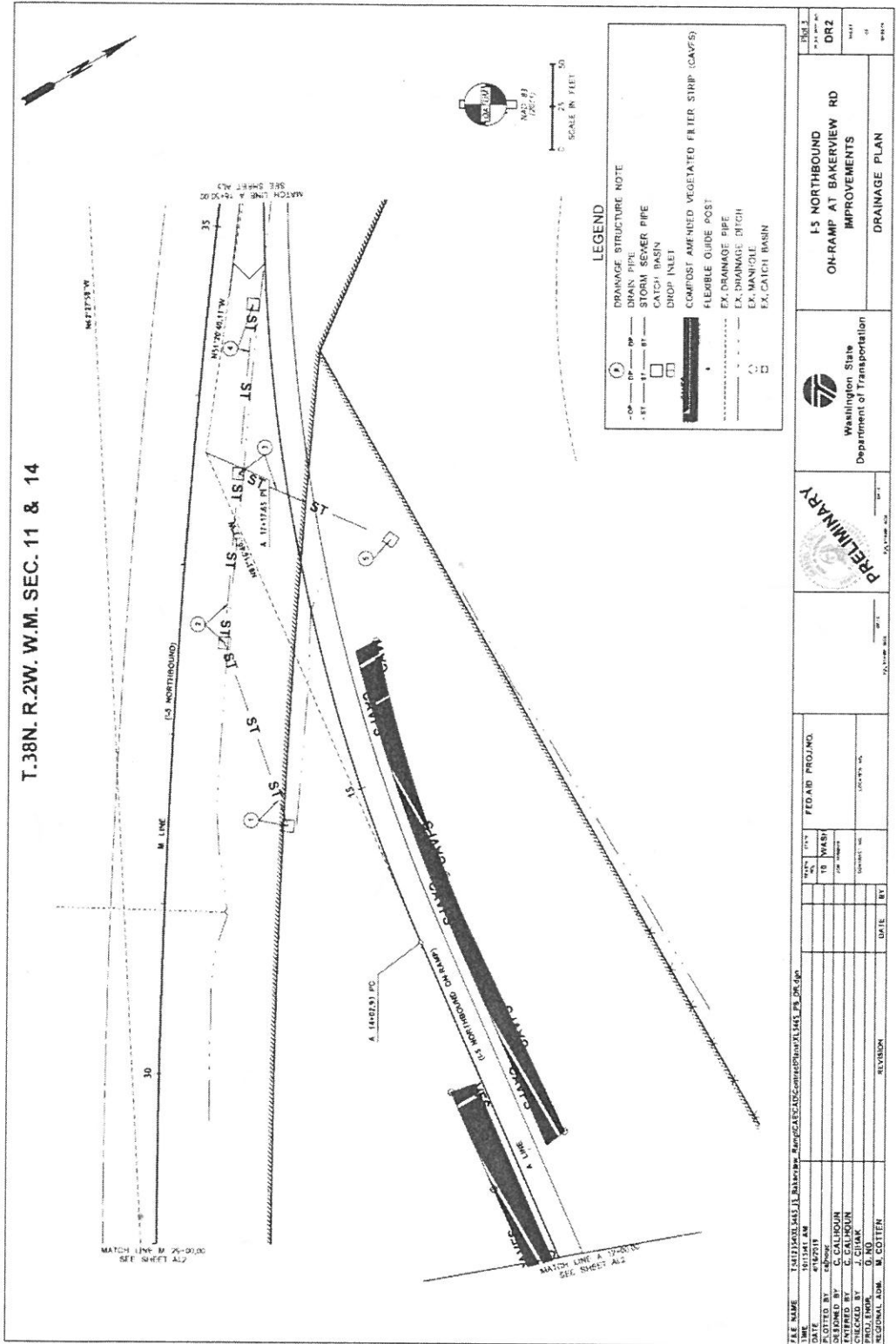
LEGEND

DRAINAGE STRUCTURE NOTE
 DRAIN PIPE
 STORM SEWER PIPE
 CATCH BASIN
 DRAIN INLET
 COMPOST AMENDED VEGETATED FILTER STRIP (CAVFS)
 FLEXIBLE GUIDE POST
 EX DRAINAGE PIPE
 EX MANHOLE
 EX CATCH BASIN

FILE NAME: I:\GCB\3173\I-5_NORTHBOUND_ON-RAMP_AT_BAKERVIEW_RD\DRAINAGE_PLAN.dwg
 DATE: 04/27/18
 DESIGNED BY: C. CALIQUIN
 CHECKED BY: J. CHAM
 PROJECT NO.: 18-0000
 REGIONAL ADM.: M. COTTEN

FEDERAL PROJ. NO.:
 DATE: 10/18/18
 DATE: 10/18/18
 DATE: 10/18/18

PRELIMINARY
 Washington State Department of Transportation
 I-5 NORTHBOUND ON-RAMP AT BAKERVIEW RD IMPROVEMENTS DRAINAGE PLAN



LEGEND

DRAINAGE STRUCTURE NOTE

- DRAIN PIPE
- STORM SEWER PIPE
- CATCH BASIN
- DROP INLET
- COMPOST AMENDED VEGETATED FILTER STRIP (CAVFS)
- FLEXIBLE GUIDE POST
- EX. DRAINAGE PIPE
- EX. DRAINAGE RITCH
- EX. MANHOLE
- EX. CATCH BASIN

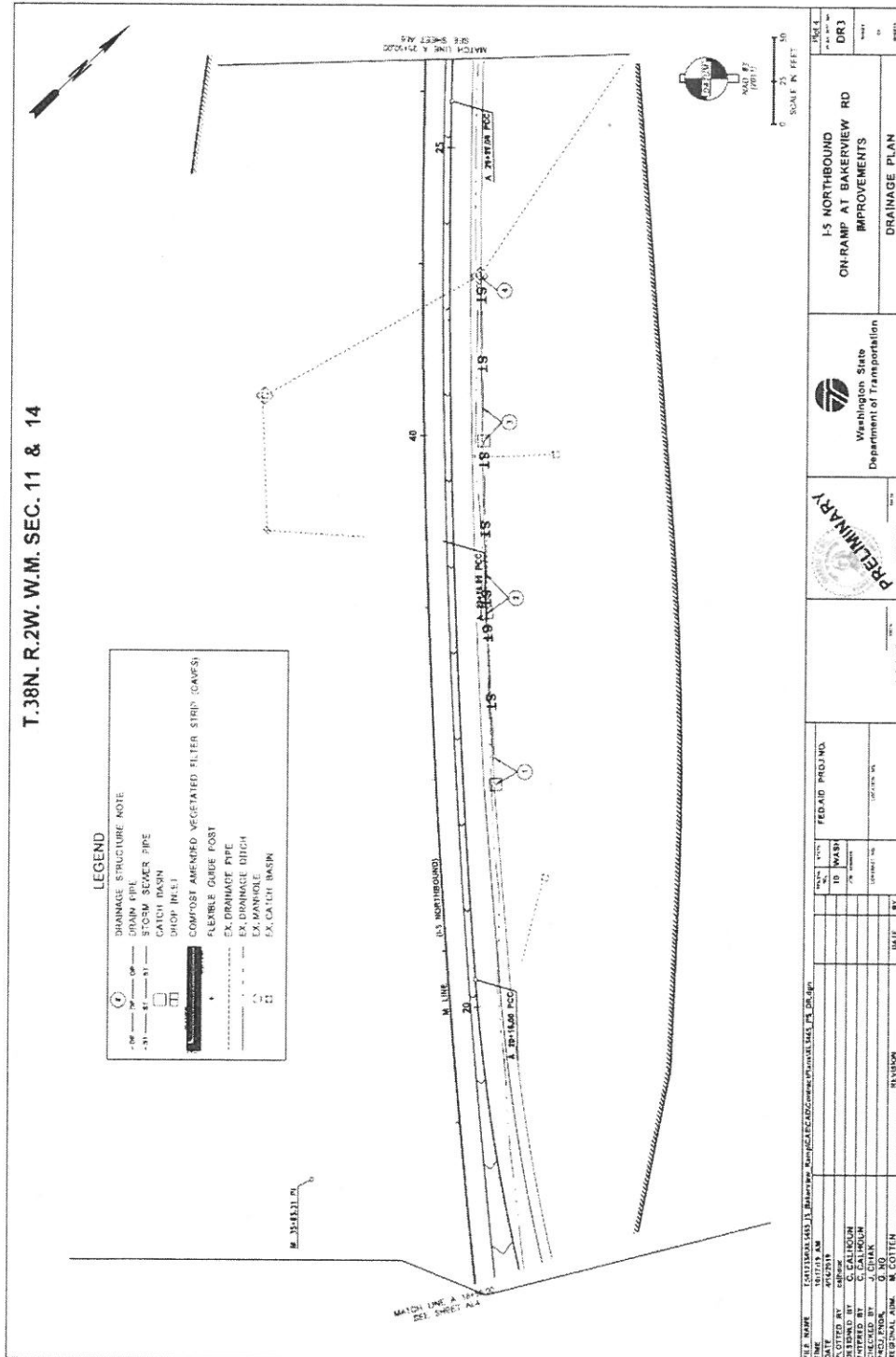
T.38N. R.2W. W.M. SEC. 11 & 14

FILE NAME	1501141.AM	FED AID PROJ. NO.	
DATE	08/20/11	STATE	WA
PROJECT NO.	1501141	COUNTY	CLATSOP
DESIGNED BY	C. CALHOUN	CITY	SEASIDE
ENTERED BY	C. CALHOUN	PROJECT USE	
CHECKED BY	G. SHANK	DATE	
APPROVED BY	M. COTTEN	BY	
REGIONAL ADM.	M. COTTEN	REVISION	

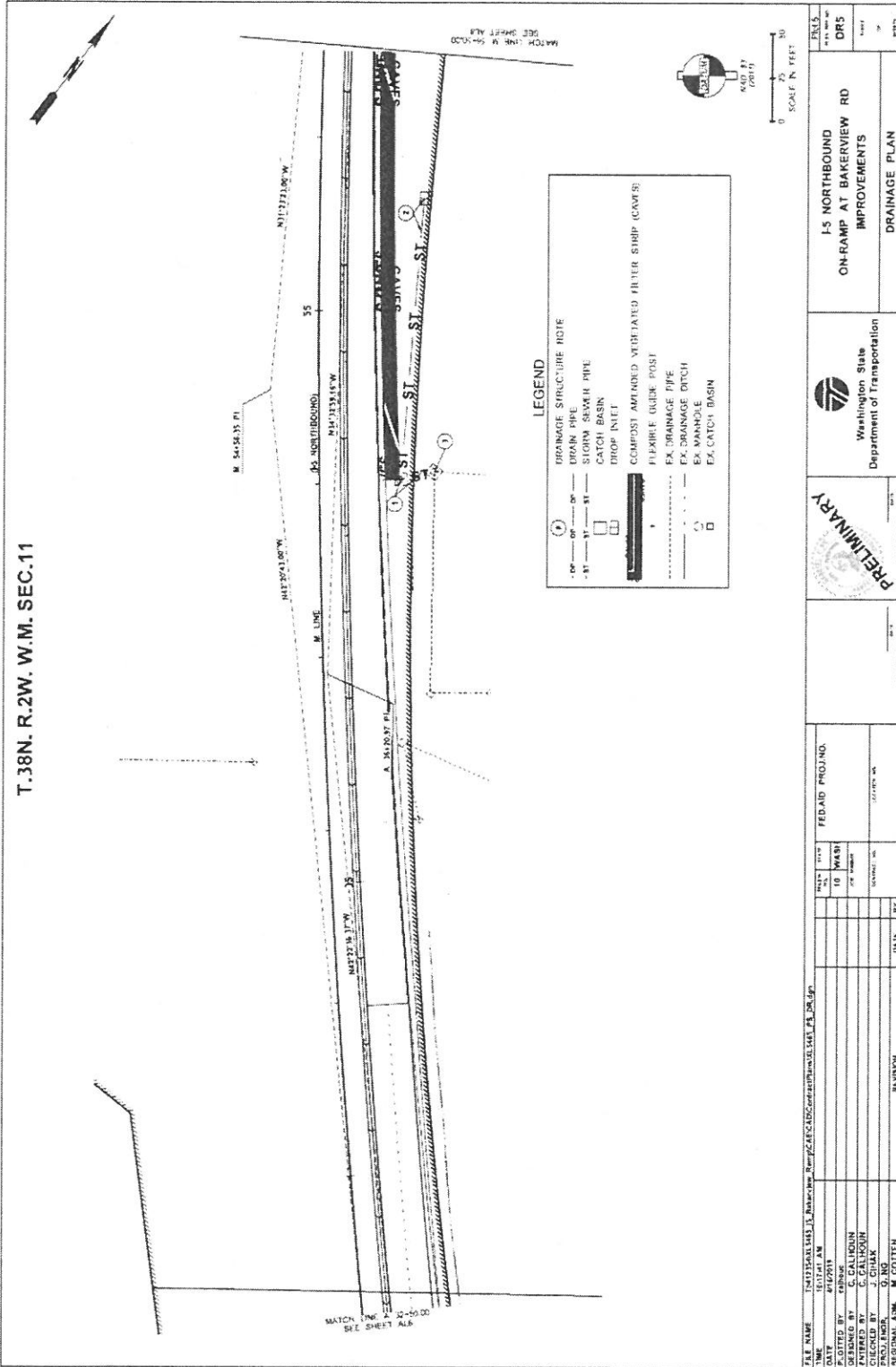


PRELIMINARY

**I-5 NORTHBOUND
 ON-RAMP AT BAKERVIEW RD
 IMPROVEMENTS
 DRAINAGE PLAN**



T.38N. R.2W. W.M. SEC.11

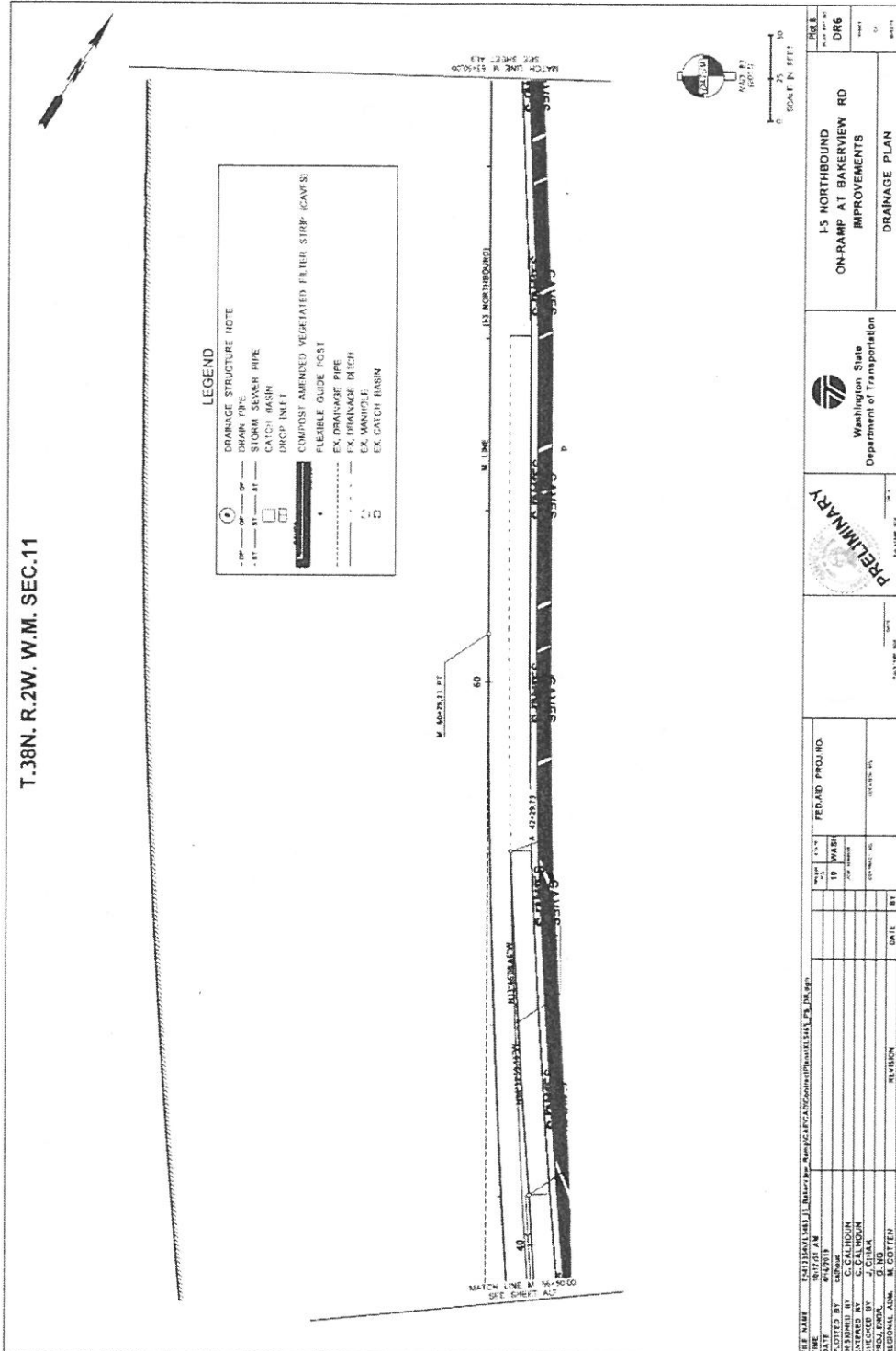


LEGEND

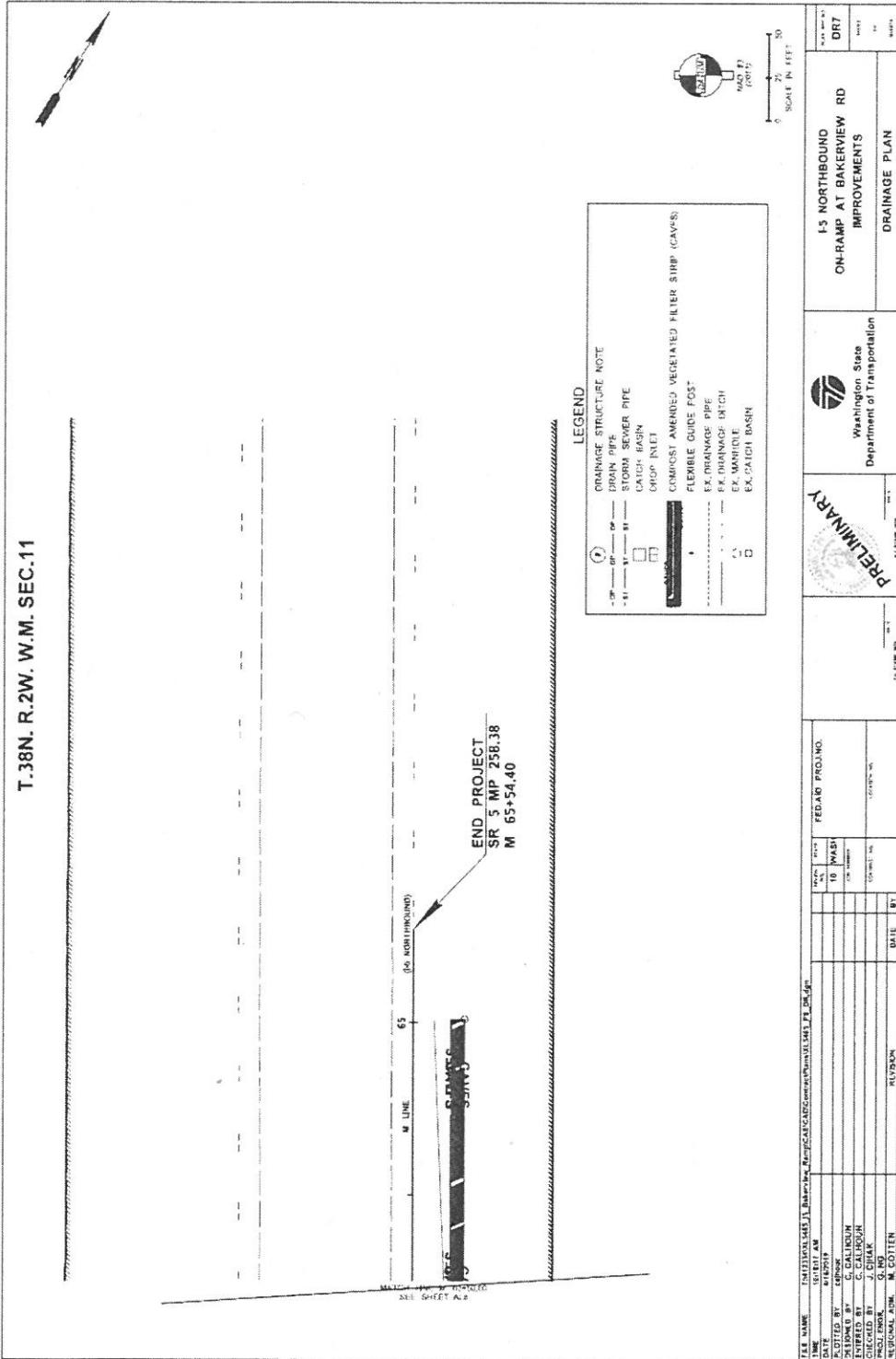
(1) DRAINAGE STRUCTURE NOTE
 -DP- DRAIN PIPE
 -SS- STORM SEWER PIPE
 □ CATCH BASIN
 □ DROP INLET
 [] COMPOST AMENDED VEGIATED FILTER STRIP (CAVFS)
 [] PIPE RACK
 [] EX DRAINAGE PIPE
 [] EX DRAINAGE DITCH
 [] EX MANHOLE
 [] EX CATCH BASIN

FILE NAME	I:\PROJECTS\11_Ramp\11_Ramp.dwg		DATE	10/14/11	BY	BT
TIME	10:14 AM		DATE	10/14/11	BY	BT
DESIGNED BY	C. DALHOUS		DATE	10/14/11	BY	BT
ENTERED BY	C. DALHOUS		DATE	10/14/11	BY	BT
CHECKED BY	C. DALHOUS		DATE	10/14/11	BY	BT
APPROVED BY	M. COTTEN		DATE	10/14/11	BY	BT
REGIONAL AGEN.	M. COTTEN		DATE	10/14/11	BY	BT
REVISION			DATE		BY	BT
FED-AID PROJ. NO.						
WASH STATE PROJ. NO.			10 WASH 10			
PROJECT NO.			10 WASH 10			
SHEET NO.			10 WASH 10			
TOTAL SHEETS			10 WASH 10			
PROJECT TITLE			I-5 NORTHBOUND ON-RAMP AT BAKERVIEW RD IMPROVEMENTS			
DRAWING TITLE			DRAINAGE PLAN			
DESIGNED BY			C. DALHOUS			
CHECKED BY			C. DALHOUS			
APPROVED BY			M. COTTEN			
DATE			10/14/11			
BY			BT			
PROJECT NO.			10 WASH 10			
SHEET NO.			10 WASH 10			
TOTAL SHEETS			10 WASH 10			
PROJECT TITLE			I-5 NORTHBOUND ON-RAMP AT BAKERVIEW RD IMPROVEMENTS			
DRAWING TITLE			DRAINAGE PLAN			
DESIGNED BY			C. DALHOUS			
CHECKED BY			C. DALHOUS			
APPROVED BY			M. COTTEN			
DATE			10/14/11			
BY			BT			

T.38N. R.2W. W.M. SEC.11



T.38N. R.2W. W.M. SEC.11



Legal Description of City's Regional Stormwater Facility Property

ALL THAT PART OF TRACT A, IN BLOCK 35, LYING SOUTH OF THE NORTH LINE OF LOT 4 OF SAID BLOCK 35, PRODUCED EASTERLY IN A STRAIGHT LINE TO THE EAST LINE OF SAID BLOCK 35, ALL IN BAKERVIEW ADDITION TO THE CITY OF BELLINGHAM, WHATCOM COUNTY, WASHINGTON, AS PER THE MAP THEREOF, RECORDED IN BOOK 7 OF PLATS, PAGES 40 TO 45 INCLUSIVE, IN THE AUDITOR'S OFFICE OF SAID COUNTY AND STATE. ALSO AND TOGETHER WITH THE WEST 259.24 FEET OF THE SOUTH ONE-HALF OF BLOCK 36, BAKERVIEW ADDITION TO THE CITY OF BELLINGHAM, WHATCOM COUNTY, WASHINGTON, AS PER THE MAP THEREOF, RECORDED IN BOOK 7 OF PLATS, PAGES 40 TO 45, INCLUSIVE, IN THE AUDITOR'S OFFICE OF SAID COUNTY AND STATE.

SITUATE IN WHATCOM COUNTY, WASHINGTON.



City Council Agenda Bill

22643

Bill Number

Subject: **Authorization of A/P Checks Issued May 1, 2020**

Summary Statement: In accordance with state law, approval is requested for the payment of the following checks issued for City goods and services received.

AP ACH and Check #548309 through #548471 were issued on May 01, 2020 for pay period April 25, 2020 through May 01, 2020 in the amount of \$1,186,924.10

Previous Council Action: **2019-2020 Adopted Budget**

Fiscal Impact: **Checks issued for amounts shown above are within legally appropriated budget.**

Funding Source: **Citywide Funds**

Attachments:

Meeting Activity	Meeting Date	Recommendation	Presented By	Time
Consent Agenda	5/18/2020	Authorize Accounts Payable	N/A	0 minutes

Recommended Motion:

Council Committee:

Agenda Bill Contact:

Sharon Martin, Finance Department

Reviewed By

Department

Date

Andrew D. Asbjornsen

Finance Department

5/12/2020

Council Action:

Matthew T. Stamps

Legal

5/12/2020

Seth M. Fleetwood

Executive

5/12/2020



City Council Agenda Bill

22644

Bill Number

Subject: **Authorization of A/P Checks Issued May 8, 2020**

Summary Statement: In accordance with state law, approval is requested for the payment of the following checks issued for City goods and services received.

AP ACH and Check #548487 through #548578 were issued on May 08, 2020 for pay period May 02, 2020 through May 08, 2020 in the amount of \$2,081,943.57

Previous Council Action: **2019-2020 Adopted Budget**

Fiscal Impact: **Checks issued for amounts shown above are within legally appropriated budget.**

Funding Source: **Citywide Funds**

Attachments:

Meeting Activity	Meeting Date	Recommendation	Presented By	Time
Consent Agenda	5/18/2020	Authorize Accounts Payable	N/A	0 minutes

Recommended Motion:

Council Committee:

Agenda Bill Contact:

Rossner Gideon, Finance Department

Reviewed By

Department

Date

Andrew D. Asbjornsen

Finance Department

5/12/2020

Council Action:

Matthew T. Stamps

Legal

5/12/2020

Seth M. Fleetwood

Executive

5/12/2020