



City of Bellingham
City Council Regular Meeting Agenda
April 13, 2020, 7:00 PM

Mayor Seth Fleetwood
Council Members Hannah Stone, Gene Knutson, Daniel Hammill,
Pinky Vargas, Lisa Anderson, Michael Lilliquist and
Hollie Huthman

Contact: (360) 778-8200, ccmail@cob.org

www.cob.org/council

All meetings are held in the City Hall Council Chambers at
210 Lottie Street, Bellingham, WA, unless otherwise noted.
Please note the doors to City Hall unlock at 6:30 PM.

Council members will participate in this meeting remotely through an online web-based meeting platform. Per Washington State Proclamation 20-28, in-person attendance at meetings is prohibited at this time.

Council meetings are streamed live via the City's website at meetings.cob.org and on the [City's YouTube channel](#). Meetings are broadcast in high definition on BTV on Comcast channel 321, and in standard definition on Comcast channel 10. Members of the public who do not have cable or internet access may contact the City Council office to receive phone numbers in order to listen to the meeting via telephone.

Please note there will be no public comment taken at City Council meetings until further notice. Instead, people are respectfully asked and encouraged to submit comments by e-mail to ccmail@cob.org

Please note that there will be no Council committee meetings in the afternoon. All business will be conducted in the Regular Meeting, including the following:

Call to Order

Announcements & Upcoming Meetings:

Bellingham City Council meets all requirements of the State of Washington Open Meetings Act.

Pledge of Allegiance

Roll Call

Presentation

22593 1. Update on COVID-19 from Bellingham Emergency Management

p. 4

Mayor's Report

Standing time for briefings, updates and reports to Council by the Mayor, if needed.
Information only.

City Agenda Bill Items

22617	1.	An Ordinance Amending the 2019-2020 Biennial Budget, Increasing Appropriations in the General Fund for Expenses Related to the COVID-19 Pandemic	p. 5
22619	2.	Bid Award to Matia Contractors, Inc., for Cordata Park Phase One Planting, Bid No. 24B-2020	p. 9
22620	3.	Bid Award to RAM Construction for Julianna Park, Bid No.1B-2020	p. 19
22536	4.	Extension of Sales and Use Tax Levy for Transportation Improvements and Mobility Choices	p. 28
22621	5.	A Resolution of the Bellingham City Council Calling on the Federal and State Governments to Respond to the COVID-19 Emergency by Enacting Immediate Rent and Mortgage Payment Relief	p. 34
22618	6.	2019 Financial Year End Review	p. 40

Consent Agenda

All matters listed on the Consent Agenda are considered routine and/or non-controversial items and may be approved in a single motion. A member of the Council may ask that an item be removed from the Consent Agenda and considered separately.

22622	1.	Joint Funding Agreement Between City of Bellingham and US Department of Interior/US Geological Survey for Water Resources Investigation	p. 78
22623	2.	Authorization of Payroll Labor Cost Payments For the Period Dated March 1 - March 15, 2020	p. 84
22624	3.	Authorization of A/P Checks Issued March 20, 2020	p. 85
22625	4.	Authorization of A/P Checks Issued March 27, 2020	p. 86
22626	5.	Authorization of A/P Checks Issued April 03, 2020	p. 87

Second Reading of Ordinances (The section is included due to no committee meetings)

- 1. An Ordinance Amending the 2019-2020 Biennial Budget, Increasing Appropriations in the General Fund for Expenses Related to the COVID-19 Pandemic**

Adjournment

Agenda Information:

Council Committee and Regular Meeting agendas and agenda packets, which contain the supporting documentation for agenda items, are available to the public Wednesday afternoon prior to the meeting. They are posted at <https://meetings.cob.org/>. A hard copy of the agenda packet is available for review from the reference desk at the Central Library or the Finance office at City Hall.

Live Broadcast Information:

The Bellingham City Council Committee Meetings are broadcast live on BTV Bellingham at the times listed on the Agenda. Generally, committee session start times between 9:00 AM and 5:00 PM are estimated, but there are no committee meetings on April 13. A specific Committee may start later than the time published but will not begin earlier than its published time.

BTV can be found on cable systems as follows: Comcast channels 10 (standard) and 321 (high definition), and CenturyLink channels 40 (standard) and 1040 (high definition).

The meetings are also [streamed live](#) on the internet as they occur. Online viewers will see exactly what cable customers would see.

The Bellingham Public Library also has DVD's available for checkout. Video and audio files are available on the Internet at <https://meetings.cob.org> within 5 business days following each meeting.

BTV Council Meeting Rebroadcast Schedule:

Tues. 12 PM: Repeat broadcast of Monday afternoon Committee meetings
Tues. 7 PM: Repeat broadcast of Monday night regular meeting
Wed. 8 AM: Repeat broadcast of Monday night regular meeting
Sat. 12 PM: Repeat broadcast of Monday afternoon Committee meetings
Sat. 7 PM: Repeat broadcast of Monday night regular meeting

Accessibility:

The Council Chambers is fully accessible. Elevator access to the second floor is available at City Hall's west entrance. Hearing assistance is available and a receiver may be checked out through the clerk prior to the evening session. For additional accommodations, contact the Legislative Assistant at 778-8200 in advance of the meeting. Thank you.

**Next City Council Meeting
Monday, April 27, 2020**

Deadline to submit material for any public hearing for inclusion in the published agenda packet is 8:00 a.m. on Wednesday prior to the meeting.



City Council Agenda Bill

22593

Bill Number

Subject: **Update on COVID-19 from Bellingham Emergency Management**

Summary Statement: Staff will provide an update on planning and mitigation efforts related to the outbreak of COVID-19.

Previous Council Action: **Staff Presentation on 3/23/20**

Fiscal Impact: **Yet to be determined**

Funding Source: **Citywide Funds**

Attachments:

Meeting Activity	Meeting Date	Recommendation	Presented By	Time
Evening Presentation	4/13/2020	Information/Discussion	Lynn Sterbenz, Police Chief Dave Doll, Fire Chief Bill Hewett	45 minutes

Recommended Motion:

Council Committee:

Agenda Bill Contact:

Lynn Sterbenz, Emergency Manager

Council Action:

Reviewed By

Bill C. Hewett

Department

Fire Department

Date

4/07/2020

Peter M. Ruffatto

Legal

4/08/2020

Seth M. Fleetwood

Executive

4/08/2020



City Council Agenda Bill

22617

Bill Number

Subject: An Ordinance Amending the 2019-2020 Biennial Budget, Increasing Appropriations in the General Fund for Expenses Related to the COVID-19 Pandemic

Summary Statement: The attached ordinance would add \$500,000 to the Emergency Management Division of the Fire Department from the General Fund Unrestricted Reserve. These funds are needed to support the City and County-wide response to the COVID-19 pandemic.

The Emergency Management Division is seeing increased costs for equipment and supplies and for staff re-assigned to emergency response from other departments. A portion of these funds may also be used to provide financial support to Whatcom County Unified Command.

Previous Council Action: **Passage of the 2019-2020 Biennial Budget**

Fiscal Impact: **\$500,000**

Funding Source: **General Fund Unrestricted Reserves**

Attachments: 1. STAFF MEMO
2. ORDINANCE

Meeting Activity	Meeting Date	Recommendation	Presented By	Time
Committee Briefing - Vote Requested	4/13/2020	Pass Ordinance	Forrest Longman, Deputy Finance Director	3 minutes

Recommended Motion:

Council Committee:
Committee Of The Whole

Agenda Bill Contact:
Forrest Longman, Deputy Finance Director

Council Action:

Reviewed By	Department	Date
<i>Andrew D. Asbjornsen</i>	Finance Department	4/07/2020
<i>Matthew T. Stamps</i>	Legal	4/07/2020
<i>Seth M. Fleetwood</i>	Executive	4/07/2020



MEMORANDUM

TO: BELLINGHAM CITY COUNCIL
FROM: FORREST LONGMAN, DEPUTY FINANCE DIRECTOR
CC: MAYOR SETH FLEETWOOD; BILL HEWETT, FIRE CHIEF
SUBJECT: BUDGET AMENDMENT FOR COVID-19 RESPONSE
DATE: APRIL 13, 2020

The attached ordinance would add \$500,000 to the Emergency Management Division of the Fire Department from the General Fund Unrestricted Reserve. These funds are needed to support the City and County-wide response to the COVID-19 pandemic.

The Emergency Management Division is seeing increased costs for equipment and supplies and for staff re-assigned to emergency response from other departments. A portion of these funds may also be used to provide financial support to Whatcom County Unified Command.

If passed by Council, the ordinance will amend the 2019-2020 Biennial Budget as follows:

Fund 001 - General Fund

Fire Department - Emergency Management

Expense

Other Professional Service	\$ 250,000
Salaries & Wages	\$ 100,000
Personnel Benefits	\$ 30,000
Operating Supplies	\$ 120,000

TOTAL EXPENSE CHANGE

RESERVE CONTRIBUTION/(USE) **\$ (500,000)**

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2019-2020 BIENNIAL BUDGET INCREASING APPROPRIATIONS IN THE GENERAL FUND FOR EXPENSES RELATED TO THE COVID-19 PANDEMIC

WHEREAS, on February 29, 2020, Governor of the State of Washington declared a state of emergency in response to the COVID-19 pandemic; and

WHEREAS, on March 10, 2020, the Whatcom County Executive, in coordination with the Whatcom County Health Board, declared a Whatcom County public health emergency; and

WHEREAS, on March 12, 2020, the Mayor of Bellingham proclaimed a local state of emergency; and

WHEREAS, the City has implemented measures within City operations, services, and facilities to follow the recommendations of the Whatcom County Health Department; and

WHEREAS, the City's coordinated response to this emergency was not anticipated in the City's 2019-2020 Biennial Budget;

WHEREAS, increasing appropriations will ensure the City can respond this public health emergency.

NOW THEREFORE, THE CITY OF BELLINGHAM DOES ORDAIN:

The 2019-2020 Biennial Budget is hereby amended to increase appropriations within the Fire Department in the General Fund by \$500,000.

PASSED by the Council this _____ day of _____, 2020.

Council President

APPROVED by me this _____ day of _____, 2020.

Mayor

City of Bellingham
City Attorney
210 Lottie Street
Bellingham, Washington 98225
360-778-8270

ATTEST: _____
Finance Director

APPROVED AS TO FORM:

Office of the City Attorney

Published:



City Council Agenda Bill

22619

Bill Number

Subject: **Bid Award to Matia Contractors, Inc., for Cordata Park Phase One Planting, Bid No. 24B-2020**

Summary Statement: This project involves landscape planting of the north recreation node (Phase One), three pedestrian entrances fronting Cordata Parkway, and wetland mitigation areas located in various locations in the park. Landscape planting is scheduled for October 2020 and January 2021.

The City received four bids that were publicly opened on March 17, 2020. The lowest responsive and responsible bid submitted for the project was by Matia Contractors, Inc. in the sum of \$364,721.11, including base and additive bid schedules and applicable sales tax. Staff recommends Council award this bid to Matia Contractors, Inc.

The bid award is routine and necessary, as the timing of the landscape planting is critical to the successful completion of Phase One, and a delay in awarding this bid will result in a significant negative financial impact to the City.

Previous Council Action: **Approval of 2019-2020 Budget**

Fiscal Impact: **\$364,721.11**

Funding Source: **Park Impact Fees**

Attachments:

1. STAFF MEMO
2. BID TABULATION
3. VICINITY MAP
4. PLANTING PLAN
5. MANDATORY BIDDER RESPONSIBILITY CHECKLIST

Meeting Activity	Meeting Date	Recommendation	Presented By	Time
Committee Briefing - Vote Requested	4/13/2020	Award Bid	Nicole Oliver, Interim Parks & Recreation Director	5 minutes

Recommended Motion: Motion to recommend approval of the lowest responsive and responsible bid to Matia Contractors, Inc., for Cordata Park Phase One Planting, Bid No. 24B-2020

Council Committee:
Committee Of The Whole

Agenda Bill Contact:
Nicole Oliver, Interim Parks & Recreation Director

Council Action:

Reviewed By	Department	Date
<i>Nicole C. Oliver</i>	Parks & Recreation	4/06/2020
<i>Connie C. Allen</i>	Purchasing	4/07/2020
<i>Andrew D. Asbjornsen</i>	Finance	4/07/2020
<i>Alan A. Marriner</i>	Legal	4/07/2020
<i>Seth M. Fleetwood</i>	Executive	4/07/2020



MEMORANDUM

TO: Bellingham City Council
FROM: Nicole Oliver, Interim Parks & Recreation Director
CC: Mayor Seth Fleetwood
SUBJECT: Bid Award to Matia Contractors, Inc., for Cordata Park Phase One Planting, Bid No. 24B-2020
DATE: 4/13/2020

This project completes Phase One of Cordata Park, which began May 2019. The Work includes 4.24 acres of wetland mitigation site preparation for the installation of 7,710 bare root plants. Site preparation includes mowing and spraying weeds within the project limits. An additional 6,402 landscape trees, shrubs, grasses and ground covers are planned for installation in and around Phase One improvements that are currently under construction, including three pedestrian entrances adjacent to Cordata Parkway.

The City received four bids that were publicly opened on March 17, 2020. Matia Contractors, Inc. submitted the lowest responsive and responsible bid for the project in the sum of \$364,721.11, including base bid and additive bid schedules and sales tax. The Landscape Architect's estimate for the project is \$499,249.32.

Staff recommends Council award this bid. It is anticipated that the construction project may begin early September 2020.

Background:

The scheduling of the work is tied to the seasons and is intended to maximize successful procurement of plants and a rate of plant survival.

An early order of plant materials in 2020 will ensure plant availability for October and November 2020, installation in the park core and January 2021, installation of the wetland mitigation planting.

Site preparation for wetland mitigation planting is planned for September 2020, when mowing and herbicide will have full effect on the non-native grasses and broad leaf weeds. The bare root wetland mitigation plants are typically installed during the winter to help survival.

The proposed landscape planting schedule in the park core and pedestrian entrances takes advantage of the plants' seasonal dormancy and fall rains.

SCHEDULE A - BASE BID									
Item No.	WORK DESCRIPTION	QUANT.	UNIT	ENGINEER'S ESTIMATE		Matia Contractors, Ferndale, WA		RE Sides, Covington, WA	
				UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
A1	MOBILIZATION	1	LS	\$13,920.00	\$13,920.00	\$10,000.00	\$10,000.00	\$3,000.00	\$3,000.00
A2	1- FLAGGER	40	HR	\$50.00	\$2,000.00	\$55.00	\$2,200.00	\$80.00	\$3,200.00
A3	TREE, 2" CAL.	29	EA	\$455.00	\$13,195.00	\$600.00	\$17,400.00	\$500.00	\$14,500.00
A4	TREE, 1.5" CAL.	27	EA	\$387.00	\$10,449.00	\$500.00	\$13,500.00	\$350.00	\$9,450.00
A5	SHRUBS, ORNAMENTAL GRASS, GROUND COVERS, 1 GAL.	2177	EA	\$20.00	\$43,540.00	\$10.00	\$21,770.00	\$17.00	\$37,009.00
A6	FORBS (Carex, Iris, Juncus) BARE ROOT	2105	EA	\$10.00	\$21,050.00	\$3.00	\$6,315.00	\$5.00	\$10,525.00
A7	WOOD CHIP MULCH (NON-MITIGATION AREAS)	150	CY	\$40.00	\$6,000.00	\$50.00	\$7,500.00	\$70.00	\$10,500.00
A8	TWO (2) YEARS MAINTENANCE AGREEMENT and BOND, ALL PLANTS	1	EA	\$40,000.00	\$40,000.00	\$20,000.00	\$20,000.00	\$50,000.00	\$50,000.00
A9	MINOR CHANGES	5,000	EST.	\$1.00	\$5,000.00	\$1.00	\$5,000.00	\$1.00	\$5,000.00
Total Schedule A					\$155,154.00		\$103,685.00		\$143,184.00
8.7% Sales tax on Schedule A					\$13,498.40		\$9,020.60		\$12,457.01
Total Schedule A plus 8.7% Sales Tax					\$168,652.40		\$112,705.60		\$155,641.01

SCHEDULE B - BASE BID									
Item No.	WORK DESCRIPTION	QUANT.	UNIT	ENGINEER'S ESTIMATE		Matia Contractors, Ferndale, WA		RE Sides, Covington, WA	
				UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
B1	MOBILIZATION	1	LS	\$18,300.00	\$18,300.00	\$15,000.00	\$15,000.00	\$2,000.00	\$2,000.00
B2	CONTRACTOR SURVEY	1	LS	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$10,000.00	\$10,000.00
B3	SITE PREPARATION (MOWING, Herbicide)	1	LS	\$10,000.00	\$10,000.00	\$12,500.00	\$12,500.00	\$40,000.00	\$40,000.00
B4	TREE, BARE ROOT (MITIGATION AREA)	2065	EA	\$10.00	\$20,650.00	\$6.00	\$12,390.00	\$6.00	\$12,390.00
B5	SHRUB, BARE ROOT (MITIGATION AREA)	5645	EA	\$10.00	\$56,450.00	\$5.00	\$28,225.00	\$6.00	\$33,870.00
B6	Not Used	n/a	n/a						
B7	WOOD CHIP MULCH (MITIGATION AREA)	690	CY	\$40.00	\$27,600.00	\$80.00	\$55,200.00	\$70.00	\$48,300.00
B8	TWO (2) YEARS MAINTENANCE AGREEMENT and BOND, ALL PLANTS	1	EA	\$70,000.00	\$70,000.00	\$40,000.00	\$40,000.00	\$70,000.00	\$70,000.00
B9	RECORD DRAWINGS	1	LS	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
B10	MINOR CHANGES	5000	EST.	\$1.00	\$5,000.00	\$1.00	\$5,000.00	\$1.00	\$5,000.00
Total Schedule B					\$212,000.00		\$172,315.00		\$222,060.00
8.7% Sales tax on Schedule B					\$18,444.00		\$14,991.41		\$19,319.22
Total Schedule B plus 8.7% Sales Tax					\$230,444.00		\$187,306.41		\$241,379.22

TOTAL SCHEDULE A PLUS 8.7% SALES TAX					\$168,652.40		\$112,705.60		\$155,641.01
TOTAL SCHEDULE B PLUS 8.7% SALES TAX					\$230,444.00		\$187,306.41		\$241,379.22
TOTAL SCHEDULES A + B + SALES TAX					\$399,096.40		\$300,012.00		\$397,020.23

SCHEDULE C - ADDITIVE BID									
Item No.	WORK DESCRIPTION	QUANT.	UNIT	ENGINEER'S ESTIMATE		Matia Contractors, Ferndale, WA		RE Sides, Covington, WA	
				UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
C1	MOBILIZATION	1	LS	\$8,400.00	\$8,400.00	\$5,000.00	\$5,000.00	\$2,000.00	\$2,000.00
C2	TREE, 2" CAL.	21	EA	\$455.00	\$9,555.00	\$600.00	\$12,600.00	\$500.00	\$10,500.00
C3	TREE, 1.5" CAL.	6	EA	\$387.00	\$2,322.00	\$500.00	\$3,000.00	\$350.00	\$2,100.00
C4	SHRUBS, ORNAMENTAL GRASS, GROUND COVERS, 1 GAL.	2093	EA	\$20.00	\$41,860.00	\$10.00	\$20,930.00	\$17.00	\$35,581.00
C5	TWO (2) YEARS MAINTENANCE AGREEMENT and BOND, ALL SCHEDULE C	1	LS	\$30,000.00	\$30,000.00	\$18,000.00	\$18,000.00	\$50,000.00	\$50,000.00
Total Schedule C					\$92,137.00		\$59,530.00		\$100,181.00
8.7% Sales tax on Schedule C					\$8,015.92		\$5,179.11		\$8,715.75
Total Schedule C plus 8.7% Sales Tax					\$100,152.92		\$64,709.11		\$108,896.75

Red type indicates a correction to a math error in bidder's proposal

SCHEDULE A - BASE BID				ENGINEER'S ESTIMATE				Windwood, Ferndale, WA		A-1 Landscaping, Snohomish, WA	
Item No.	WORK DESCRIPTION	QUANT.	UNIT	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
A1	MOBILIZATION	1	LS	\$13,920.00	\$13,920.00	\$7,300.00	\$7,300.00	\$21,850.00	\$21,850.00		
A2 1-	FLAGGER	40	HR	\$50.00	\$2,000.00	\$60.00	\$2,400.00	\$63.00	\$2,520.00		
A3	TREE, 2" CAL.	29	EA	\$455.00	\$13,195.00	\$400.00	\$11,600.00	\$675.00	\$19,575.00		
A4	TREE, 1.5" CAL.	27	EA	\$387.00	\$10,449.00	\$330.00	\$8,910.00	\$450.00	\$12,150.00		
A5	SHRUBS, ORNAMENTAL GRASS, GROUND COVERS, 1 GAL.	2177	EA	\$20.00	\$43,540.00	\$13.50	\$29,389.50	\$18.00	\$39,186.00		
A6	FORBS (Carex, Iris, Juncus) BARE ROOT	2105	EA	\$10.00	\$21,050.00	\$4.45	\$9,367.25	\$12.00	\$25,260.00		
A7	WOOD CHIP MULCH (NON-MITIGATION AREAS)	150	CY	\$40.00	\$6,000.00	\$75.00	\$11,250.00	\$75.00	\$11,250.00		
A8	TWO (2) YEARS MAINTENANCE AGREEMENT and BOND, ALL PLANTS	1	EA	\$40,000.00	\$40,000.00	\$14,280.00	\$14,280.00	\$61,600.00	\$61,600.00		
A9	MINOR CHANGES	5,000	EST.	\$1.00	\$5,000.00	\$1.00	\$5,000.00	\$1.00	\$5,000.00		
Total Schedule A					\$155,154.00		\$99,496.75		\$198,391.00		
8.7% Sales tax on Schedule A					\$13,498.40		\$8,656.22		\$17,260.02		
Total Schedule A plus 8.7% Sales Tax					\$168,652.40		\$108,152.97		\$215,651.02		

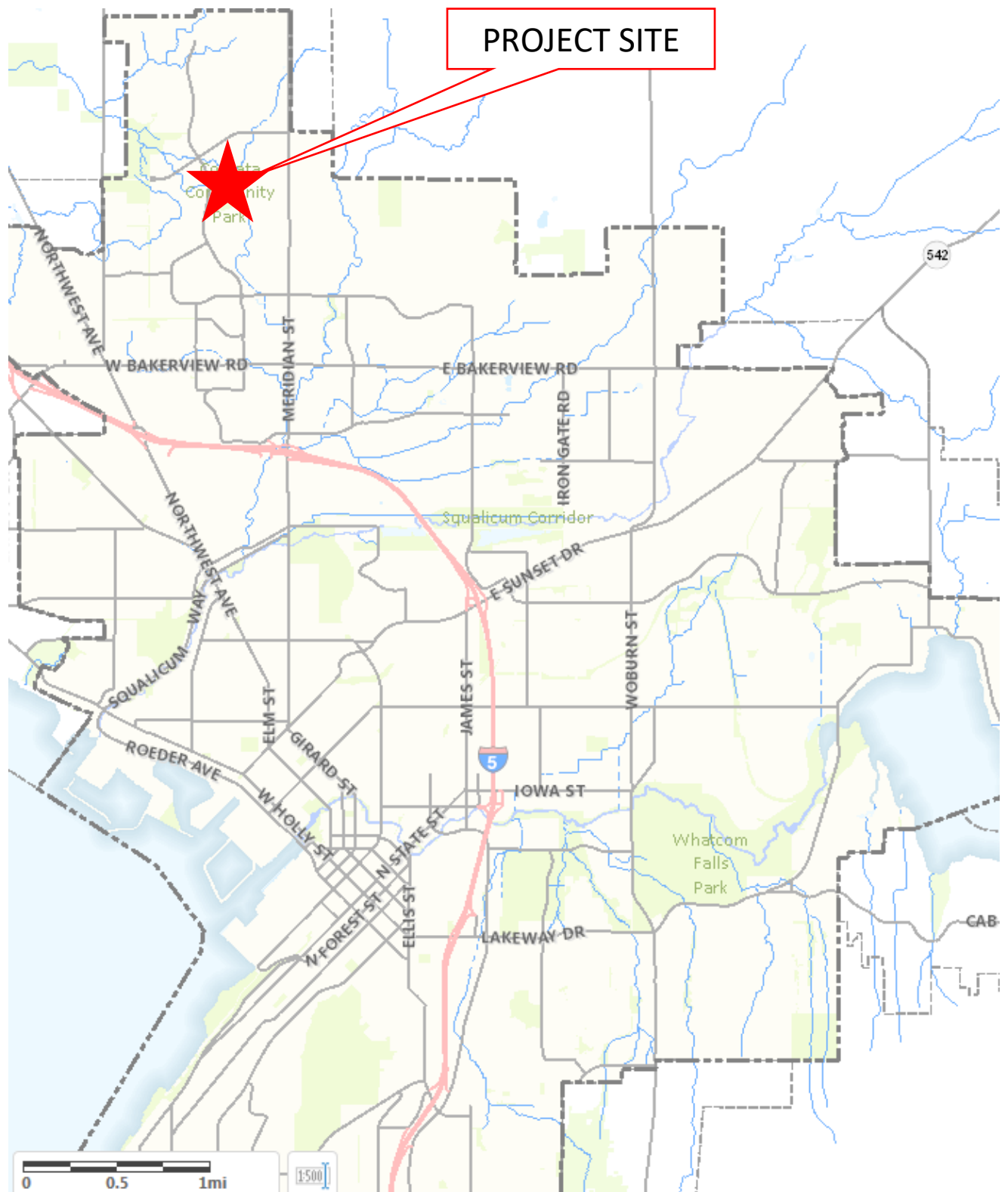
SCHEDULE B - BASE BID				ENGINEER'S ESTIMATE				Windwood, Ferndale, WA				A-1 Landscaping, Snohomish, WA			
Item No.	WORK DESCRIPTION	QUANT.	UNIT	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION		
B1	MOBILIZATION	1	LS	\$18,300.00	\$18,300.00	\$16,700.00	\$16,700.00	\$19,700.00	\$19,700.00	\$19,700.00	\$19,700.00				
B2	CONTRACTOR SURVEY	1	LS	\$3,500.00	\$3,500.00	\$4,850.00	\$4,850.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00				
B3	SITE PREPARATION (MOWING, Herbicide)	1	LS	\$10,000.00	\$10,000.00	\$11,600.00	\$11,600.00	\$32,410.00	\$32,410.00	\$32,410.00	\$32,410.00				
B4	TREE, BARE ROOT (MITIGATION AREA)	2065	EA	\$10.00	\$20,650.00	\$11.70	\$24,160.50	\$8.00	\$16,520.00	\$16,520.00	\$16,520.00				
B5	SHRUB, BARE ROOT (MITIGATION AREA)	5645	EA	\$10.00	\$56,450.00	\$7.20	\$40,644.00	\$10.00	\$56,450.00	\$56,450.00	\$56,450.00				
B6	Not Used	n/a	n/a												
B7	WOOD CHIP MULCH (MITIGATION AREA)	690	CY	\$40.00	\$27,600.00	\$90.00	\$62,100.00	\$75.00	\$51,750.00	\$51,750.00	\$51,750.00				
B8	TWO (2) YEARS MAINTENANCE AGREEMENT and BOND, ALL PLANTS	1	EA	\$70,000.00	\$70,000.00	\$103,980.00	\$103,980.00	\$46,200.00	\$46,200.00	\$46,200.00	\$46,200.00				
B9	RECORD DRAWINGS	1	LS	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00				
B10	MINOR CHANGES	5000	EST.	\$1.00	\$5,000.00	\$1.00	\$5,000.00	\$1.00	\$5,000.00	\$5,000.00	\$5,000.00				
Total Schedule B					\$212,000.00		\$269,534.50		\$232,730.00		\$232,730.00				
8.7% Sales tax on Schedule B					\$18,444.00		\$23,449.50		\$20,247.51		\$20,247.51				
Total Schedule B plus 8.7% Sales Tax					\$230,444.00		\$292,984.00		\$252,977.51		\$252,977.51				

TOTAL SCHEDULE A PLUS 8.7% SALES TAX					\$168,652.40				\$108,152.97		\$215,651.02		
TOTAL SCHEDULE B PLUS 8.7% SALES TAX					\$230,444.00				\$292,984.00		\$252,977.51		
TOTAL SCHEDULES A + B + SALES TAX					\$399,096.40				\$401,136.97		\$468,628.53		

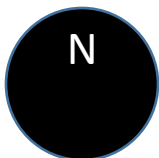
SCHEDULE C - ADDITIVE BID				ENGINEER'S ESTIMATE				Windwood, Ferndale, WA		A-1 Landscaping, Snohomish, WA	
Item No.	WORK DESCRIPTION	QUANT.	UNIT	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
C1	MOBILIZATION	1	LS	\$8,400.00	\$8,400.00	\$3,000.00	\$3,000.00	\$7,500.00	\$7,500.00		
C2	TREE, 2" CAL.	21	EA	\$455.00	\$9,555.00	\$400.00	\$8,400.00	\$675.00	\$14,175.00		
C3	TREE, 1.5" CAL.	6	EA	\$387.00	\$2,322.00	\$330.00	\$1,980.00	\$450.00	\$2,700.00		
C4	SHRUBS; ORNAMENTAL GRASS, GROUND COVERS, 1 GAL.	2093	EA	\$20.00	\$41,860.00	\$13.35	\$27,941.55	\$18.00	\$37,674.00		
C5	TWO (2) YEARS MAINTENANCE AGREEMENT and BOND, ALL SCHEDULE C	1	LS	\$30,000.00	\$30,000.00	\$3,480.00	\$3,480.00	\$15,400.00	\$15,400.00		
Total Schedule C					\$92,137.00		\$44,801.55		\$77,449.00		
8.7% Sales tax on Schedule C					\$8,015.92		\$3,897.73		\$6,738.06		
Total Schedule C plus 8.7% Sales Tax					\$100,152.92		\$48,699.28		\$84,187.06		

These bid tabs have been analyzed for unbalanced bid items in accordance with the Standard Specification 02.13(2) (b). It is the Project Manager's intent to award the bid and all alternatives, unless otherwise indicated in writing below, to Matia Contractors, Inc.

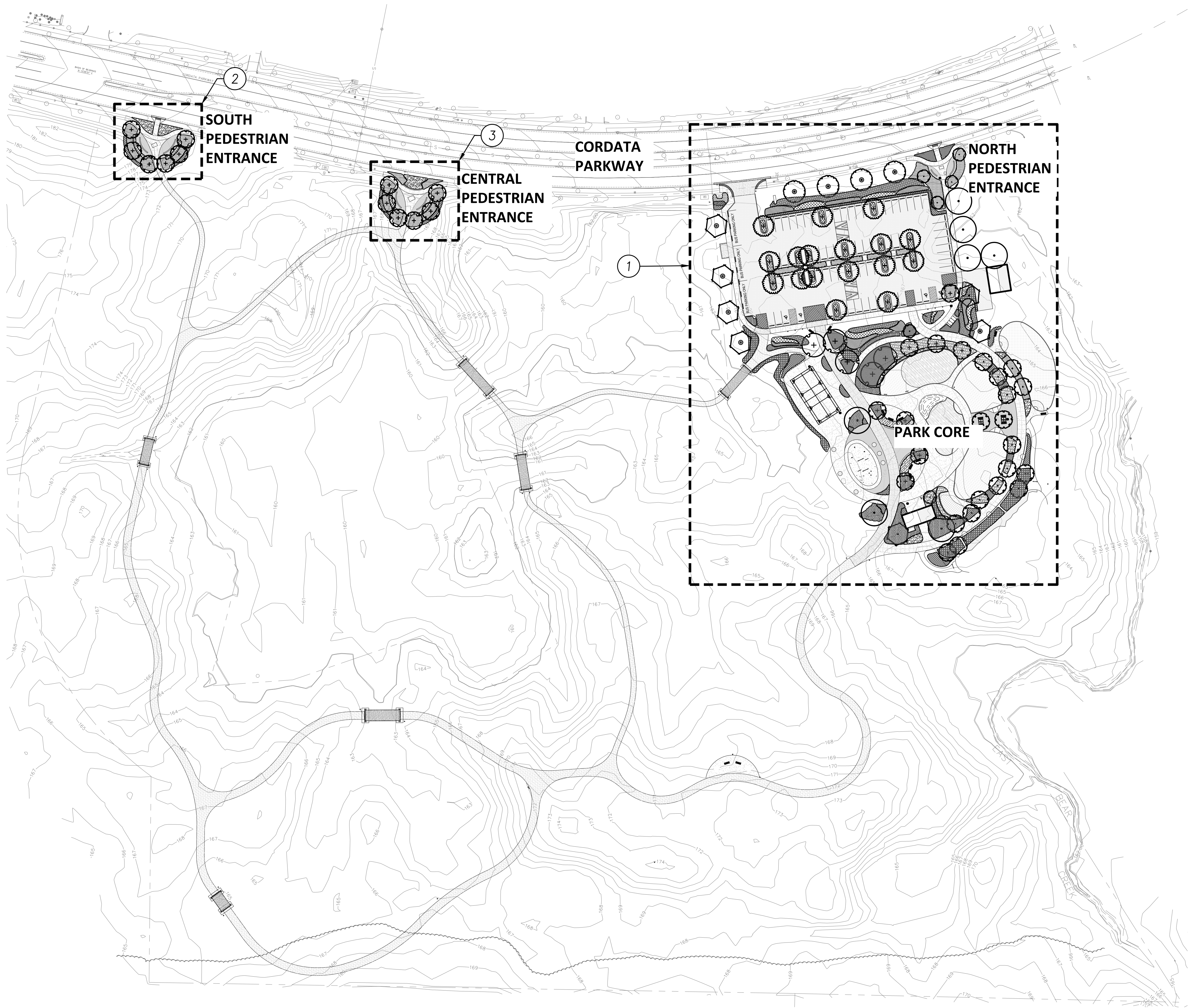
 , March 17, 2020
Jonathan Schilk, RLA, Landscape Architect



PROJECT SITE



Cordata Park Phase One Planting
Vicinity Map – Not to Scale



Planting Reference Notes

KEY	NOTE
1	PARK CORE AREA, SEE SHEET L1.1
2	SOUTHERN PEDESTRIAN ENTRANCE, SEE SHEET L1.2
3	CENTRAL PEDESTRIAN ENTRANCE, SEE SHEET L1.2

NOTE:
PROVIDE SEEDING ON ALL AREAS DISTURBED BY
CONSTRUCTION NOT DESIGNATED FOR HARDSCAPE, PAVING,
STRUCTURES, PLAY AREAS PLANTINGS OR SID.

Cordata Park-
Phase 1

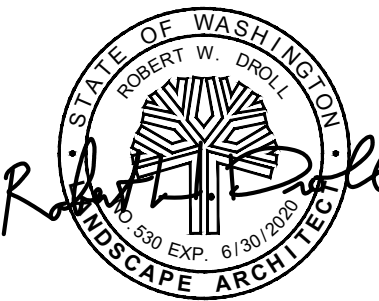
4510 Cordata Parkway
Bellingham, WA 98226

Robert W. Droll
Landscape Architect, PS



4405 7th Avenue SE
Ste. 203
Lacey, WA 98503
(360) 456-3813
E-MAIL bob@rwdroll.com

Landscape Architecture
Site Planning
Environmental Design
Urban Design
Land Planning
Project Management



CORDATA PARK
BID SET

PROJECT NO. _____

DRAWING _____

DESIGNED BY _____ DC, RT

DRAWN BY _____ RT

CHECKED BY _____ BD

REVISION

DATE CHANGE

DATE: February 20, 2020

Site Planting
Plan

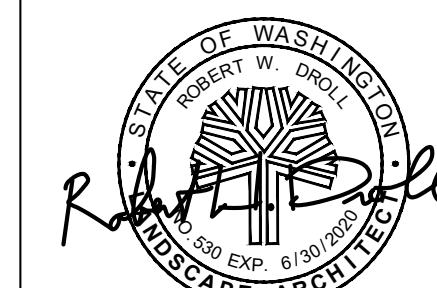
L1.0

Sheet 1 of 4

4510 Cordata Parkway
Bellingham, WA 98226



Landscape Architecture
Site Planning
Environmental Design
Urban Design
Land Planning
Project Management



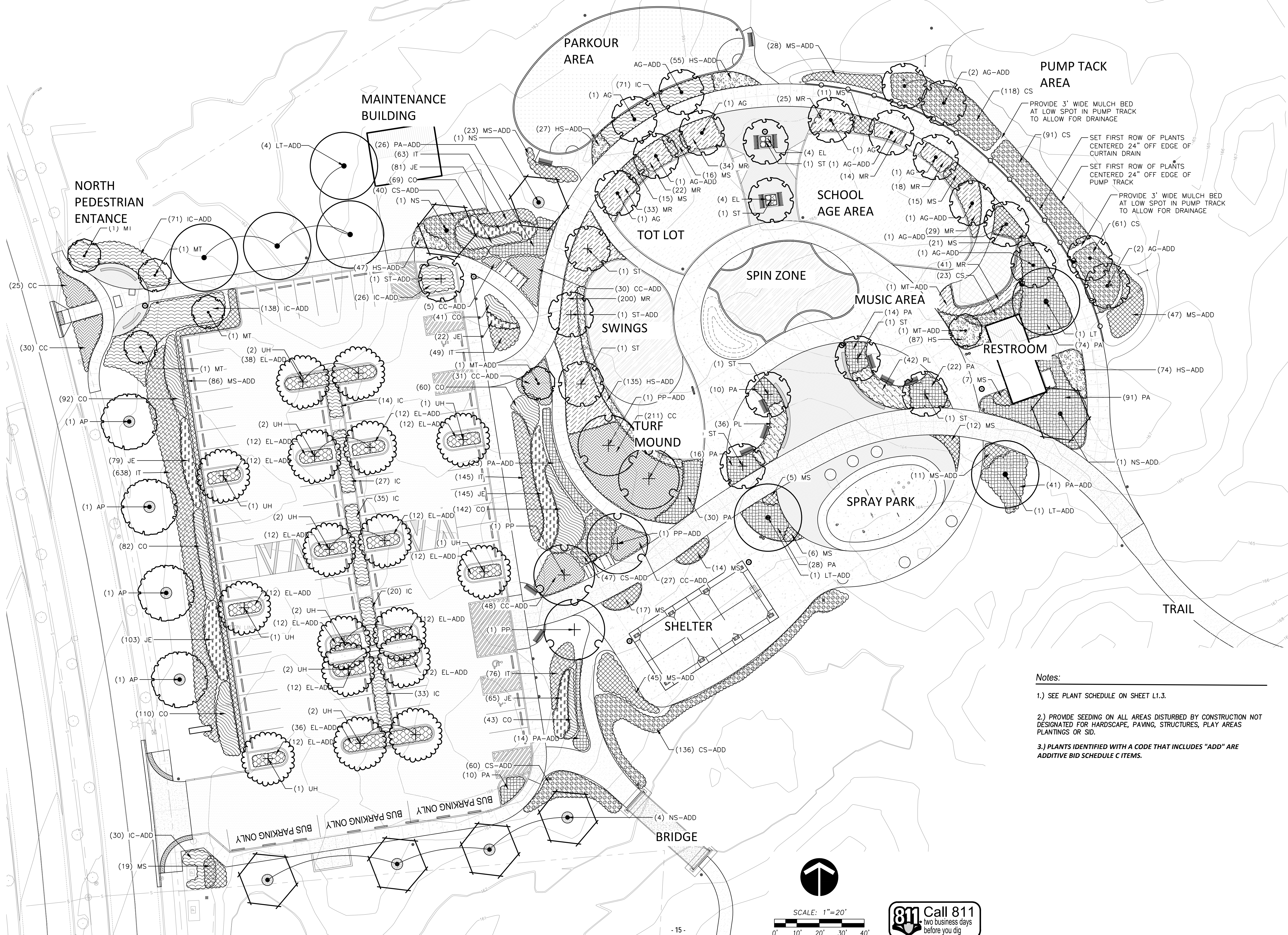
PROJECT NO. _____
DRAWING _____

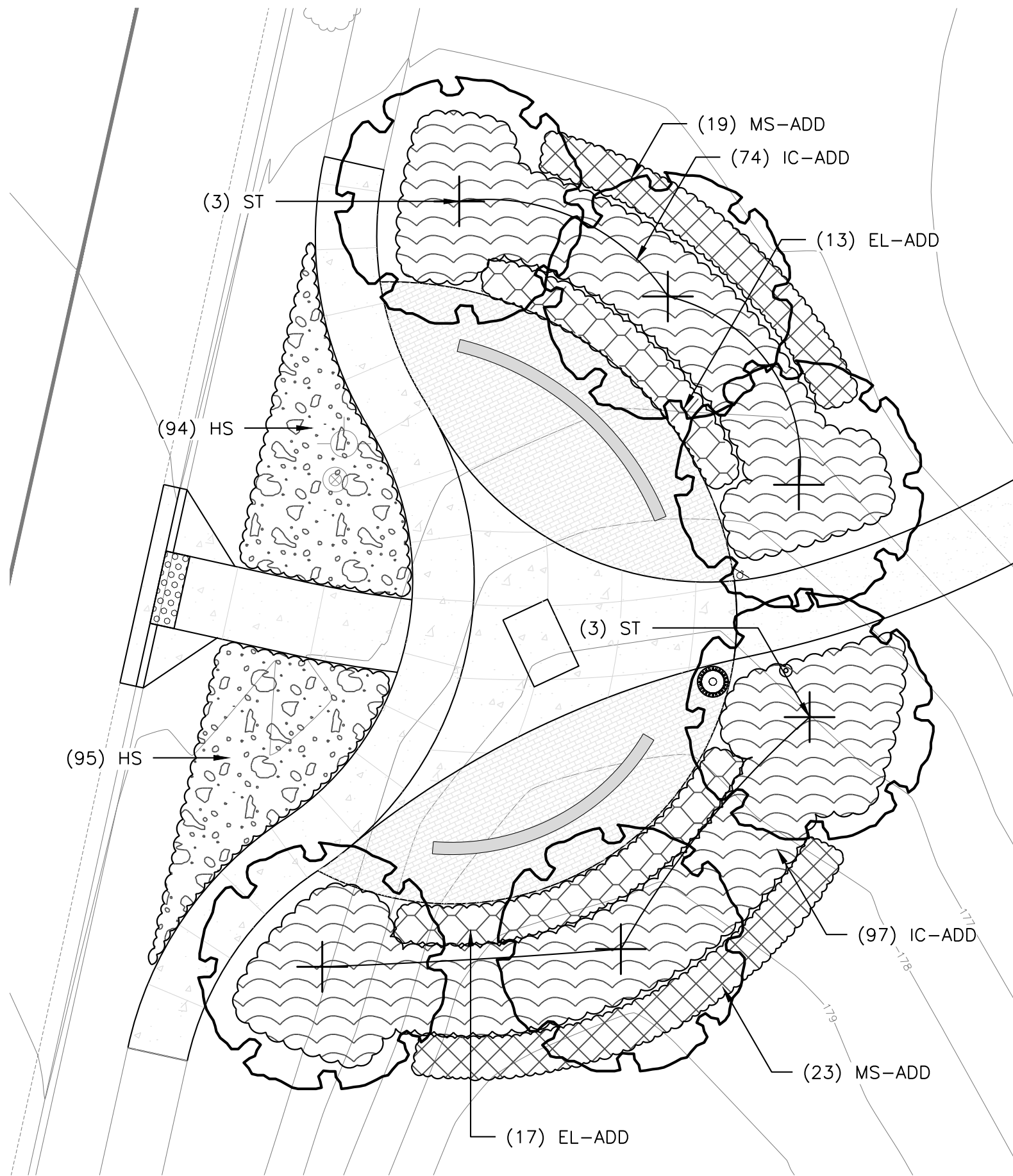
CHECKED BY _____

[illegible]

Planting Plan

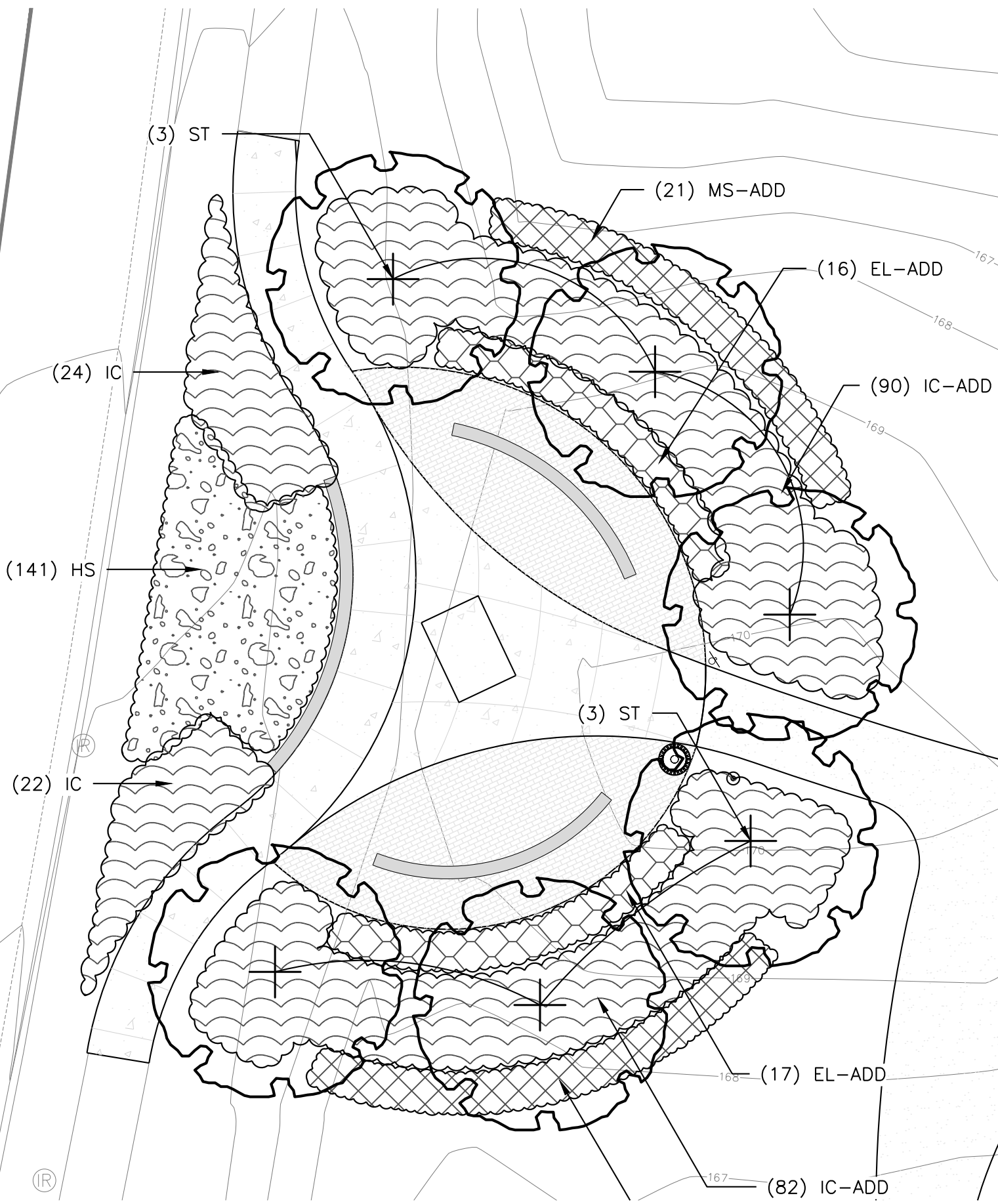
Sheet 2 of 4





Southern Enhanced Pedestrian Entrance Planting

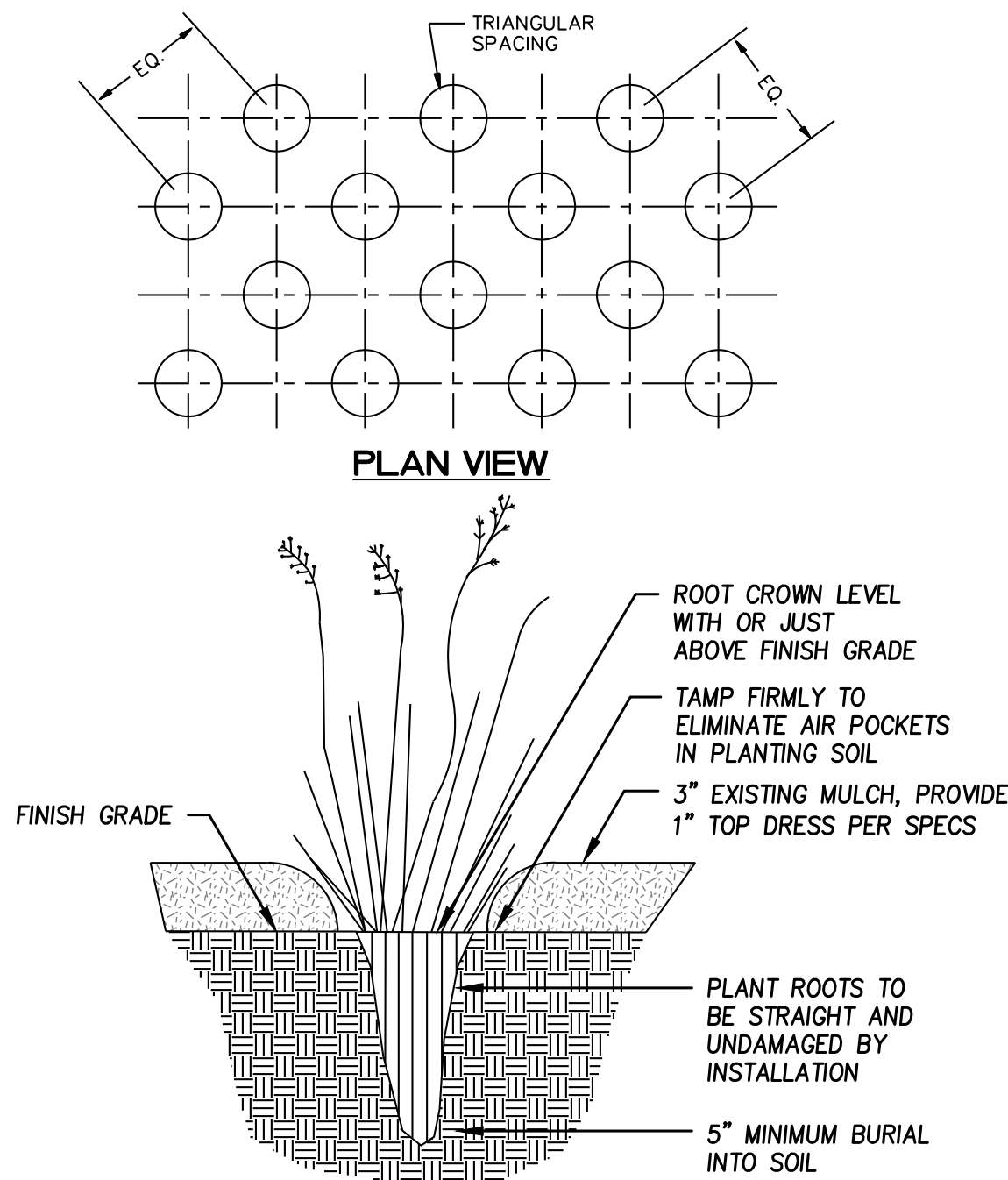
SCALE: 1" = 10'-0"



Central Enhanced Pedestrian Entrance Planting

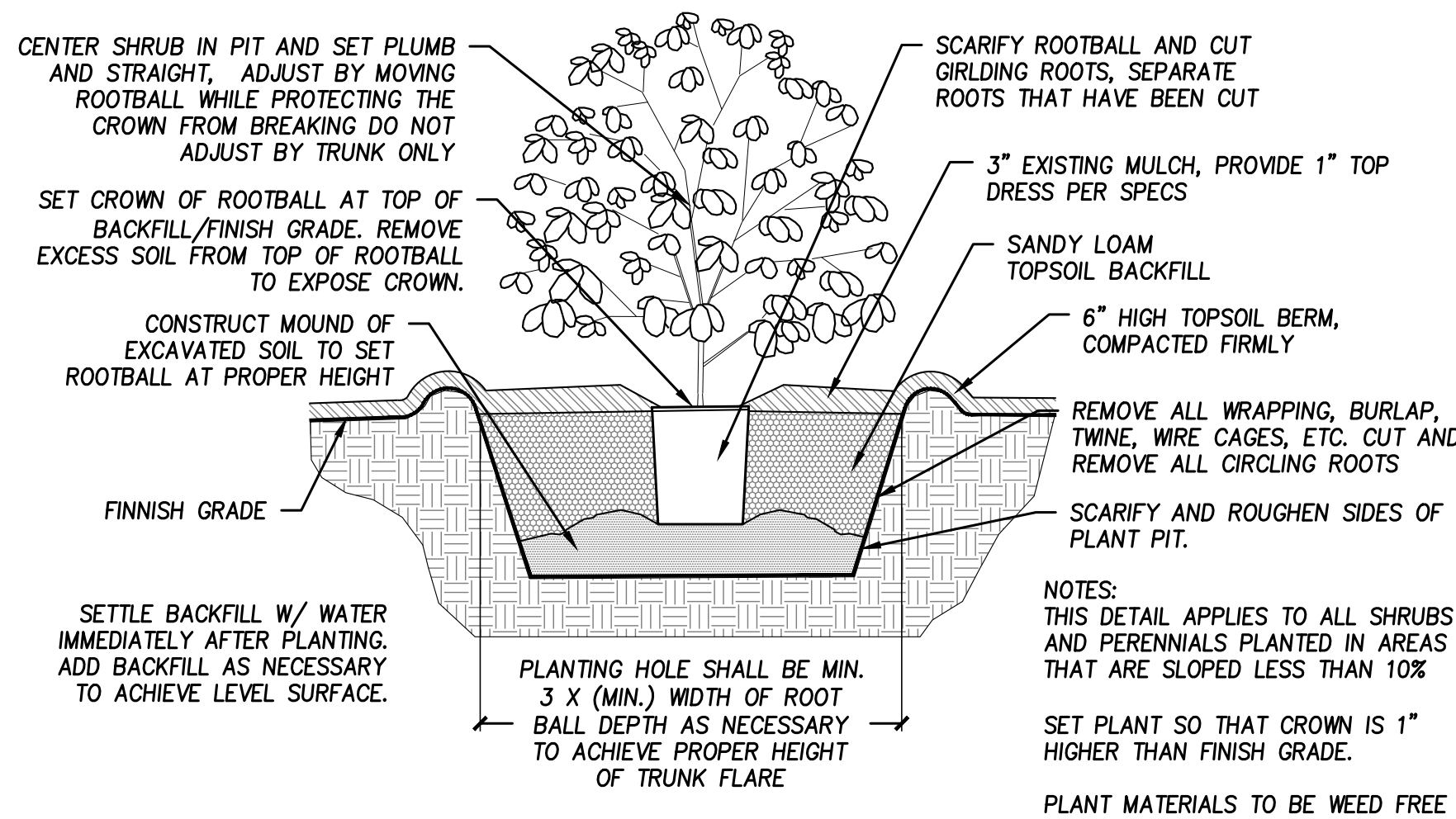
SCALE: 1" = 10'-0"

- NOTES:
1. PLANTS IDENTIFIED WITH A CODE THAT INCLUDES "ADD" ARE ADDITIVE BID SCHEDULE C ITEMS



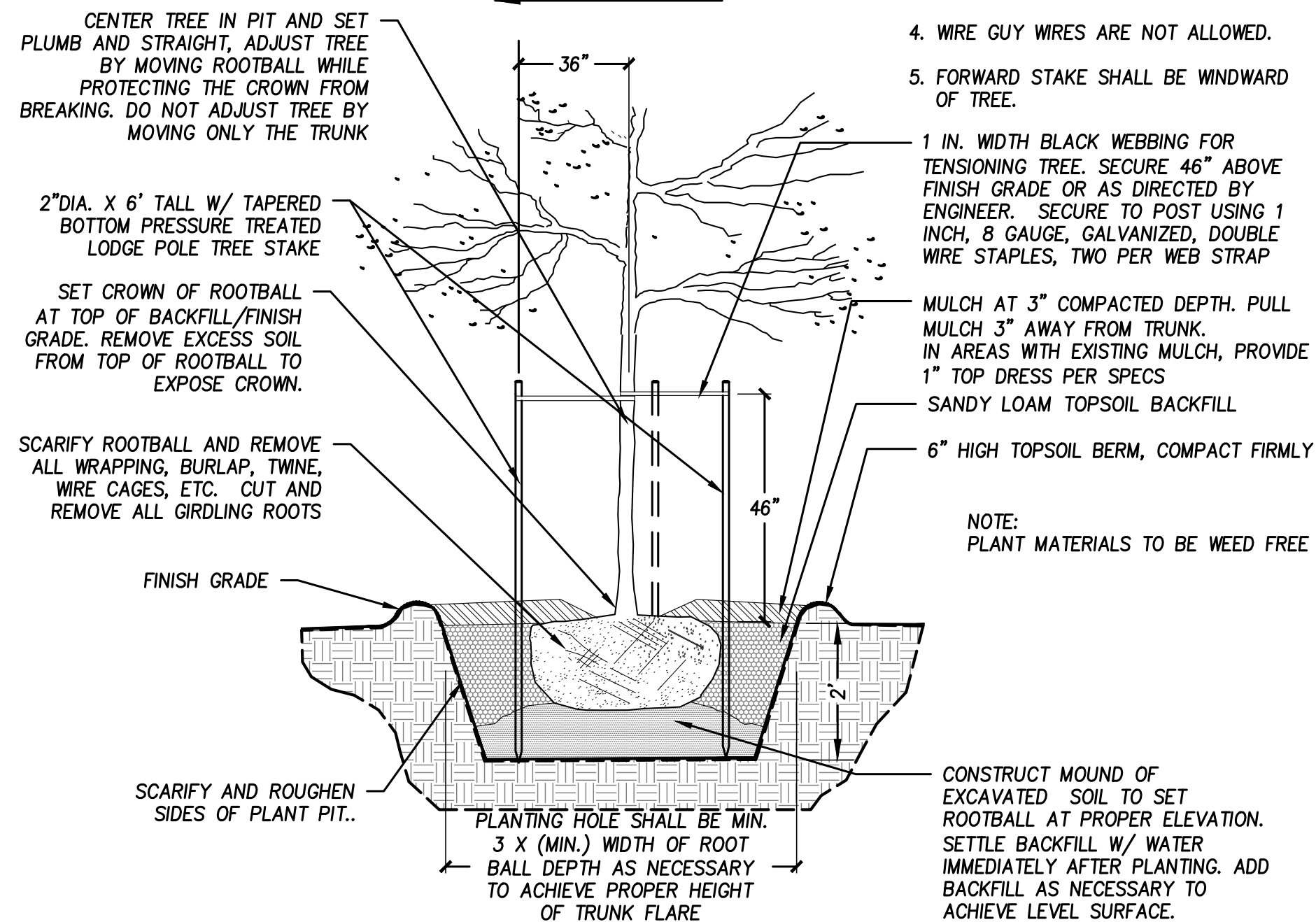
1 Plug Planting Detail

L1.2 SCALE: NTS



2 Typical Shrub Planting Detail

L1.2 SCALE: 3/4" = 1'-0"



3 Typical Tree Planting Detail

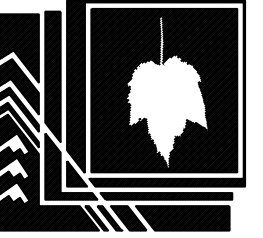
L1.2 SCALE: 3/4" = 1'-0"

811 Call 811
two business days
before you dig

Cordata Park- Phase 1

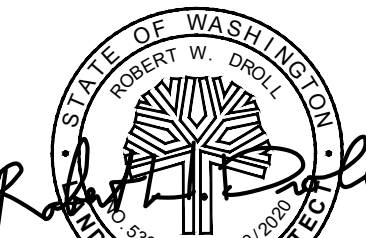
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BID SET

PROJECT NO. _____

DRAWING _____

DESIGNED BY _____ DC, RT

DRAWN BY _____ RT

CHECKED BY _____ BD

REVISION

DATE CHANGE

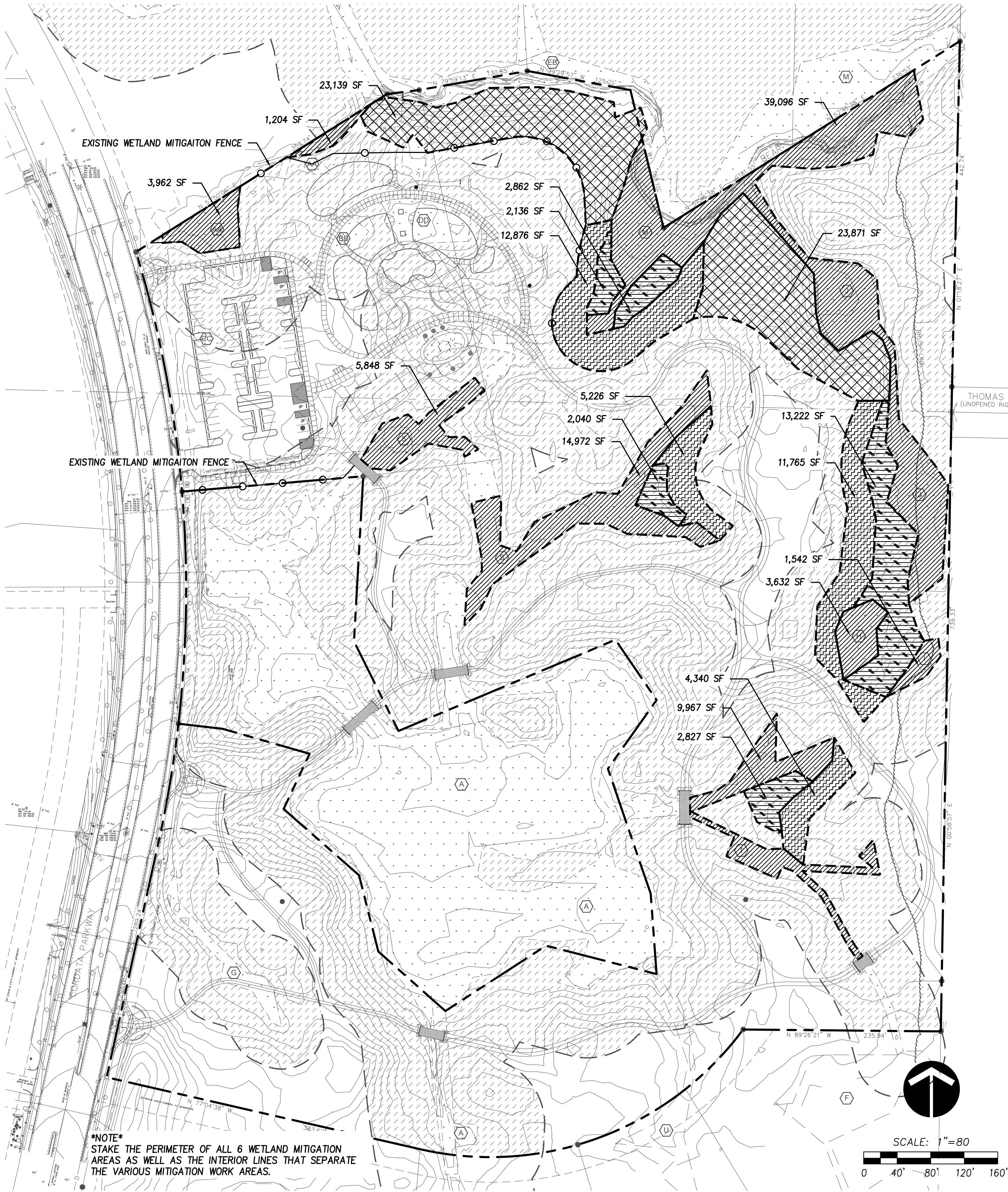
DATE	CHANGE

DATE: February 20, 2020

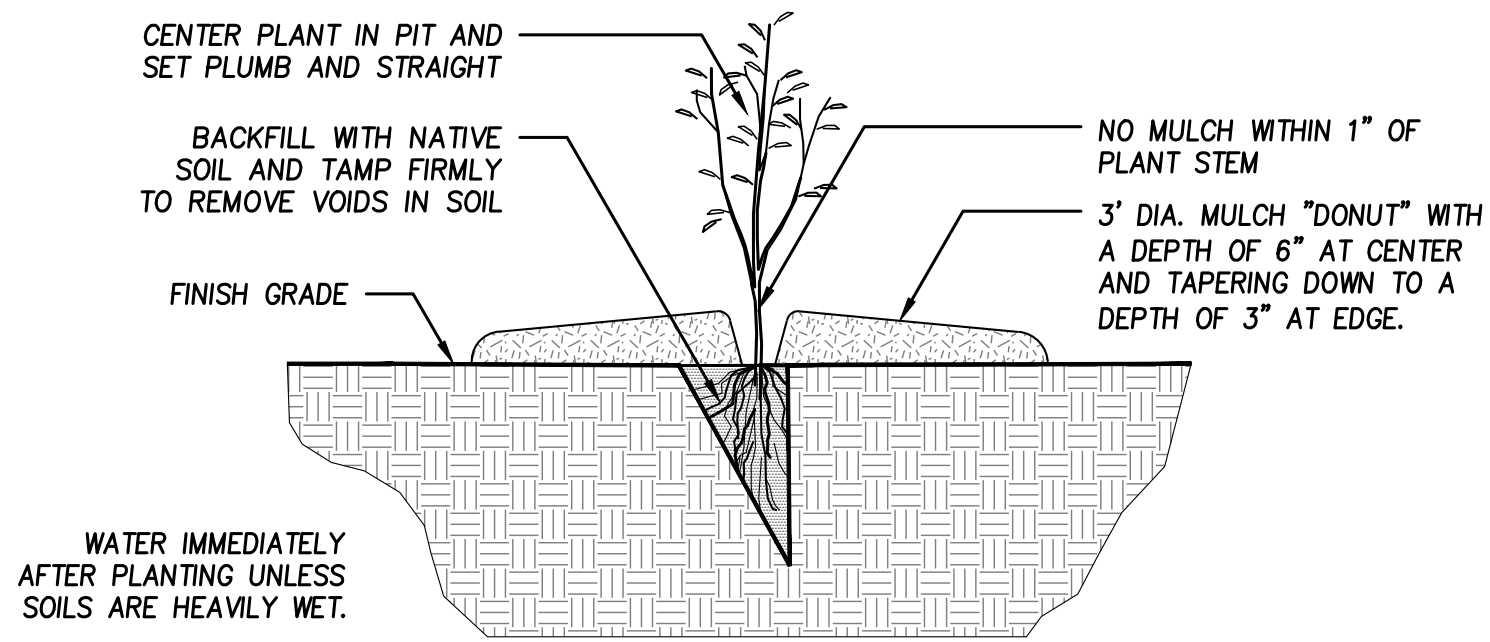
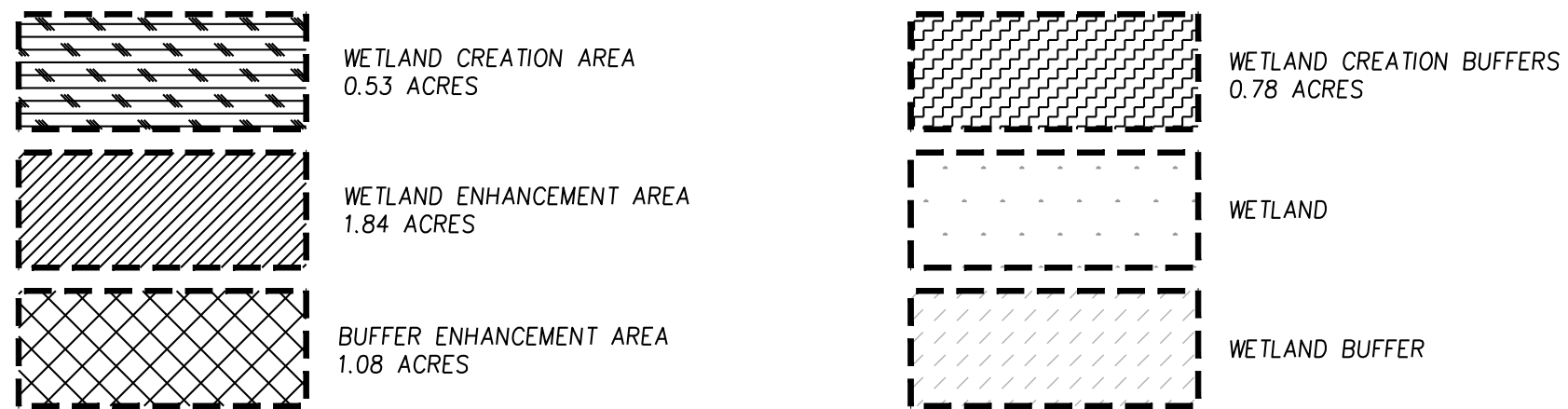
Planting Details

L1.2

Sheet 3 of 4



Mitigation Legend



1 Bare Root Planting Detail

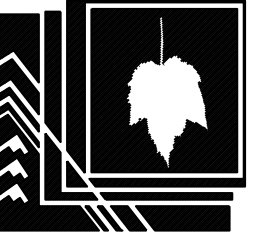
MP1.0 SCALE: NTS

NOTES:
1. SEE SURVEY REQUIREMENTS IN SECTION 32 90 00 OF THE SPECIFICATIONS.

Cordata Park- Phase 1

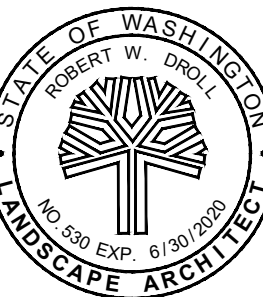
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Landscape Architecture
Site Planning
Environmental Design
Urban Design
Land Planning
Project Management



MITIGATION PLANTING AREAS

BID SET

PROJECT NO. _____

DRAWING _____

DESIGNED BY _____ DC, RT

DRAWN BY _____ RT

CHECKED BY _____ BD

REVISION

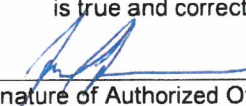
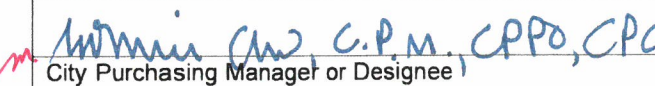
DATE CHANGE

DATE: February 20, 2020

Mitigation Planting Plan and Details MP1.0

Sheet ____ of ____

MANDATORY BIDDER RESPONSIBILITY CHECKLIST

Bid Number: 24B-2020	Bid Submittal Deadline: MARCH 17, 2020
Project Name: CORDATA PARK PHASE 1 PLANTING	Project Number: PD2032-1C
Bidder's Business Name: MATIA CONTRACTORS, INC.	City Business Registration Number: 012442 Active? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
CONTRACTOR REGISTRATION https://secure.ini.wa.gov/verify/	
License Number: MATIACI136LC	License Active? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Effective Date: 6/3/1987	Expiration Date: 11/30/2021
UBI/TAX REGISTRATION NUMBER https://secure.dor.wa.gov/gteunauth/(go to Business Lookup)	
UBI/TAX Registration Number: 600-010-399	Account: Open <input checked="" type="checkbox"/> Closed <input type="checkbox"/>
INDUSTRIAL INSURANCE COVERAGE https://fortress.wa.gov/ini/crpsi/MainMenu.aspx	
Account Number: 537,400-00 4	Account Current? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
EMPLOYMENT SECURITY DEPARTMENT	
Employment Security Department Number: 620393-00-9	
Has Bidder provided account number on the Bid Form?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
NOT DISQUALIFIED FROM BIDDING https://secure.ini.wa.gov/debarandstrike/ContractorDebarList.aspx	
Is the Bidder listed on the "Debarred Contractors List" list of the Washington State Department of Labor and Industries Website?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>Attach printout from website</i>
https://www.SAM.gov/(go to Search Records)	
Is the bidder listed on the current debarred or suspended bidder list available on the U.S. General Services Administration's System for Award Management ("SAM") website?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>Attach printout from website</i>
BIDDER CERTIFICATIONS	
<p>1. The bidder hereby certifies under penalty of perjury under the laws of the State of Washington that, within the 3-year period immediately preceding the bid solicitation date, the bidder is not a "willful" violator, as defined in RCW 49.48.082, of any provision of RCW 49.46, 49.48, or 49.52, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.</p> <p>2. The undersigned further certifies that bidder (check one):</p> <p><input type="checkbox"/> Has received training on the requirements related to public works and prevailing wage as mandated in RCW 39.04.350(1)(f) or</p> <p><input checked="" type="checkbox"/> Is exempt from such training because it has completed three or more public works projects and has had a valid business license in Washington for three or more years.</p> <p>3. The undersigned further certifies that all other information provided by or on behalf of bidder on this form is true and correct.</p>	
Signature of Authorized Official 	March 17, 2020 Date
Joel J. Lawrence, Secretary Print Name & Title	Ferndale WA Place of Execution (City & State)
CITY VERIFICATION	
 City Purchasing Manager or Designee	3/20/20 Date
Has bidder satisfied applicable supplemental responsibility criteria?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <i>Documentation on file</i>



City Council Agenda Bill

22620

Bill Number

Subject: **Bid Award to RAM Construction for Julianna Park, Bid No.1B-2020**

Summary Statement: This project will construct utilities, driveway, stormwater infrastructure, and pedestrian and vehicular access to the park. The project is being coordinated with the Horton Road extension project and integrates stormwater facilities and critical area mitigation for the two projects.

The City received 9 bids and publicly opened them on March 31, 2020. RAM Construction General Contractors, LLC, submitted the lowest responsive and responsible bid in the sum of \$1,396,204.98, including base bid price and Washington State sales tax. Staff recommends Council award this bid to RAM Construction.

The bid award is routine and necessary, as the timing of this project is being coordinated with the Horton Road extension project, and a delay in awarding this bid will result in a significant negative financial impact to the City.

Previous Council Action: **Approval of 2019-2020 Budget**

Fiscal Impact: **\$1,396,204.98**

Funding Source: **Park Impact Fees**

Attachments:

1. STAFF MEMO
2. BID TABULATION
3. CORDATA PARKS VICINITY MAP
4. MANDATORY BIDDER RESPONSIBILITY CHECKLIST

Meeting Activity	Meeting Date	Recommendation	Presented By	Time
Committee Briefing - Vote Requested	4/13/2020	Award Bid	Nicole Oliver, Interim Parks & Recreation Director	5 minutes

Recommended Motion: Motion to recommend approval of the lowest responsible bid to RAM Construction, Bid No. 1B-2020 for Julianna Park

Council Committee:
Committee Of The Whole

Agenda Bill Contact:
Nicole Oliver, Interim Parks & Recreation Director

Council Action:

Reviewed By	Department	Date
<i>Nicole C. Oliver</i>	Parks & Recreation	4/06/2020
<i>Connie C. Allen</i>	Purchasing	4/07/2020
<i>Andrew D. Asbjornsen</i>	Finance	4/07/2020
<i>Alan A. Marriner</i>	Legal	4/07/2020
<i>Seth M. Fleetwood</i>	Executive	4/07/2020



MEMORANDUM

TO: Bellingham City Council
FROM: Nicole Oliver, Interim Parks and Recreation Director
CC: Mayor Seth Fleetwood
SUBJECT: Bid Award to RAM Construction for Julianne Park Bid #1B-2020
DATE: 4/13/2020

Julianna Park is located at 800 W Horton Road. The park was master planned in 2008 and annexed into the city limits. Since that time, various park amenities shown in the master plan have been completed, which include an open meadow area, trails, bridges, picnic tables and benches.

Park utilities, driveway access, stormwater infrastructure, and other improvements will be constructed in coordination with the Horton Road extension project. It is cost effective to complete this work now in order to integrate utility locations and critical area mitigation requirements for the overlapping shared facilities and wetlands that are located within the street right-of-way and park property. These improvements will also provide accessible and equitable access into the park with new accessible parking and connected pathways as well as provide access for emergency and maintenance vehicles.

The City received 9 bids for Julianna Park improvements were received and publicly opened on March 31, 2020. RAM Construction General Contractors, LLC, of Bellingham, submitted the lowest responsive and responsible bid for the project in the sum of \$1,396,204.98, including base bid price and Washington State sales tax. Staff recommends Council award this bid to RAM Construction General Contractors, LLC.

It is anticipated that this construction project may begin in late June 2020 in coordination with the Horton Road extension project.

BID TABULATION Julianna Park
Bid #1B-2020
 Bid Opening March 31, 2020 @ 11 AM

City of Bellingham Parks and Recreation

Item No.	Item Description	Qty	Unit	Engineer		RAM	
				Unit Cost	Total Cost	Unit Cost	Total Cost
1	Minor Change	1	Est.	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
2	Project Surveying	1	L.S.	\$ 5,250.00	\$ 5,250.00	\$ 10,200.00	\$ 10,200.00
3	Mobilization	1	L.S.	\$ 94,310.00	\$ 94,310.00	\$ 136,000.00	\$ 136,000.00
4	Clearing and Grubbing	1	L.S.	\$ 26,250.00	\$ 26,250.00	\$ 11,000.00	\$ 11,000.00
5	Gravel Borrow Incl. Haul	2,190	Ton	\$ 32.00	\$ 70,080.00	\$ 16.30	\$ 35,697.00
6	Common Borrow Incl. Haul	6,900	Ton	\$ 21.00	\$ 144,900.00	\$ 16.30	\$ 112,470.00
7	Roadway Excavation Incl. Haul	1,700	C.Y.	\$ 37.00	\$ 62,900.00	\$ 18.00	\$ 30,600.00
8	Structure Excavation Class A Incl. Haul	230	C.Y.	\$ 37.00	\$ 8,510.00	\$ 24.00	\$ 5,520.00
9	Construction Geotextile for Soil Stabilization	2,190	S.Y.	\$ 4.00	\$ 8,760.00	\$ 1.50	\$ 3,285.00
10	Gravel Base	690	Ton	\$ 32.00	\$ 22,080.00	\$ 20.00	\$ 13,800.00
11	Crushed Surfacing Base Course	230	Ton	\$ 32.00	\$ 7,360.00	\$ 36.00	\$ 8,280.00
12	Crushed Surfacing Limestone	30	Ton	\$ 68.00	\$ 2,040.00	\$ 86.00	\$ 2,580.00
13	HMA Cl. 1/2" PG 64-22 (Commercial)	240	Ton	\$ 221.00	\$ 53,040.00	\$ 125.00	\$ 30,000.00
14	Vehicular Bridges and Foundations	1	L.S.	\$ 453,046.00	\$ 453,046.00	\$ 592,000.00	\$ 592,000.00
15	CIP concrete stairs	1	L.S.	\$ 70,035.00	\$ 70,035.00	\$ 18,000.00	\$ 18,000.00
16	Dispersion Trench with Notched Grade Board	1	L.S.	\$ 2,625.00	\$ 2,625.00	\$ 2,500.00	\$ 2,500.00
17	Stormwater Detention Pipe Facility	1	L.S.	\$ 56,910.00	\$ 56,910.00	\$ 38,400.00	\$ 38,400.00
18	Corrugated Polyethylene Storm Sewer Pipe 8 In. Diam.	510	L.F.	\$ 47.00	\$ 23,970.00	\$ 28.00	\$ 14,280.00
19	Corrugated Polyethylene Storm Sewer Pipe 12 In. Diam.	80	L.F.	\$ 53.00	\$ 4,240.00	\$ 45.00	\$ 3,600.00
20	Corrugated Polyethylene Storm Sewer Cleanout 8 In. Diam.	3	Each	\$ 525.00	\$ 1,575.00	\$ 435.00	\$ 1,305.00
21	Testing Storm Sewer Pipe	590	L.F.	\$ 5.00	\$ 2,950.00	\$ 1.60	\$ 944.00
22	Catch Basin Type 1 with Solid Lid	3	Each	\$ 2,100.00	\$ 6,300.00	\$ 1,100.00	\$ 3,300.00
23	Catch Basin Type 1 with Pedestrian Grate	2	Each	\$ 2,100.00	\$ 4,200.00	\$ 1,100.00	\$ 2,200.00
24	Catch Basin Type 1 with Thru-Curb Inlet Frame with Vaned Grate	3	Each	\$ 2,625.00	\$ 7,875.00	\$ 1,100.00	\$ 3,300.00
25	Catch Basin Type 2 54-In. Diam. with Flow Restrictor	1	Each	\$ 7,875.00	\$ 7,875.00	\$ 4,500.00	\$ 4,500.00
26	Catch Basin Type 2 54-In. Diam.	1	Each	\$ 6,300.00	\$ 6,300.00	\$ 2,800.00	\$ 2,800.00
27	Manhole 48 In. Diam. Type II	1	Each	\$ 3,675.00	\$ 3,675.00	\$ 3,000.00	\$ 3,000.00
28	Connection to Storm Sewer Service	1	Each	\$ 525.00	\$ 525.00	\$ 820.00	\$ 820.00
29	Connection to Sanitary Sewer Service	1	Each	\$ 525.00	\$ 525.00	\$ 975.00	\$ 975.00
30	Connection to Water Service	1	L.S.	\$ 525.00	\$ 525.00	\$ 560.00	\$ 560.00
31	1-In. Water Stub Capped in Box	1	L.S.	\$ 525.00	\$ 525.00	\$ 336.00	\$ 336.00
32	Polyethylene Water Supply 1 In. Diam.	340	L.F.	\$ 21.00	\$ 7,140.00	\$ 11.00	\$ 3,740.00
33	Polyethylene Irrigation Supply 1 In. Diam.	350	L.F.	\$ 21.00	\$ 7,350.00	\$ 12.00	\$ 4,200.00
34	Dual Check Valve Assembly 1 In. Diam. in Vault	1	L.S.	\$ 3,675.00	\$ 3,675.00	\$ 2,150.00	\$ 2,150.00
35	1-In. Quick Connect in Box	4	L.S.	\$ 525.00	\$ 2,100.00	\$ 1,450.00	\$ 5,800.00
36	Polyethylene Sanitary Sewer Force main Pipe 2 In. Diam.	290	L.F.	\$ 42.00	\$ 12,180.00	\$ 11.00	\$ 3,190.00
37	PVC Sanitary Sewer Cleanout 8 In. Diam.	1	Each	\$ 788.00	\$ 788.00	\$ 920.00	\$ 920.00
38	Erosion/Water Pollution Control	1	L.S.	\$ 40,420.00	\$ 40,420.00	\$ 9,100.00	\$ 9,100.00
39	Topsoil Type C	625	C.Y.	\$ 63.00	\$ 39,375.00	\$ 37.00	\$ 23,125.00
40	Seeding and Fertilizing (Turf Hydroseed)	13,835	S.F.	\$ 3.00	\$ 41,505.00	\$ 0.12	\$ 1,660.20
41	Wood Strand Mulch	310	C.Y.	\$ 63.00	\$ 19,530.00	\$ 40.00	\$ 12,400.00
42	Type A Modified Curb and Gutter	480	L.F.	\$ 53.00	\$ 25,440.00	\$ 30.00	\$ 14,400.00
43	Type A Modified Curb and Gutter - Reversed Slope	80	L.F.	\$ 53.00	\$ 4,240.00	\$ 34.00	\$ 2,720.00
44	Type A Modified Curb and Gutter - ADA Curb Ramp	20	L.F.	\$ 53.00	\$ 1,060.00	\$ 60.00	\$ 1,200.00
45	Extruded Concrete Curb	110	L.F.	\$ 37.00	\$ 4,070.00	\$ 15.50	\$ 1,705.00
46	Bicycle Rack	6	Each	\$ 525.00	\$ 3,150.00	\$ 560.00	\$ 3,360.00
47	Cement Concrete Sidewalk	170	S.Y.	\$ 95.00	\$ 16,150.00	\$ 65.00	\$ 11,050.00
48	Type Perpendicular A Curb Ramp	1	Each	\$ 4,725.00	\$ 4,725.00	\$ 1,980.00	\$ 1,980.00
49	Large Boulders	18	Ton	\$ 630.00	\$ 11,340.00	\$ 140.00	\$ 2,520.00
50	Large Woody Debris (LWD)	8	Each	\$ 1,050.00	\$ 8,400.00	\$ 650.00	\$ 5,200.00
51	Electrical System Complete	1	L.S.	\$ 36,750.00	\$ 36,750.00	\$ 48,000.00	\$ 48,000.00
52	Permanent Signing	1	L.S.	\$ 2,363.00	\$ 2,363.00	\$ 4,375.00	\$ 4,375.00
53	Neighborhood Park Sign	1	L.S.	\$ 3,675.00	\$ 3,675.00	\$ 2,580.00	\$ 2,580.00
54	Plastic Line	380	L.F.	\$ 5.00	\$ 1,900.00	\$ 4.00	\$ 1,520.00
55	Plastic Access Parking Space Symbol	1	Each	\$ 420.00	\$ 420.00	\$ 310.00	\$ 310.00
SUBTOTAL					\$ 1,481,902.00		\$ 1,284,457.20
SALES TAX		8.7%			\$ 128,925.47		\$ 111,747.78
TOTAL WITH TAX					\$1,610,827.47		\$1,396,204.98

These bid tabs have been analyzed for unbalanced bid items in accordance with the Standard Specification 1-02.13(2)(b). it is the Project Manager's intent to award the bid and all alternatives, unless otherwise indicated in writing below, to:

RAM Construction General Contractors, LLC

Signed:



Gina Austin, Project Engineer

RAZZ

Colacurcio

Item No.	Item Description	Qty	Unit	Unit Cost	Total Cost	Unit Cost	Total Cost
1	Minor Change	1	Est.	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
2	Project Surveying	1	L.S.	\$ 15,000.00	\$ 15,000.00	\$ 11,000.00	\$ 11,000.00
3	Mobilization	1	L.S.	\$ 145,000.00	\$ 145,000.00	\$ 128,000.00	\$ 128,000.00
4	Clearing and Grubbing	1	L.S.	\$ 100,000.00	\$ 100,000.00	\$ 20,000.00	\$ 20,000.00
5	Gravel Borrow Incl. Haul	2,190	Ton	\$ 20.00	\$ 43,800.00	\$ 14.40	\$ 31,536.00
6	Common Borrow Incl. Haul	6,900	Ton	\$ 16.50	\$ 113,850.00	\$ 13.80	\$ 95,220.00
7	Roadway Excavation Incl. Haul	1,700	C.Y.	\$ 25.00	\$ 42,500.00	\$ 22.70	\$ 38,590.00
8	Structure Excavation Class A Incl. Haul	230	C.Y.	\$ 37.00	\$ 8,510.00	\$ 38.30	\$ 8,809.00
9	Construction Geotextile for Soil Stabilization	2,190	S.Y.	\$ 1.75	\$ 3,832.50	\$ 2.50	\$ 5,475.00
10	Gravel Base	690	Ton	\$ 26.00	\$ 17,940.00	\$ 16.10	\$ 11,109.00
11	Crushed Surfacing Base Course	230	Ton	\$ 45.00	\$ 10,350.00	\$ 28.80	\$ 6,624.00
12	Crushed Surfacing Limestone	30	Ton	\$ 100.00	\$ 3,000.00	\$ 80.00	\$ 2,400.00
13	HMA Cl. 1/2" PG 64-22 (Commercial)	240	Ton	\$ 150.00	\$ 36,000.00	\$ 115.00	\$ 27,600.00
14	Vehicular Bridges and Foundations	1	L.S.	\$ 589,000.00	\$ 589,000.00	\$ 731,000.00	\$ 731,000.00
15	CIP concrete stairs	1	L.S.	\$ 20,000.00	\$ 20,000.00	\$ 25,000.00	\$ 25,000.00
16	Dispersion Trench with Notched Grade Board	1	L.S.	\$ 2,000.00	\$ 2,000.00	\$ 3,500.00	\$ 3,500.00
17	Stormwater Detention Pipe Facility	1	L.S.	\$ 52,000.00	\$ 52,000.00	\$ 45,000.00	\$ 45,000.00
18	Corrugated Polyethylene Storm Sewer Pipe 8 In. Diam.	510	L.F.	\$ 38.00	\$ 19,380.00	\$ 35.00	\$ 17,850.00
19	Corrugated Polyethylene Storm Sewer Pipe 12 In. Diam.	80	L.F.	\$ 51.00	\$ 4,080.00	\$ 66.00	\$ 5,280.00
20	Corrugated Polyethylene Storm Sewer Cleanout 8 In. Diam.	3	Each	\$ 380.00	\$ 1,140.00	\$ 600.00	\$ 1,800.00
21	Testing Storm Sewer Pipe	590	L.F.	\$ 2.50	\$ 1,475.00	\$ 1.00	\$ 590.00
22	Catch Basin Type 1 with Solid Lid	3	Each	\$ 2,000.00	\$ 6,000.00	\$ 1,800.00	\$ 5,400.00
23	Catch Basin Type 1 with Pedestrian Grate	2	Each	\$ 1,700.00	\$ 3,400.00	\$ 1,900.00	\$ 3,800.00
24	Catch Basin Type 1 with Thru-Curb Inlet Frame with Vaned Grate	3	Each	\$ 1,750.00	\$ 5,250.00	\$ 1,900.00	\$ 5,700.00
25	Catch Basin Type 2 54-In. Diam. with Flow Restrictor	1	Each	\$ 6,750.00	\$ 6,750.00	\$ 4,000.00	\$ 4,000.00
26	Catch Basin Type 2 54-In. Diam.	1	Each	\$ 4,715.00	\$ 4,715.00	\$ 3,000.00	\$ 3,000.00
27	Manhole 48 In. Diam. Type II	1	Each	\$ 3,405.00	\$ 3,405.00	\$ 3,500.00	\$ 3,500.00
28	Connection to Storm Sewer Service	1	Each	\$ 840.00	\$ 840.00	\$ 600.00	\$ 600.00
29	Connection to Sanitary Sewer Service	1	Each	\$ 735.00	\$ 735.00	\$ 500.00	\$ 500.00
30	Connection to Water Service	1	L.S.	\$ 455.00	\$ 455.00	\$ 500.00	\$ 500.00
31	1-In. Water Stub Capped in Box	1	L.S.	\$ 965.00	\$ 965.00	\$ 600.00	\$ 600.00
32	Polyethylene Water Supply 1 In. Diam.	340	L.F.	\$ 19.00	\$ 6,460.00	\$ 11.00	\$ 3,740.00
33	Polyethylene Irrigation Supply 1 In. Diam.	350	L.F.	\$ 21.00	\$ 7,350.00	\$ 13.00	\$ 4,550.00
34	Dual Check Valve Assembly 1 In. Diam. in Vault	1	L.S.	\$ 1,500.00	\$ 1,500.00	\$ 1,300.00	\$ 1,300.00
35	1-In. Quick Connect in Box	4	L.S.	\$ 870.00	\$ 3,480.00	\$ 550.00	\$ 2,200.00
36	Polyethylene Sanitary Sewer Force main Pipe 2 In. Diam.	290	L.F.	\$ 22.50	\$ 6,525.00	\$ 21.00	\$ 6,090.00
37	PVC Sanitary Sewer Cleanout 8 In. Diam.	1	Each	\$ 675.00	\$ 675.00	\$ 850.00	\$ 850.00
38	Erosion/Water Pollution Control	1	L.S.	\$ 15,000.00	\$ 15,000.00	\$ 13,000.00	\$ 13,000.00
39	Topsoil Type C	625	C.Y.	\$ 45.00	\$ 28,125.00	\$ 66.00	\$ 41,250.00
40	Seeding and Fertilizing (Turf Hydroseed)	13,835	S.F.	\$ 0.20	\$ 2,767.00	\$ 1.00	\$ 13,835.00
41	Wood Strand Mulch	310	C.Y.	\$ 37.00	\$ 11,470.00	\$ 66.00	\$ 20,460.00
42	Type A Modified Curb and Gutter	480	L.F.	\$ 32.00	\$ 15,360.00	\$ 36.00	\$ 17,280.00
43	Type A Modified Curb and Gutter - Reversed Slope	80	L.F.	\$ 32.00	\$ 2,560.00	\$ 36.00	\$ 2,880.00
44	Type A Modified Curb and Gutter - ADA Curb Ramp	20	L.F.	\$ 32.00	\$ 640.00	\$ 43.00	\$ 860.00
45	Extruded Concrete Curb	110	L.F.	\$ 17.00	\$ 1,870.00	\$ 16.50	\$ 1,815.00
46	Bicycle Rack	6	Each	\$ 440.00	\$ 2,640.00	\$ 650.00	\$ 3,900.00
47	Cement Concrete Sidewalk	170	S.Y.	\$ 65.00	\$ 11,050.00	\$ 75.00	\$ 12,750.00
48	Type Perpendicular A Curb Ramp	1	Each	\$ 1,900.00	\$ 1,900.00	\$ 2,400.00	\$ 2,400.00
49	Large Boulders	18	Ton	\$ 165.00	\$ 2,970.00	\$ 220.00	\$ 3,960.00
50	Large Woody Debris (LWD)	8	Each	\$ 140.00	\$ 1,120.00	\$ 650.00	\$ 5,200.00
51	Electrical System Complete	1	L.S.	\$ 57,000.00	\$ 57,000.00	\$ 55,000.00	\$ 55,000.00
52	Permanent Signing	1	L.S.	\$ 4,000.00	\$ 4,000.00	\$ 2,000.00	\$ 2,000.00
53	Neighborhood Park Sign	1	L.S.	\$ 1,735.00	\$ 1,735.00	\$ 4,000.00	\$ 4,000.00
54	Plastic Line	380	L.F.	\$ 4.50	\$ 1,710.00	\$ 4.40	\$ 1,672.00
55	Plastic Access Parking Space Symbol	1	Each	\$ 342.00	\$ 342.00	\$ 350.00	\$ 350.00
SUBTOTAL					\$ 1,474,621.50		\$ 1,490,325.00
SALES TAX		8.7%			\$ 128,292.07		\$ 129,658.28
TOTAL WITH TAX					\$1,602,913.57		\$1,619,983.28

These bid tabs have been analyzed for unbalanced bid items in accordance with the Standard Award the bid and all alternatives, unless otherwise indicated in writing below, to:

RAM Construction General Contractors, LLC

Signed:

Gina Austin, Project Engineer

BID TABULATION Julianna Park
Bid #1B-2020
 Bid Opening March 31, 2020 @ 11 AM

City of Bellingham

Item No.	Item Description	Qty	Unit	Faber		Strider	
				Unit Cost	Total Cost	Unit Cost	Total Cost
1	Minor Change	1	Est.	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
2	Project Surveying	1	L.S.	\$ 11,254.00	\$ 11,254.00	\$ 12,000.00	\$ 12,000.00
3	Mobilization	1	L.S.	\$ 142,676.00	\$ 142,676.00	\$ 150,000.00	\$ 150,000.00
4	Clearing and Grubbing	1	L.S.	\$ 17,427.00	\$ 17,427.00	\$ 20,000.00	\$ 20,000.00
5	Gravel Borrow Incl. Haul	2,190	Ton	\$ 26.00	\$ 56,940.00	\$ 10.50	\$ 22,995.00
6	Common Borrow Incl. Haul	6,900	Ton	\$ 24.00	\$ 165,600.00	\$ 20.00	\$ 138,000.00
7	Roadway Excavation Incl. Haul	1,700	C.Y.	\$ 27.00	\$ 45,900.00	\$ 15.00	\$ 25,500.00
8	Structure Excavation Class A Incl. Haul	230	C.Y.	\$ 30.00	\$ 6,900.00	\$ 35.00	\$ 8,050.00
9	Construction Geotextile for Soil Stabilization	2,190	S.Y.	\$ 3.00	\$ 6,570.00	\$ 1.20	\$ 2,628.00
10	Gravel Base	690	Ton	\$ 31.00	\$ 21,390.00	\$ 24.00	\$ 16,560.00
11	Crushed Surfacing Base Course	230	Ton	\$ 39.00	\$ 8,970.00	\$ 60.00	\$ 13,800.00
12	Crushed Surfacing Limestone	30	Ton	\$ 60.00	\$ 1,800.00	\$ 65.00	\$ 1,950.00
13	HMA Cl. 1/2" PG 64-22 (Commercial)	240	Ton	\$ 118.00	\$ 28,320.00	\$ 130.00	\$ 31,200.00
14	Vehicular Bridges and Foundations	1	L.S.	\$ 678,871.00	\$ 678,871.00	\$ 710,000.00	\$ 710,000.00
15	CIP concrete stairs	1	L.S.	\$ 39,409.00	\$ 39,409.00	\$ 20,000.00	\$ 20,000.00
16	Dispersion Trench with Notched Grade Board	1	L.S.	\$ 2,412.00	\$ 2,412.00	\$ 5,000.00	\$ 5,000.00
17	Stormwater Detention Pipe Facility	1	L.S.	\$ 45,405.00	\$ 45,405.00	\$ 75,000.00	\$ 75,000.00
18	Corrugated Polyethylene Storm Sewer Pipe 8 In. Diam.	510	L.F.	\$ 34.00	\$ 17,340.00	\$ 21.00	\$ 10,710.00
19	Corrugated Polyethylene Storm Sewer Pipe 12 In. Diam.	80	L.F.	\$ 37.00	\$ 2,960.00	\$ 35.00	\$ 2,800.00
20	Corrugated Polyethylene Storm Sewer Cleanout 8 In. Diam.	3	Each	\$ 333.00	\$ 999.00	\$ 750.00	\$ 2,250.00
21	Testing Storm Sewer Pipe	590	L.F.	\$ 4.00	\$ 2,360.00	\$ 2.00	\$ 1,180.00
22	Catch Basin Type 1 with Solid Lid	3	Each	\$ 1,438.00	\$ 4,314.00	\$ 1,250.00	\$ 3,750.00
23	Catch Basin Type 1 with Pedestrian Grate	2	Each	\$ 1,438.00	\$ 2,876.00	\$ 1,300.00	\$ 2,600.00
24	Catch Basin Type 1 with Thru-Curb Inlet Frame with Vaned Grate	3	Each	\$ 1,552.00	\$ 4,656.00	\$ 1,350.00	\$ 4,050.00
25	Catch Basin Type 2 54-In. Diam. with Flow Restrictor	1	Each	\$ 5,158.00	\$ 5,158.00	\$ 6,500.00	\$ 6,500.00
26	Catch Basin Type 2 54-In. Diam.	1	Each	\$ 3,604.00	\$ 3,604.00	\$ 6,000.00	\$ 6,000.00
27	Manhole 48 In. Diam. Type II	1	Each	\$ 2,587.00	\$ 2,587.00	\$ 3,000.00	\$ 3,000.00
28	Connection to Storm Sewer Service	1	Each	\$ 1,016.00	\$ 1,016.00	\$ 400.00	\$ 400.00
29	Connection to Sanitary Sewer Service	1	Each	\$ 751.00	\$ 751.00	\$ 950.00	\$ 950.00
30	Connection to Water Service	1	L.S.	\$ 745.00	\$ 745.00	\$ 375.00	\$ 375.00
31	1-In. Water Stub Capped in Box	1	L.S.	\$ 745.00	\$ 745.00	\$ 400.00	\$ 400.00
32	Polyethylene Water Supply 1 In. Diam.	340	L.F.	\$ 17.00	\$ 5,780.00	\$ 8.00	\$ 2,720.00
33	Polyethylene Irrigation Supply 1 In. Diam.	350	L.F.	\$ 18.00	\$ 6,300.00	\$ 15.00	\$ 5,250.00
34	Dual Check Valve Assembly 1 In. Diam. in Vault	1	L.S.	\$ 2,041.00	\$ 2,041.00	\$ 1,500.00	\$ 1,500.00
35	1-In. Quick Connect in Box	4	L.S.	\$ 1,299.00	\$ 5,196.00	\$ 850.00	\$ 3,400.00
36	Polyethylene Sanitary Sewer Force main Pipe 2 In. Diam.	290	L.F.	\$ 23.00	\$ 6,670.00	\$ 13.00	\$ 3,770.00
37	PVC Sanitary Sewer Cleanout 8 In. Diam.	1	Each	\$ 463.00	\$ 463.00	\$ 700.00	\$ 700.00
38	Erosion/Water Pollution Control	1	L.S.	\$ 32,007.00	\$ 32,007.00	\$ 6,850.00	\$ 6,850.00
39	Topsoil Type C	625	C.Y.	\$ 63.00	\$ 39,375.00	\$ 50.00	\$ 31,250.00
40	Seeding and Fertilizing (Turf Hydroseed)	13,835	S.F.	\$ 0.29	\$ 4,012.15	\$ 1.00	\$ 13,835.00
41	Wood Strand Mulch	310	C.Y.	\$ 51.00	\$ 15,810.00	\$ 55.00	\$ 17,050.00
42	Type A Modified Curb and Gutter	480	L.F.	\$ 57.00	\$ 27,360.00	\$ 35.00	\$ 16,800.00
43	Type A Modified Curb and Gutter - Reversed Slope	80	L.F.	\$ 57.00	\$ 4,560.00	\$ 35.00	\$ 2,800.00
44	Type A Modified Curb and Gutter - ADA Curb Ramp	20	L.F.	\$ 57.00	\$ 1,140.00	\$ 35.00	\$ 700.00
45	Extruded Concrete Curb	110	L.F.	\$ 17.00	\$ 1,870.00	\$ 17.00	\$ 1,870.00
46	Bicycle Rack	6	Each	\$ 513.00	\$ 3,078.00	\$ 400.00	\$ 2,400.00
47	Cement Concrete Sidewalk	170	S.Y.	\$ 143.00	\$ 24,310.00	\$ 55.00	\$ 9,350.00
48	Type Perpendicular A Curb Ramp	1	Each	\$ 1,714.00	\$ 1,714.00	\$ 2,100.00	\$ 2,100.00
49	Large Boulders	18	Ton	\$ 199.00	\$ 3,582.00	\$ 125.00	\$ 2,250.00
50	Large Woody Debris (LWD)	8	Each	\$ 3,032.00	\$ 24,256.00	\$ 900.00	\$ 7,200.00
51	Electrical System Complete	1	L.S.	\$ 57,361.00	\$ 57,361.00	\$ 52,000.00	\$ 52,000.00
52	Permanent Signing	1	L.S.	\$ 4,399.00	\$ 4,399.00	\$ 2,850.00	\$ 2,850.00
53	Neighborhood Park Sign	1	L.S.	\$ 2,114.00	\$ 2,114.00	\$ 4,500.00	\$ 4,500.00
54	Plastic Line	380	L.F.	\$ 5.00	\$ 1,900.00	\$ 4.50	\$ 1,710.00
55	Plastic Access Parking Space Symbol	1	Each	\$ 343.00	\$ 343.00	\$ 350.00	\$ 350.00
SUBTOTAL					\$ 1,630,596.15		\$ 1,515,853.00
SALES TAX		8.7%			\$ 141,861.87		\$ 131,879.21
TOTAL WITH TAX					\$1,772,458.02		\$1,647,732.21

These bid tabs have been analyzed for unbalanced bid items in accordance with the Standard Bidding Instructions, award the bid and all alternatives, unless otherwise indicated in writing below, to:

RAM Construction General Contractors, LLC

Signed:

Gina Austin, Project Engineer

BID TABULATION Julianna Park
Bid #1B-2020
 Bid Opening March 31, 2020 @ 11 AM

City of Bellingham

Item No.	Item Description	Qty	Unit	Interwest		Henifin	
				Unit Cost	Total Cost	Unit Cost	Total Cost
1	Minor Change	1	Est.	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
2	Project Surveying	1	L.S.	\$ 12,000.00	\$ 12,000.00	\$ 11,000.00	\$ 11,000.00
3	Mobilization	1	L.S.	\$ 100,000.00	\$ 100,000.00	\$ 110,000.00	\$ 110,000.00
4	Clearing and Grubbing	1	L.S.	\$ 30,000.00	\$ 30,000.00	\$ 54,000.00	\$ 54,000.00
5	Gravel Borrow Incl. Haul	2,190	Ton	\$ 17.50	\$ 38,325.00	\$ 33.00	\$ 72,270.00
6	Common Borrow Incl. Haul	6,900	Ton	\$ 17.25	\$ 119,025.00	\$ 30.00	\$ 207,000.00
7	Roadway Excavation Incl. Haul	1,700	C.Y.	\$ 17.50	\$ 29,750.00	\$ 15.00	\$ 25,500.00
8	Structure Excavation Class A Incl. Haul	230	C.Y.	\$ 25.00	\$ 5,750.00	\$ 50.00	\$ 11,500.00
9	Construction Geotextile for Soil Stabilization	2,190	S.Y.	\$ 2.00	\$ 4,380.00	\$ 1.60	\$ 3,504.00
10	Gravel Base	690	Ton	\$ 21.00	\$ 14,490.00	\$ 33.00	\$ 22,770.00
11	Crushed Surfacing Base Course	230	Ton	\$ 55.00	\$ 12,650.00	\$ 75.00	\$ 17,250.00
12	Crushed Surfacing Limestone	30	Ton	\$ 78.00	\$ 2,340.00	\$ 145.00	\$ 4,350.00
13	HMA Cl. 1/2" PG 64-22 (Commercial)	240	Ton	\$ 115.00	\$ 27,600.00	\$ 140.00	\$ 33,600.00
14	Vehicular Bridges and Foundations	1	L.S.	\$ 725,000.00	\$ 725,000.00	\$ 680,000.00	\$ 680,000.00
15	CIP concrete stairs	1	L.S.	\$ 35,000.00	\$ 35,000.00	\$ 21,000.00	\$ 21,000.00
16	Dispersion Trench with Notched Grade Board	1	L.S.	\$ 11,000.00	\$ 11,000.00	\$ 5,000.00	\$ 5,000.00
17	Stormwater Detention Pipe Facility	1	L.S.	\$ 66,000.00	\$ 66,000.00	\$ 55,000.00	\$ 55,000.00
18	Corrugated Polyethylene Storm Sewer Pipe 8 In. Diam.	510	L.F.	\$ 64.00	\$ 32,640.00	\$ 30.00	\$ 15,300.00
19	Corrugated Polyethylene Storm Sewer Pipe 12 In. Diam.	80	L.F.	\$ 62.00	\$ 4,960.00	\$ 55.00	\$ 4,400.00
20	Corrugated Polyethylene Storm Sewer Cleanout 8 In. Diam.	3	Each	\$ 1,000.00	\$ 3,000.00	\$ 400.00	\$ 1,200.00
21	Testing Storm Sewer Pipe	590	L.F.	\$ 4.00	\$ 2,360.00	\$ 2.00	\$ 1,180.00
22	Catch Basin Type 1 with Solid Lid	3	Each	\$ 1,700.00	\$ 5,100.00	\$ 1,000.00	\$ 3,000.00
23	Catch Basin Type 1 with Pedestrian Grate	2	Each	\$ 1,750.00	\$ 3,500.00	\$ 1,100.00	\$ 2,200.00
24	Catch Basin Type 1 with Thru-Curb Inlet Frame with Vaned Grate	3	Each	\$ 1,650.00	\$ 4,950.00	\$ 1,100.00	\$ 3,300.00
25	Catch Basin Type 2 54-In. Diam. with Flow Restrictor	1	Each	\$ 6,600.00	\$ 6,600.00	\$ 6,700.00	\$ 6,700.00
26	Catch Basin Type 2 54-In. Diam.	1	Each	\$ 5,000.00	\$ 5,000.00	\$ 4,600.00	\$ 4,600.00
27	Manhole 48 In. Diam. Type II	1	Each	\$ 4,200.00	\$ 4,200.00	\$ 3,100.00	\$ 3,100.00
28	Connection to Storm Sewer Service	1	Each	\$ 1,000.00	\$ 1,000.00	\$ 300.00	\$ 300.00
29	Connection to Sanitary Sewer Service	1	Each	\$ 800.00	\$ 800.00	\$ 500.00	\$ 500.00
30	Connection to Water Service	1	L.S.	\$ 800.00	\$ 800.00	\$ 300.00	\$ 300.00
31	1-In. Water Stub Capped in Box	1	L.S.	\$ 550.00	\$ 550.00	\$ 225.00	\$ 225.00
32	Polyethylene Water Supply 1 In. Diam.	340	L.F.	\$ 10.00	\$ 3,400.00	\$ 12.00	\$ 4,080.00
33	Polyethylene Irrigation Supply 1 In. Diam.	350	L.F.	\$ 9.50	\$ 3,325.00	\$ 12.00	\$ 4,200.00
34	Dual Check Valve Assembly 1 In. Diam. in Vault	1	L.S.	\$ 8,500.00	\$ 8,500.00	\$ 1,400.00	\$ 1,400.00
35	1-In. Quick Connect in Box	4	L.S.	\$ 750.00	\$ 3,000.00	\$ 1,200.00	\$ 4,800.00
36	Polyethylene Sanitary Sewer Force main Pipe 2 In. Diam.	290	L.F.	\$ 27.00	\$ 7,830.00	\$ 16.00	\$ 4,640.00
37	PVC Sanitary Sewer Cleanout 8 In. Diam.	1	Each	\$ 700.00	\$ 700.00	\$ 500.00	\$ 500.00
38	Erosion/Water Pollution Control	1	L.S.	\$ 35,000.00	\$ 35,000.00	\$ 16,000.00	\$ 16,000.00
39	Topsoil Type C	625	C.Y.	\$ 50.00	\$ 31,250.00	\$ 50.00	\$ 31,250.00
40	Seeding and Fertilizing (Turf Hydroseed)	13,835	S.F.	\$ 0.30	\$ 4,150.50	\$ 0.20	\$ 2,767.00
41	Wood Strand Mulch	310	C.Y.	\$ 20.00	\$ 6,200.00	\$ 50.00	\$ 15,500.00
42	Type A Modified Curb and Gutter	480	L.F.	\$ 37.00	\$ 17,760.00	\$ 45.00	\$ 21,600.00
43	Type A Modified Curb and Gutter - Reversed Slope	80	L.F.	\$ 45.00	\$ 3,600.00	\$ 44.00	\$ 3,520.00
44	Type A Modified Curb and Gutter - ADA Curb Ramp	20	L.F.	\$ 170.00	\$ 3,400.00	\$ 44.00	\$ 880.00
45	Extruded Concrete Curb	110	L.F.	\$ 17.00	\$ 1,870.00	\$ 17.00	\$ 1,870.00
46	Bicycle Rack	6	Each	\$ 800.00	\$ 4,800.00	\$ 600.00	\$ 3,600.00
47	Cement Concrete Sidewalk	170	S.Y.	\$ 61.00	\$ 10,370.00	\$ 75.00	\$ 12,750.00
48	Type Perpendicular A Curb Ramp	1	Each	\$ 3,100.00	\$ 3,100.00	\$ 2,200.00	\$ 2,200.00
49	Large Boulders	18	Ton	\$ 140.00	\$ 2,520.00	\$ 122.00	\$ 2,196.00
50	Large Woody Debris (LWD)	8	Each	\$ 1,200.00	\$ 9,600.00	\$ 250.00	\$ 2,000.00
51	Electrical System Complete	1	L.S.	\$ 66,000.00	\$ 66,000.00	\$ 51,250.00	\$ 51,250.00
52	Permanent Signing	1	L.S.	\$ 8,000.00	\$ 8,000.00	\$ 3,500.00	\$ 3,500.00
53	Neighborhood Park Sign	1	L.S.	\$ 6,000.00	\$ 6,000.00	\$ 3,500.00	\$ 3,500.00
54	Plastic Line	380	L.F.	\$ 4.50	\$ 1,710.00	\$ 4.50	\$ 1,710.00
55	Plastic Access Parking Space Symbol	1	Each	\$ 600.00	\$ 600.00	\$ 340.00	\$ 340.00
SUBTOTAL					\$ 1,576,455.50		\$ 1,601,102.00
SALES TAX		8.7%			\$ 137,151.63		\$ 139,295.87
TOTAL WITH TAX					\$1,713,607.13		\$1,740,397.87

These bid tabs have been analyzed for unbalanced bid items in accordance with the Standard Bidding Instructions and all alternatives, unless otherwise indicated in writing below, to:

RAM Construction General Contractors, LLC

Signed:

Gina Austin, Project Engineer

Item No.	Item Description	Qty	Unit	Tiger		Williamson	
				Unit Cost	Total Cost	Unit Cost	Total Cost
1	Minor Change	1	Est.	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
2	Project Surveying	1	L.S.	\$ 10,800.00	\$ 10,800.00	\$ 11,000.00	\$ 11,000.00
3	Mobilization	1	L.S.	\$ 160,351.22	\$ 160,351.22	\$ 107,000.00	\$ 107,000.00
4	Clearing and Grubbing	1	L.S.	\$ 70,000.00	\$ 70,000.00	\$ 25,600.00	\$ 25,600.00
5	Gravel Borrow Incl. Haul	2,190	Ton	\$ 26.50	\$ 58,035.00	\$ 20.00	\$ 43,800.00
6	Common Borrow Incl. Haul	6,900	Ton	\$ 26.50	\$ 182,850.00	\$ 19.00	\$ 131,100.00
7	Roadway Excavation Incl. Haul	1,700	C.Y.	\$ 31.75	\$ 53,975.00	\$ 23.00	\$ 39,100.00
8	Structure Excavation Class A Incl. Haul	230	C.Y.	\$ 32.50	\$ 7,475.00	\$ 25.00	\$ 5,750.00
9	Construction Geotextile for Soil Stabilization	2,190	S.Y.	\$ 0.81	\$ 1,773.90	\$ 3.50	\$ 7,665.00
10	Gravel Base	690	Ton	\$ 26.50	\$ 18,285.00	\$ 21.00	\$ 14,490.00
11	Crushed Surfacing Base Course	230	Ton	\$ 39.25	\$ 9,027.50	\$ 38.00	\$ 8,740.00
12	Crushed Surfacing Limestone	30	Ton	\$ 69.00	\$ 2,070.00	\$ 65.00	\$ 1,950.00
13	HMA Cl. 1/2" PG 64-22 (Commercial)	240	Ton	\$ 134.00	\$ 32,160.00	\$ 156.00	\$ 37,440.00
14	Vehicular Bridges and Foundations	1	L.S.	\$ 635,000.00	\$ 635,000.00	\$ 759,400.00	\$ 759,400.00
15	CIP concrete stairs	1	L.S.	\$ 19,150.00	\$ 19,150.00	\$ 42,000.00	\$ 42,000.00
16	Dispersion Trench with Notched Grade Board	1	L.S.	\$ 4,600.00	\$ 4,600.00	\$ 9,700.00	\$ 9,700.00
17	Stormwater Detention Pipe Facility	1	L.S.	\$ 70,000.00	\$ 70,000.00	\$ 56,200.00	\$ 56,200.00
18	Corrugated Polyethylene Storm Sewer Pipe 8 In. Diam.	510	L.F.	\$ 34.00	\$ 17,340.00	\$ 41.00	\$ 20,910.00
19	Corrugated Polyethylene Storm Sewer Pipe 12 In. Diam.	80	L.F.	\$ 39.00	\$ 3,120.00	\$ 66.00	\$ 5,280.00
20	Corrugated Polyethylene Storm Sewer Cleanout 8 In. Diam.	3	Each	\$ 508.00	\$ 1,524.00	\$ 775.00	\$ 2,325.00
21	Testing Storm Sewer Pipe	590	L.F.	\$ 5.00	\$ 2,950.00	\$ 5.00	\$ 2,950.00
22	Catch Basin Type 1 with Solid Lid	3	Each	\$ 1,650.00	\$ 4,950.00	\$ 1,800.00	\$ 5,400.00
23	Catch Basin Type 1 with Pedestrian Grate	2	Each	\$ 1,650.00	\$ 3,300.00	\$ 2,000.00	\$ 4,000.00
24	Catch Basin Type 1 with Thru-Curb Inlet Frame with Vaned Grate	3	Each	\$ 1,650.00	\$ 4,950.00	\$ 2,300.00	\$ 6,900.00
25	Catch Basin Type 2 54-In. Diam. with Flow Restrictor	1	Each	\$ 8,000.00	\$ 8,000.00	\$ 6,500.00	\$ 6,500.00
26	Catch Basin Type 2 54-In. Diam.	1	Each	\$ 5,425.00	\$ 5,425.00	\$ 4,500.00	\$ 4,500.00
27	Manhole 48 In. Diam. Type II	1	Each	\$ 4,325.00	\$ 4,325.00	\$ 4,000.00	\$ 4,000.00
28	Connection to Storm Sewer Service	1	Each	\$ 1,050.00	\$ 1,050.00	\$ 2,500.00	\$ 2,500.00
29	Connection to Sanitary Sewer Service	1	Each	\$ 1,050.00	\$ 1,050.00	\$ 3,500.00	\$ 3,500.00
30	Connection to Water Service	1	L.S.	\$ 1,050.00	\$ 1,050.00	\$ 2,500.00	\$ 2,500.00
31	1-In. Water Stub Capped in Box	1	L.S.	\$ 550.00	\$ 550.00	\$ 1,100.00	\$ 1,100.00
32	Polyethylene Water Supply 1 In. Diam.	340	L.F.	\$ 7.50	\$ 2,550.00	\$ 16.00	\$ 5,440.00
33	Polyethylene Irrigation Supply 1 In. Diam.	350	L.F.	\$ 9.00	\$ 3,150.00	\$ 19.00	\$ 6,650.00
34	Dual Check Valve Assembly 1 In. Diam. in Vault	1	L.S.	\$ 1,575.00	\$ 1,575.00	\$ 3,500.00	\$ 3,500.00
35	1-In. Quick Connect in Box	4	L.S.	\$ 450.00	\$ 1,800.00	\$ 1,200.00	\$ 4,800.00
36	Polyethylene Sanitary Sewer Force main Pipe 2 In. Diam.	290	L.F.	\$ 8.50	\$ 2,465.00	\$ 22.00	\$ 6,380.00
37	PVC Sanitary Sewer Cleanout 8 In. Diam.	1	Each	\$ 375.00	\$ 375.00	\$ 1,500.00	\$ 1,500.00
38	Erosion/Water Pollution Control	1	L.S.	\$ 15,000.00	\$ 15,000.00	\$ 8,600.00	\$ 8,600.00
39	Topsoil Type C	625	C.Y.	\$ 48.00	\$ 30,000.00	\$ 41.25	\$ 25,781.25
40	Seeding and Fertilizing (Turf Hydroseed)	13,835	S.F.	\$ 0.14	\$ 1,936.90	\$ 1.50	\$ 20,752.50
41	Wood Strand Mulch	310	C.Y.	\$ 52.00	\$ 16,120.00	\$ 31.00	\$ 9,610.00
42	Type A Modified Curb and Gutter	480	L.F.	\$ 44.00	\$ 21,120.00	\$ 60.00	\$ 28,800.00
43	Type A Modified Curb and Gutter - Reversed Slope	80	L.F.	\$ 44.00	\$ 3,520.00	\$ 60.00	\$ 4,800.00
44	Type A Modified Curb and Gutter - ADA Curb Ramp	20	L.F.	\$ 44.00	\$ 880.00	\$ 65.00	\$ 1,300.00
45	Extruded Concrete Curb	110	L.F.	\$ 16.50	\$ 1,815.00	\$ 25.00	\$ 2,750.00
46	Bicycle Rack	6	Each	\$ 500.00	\$ 3,000.00	\$ 650.00	\$ 3,900.00
47	Cement Concrete Sidewalk	170	S.Y.	\$ 89.00	\$ 15,130.00	\$ 150.00	\$ 25,500.00
48	Type Perpendicular A Curb Ramp	1	Each	\$ 1,995.00	\$ 1,995.00	\$ 2,500.00	\$ 2,500.00
49	Large Boulders	18	Ton	\$ 147.50	\$ 2,655.00	\$ 175.00	\$ 3,150.00
50	Large Woody Debris (LWD)	8	Each	\$ 425.00	\$ 3,400.00	\$ 1,000.00	\$ 8,000.00
51	Electrical System Complete	1	L.S.	\$ 61,000.00	\$ 61,000.00	\$ 57,600.00	\$ 57,600.00
52	Permanent Signing	1	L.S.	\$ 2,200.00	\$ 2,200.00	\$ 4,500.00	\$ 4,500.00
53	Neighborhood Park Sign	1	L.S.	\$ 2,200.00	\$ 2,200.00	\$ 3,500.00	\$ 3,500.00
54	Plastic Line	380	L.F.	\$ 4.40	\$ 1,672.00	\$ 6.00	\$ 2,280.00
55	Plastic Access Parking Space Symbol	1	Each	\$ 330.00	\$ 330.00	\$ 750.00	\$ 750.00
SUBTOTAL					\$ 1,616,025.52		\$ 1,640,643.75
SALES TAX		8.7%			\$ 140,594.22		\$ 142,736.01
TOTAL WITH TAX					\$1,756,619.74		\$1,783,379.76

These bid tabs have been analyzed for unbalanced bid items in accordance with the Standard Award the bid and all alternatives, unless otherwise indicated in writing below, to:

RAM Construction General Contractors, LLC

Signed:

Gina Austin, Project Engineer



MANDATORY BIDDER RESPONSIBILITY CHECKLIST

Bid Number: <u>1B-2020</u>	Bid Submittal Deadline: <u>3-31-2020</u>
Project Name: <u>Juliana Park Improvements</u>	Project Number: <u>PD2028-7C</u>
Bidder's Business Name: <u>RAM Construction General Contractors, LLC</u>	City Business Registration Number:
Active? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
CONTRACTOR REGISTRATION https://secure.lni.wa.gov/verify/	
License Number: <u>RAMCOG836BD</u>	License Active? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Effective Date: <u>1-4-17</u>	Expiration Date: <u>1-4-21</u>
UBI/TAX REGISTRATION NUMBER https://secure.dor.wa.gov/gteunauth/ (go to Business Lookup)	
UBI/TAX Registration Number: <u>601-604-193</u>	Account: Open <input checked="" type="checkbox"/> Closed <input type="checkbox"/>
INDUSTRIAL INSURANCE COVERAGE https://fortress.wa.gov/lmi/crpsi/MainMenu.aspx	
Account Number: <u>880.998-03</u>	Account Current? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
EMPLOYMENT SECURITY DEPARTMENT	
Employment Security Department Number: <u>829589-01-1</u>	
Has Bidder provided account number on the Bid Form?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
NOT DISQUALIFIED FROM BIDDING https://secure.lni.wa.gov/debarandstrike/ContractorDebarList.aspx	
Is the Bidder listed on the "Debarred Contractors List" list of the Washington State Department of Labor and Industries Website?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>Attach printout from website</i>
https://www.SAM.gov/ (go to Search Records)	
Is the bidder listed on the current debarred or suspended bidder list available on the U.S. General Services Administration's System for Award Management ("SAM") website?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>Attach printout from website</i>
BIDDER CERTIFICATIONS	
<p>1. The bidder hereby certifies under penalty of perjury under the laws of the State of Washington that, within the 3-year period immediately preceding the bid solicitation date, the bidder is not a "willful" violator, as defined in RCW 49.48.082, of any provision of RCW 49.46, 49.48, or 49.52, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.</p> <p>2. The undersigned further certifies that bidder (check one):</p> <p><input type="checkbox"/> Has received training on the requirements related to public works and prevailing wage as mandated in RCW 39.04.350(1)(f) or</p> <p><input checked="" type="checkbox"/> Is exempt from such training because it has completed three or more public works projects and has had a valid business license in Washington for three or more years.</p> <p>3. The undersigned further certifies that all other information provided by or on behalf of bidder on this form is true and correct.</p>	
Signature of Authorized Official: <u>Josh Erholm, Member</u>	Date: <u>3/31/2020</u>
Print Name & Title	Place of Execution (City & State): <u>Bellingham WA</u>
CITY VERIFICATION	
<u>M. W. W. C. P. M., C. P. P. O., C. P. C. M.</u>	Date: <u>4/2/20</u>
City Purchasing Manager or Designee	
Has bidder satisfied applicable supplemental responsibility criteria?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <i>Documentation on file</i>



City Council Agenda Bill

22536

Bill Number

Subject: **Extension of Sales and Use Tax Levy for Transportation Improvements and Mobility Choices**

Summary Statement: Following up on the discussion started January 13, 2020, staff has met with WTA and the Transportation Commission in order to gather information that would allow the Council to decide whether to put forth a ballot measure in 2020 extending the current 0.2% sales and use tax levy, which provides for transportation improvements within the City of Bellingham. The tax was initially levied by Transportation Benefit District No. 1 ("TBD"). The City has assumed the powers of the TBD, which no longer exists as a separate legal entity. In putting this ballot measure forward, the City would be exercising the assumed powers of the TBD. The attached staff memo outlines concepts of a framework to consider and a recommendation to take additional steps leading to voter consideration in November 2020 to extend the 0.2% sales and use tax levy for transportation improvements in Bellingham.

Previous Council Action: **TBD Resolution #2010-1, Resolution #2011-1, Resolution #2016-19**

Fiscal Impact: **2020 Estimated TBD Revenue \$6 million (TBD expiring in 2020)**

Funding Source: **Voter Approved TBD 0.2% Sales Tax**

Attachments: 1. STAFF MEMO
 2. TBD EXHIBITS

Meeting Activity	Meeting Date	Recommendation	Presented By	Time
Committee Briefing - Information Only	4/13/2020	Information/Discussion	Eric Johnston, Interim PW Director	10 minutes

Recommended Motion:

Council Committee:
Committee Of The Whole

Agenda Bill Contact:
Chad Schulhauser, City Engineer, 360-778-7910

Council Action:

Reviewed By	Department	Date
<i>Eric C. Johnston</i>	Public Works	4/07/2020
<i>Matthew T. Stamps</i>	Legal	4/07/2020
<i>Seth M. Fleetwood</i>	Executive	4/07/2020



MEMORANDUM

TO: CITY COUNCIL
FROM: ERIC JOHNSTON, PE, INTERIM PUBLIC WORKS DIRECTOR
SUBJECT: TRANSPORTATION BENEFIT DISTRICT (TBD) RENEWAL
DATE: APRIL 13, 2020

BACKGROUND

The Bellingham City Council formed a Transportation Benefit District (TBD) on July 10, 2010 with Ordinance No. 2010-07-040 to help provide dedicated funding for priority transportation needs within Bellingham. Voters in the City of Bellingham approved the imposition of the sales tax at the November 2010 election which allocated funding between projects identified on the Six-Year Transportation Improvement Program (TIP). In 2015 (City Ordinance No. 2015-12-056), the city absorbed the TBD and assumed all of its rights, powers, functions and obligations, as authorized under state law, with the result that the TBD ceased to exist as a separate legal entity.

The sales tax imposed for the TBD will expire in 2020 in accordance with current RCW. The sales tax for TBDs may be extended for a period not exceeding ten years with an affirmative vote of the voters voting at the election in accordance with RCW 82.14.0455. Staff believes that the sales tax imposed by the TBD provides great benefit to the city and allows for the maintenance and enhancement of our transportation system. Revenues in 2020 are expected to be in excess of six million dollars (\$6M). Extending the sales tax through a vote of the people would generate in excess of sixty million dollars (\$60M) for construction of transportation projects called out in the annual six-year TIP.

SUMMARY:

In accordance with RCW, transportation projects funded with the sales tax are required to be identified in the six-year TIP. The original TBD ballot measure identified street paving, non-motorized transportation projects, and transit as funded projects. Per Council direction, staff has met with the Whatcom Transportation Authority (WTA) and Transportation Commission in order to prepare information for Council encompassing the projects associated with the TBD over the past decade, as well as discuss projects that would be funded by an extension. That information is included in the packet.

Staff proposes that three projects be funded with any extension of sales tax for transportation improvements and mobility choices: arterial pavement resurfacing, non-motorized transportation improvements, and clean transportation – secure, safe, and clean.

Security is provided by maintaining city assets like our street system, which extends the service life of those assets, allowing emergency vehicles to respond to crises and city commerce to continue through a connected network. The TBD has provided funds to overlay Bill McDonald Parkway, Texas Street, and Roeder Avenue in the previous decade. Extension of the sales tax could allow us to overlay corridors such as Iowa Street, Lakeway Drive, and Northwest Avenue in the decade to come. Safety is provided for the citizens of Bellingham through implementation of our Pedestrian and Bicycle Master Plans. Projects identified in these plans provide for safer multimodal infrastructure throughout the city. Extension of the existing sales tax for transportation improvements will allow us to update both the 2012 Pedestrian Master Plan and 2014 Bicycle Master Plan as well as continue to implement those plans and construct non-motorized infrastructure across the city. Clean transportation improvements will be provided through coordination with WTA and could involve any number of projects, including electrifying the WTA fleet, electrifying the city fleet, or providing dollars for WTA capital projects.

All three of the projects proposed with the TBD renewal align with Bellingham's goals of asset management, public safety and climate protection and would be specifically identified annually in the city's Six-Year TIP.

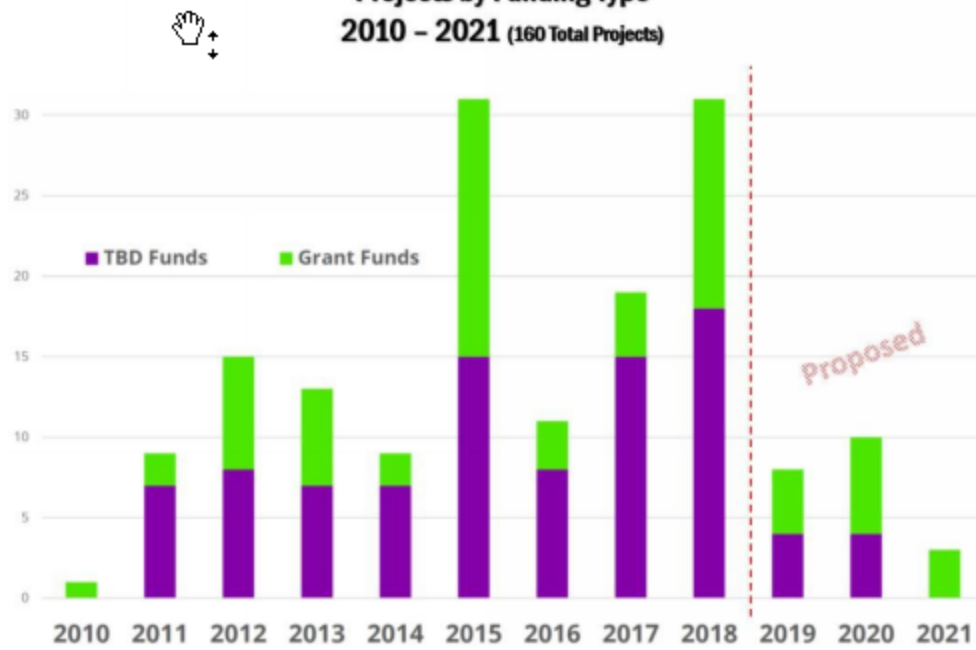
RECOMMENDATION

Provide direction on additional information required that would allow the Council to decide whether to put forth a ballot measure in 2020 extending the TBD sales tax or direct staff to put forth a ballot measure in 2020 extending the TBD sales tax with appropriately titled projects.

Table 6.1. Transportation Benefit District #1 Revenues & Expenditures *[Source: Public Works Financial Services]*

	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		2011-19
	2011	2012	2013	2014	2015	2016	2017	2018	2019		Total
Revenues											
Sales Tax Receipts (.2%)	\$2,454,454	\$4,350,591	\$4,655,993	\$4,700,864	\$4,903,512	\$5,169,348	\$5,473,547	\$5,898,842	\$6,121,740		\$43,728,891
Other Revenues	\$4,235	\$52,050	\$464,539	\$45,732	\$92,623	\$34,829	\$198,403	\$2,261,236	\$1,240,454		\$4,394,101
Total Specific Revenue	\$2,458,689	\$4,402,641	\$5,120,532	\$4,746,596	\$4,996,135	\$5,204,177	\$5,671,950	\$8,160,078	\$7,362,194		\$48,122,992
Expenditures											
Total Overhead / Administrative	\$96,605	\$144,760	\$315,019	\$142,485	\$59,654	\$504,084	\$638,606	\$511,419	\$750,413		\$3,163,046
Total WTA Transit	\$485,703	\$1,116,031	\$1,353,497	\$1,596,099	\$1,705,571	\$1,062,351	\$8,286	\$0	\$0		\$7,327,537
ES540 - 2017 TBD Overlay							\$6,312	\$273,845	\$2,045,278		\$2,325,435
WF1011 - Granary Ave. and Laurel Street								\$2,051,217	\$74,544		\$2,125,762
ES538 - Lakeway/Lincoln Ped and Bike							\$43,911	\$1,718,099	\$340,905		\$2,102,915
ES517 - W Maplewood Multimodal						\$47,260	\$936,387	\$1,115,120			\$2,098,766
ES547 - 2019 TBD N/M Improvements									\$1,950,182		\$1,950,182
ES479 - 25th St. Ped & Bike			\$126,487	\$1,547,045	\$60,347	\$846					\$1,734,725
ES495 - 2015 TBD Overlay				\$1,412,033	\$173,798						\$1,585,831
ES475 - 2013 Overlay			\$1,364,658	\$849							\$1,365,507
ES535 - 2017 Ped & Bike Imps							\$40,064	\$1,172,358	\$13,836		\$1,226,258
ES539 - Texas Street Overlay								\$1,102,499	\$1,004		\$1,103,503
ES513 - Holly St. Overlay							\$986,926				\$986,926
ES530 - Cordata/Stuart RAB								\$397,347	\$476,923		\$874,270
ES490 - Eliza Ave. Sidewalks				\$12,898	\$651,776	\$260					\$664,935
ES459-2012 Street Resurfacing / TBD		\$637,000									\$637,000
ES548 - Cordata/Horton/Stuart Improvements									\$621,233		\$621,233
ES531 - Cordata SRTS									\$606,534		\$606,534
ES443 - 2011 Street Resurfacing / TBD	\$560,000										\$560,000
ES491 - Ohio St Bike Lanes				\$8,072	\$546,294						\$554,366
ES474 - Bill McDonald Parkway			\$481,373	\$36,347							\$517,721
ES466 - Alabama Corridor					\$500,000						\$500,000
ES512 - Nevada/Kentucky Bike Blvd					\$23,306	\$451,642					\$474,948
ES448 - TBD Non-motorized Indian St.		\$447,358	\$10,035	\$6,450							\$463,843
ER-0014 - State/Ellis Bridge Replacement								\$349,403	\$74,594		\$423,997
ES458 - State and Maple	\$14	\$9,886	\$341,905	\$2,175	\$1,500	\$15					\$355,495
ES447 - TBD-Northwest/Elm/DuPont	\$13,276	\$331,187									\$344,463
ES522 - 12th and Mill					\$159	\$10,089	\$277,822	\$41,311			\$329,381
ES449 - TBD Samish Ped & Bike		\$220,019	\$42,429								\$262,448
ES536 - TBD Re-Striping							\$257,238	\$241			\$257,479
ES510 - Yew St. Sidewalks				\$123	\$251,578	\$520					\$252,222
ES544 - 2019 TBD Overlay									\$184,002		\$184,002
ES545 - Sunset Sidewalks									\$154,920		\$154,920
ES553 - 2020 TBD N/M - 40th Street Sidewalk									\$115,690		\$115,690
Other projects	\$357,465	\$299,502	\$439,579	\$129,950	\$259,294	\$136,696	\$64,021	\$30,837	\$80,908		\$1,798,251
Total TBD Projects	\$930,755	\$1,944,952	\$2,806,467	\$3,155,943	\$2,468,053	\$647,328	\$2,612,682	\$8,252,277	\$6,740,552		\$29,559,008
											\$0
Total TBD Expenditures	\$1,513,063	\$3,205,743	\$4,474,983	\$4,894,526	\$4,233,278	\$2,213,763	\$3,259,574	\$8,763,696	\$7,490,965		\$40,049,591

Figure 6.1.
Projects by Funding Type
2010 – 2021 (160 Total Projects)



2012 PEDESTRIAN MASTER PLAN IMPROVEMENTS

Pedestrian Sidewalk Improvements	Tier 1	Tier 2	Tier 3	Total
Percent Completed	37%	23%	7%	12%
Projects Completed	16	8	19	43
Projects Not Yet Completed	27	27	260	314
Total Sidewalk Projects	43	35	279	357*
<i>*Some sidewalk projects divided into pieces for funding and constructability</i>				

Pedestrian Crossing Improvements	Tier 1	Tier 2	Tier 3	Total
Percent Completed	71%	40%	52%	54%
Projects Completed	12	6	13	31
Projects Not Yet Completed	5	9	12	26
Total Crossing Projects	17	15	25*	57
<i>*1 crossing at SR 539/Tremont eliminated as not feasible</i>				

2014 BICYCLE MASTER PLAN IMPROVEMENTS

Bicycle Network Links*	Tier 1	Tier 2	Tier 3	Total
Percent Completed	64%	56%	32%	42%
Projects Completed	14	30	36	80
Projects Not Yet Completed	8	24	77	109
Total Bike Projects	22	54	113**	189
<i>*Includes "Further Study Needed" Links</i>				
<i>**2 links eliminated; determined as not feasible</i>				

Bicycle Crossing Improvements	Total
Percent Completed	79%
Projects Completed	19
Projects Not Yet Completed	5
Total Crossing Projects	24*
<i>*2 at Meridian/I-5 interchange not feasible</i>	



City Council Agenda Bill

22621

Bill Number

Subject: A Resolution of the Bellingham City Council Calling on the Federal and State Governments to Respond to the COVID-19 Emergency by Enacting Immediate Rent and Mortgage Payment Relief

Summary Statement: The COVID-19 public health emergency has resulted in unprecedented idling of large swaths of the economy and losses of income, with impacts being particularly intense for businesses and employees in the small business sector. Although some eviction moratoria have been granted, these are short in duration, do not cover all leases, and still obligate the renter to pay the full amount. Some mortgage obligations have been postponed, but this applies only to some federal residential loans. The attached resolution calls for the federal and/or state governments to extend eviction moratoria, provide for suspension of rent and mortgage payments for the duration of the crisis, and to create a grant-based rent relief program to provide longer-term relief.

Previous Council Action: **N/A**

Fiscal Impact: **Unknown. No direct City spending impact.**

Funding Source: **N/A**

Attachments: 1. RENT AND MORTGAGE RELIEF RESOLUTION

Meeting Activity	Meeting Date	Recommendation	Presented By	Time
Committee Briefing - Vote Requested	4/13/2020	Vote to Approve	Council Members Dan Hammill and Hollie Huthman	10 minutes

Recommended Motion:

Council Committee:
Committee Of The Whole

Agenda Bill Contact:
Mark Gardner, 360-778-8204

Council Action:

Reviewed By	Department	Date
<i>Mark J. Gardner</i>	Council Administration	4/06/2020
<i>Peter M. Ruffatto</i>	Legal	4/07/2020
<i>Seth M. Fleetwood</i>	Executive	4/07/2020

RESOLUTION NO. _____

A RESOLUTION OF THE BELLINGHAM CITY COUNCIL CALLING ON THE FEDERAL AND STATE GOVERNMENTS TO RESPOND TO THE COVID-19 EMERGENCY BY ENACTING IMMEDIATE RENT AND MORTGAGE PAYMENT RELIEF

WHEREAS, Novel Coronavirus (COVID-19) first appeared in December 2019 and has spread throughout the world, and on March 11, 2020, the World Health Organization declared the outbreak a global pandemic; and

WHEREAS, on January 21, 2020 the first case in the United States was identified in Washington, and on February 24, 2020 the first death in the United States was identified in Washington, and on March 11, 2020 the World Health Organization declared the outbreak a global pandemic; and

WHEREAS, on February 29, 2020, Washington Governor Jay Inslee declared a state of emergency to help the state respond to the broader spread of COVID-19; and

WHEREAS, the state is acting in strong and definitive ways to slow the spread of the virus and save lives, with Governor Jay Inslee amending Proclamation 20-05 to order residents to shelter-in-place and cease non-essential activities as of March 25, 2020, with such restrictions extending at least to May 4, 2020; and

WHEREAS, Governor Jay Inslee on March 19, 2020 ordered a 30-day moratorium on residential evictions for nonpayment of rent due to COVID-19 loss of income, but renters are still obligated to pay landlords, and this order expires soon and does not prevent commercial evictions; and

WHEREAS, because of shelter in place orders and their impact on service and other industries, labor organizations representing hospitality workers estimate that 80 percent or more of hospitality workers will lose their jobs, along with thousands of arts, travel, nonprofit, retail, and other service workers; and

WHEREAS, new claims for unemployment benefits in Washington State for the week ending March 28, 2020 reached a record 181,975, representing a 3,513% increase from the same period last year, and a sevenfold increase over the peak week during the last recession, which was 26,075 weekly initial claims; and

WHEREAS, expected relief to some idled workers in the form of unemployment insurance is currently facing delays, and in any case is of limited duration; and

WHEREAS, even in normal economic times many households are cash-strapped, with a 2019 Federal Reserve study indicating that 40 percent of adults would not be able to cover an unexpected expense of \$400 from savings and would have to take on debt or sell

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Bellingham, Washington 98225
360-778-8270

something to cover that expense, and that 12 percent of all adults would be unable to pay the unexpected expense by any means; and

WHEREAS, residential vacancy rates in Bellingham hover around 2% and average rents have increased more than 60% from 2000 and, according the U.S. Census Bureau, median monthly rents for an apartment in Bellingham are now around \$1000, one of the highest in the state; and

WHEREAS, extremely low income Bellingham residents (earning less than 30% of Area Median Income - AMI) and very low income households (earning less than 50% of AMI) continue to be the overwhelming majority of households facing severe housing cost burdens of 50% or more of income, and almost half (48%) of all Bellingham renters are rent burdened; and

WHEREAS, in Whatcom County, 17 percent of households are below the extremely low level of income used to determine the official poverty level, and another 22 percent have been determined to be asset limited, income constrained, and employed (ALICE)—households that earn more than the poverty level, but less than the basic cost of living for the county—meaning that four in ten households were already in economic distress before the COVID crisis began; and

WHEREAS, in Bellingham, the number of households either in poverty or that are income constrained is even higher, making up almost half (48%) of all households; and

WHEREAS, tenants protected by eviction moratoria enacted by the state, or by the federal government, still owe rent for the days they were unable to pay, meaning that those who defer payments will accumulate significant personal debt; and

WHEREAS, it is critically important that Bellingham residents who currently have housing are not made homeless or destitute because of this public health crisis; and

WHEREAS, when the public health crisis subsides, Bellingham residents must be able to resume everyday activities, including going back to service sector and other jobs; and

WHEREAS, many small business owners must pay on leases even though they are not producing revenue, bringing a threat of insolvency; and

WHEREAS, according to data from the U.S. Small Business Administration, small business jobs make up more than two-thirds of all employment in Whatcom County; and

WHEREAS, although all type of jobs are affected to varying degrees by the current crisis, service sector jobs are most directly impacted, especially leisure, hospitality, and retail trade jobs, which together make up more than one in five jobs in the Whatcom County, with the vast majority of these jobs in Bellingham; and

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WHEREAS, one portion of the service sector heavily impacted by the stay at home order, the tourism industry, accounts for over \$700 million dollars of total revenue in Whatcom County and supports more than 7,000 jobs, and many of these businesses have rent obligations that threaten their continued solvency; and

WHEREAS, service industries such as restaurants and small retailers make up a substantial share of downtown businesses and downtown employment and are critical to the health and vibrancy of the City's downtown core; and

WHEREAS, Bellingham values our creative class and service providers made up of artists, musicians, caretakers, non-profit employees, small retailers, and others who add to the City's uniqueness and quality of life and are currently without income or underemployed; and

WHEREAS, commercial and residential renters, and building owners, will all be better off in the long run if critical cash crunches currently facing renters do not result in eviction or bankruptcy; and

WHEREAS, on March 19, 2020, Mayor Seth Fleetwood issued an Executive Order providing various forms of economic relief, including rent relief to commercial tenants renting from the City, but the City does not have the resources to directly provide relief to most commercial and residential renters; and

WHEREAS, one of the first responses, on March 12, 2020, to the economic impact of the COVID-19 crisis by the US federal government was to inject \$1.5 trillion in loans to banks to stabilize the economy; and

WHEREAS, to date no rent relief program is in place and mortgage forbearance guidance for single-family homeowner mortgages has been issued by Freddie Mac and other government agencies, but this relief requires that individual banks decide how and if to implement it; and

WHEREAS, banks therefore have access to sufficient capital to be able to withstand nonpayment of debt during this emergency and to work out extensions and other ways for debt to be refinanced when the health emergency is over; and

WHEREAS, by halting mortgage payments during this time, the urgent need for landlords to collect rent will be suspended; and

WHEREAS, relief will be needed for an extended period of time after stay at home orders are eased, necessitating a longer period of rent and mortgage relief.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLINGHAM:

City of Bellingham
City Attorney
210 Lottie Street
Bellingham, Washington 98225
360-778-8270

Rent and Mortgage Relief Resolution 04 06 20

That the City Council of the City of Bellingham requests that the Governor and/or the Federal Government provide immediate forgiveness of residential and commercial mortgage payments, such that no owner of property should be required to make mortgage payments during this health emergency or accumulate additional debt for unpaid mortgage payments, with forgiveness extending at least to November 1, 2020, with extensions possible for ongoing hardship; and

That the State or Federal governments use emergency powers to impose immediate suspension of rent payments, such that no U.S. or Washington resident should be required to pay rent during this health emergency, nor should they accumulate debt for unpaid rent, with relief extending at least to November 1, 2020, with extensions possible for ongoing hardship; and

That Washington Governor Jay Inslee should extend the residential eviction moratorium, with needed exceptions for health and safety, and implement a commercial moratorium, so that landlords are prohibited from issuing eviction or unlawful detainer notices for nonpayment of rent to commercial tenants; prohibited from initiating eviction actions in court; and prohibited from advancing eviction actions already initiated, during the duration of the state emergency, with relief extending at least to November 1, 2020, with extensions possible for ongoing hardship; and

FURTHERMORE, that the Federal and/or State Governments should develop a rent relief program that will provide grants, not loans, in the amount equal to monthly rent payments, for long-term relief of residential and commercial renters impacted by the COVID-19 emergency, for a period of recovery after the lifting of the emergency declaration, with relief extending at least to November 1, 2020, with extensions possible for ongoing hardship; and

BE IT FURTHER RESOLVED, that the City of Bellingham shall transmit this Resolution to Governor Jay Inslee; Senators Patty Murray and Maria Cantwell; members of US Congress Nancy Pelosi, Suzan DelBene, and Rick Larson; and President Donald Trump.

PASSED by the Council this _____ day of _____, 2020.

Council President

APPROVED by me this _____ day of _____, 2020.

City of Bellingham
City Attorney
210 Lottie Street
Bellingham, Washington 98225
360-778-8270

Mayor

ATTEST: _____
Finance Director

APPROVED AS TO FORM:

Office of the City Attorney

City of Bellingham
City Attorney
210 Lottie Street
Bellingham, Washington 98225
360-778-8270



City Council Agenda Bill

22618

Bill Number

Subject: **2019 Financial Year End Review**

Summary Statement: This presentation is a summary of the City's financial position for the period ending December 31, 2019. This presentation and additional financial information is available on the City's website:
<https://www.cob.org/gov/dept/finance/pages/reports.aspx>

Previous Council Action: **Adoption of the 2019-2020 Biennial Budget**

Fiscal Impact: **Citywide Funds**

Funding Source: **Citywide Funds**

Attachments: 1. STAFF MEMO
 2. POWERPOINT PRESENTATION
 3. DECEMBER 2019 FINANCIAL REPORT

Meeting Activity	Meeting Date	Recommendation	Presented By	Time
Committee Briefing - Information Only	4/13/2020	Information/Discussion	Andy Asbjornsen, Finance Director	35 minutes

Recommended Motion:

Council Committee:
Committee Of The Whole

Agenda Bill Contact:
Andy Asbjornsen, Finance Director

Council Action:

Reviewed By	Department	Date
<i>Andrew D. Asbjornsen</i>	Finance Department	4/07/2020
<i>Matthew T. Stamps</i>	Legal	4/07/2020
<i>Seth M. Fleetwood</i>	Executive	4/07/2020



MEMORANDUM

TO: BELLINGHAM CITY COUNCIL
FROM: ANDY ASBJORSEN, FINANCE DIRECTOR
CC: MAYOR SETH FLEETWOOD
SUBJECT: 2019 FINANCIAL YEAR-END REVIEW
DATE: APRIL 13, 2020

In 2019, City revenue growth was consistent or exceeded budgeted projections and built on the strong financial foundation that the City has established. Based on a budget perspective, citywide revenues were \$282.3 million with expenses of \$262.2 million. In the General Fund, revenues were \$88 million, and expenses were \$87.2 million.

The City's strong foundation includes significant reserves overall. The General Fund ended 2019 with about \$30.8 million in reserves, approximately \$16 million of which is unrestricted.

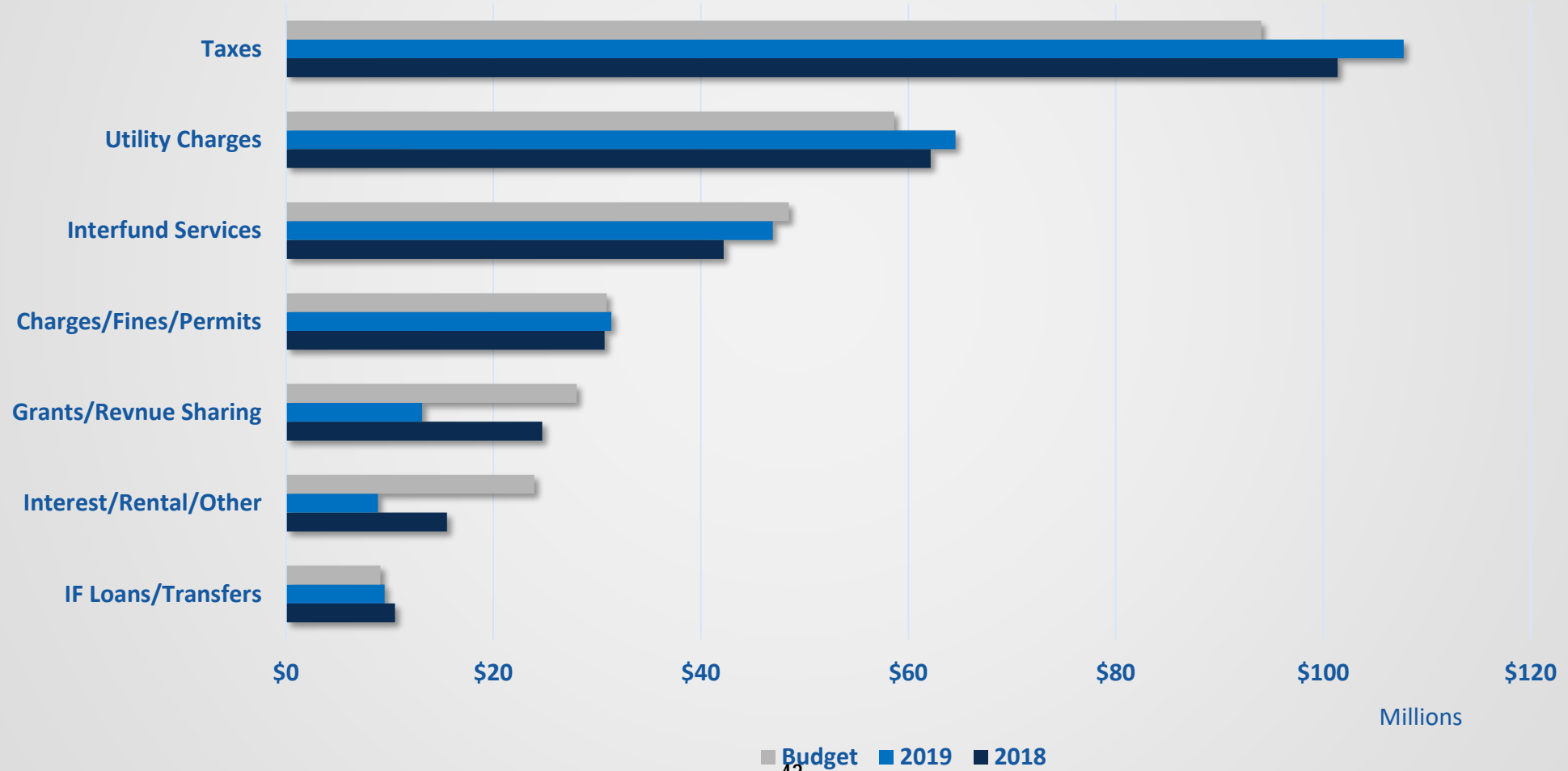
The City's reserves put it in a good position to deal with the uncertainty it now faces. The City will have a substantial reduction in revenues for 2020 due to the COVID-19 pandemic and associated shutdowns. The full extent of this reduction is unknown, but it will have a significant effect on the General Fund which relies on consumer activity for much of its revenue. The reserves ensure the City can respond to emerging health and safety needs and retain its level of service and workforce in the immediate future.

The longer the state-mandated stay at home orders and sector shutdowns continue, the greater the impact and the greater the chance of a prolonged recession. As the true financial impact of the crisis becomes clearer, the City will likely need to take action to reduce expenses. The Finance Department will continue to monitor economic indicators, forecast the impacts, and keep the Council informed as the situation develops.

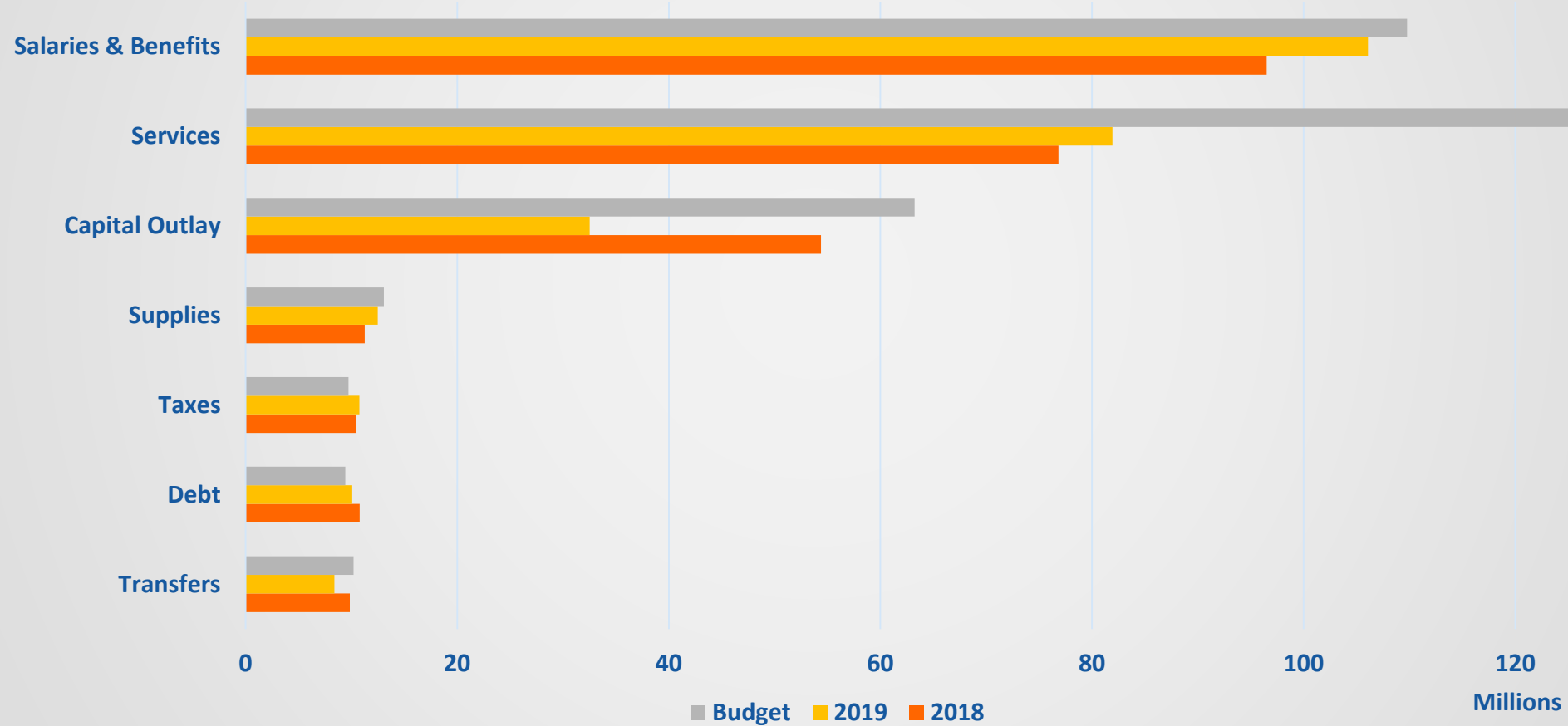
City of Bellingham 2019 Year End Review



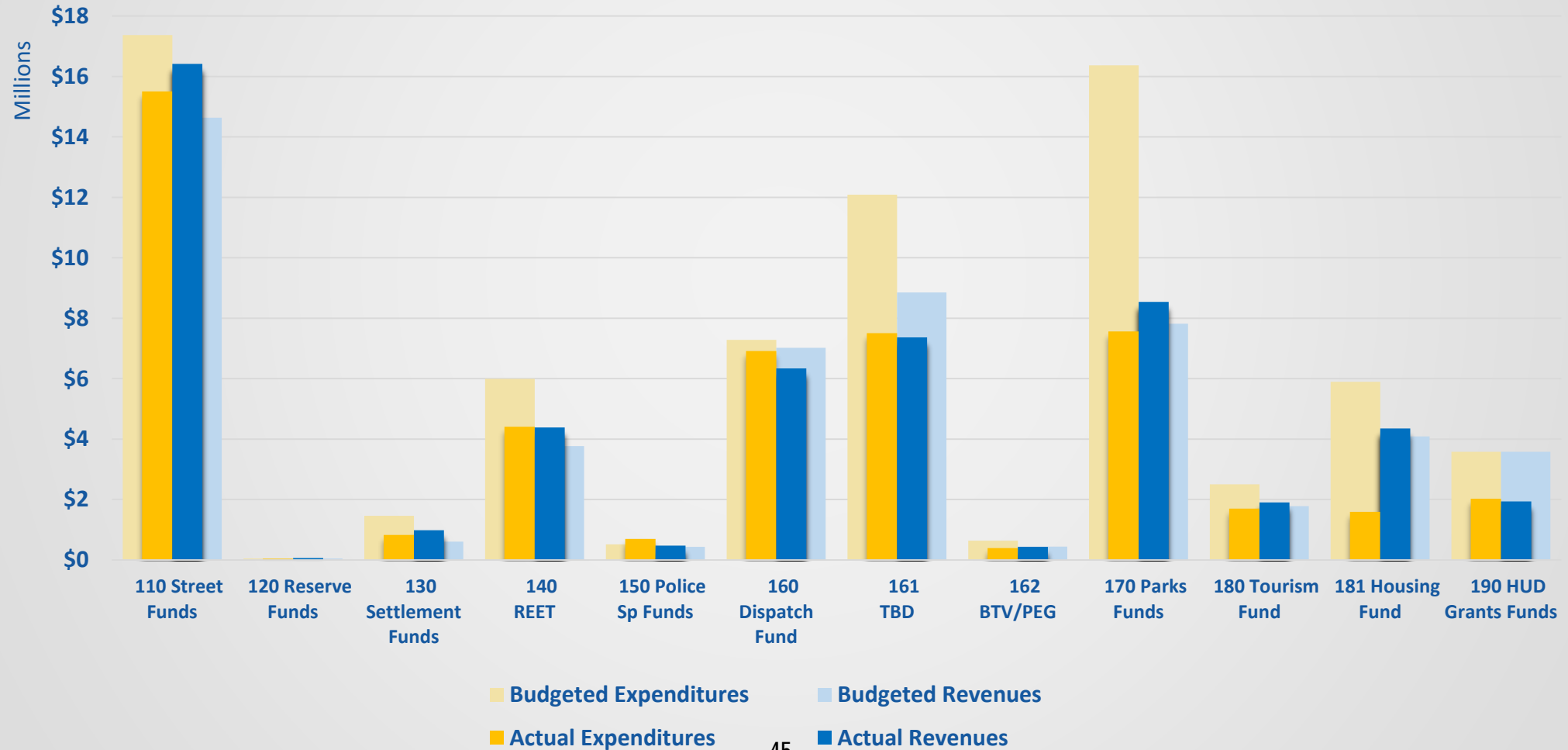
Citywide Revenues - \$282 M



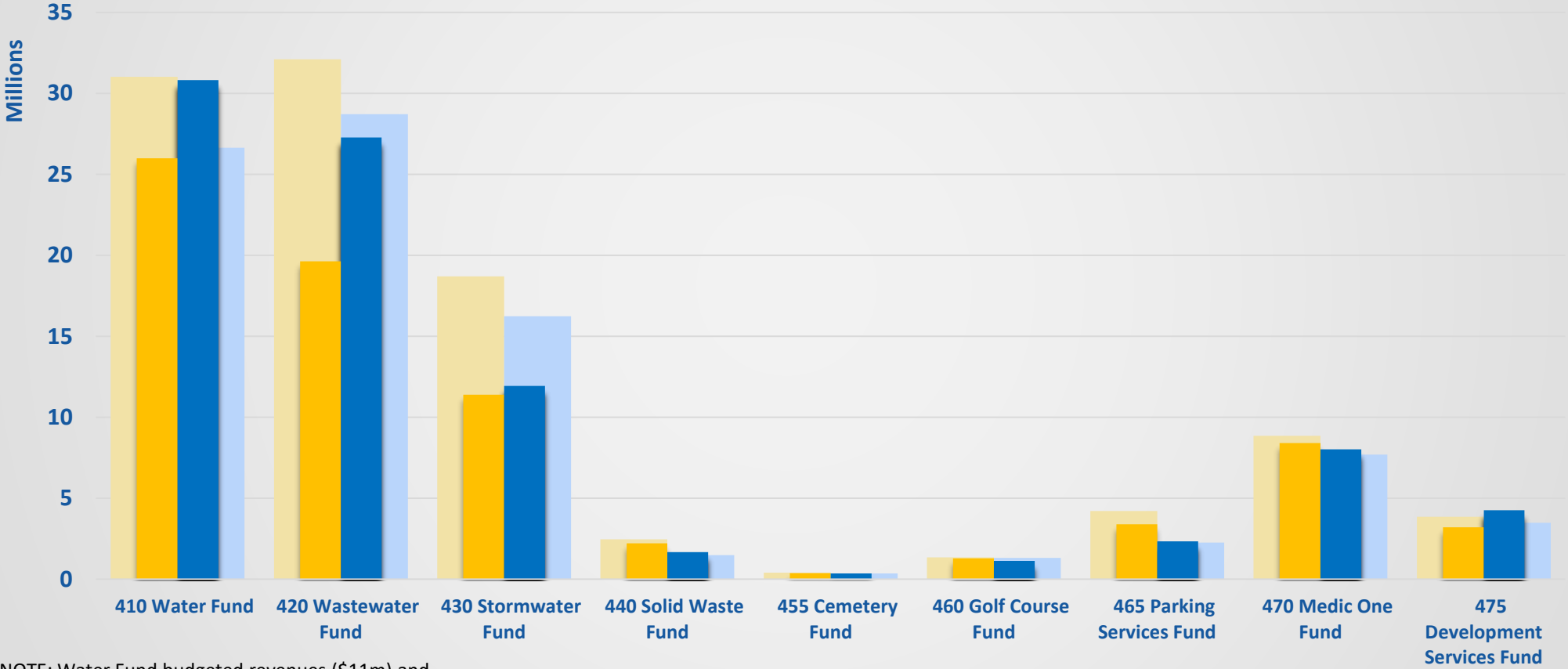
Citywide Expenses - \$262 M



Special Revenue Funds



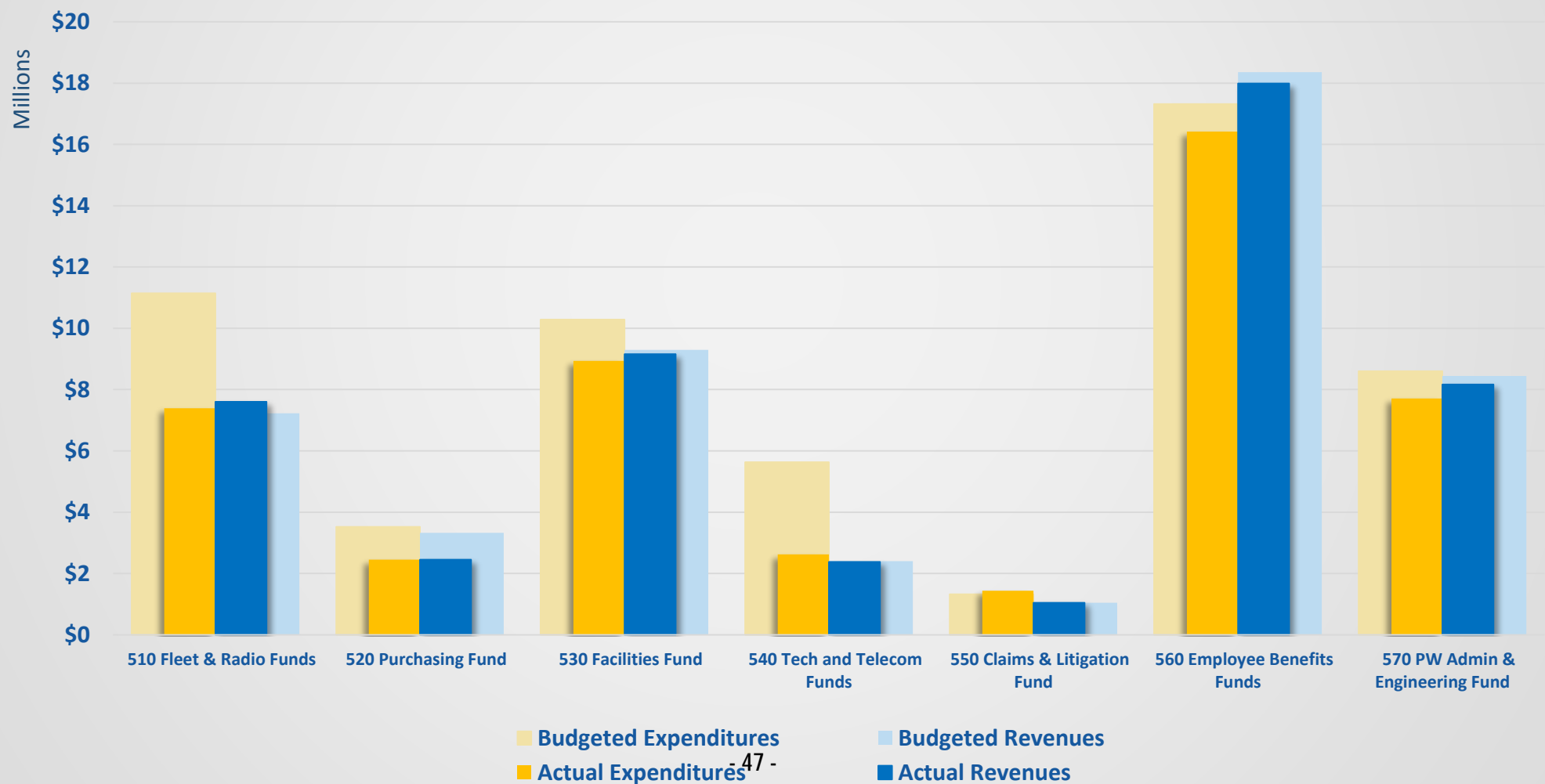
Enterprise Funds



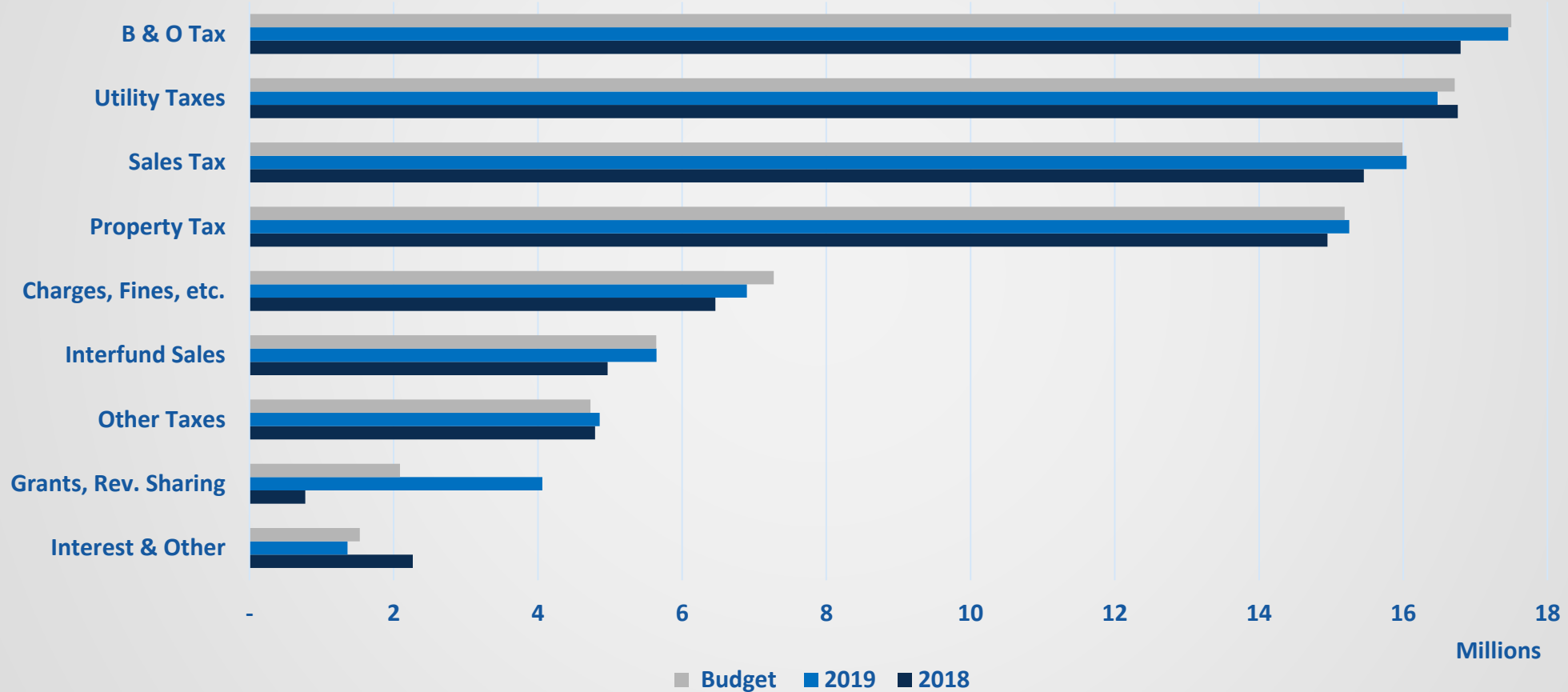
NOTE: Water Fund budgeted revenues (\$11m) and expenditures (\$13m) related to the Nooksack Diversion Dam are omitted for graph clarity, there were no actuals associated with that project

Budgeted Expenditures **Budgeted Revenues**
Actual Expenditures **Actual Revenues**

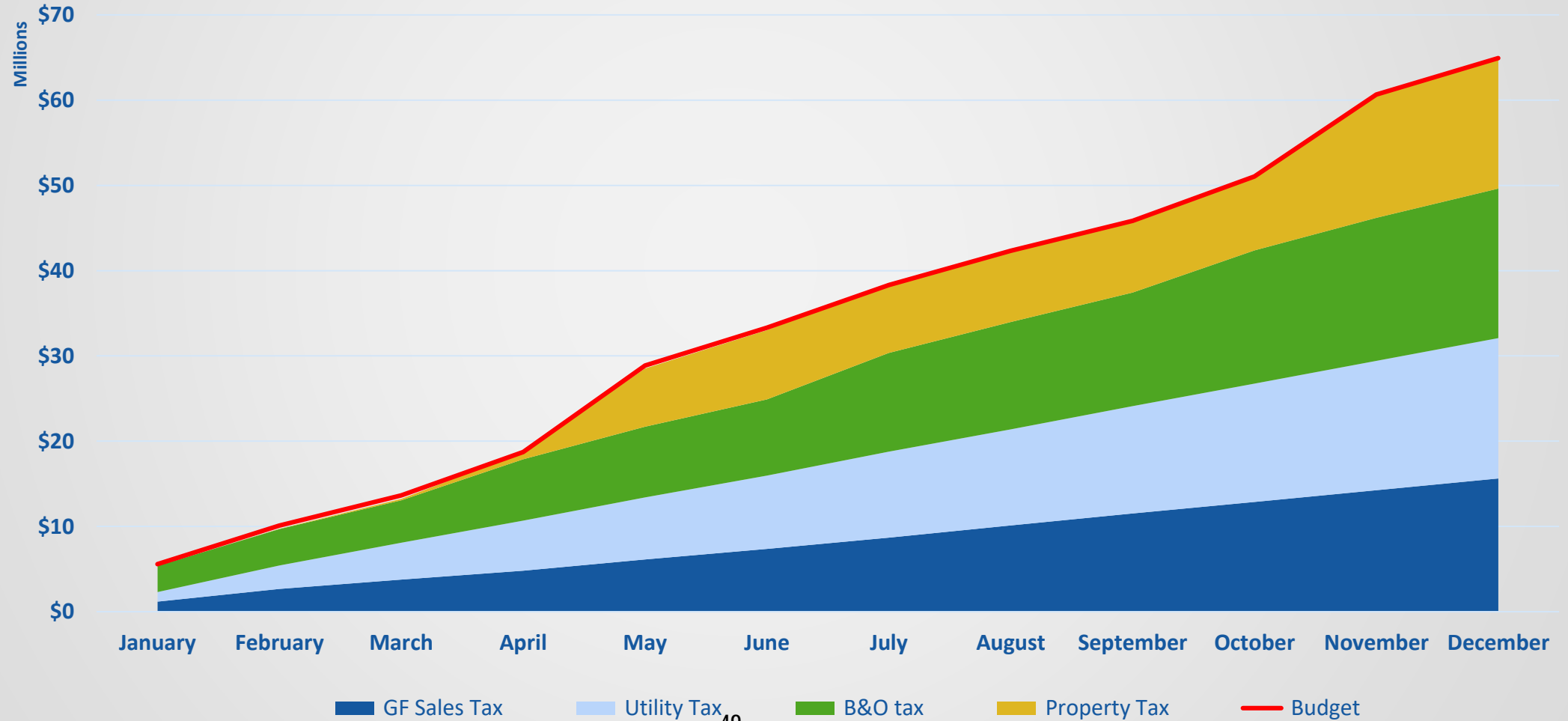
Internal Service Funds



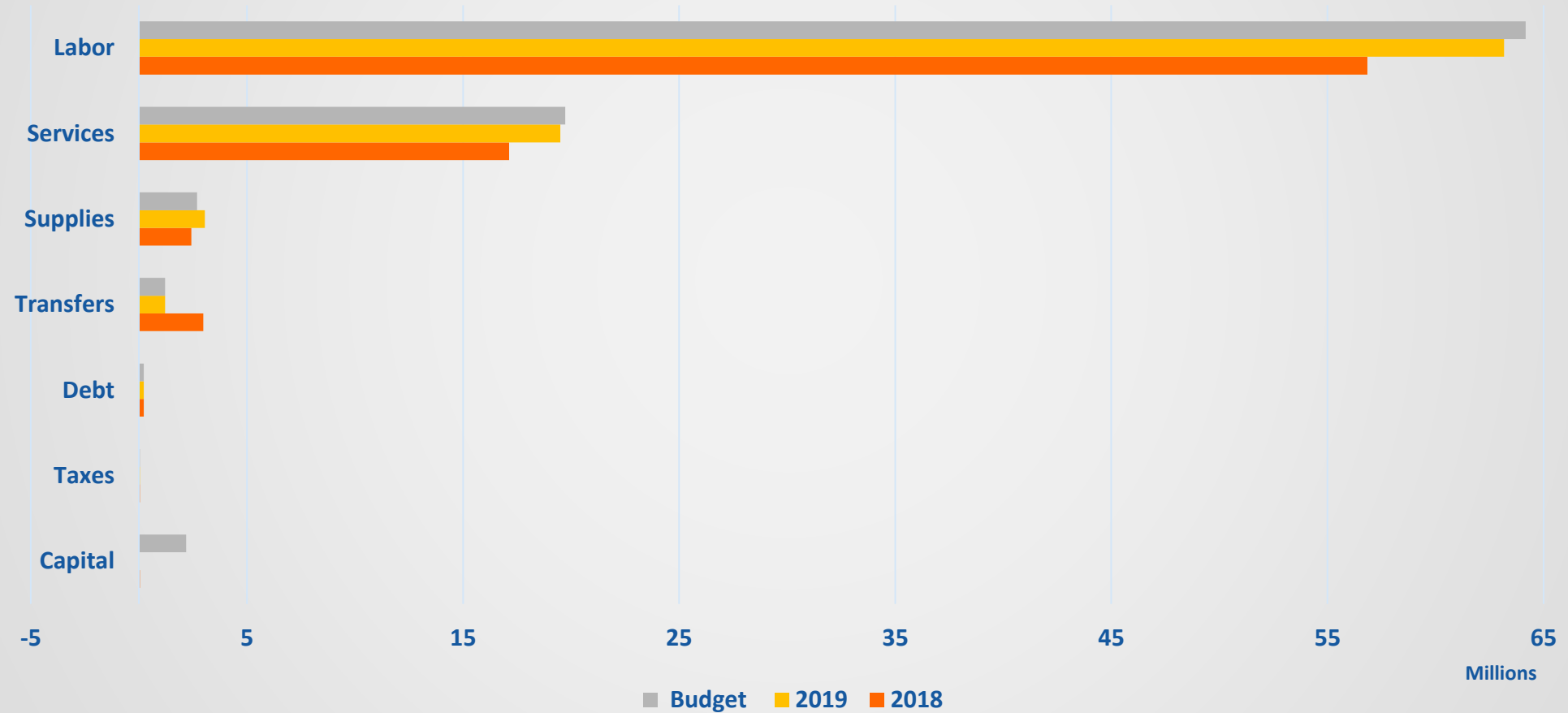
General Fund Revenues - \$88 M



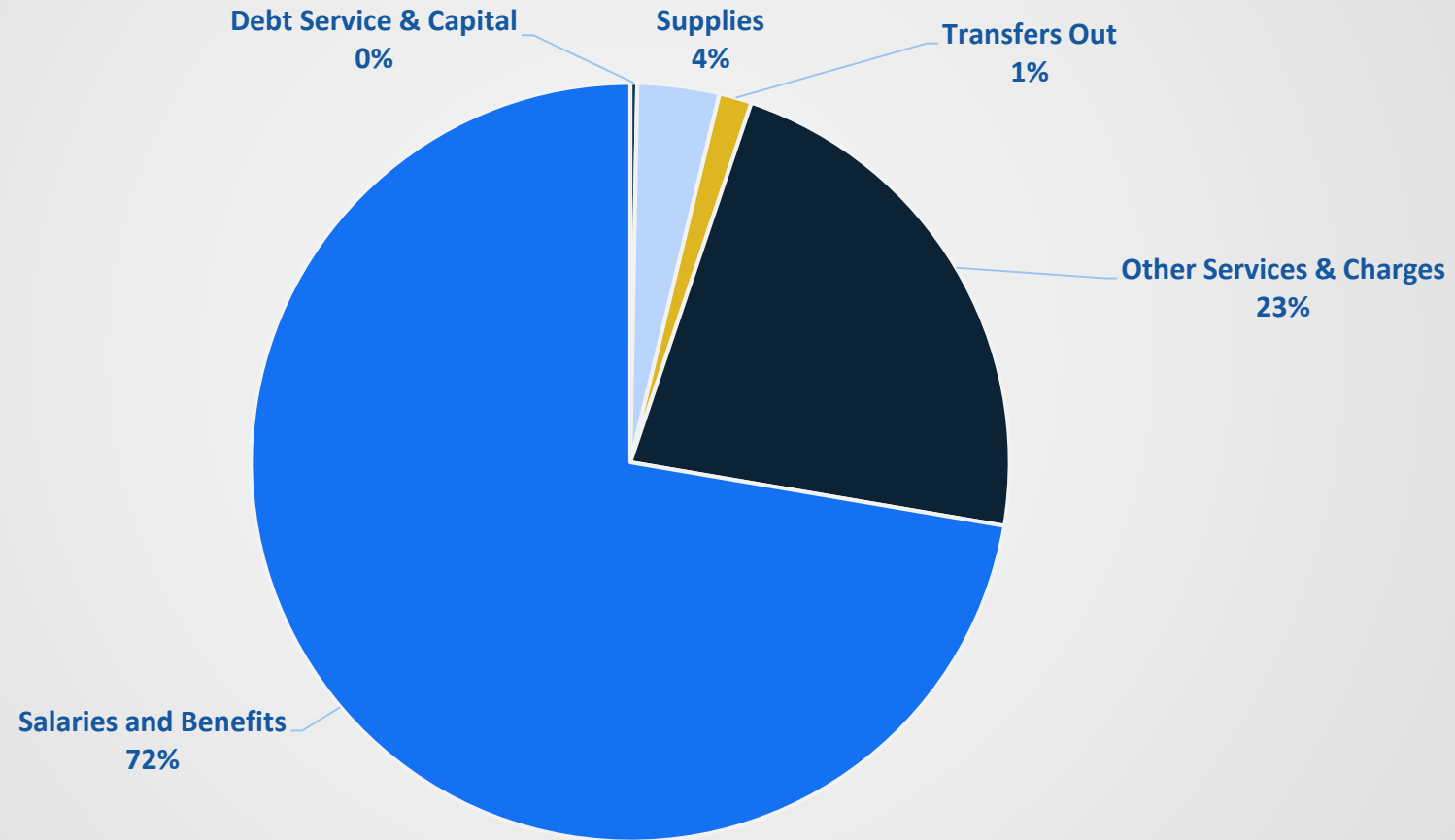
General Fund “Big 4”



General Fund Expenditures - \$87.2 M

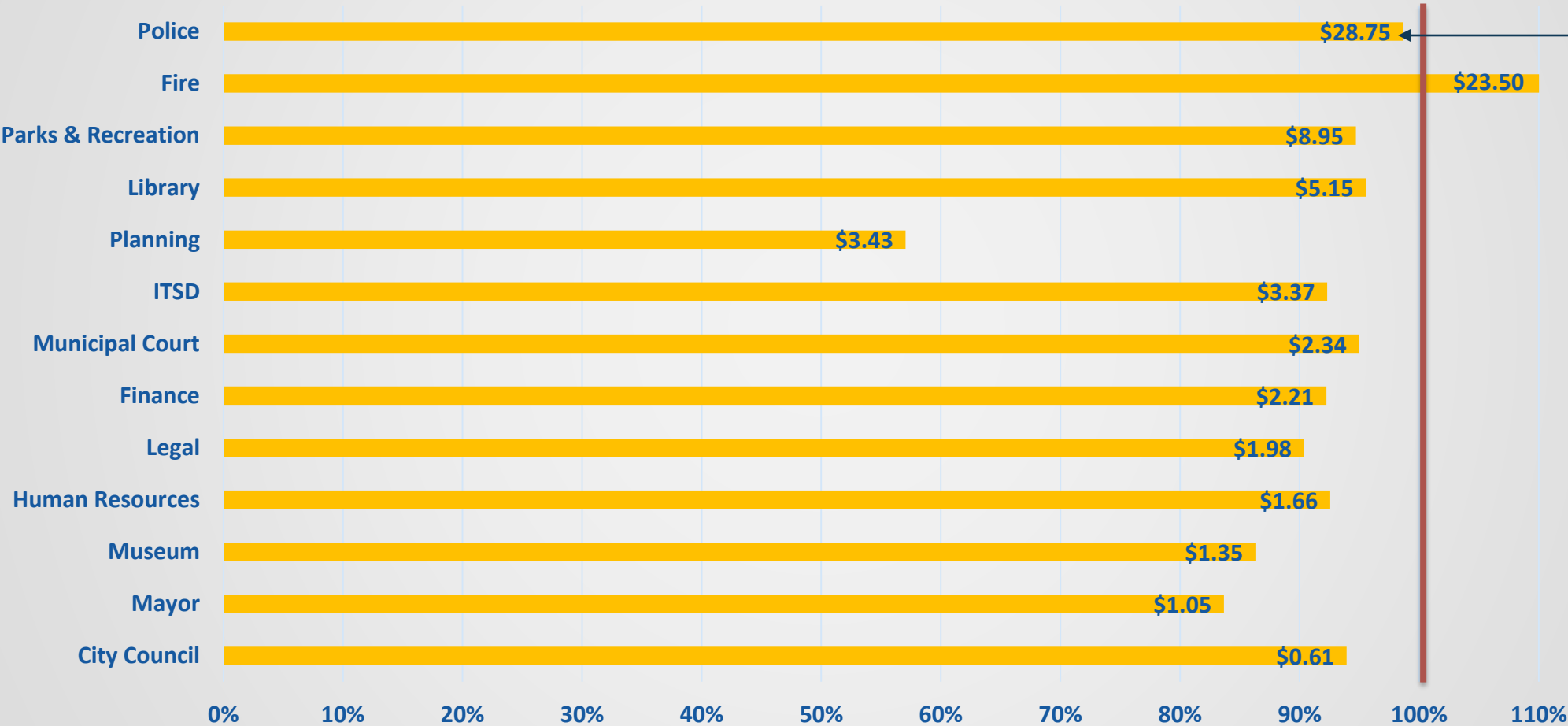


% Expenses by Category in General Fund

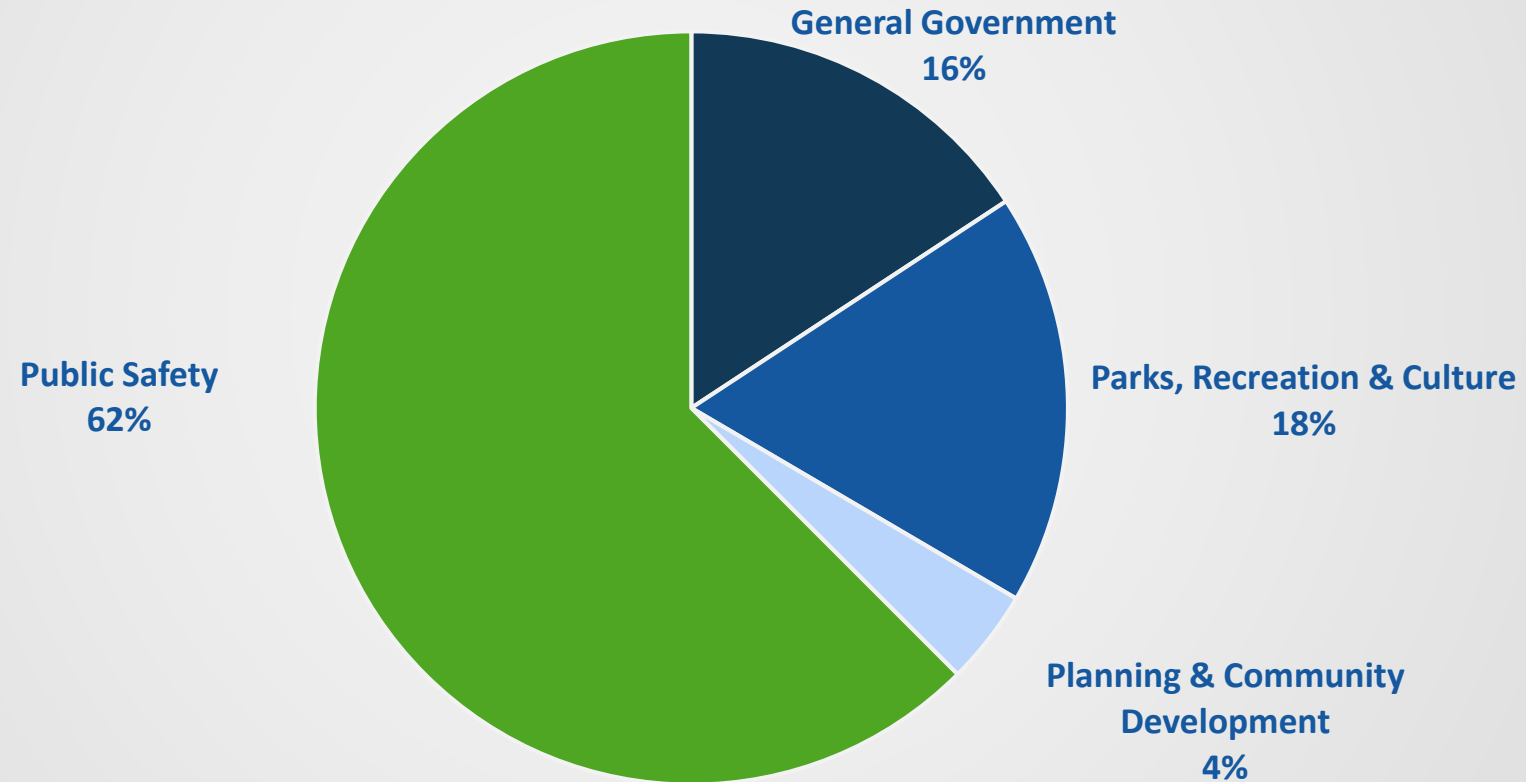


General Fund - % of Budget Spent by Department

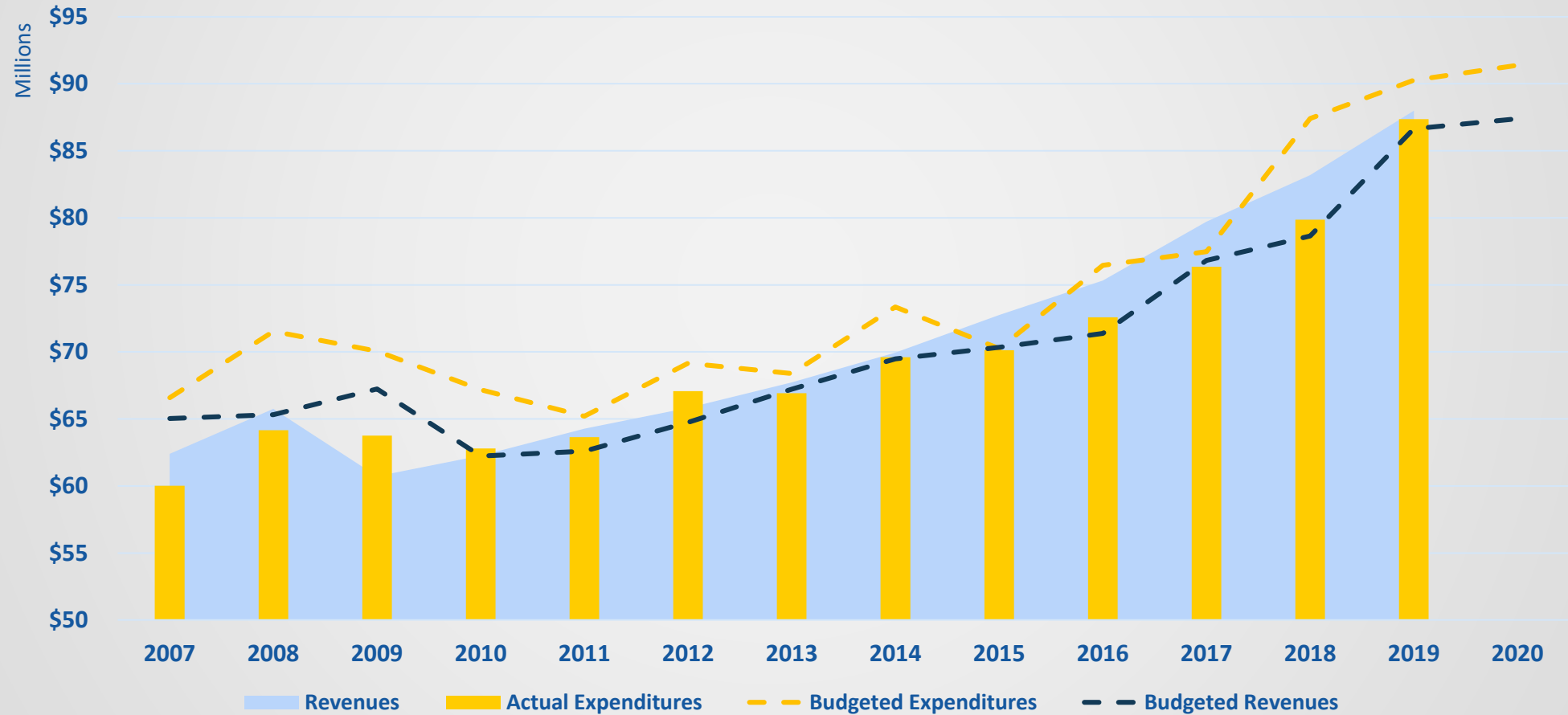
Actual Dept
Expenditures
in Millions



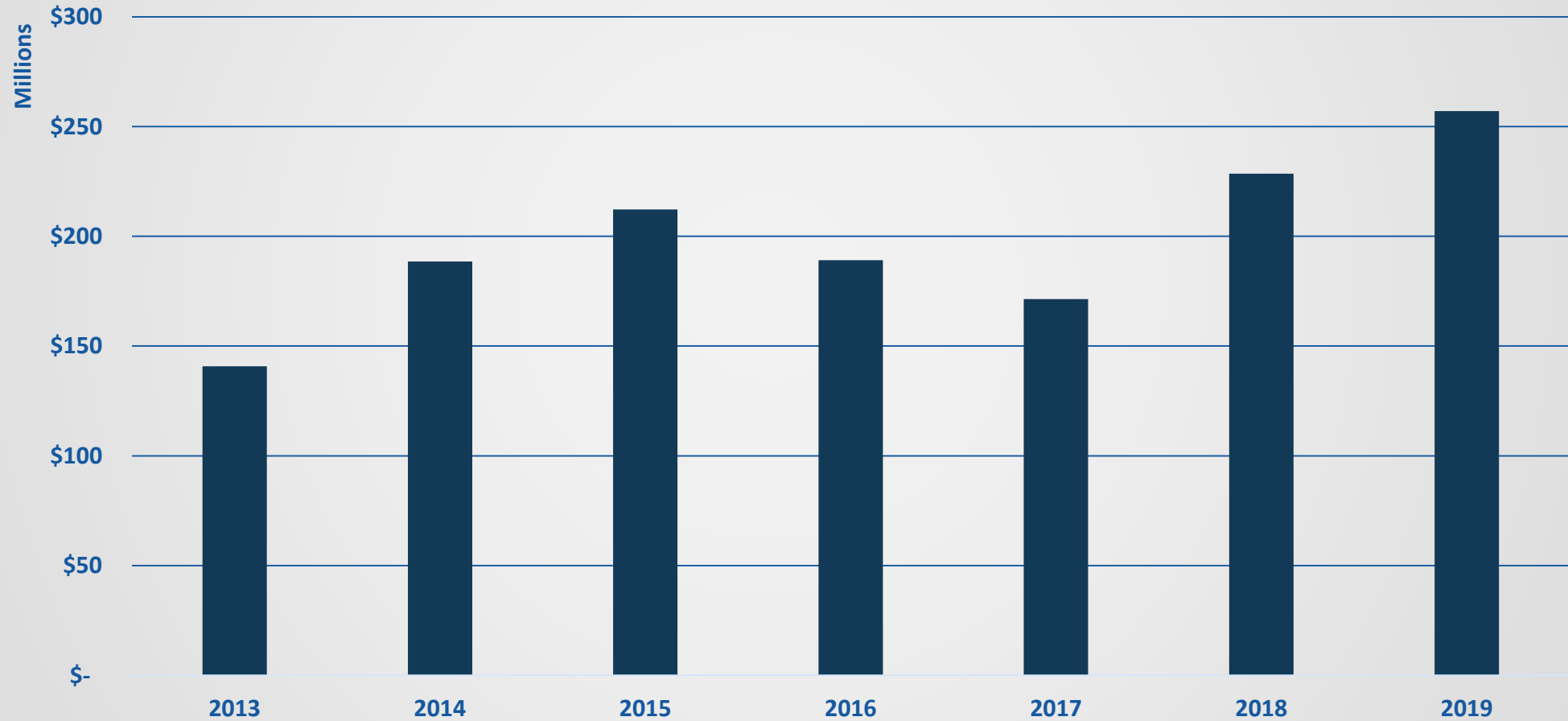
General Fund Expenses by Dept Type



General Fund – Budget to Actual



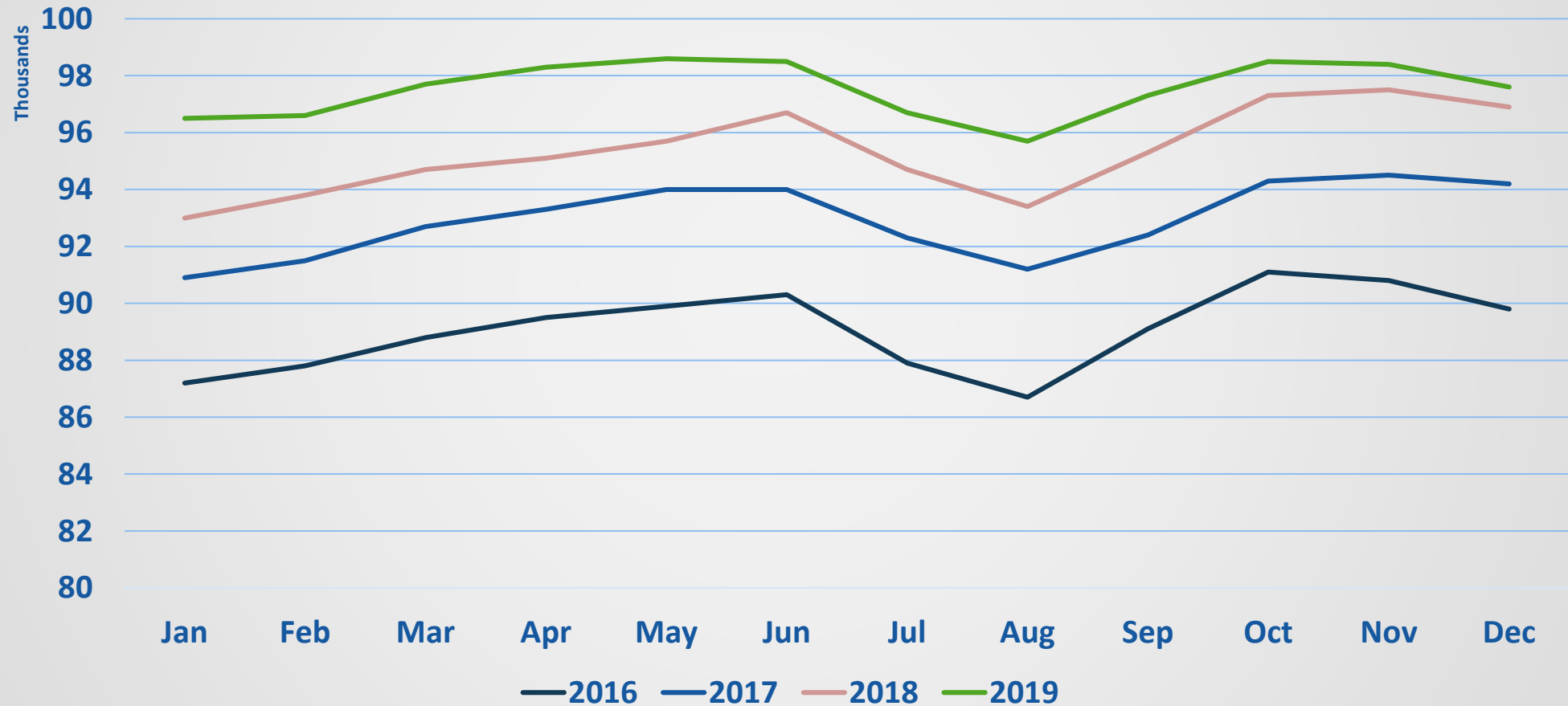
Total Value of Construction for Issued Permits



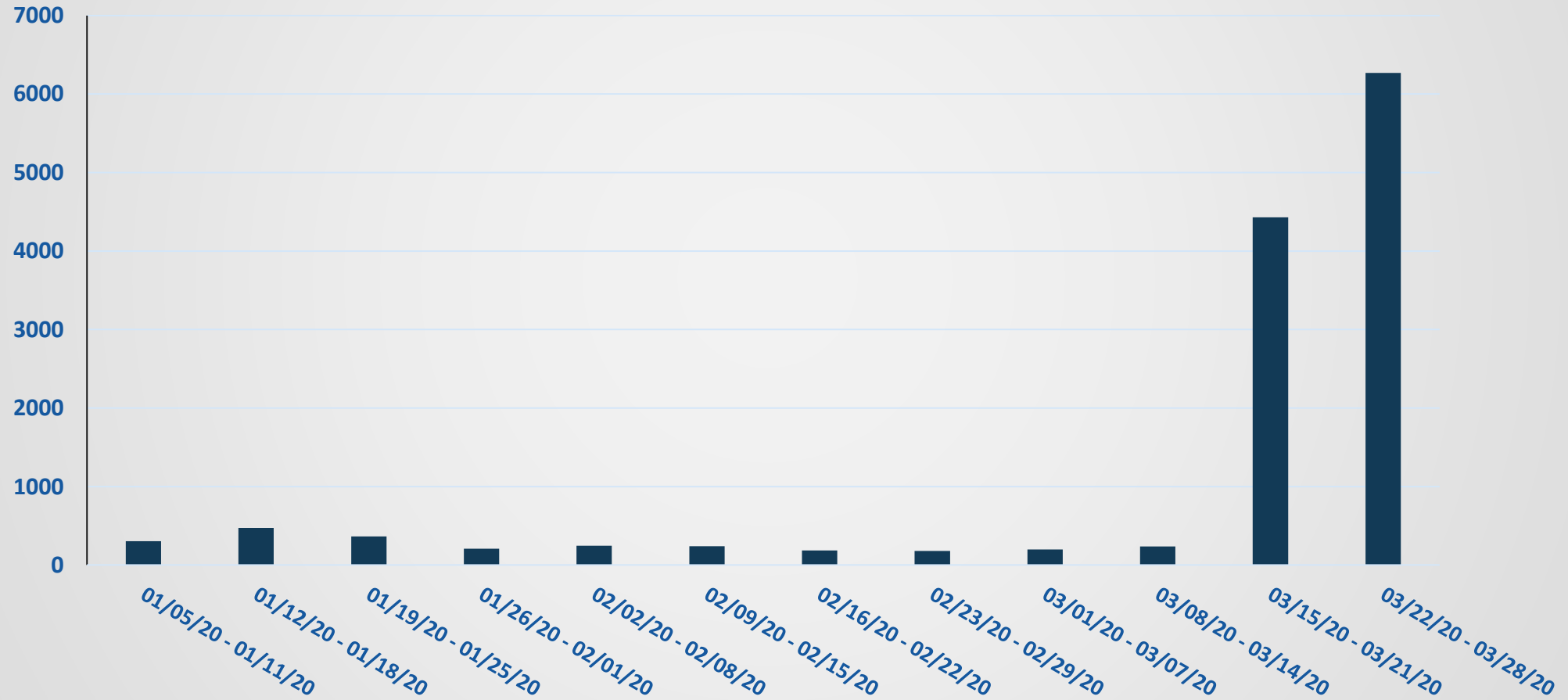
Top Ten Sales Tax Categories

Sales Tax Category	Dec-19	Dec-18	% Chg	2019	2018	% Chg	Last 12 Months
Motor Vehicle and Parts	\$310,513	\$269,840	15.1	\$3,023,304	\$3,031,280	-0.3	\$3,023,304
General Merchandise	\$227,078	\$225,801	0.6	\$2,960,486	\$2,983,430	-0.8	\$2,960,486
Food and Drinking Places	\$207,727	\$198,953	4.4	\$2,436,460	\$2,369,968	2.8	\$2,436,460
Construction of Buildings	\$196,188	\$204,745	-4.2	\$2,126,707	\$2,307,363	-7.8	\$2,126,707
Building and Garden	\$143,473	\$123,214	16.4	\$1,564,622	\$1,481,876	5.6	\$1,564,622
Misc. Store Retailers	\$109,794	\$96,265	14.1	\$1,292,073	\$1,062,005	21.7	\$1,292,073
Specialty Trade	\$119,953	\$118,466	1.3	\$1,245,539	\$1,124,978	10.7	\$1,245,539
Merchant Wholesalers	\$81,827	\$83,446	-1.9	\$990,262	\$946,744	4.6	\$990,262
Food and Beverage Stores	\$73,100	\$71,906	1.7	\$869,489	\$852,498	2.0	\$869,489
Clothing and Accessories	\$63,670	\$60,836	4.7	\$768,425	\$791,381	-2.9	\$768,425

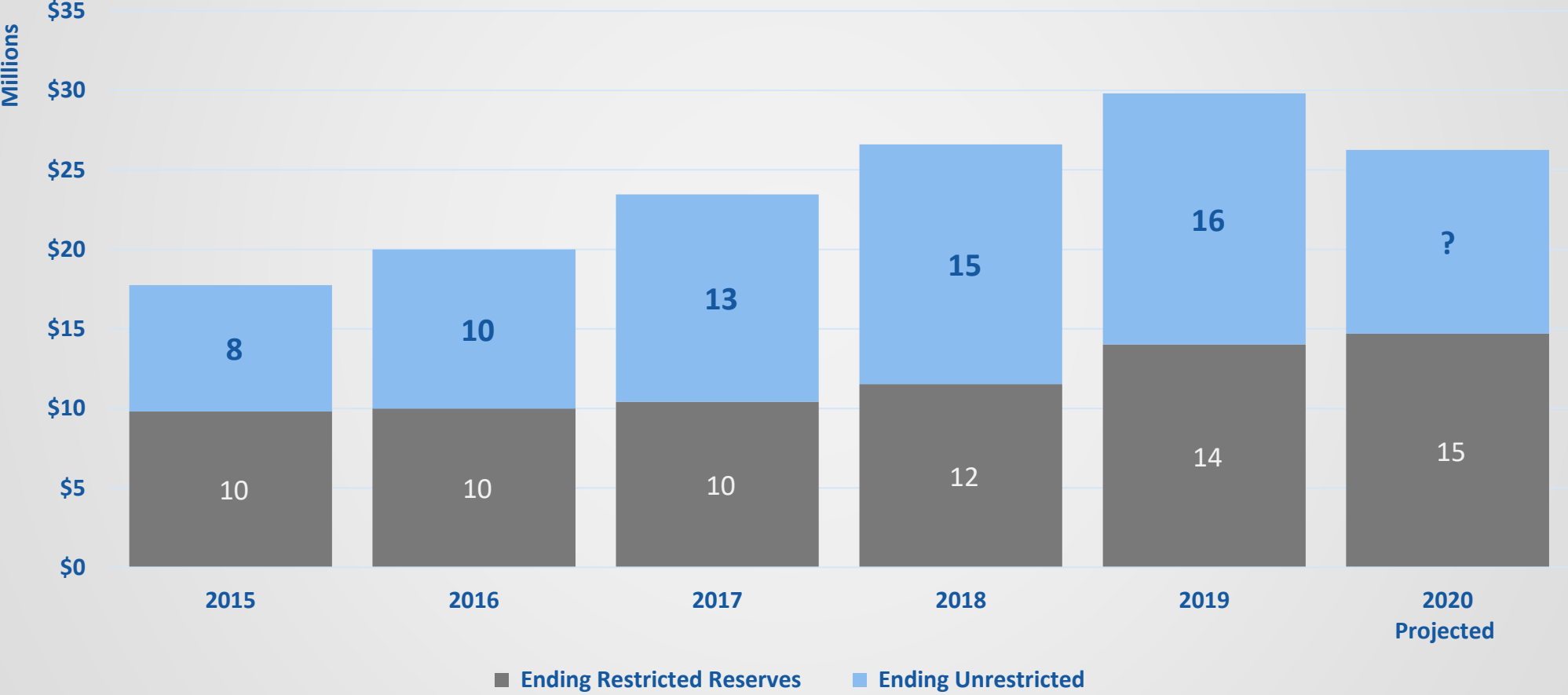
Jobs in Whatcom County



Initial Jobless Claims: Whatcom County



General Fund Ending Reserves Status



Questions?

Presentation and additional reports available at:
<https://www.cob.org/gov/dept/finance/pages/reports.aspx>



CITY OF BELLINGHAM

MONTHLY FINANCIAL REPORT

DECEMBER 2019

DECEMBER IS THE 12TH MONTH OF THE YEAR - 100% COMPLETE



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**City of Bellingham
Operating Statement
December 2019**

Fund		Revenues				Expenses				2019
#	Name	2018	2019	Budget	% Bdgt	2018	2019	Budget	% Bdgt	Rev-Exp
001	General Fund	\$ 83,215,885	\$ 88,046,814	\$ 86,650,837	102%	\$ 79,718,295	\$ 87,248,974	\$ 90,270,977	97%	\$ 797,840
111	Street	24,695,542	16,403,754	14,634,919	112%	24,093,399	15,370,621	17,238,402	89%	1,033,133
113	Paths and Trails	12,645	4,405	3,760	117%	501	135,780	135,780	100%	(131,375)
125	Federal Building	435,381	-	-	0%	345,286	-	-	0%	-
126	Library Gift	108,449	64,922	50,000	130%	91,644	39,354	50,078	79%	25,568
131	Olympic Pipeline Incident	11,573	7,047	-	0%	31,147	11,213	403,037	3%	(4,166)
134	Olympic Whatcom Falls Park Addition	4,494	437	-	0%	219,327	14,179	13,606	104%	(13,742)
136	Environmental Remediation	939,022	979,314	607,991	161%	731,922	797,809	1,043,139	76%	181,505
141	1st 1/4% Real Estate Excise Tax	2,891,176	2,216,929	1,883,436	118%	855,303	3,595,431	5,007,810	72%	(1,378,502)
142	2nd 1/4% Real Estate Excise Tax	2,930,322	2,167,810	1,886,417	115%	1,158,807	828,833	985,357	84%	1,338,977
151	Police Federal Equitable Share	15,823	83,982	38,418	219%	52,502	37,469	41,682	90%	46,513
152	Asset Forfeiture/Drug Enforcement	14,747	5,345	899	595%	18,837	4,627	13,310	35%	718
153	Criminal Justice Funding	572,243	388,143	393,147	99%	566,861	657,000	457,006	144%	(268,857)
160	Public Safety Dispatch	6,580,435	6,340,455	7,016,929	90%	6,384,555	6,916,222	7,286,201	95%	(575,767)
161	Transportation Benefit District	8,200,296	7,362,540	8,854,417	83%	8,763,696	7,502,543	12,092,640	62%	(140,003)
162	Public Education & Gov't Access TV	454,300	428,837	441,402	97%	448,652	390,416	636,996	61%	38,421
173	Greenways III	5,879,957	5,802,450	5,727,259	101%	8,855,852	5,694,266	9,505,716	60%	108,184
177	Park Impact Fees	2,607,332	2,640,541	2,086,009	127%	1,511,269	1,871,474	6,859,792	27%	769,067
178	Sportsplex	6,050	4,815	3,042	158%	-	-	-	0%	4,815
180	Tourism	1,811,324	1,899,592	1,783,236	107%	1,633,541	1,700,874	2,504,150	68%	198,718
181	Low Income Housing	3,113,476	4,353,702	4,090,307	106%	1,526,734	1,590,125	5,891,702	27%	2,763,577
190	Community Development Block Grant	1,047,222	1,558,777	2,055,667	76%	1,047,222	1,568,730	2,055,667	76%	(9,953)
191	Home Investment Partnership Grant	418,129	376,012	1,522,515	25%	239,628	455,174	1,522,515	30%	(79,162)
224	2004 Sportsplex Acq. LTGO	267,957	269,213	290,400	93%	267,707	269,016	269,363	100%	197
225	2004 PFD/Civic Fld/Aqtc's LTGO	1,396,051	717,288	717,713	100%	1,396,051	717,288	717,713	100%	-
226	2011 QEC Bond	422,952	430,343	396,737	108%	-	-	-	0%	430,343
227	2016 PFD Refunding Bonds	507,038	939,600	940,025	100%	507,038	939,600	940,025	100%	-
231	Drake Note	17,963	17,963	17,964	100%	17,963	17,963	17,964	100%	-
235	Governmental Debt Svc	674,630	672,341	672,341	100%	674,630	672,341	672,341	100%	-
245	LID Guaranty	7,854	1,228	-	0%	500,000	-	-	0%	1,228
371	Waterfront Construction	1,276,945	1,204,972	1,088,099	111%	377,950	-	-	0%	1,204,972
410	Water	36,135,035	30,812,577	37,630,679	82%	35,700,553	25,983,491	44,013,418	59%	4,829,086
420	Wastewater	26,895,152	27,242,403	28,709,888	95%	21,185,394	19,636,796	32,103,611	61%	7,605,607
430	Storm/Surface Water Utility	12,776,200	11,937,577	16,231,263	74%	11,816,977	11,399,846	18,703,512	61%	537,731
440	Solid Waste	1,597,034	1,673,497	1,492,389	112%	2,089,914	2,219,491	2,471,895	90%	(545,994)
456	Cemetery	365,315	367,474	363,338	101%	376,238	377,180	407,597	93%	(9,706)
460	Golf Course	1,037,462	1,138,942	1,327,319	86%	1,157,225	1,330,223	1,357,234	98%	(191,281)
465	Parking Services	2,385,318	2,341,014	2,257,507	104%	2,384,890	3,393,879	4,219,177	80%	(1,052,865)
470	Medic One	7,334,845	8,293,315	7,699,334	108%	7,197,136	8,468,989	8,861,636	96%	(175,674)
475	Development Services	4,060,539	4,268,329	3,485,498	122%	3,441,199	3,215,782	3,857,515	83%	1,052,547
510	Fleet Administration	8,245,797	7,663,748	7,229,667	106%	8,507,308	7,449,652	11,143,656	67%	214,096
520	Purchasing/Material Management	2,621,728	2,448,370	3,326,511	74%	2,551,027	3,518,816	3,518,816	72%	(102,657)
530	Facilities Administration	5,859,092	9,154,810	9,294,941	98%	5,444,031	8,938,737	10,284,888	87%	216,073
540	Technology & Telecommunications	3,593,319	2,373,894	2,398,869	99%	2,409,406	2,619,042	5,629,794	47%	(245,148)
550	Claims and Litigation	1,211,262	1,044,175	1,046,324	100%	1,172,135	1,436,392	1,323,397	109%	(392,217)
561	Unemployment Compensation	143,092	149,980	143,066	105%	90,858	92,375	178,566	52%	57,605
562	Workers Comp Self-Insurance	663,892	592,264	566,546	105%	581,479	587,626	837,645	70%	4,638
565	Health Benefits	14,323,595	17,247,080	17,648,092	98%	14,789,650	15,741,445	16,301,163	97%	1,505,635
570	PW Admin & Engineering	7,448,496	8,178,910	8,448,894	97%	7,296,447	7,705,469	8,600,507	90%	473,441
Totals		\$ 287,234,386	\$ 282,317,930	\$ 293,154,011	96%	\$ 267,677,159	\$ 262,194,764	\$ 340,446,996	77%	\$ 20,123,166

* Budget columns represent 50% of the 2019-2020 2-year budget. % Bdgt columns exceeding 100% are legally acceptable in the first year of a 2-year budget.

** Excludes Fiduciary funds, Permanent funds and Discrete Component Unit funds (PFD).

City of Bellingham
Citywide, All Funds, Combined Operating Statement
December 2019

	Prior YTD	Current YTD	Percent Change	Revised Budget	Budget to Actual %
Beginning Estimated Reserves	\$ 211,337,315	\$ 212,767,619	1%	\$ 212,767,619	100%
Revenues					
Property Tax	23,020,116	24,579,159	7%	24,321,650	101%
Retail Sales & Use Tax	33,270,687	34,541,730	4%	34,092,308	101%
B & O Tax	16,794,598	17,454,717	4%	17,498,384	100%
Utility Tax	18,198,226	18,048,384	-1%	18,117,967	100%
Other Taxes and State Shared Revenues	13,939,677	13,139,177	-6%	12,374,443	106%
Federal/State/Local Grants	21,328,713	13,131,560	-38%	15,649,411	84%
Utility Charges for Services	62,165,967	64,540,546	4%	58,640,177	110%
Other Charges, Fines, Permits, Licenses	30,287,728	31,374,690	4%	30,930,924	101%
Interest Earnings	5,932,659	4,650,401	-22%	3,539,015	131%
Rentals, Bonds, Other Revenues	9,590,288	4,407,913	-54%	20,392,534	22%
Interfund Sales & Service	42,188,717	46,933,854	11%	48,487,893	97%
Interfund Loans & Transfers	10,517,005	9,515,797	-10%	9,109,305	104%
Total Revenues	287,234,382	282,317,928	-2%	293,154,012	96%
Expenditures					
Labor	96,507,682	106,066,240	10%	109,783,409	97%
Supplies	11,254,379	12,484,256	11%	13,076,225	95%
Services	76,818,723	81,917,894	7%	125,000,034	66%
Taxes	10,408,102	10,746,382	3%	9,725,793	110%
Capital Outlay	54,387,428	32,510,230	-40%	63,237,600	51%
Debt	10,781,989	10,084,314	-6%	9,419,060	107%
Transfers	9,864,955	8,385,448	-15%	10,204,877	82%
Total Expenditures	270,023,257	262,194,764	-3%	340,446,998	77%
Change in Fund Balance	17,211,124	20,123,164		(47,292,986)	
Ending Estimated Reserves	\$ 228,548,439	\$ 232,890,783	2%	\$ 165,474,633	141%

***Excludes Fiduciary funds, Permanent funds and Discrete Component Unit funds (PFD).

City of Bellingham
General Fund #001
December 2019

	Prior YTD	Current YTD	Percent Change	Revised Budget	Budget to Actual %
Beginning Estimated Reserves	\$ 22,793,570	\$ 29,989,312	32%	\$ 29,989,312	100%
Revenues					
Property Tax	14,951,302	15,250,716	2%	15,187,856	100%
Sales & Public Safety Tax	15,454,843	16,046,195	4%	15,990,946	100%
B & O Tax	16,794,598	17,454,717	4%	17,498,384	100%
Utility Taxes	16,756,163	16,476,161	-2%	16,715,161	99%
Other Taxes	3,372,554	3,449,993	2%	3,489,617	99%
Grants, Entitlements, Revenue Sharing	2,193,275	5,465,935	149%	3,326,043	164%
Charges, Fines, Permits, Licenses	6,461,975	6,897,720	7%	7,269,825	95%
Interest, Rentals, Bonds, Other Revenues	1,613,908	1,360,387	-16%	1,530,124	89%
Interfund Sales & Service	4,967,268	5,644,989	14%	5,642,881	100%
Interfund Loans & Transfers (1)	650,000	-	-100%	-	0%
Total Revenues	83,215,885	88,046,814	6%	86,650,837	102%
Expenditures					
Executive	910,404	1,050,969	15%	1,256,120	84%
City Council	563,541	605,231	7%	644,294	94%
Hearings Examiner	112,670	110,465	-2%	110,236	100%
Museum	1,546,467	1,350,724	-13%	1,565,107	86%
Library	4,707,577	5,153,148	9%	5,393,737	96%
Finance	2,239,035	2,208,219	-1%	2,393,895	92%
Human Resources	1,375,533	1,662,854	21%	1,796,359	93%
Information Technology	3,315,277	3,366,537	2%	3,646,829	92%
Legal	1,742,192	1,979,000	14%	2,190,047	90%
Judicial	2,107,121	2,341,088	11%	2,464,743	95%
Parks & Recreation	8,404,104	8,921,398	6%	9,399,865	95%
Planning & Community Development	3,238,717	3,322,817	3%	3,882,821	86%
Fire (2)	18,894,409	23,171,108	23%	21,028,865	110%
Police	26,103,393	28,754,451	10%	29,145,597	99%
Total Operating Expenditures	75,260,438	83,998,009	12%	84,918,515	99%
Capital and Debt Expenditures					
Capital Expenditures (3)	43,790	32,784	-25%	2,190,436	1%
Debt Service, Loans, Transfers, Non-Departmental (4)	4,414,067	3,218,181	-27%	3,162,026	102%
Total Capital and Debt Expenditures	4,457,857	3,250,965	-27%	5,352,462	61%
Total Expenditures	79,718,295	87,248,974	9%	90,270,977	97%
Change in Fund Balance	3,497,590	797,839		(3,620,140)	
Ending Estimated Reserves	\$ 26,291,160	\$ 30,787,151	17%	\$ 26,369,172	117%

(1) Transfers-in from the LID Guaranty and Tourism funds in 2018.

(2) Retroactive labor costs due to contract negotiations settlement in 2019.

(3) Capital budget for purchase of a downtown building in 2019.

(4) Transfer-out to Fleet fund for fire truck purchase in 2018.

City of Bellingham
Street, Paths and Trails Funds #110's
December 2019

	Prior YTD	Current YTD	Percent Change	Revised Budget	Budget to Actual %
Beginning Estimated Reserves	\$ 5,625,213	\$ 9,004,403	60%	\$ 9,004,403	100%
Revenues					
Retail Sales & Use Tax	9,281,004	9,630,973	4%	9,500,000	101%
Other Taxes and State Shared Revenues	3,209,091	2,799,428	-13%	1,882,950	149%
Federal/State/Local Grants (1)	9,922,159	1,254,094	-87%	1,200,000	105%
Interest Earnings	203,852	167,223	-18%	142,016	118%
Rentals, Bonds, Other Revenues	2,092,082	2,556,442	22%	1,913,713	134%
Total Revenues	24,708,187	16,408,159	-34%	14,638,680	112%
Expenditures					
Labor	2,418,402	2,561,721	6%	2,666,391	96%
Supplies	730,919	749,104	2%	610,457	123%
Services	6,848,703	6,310,499	-8%	7,414,837	85%
Taxes	59	83	42%	-	0%
Capital Outlay (1)	13,411,409	4,987,303	-63%	5,784,804	86%
Transfers	684,410	897,692	31%	897,692	100%
Total Expenditures	24,093,900	15,506,401	-36%	17,374,182	89%
Change in Fund Balance	614,286	901,758		(2,735,502)	
Ending Estimated Reserves	\$ 6,239,499	\$ 9,906,161	59%	\$ 6,268,901	158%

(1) \$4.3M for Waterfront Granary and Laurel Ave. in 2018., \$1.3M Wetland Land Acquisition - Mitigation Bank

**City of Bellingham
Water Funds #410's
December 2019**

	Prior YTD	Current YTD	Percent Change	Revised Budget	Budget to Actual %
Beginning Estimated Reserves	\$ 18,109,128	\$ 21,196,791	17%	\$ 21,196,791	100%
Beginning Estimated Reserves - Water	\$ 12,552,061	\$ 13,036,833	4%	\$ 13,036,833	100%
Revenues					
Water Services	18,888,625	19,830,415	5%	17,800,000	111%
Demand Charges	1,453,094	1,435,995	-1%	1,250,000	115%
Other Water System Charges	1,327,033	1,274,987	-4%	1,072,000	119%
Federal/State/Local Grants (2)	1,052,123	140,410	-87%	-	0%
Interest Earnings	486,011	410,538	-16%	228,867	179%
Rentals, Bonds, Other Revenues (1)	7,262,658	1,903,031	-74%	11,849,812	16%
Total Revenues	30,469,545	24,995,375	-18%	32,200,679	78%
Expenditures					
Labor	4,739,792	4,796,935	1%	4,954,017	97%
Supplies	1,434,373	1,582,671	10%	1,463,804	108%
Services	6,854,852	7,394,051	8%	21,334,622	35%
Taxes	4,959,318	5,133,127	4%	4,800,000	107%
Capital Outlay (2)	11,748,335	1,936,208	-84%	4,625,607	42%
Debt (3)	1,487,828	1,704,287	15%	1,335,614	128%
Transfers (4)	897,500	400,000	-55%	820,000	49%
Total Expenditures	32,121,997	22,947,279	-29%	39,333,665	58%
Ending Estimated Reserves - Water	\$ 10,899,609	\$ 23,244,887	113%	\$ 14,063,805	165%
Beginning Estimated Reserves - Watershed	\$ 12,552,061	\$ 13,036,833	4%	\$ 13,036,833	100%
Revenues					
Watershed Charges	5,355,195	5,584,084	4%	5,200,000	107%
Demand Charges	257,138	233,118	-9%	230,000	101%
Federal/State/Local Grants (5)	52,752	-	-100%	-	0%
Rentals, Bonds, Other Revenues	406	-	-100%	-	0%
Total Revenues	5,665,490	5,817,202	3%	5,430,000	107%
Expenditures					
Supplies	255	44	-83%	-	0%
Services	164,403	191,250	16%	214,518	89%
Taxes	916,694	951,431	4%	865,235	110%
Capital Outlay	738,831	1,393,487	89%	2,600,000	54%
Debt (6)	758,372	-	-100%	-	0%
Transfers	1,000,000	500,000	-50%	1,000,000	50%
Total Expenditures	3,578,555	3,036,212	-15%	4,679,753	65%
Ending Estimated Reserves - Watershed	\$ 14,638,996	\$ 26,025,877	78%	\$ 14,814,053	176%
Change in Net Position	434,482	4,829,086		(6,382,738)	
Ending Estimated Reserves - Water/Watershed	\$ 18,543,610	\$ 26,025,877	40%	\$ 14,814,053	176%

(1) Water Treatment Plant state loan in 2018. \$11.3M budgeted for Nooksack Dam in 2019.

(2) Water Treatment Plant construction in 2018.

(3) WA St. DOH loan paid December 2018 and September 2019.

(4) Transfers-out to Fleet fund for Radio Communications and Federal Building fund for building restoration in 2018.

(5) DOE grants for E. Oregon and E. North stormwater projects in 2018.

(6) 2008 Water/Watershed Bond paid in full in 2018.

**City of Bellingham
Wastewater Funds #420's
December 2019**

	Prior YTD	Current YTD	Percent Change	Revised Budget	Budget to Actual %
Beginning Estimated Reserves	\$ 32,774,337	\$ 40,975,015	25%	\$ 40,975,015	100%
Revenues					
Unmetered Wastewater	10,197,109	10,881,717	7%	10,000,000	109%
Metered Wastewater	12,149,602	12,222,282	1%	11,000,000	111%
Other Wastewater System Charges	3,113,037	2,486,288	-20%	2,285,253	109%
Federal/State/Local Grants	4,988	4,417	-11%	-	0%
Interest Earnings	813,476	731,865	-10%	366,024	200%
Rentals, Bonds, Other Revenues (1)	616,941	915,834	48%	5,058,611	18%
Total Revenues	26,895,152	27,242,403	1%	28,709,888	95%
Expenditures					
Labor	4,502,780	4,617,530	3%	5,014,623	92%
Supplies	1,657,120	1,353,367	-18%	1,445,713	94%
Services	5,631,598	5,130,996	-9%	9,913,372	52%
Taxes	3,370,546	3,391,523	1%	2,827,331	120%
Capital Outlay	1,530,363	1,436,923	-6%	8,684,735	17%
Debt	3,595,486	3,306,457	-8%	3,317,836	100%
Transfers (2)	897,500	400,000	-55%	900,000	44%
Total Expenditures	21,185,394	19,636,796	-7%	32,103,611	61%
Change in Net Position	5,709,758	7,605,607		(3,393,723)	
Ending Estimated Reserves	\$ 38,484,095	\$ 48,580,622	26%	\$ 37,581,292	129%

(1) \$261k expended to date on the 4.4m Roeder lift station improvement project.

(2) Transfers-out to Fleet fund for Radio Communications and Federal Building fund for building restoration in 2018.

City of Bellingham
Stormwater Fund #430
December 2019

	Prior YTD	Current YTD	Percent Change	Revised Budget	Budget to Actual %
Beginning Estimated Reserves	\$ 5,131,515	\$ 6,228,905	21%	\$ 6,228,905	100%
Revenues					
Storm Drainage Services	7,615,101	8,217,872	8%	8,400,000	98%
Storm Drainage Fees	386,992	501,603	30%	500,000	100%
Other Surface and Stormwater System Charges	449,804	516,507	15%	404,335	128%
Federal/State/Local Grants (1)	1,539,250	991,056	-36%	3,664,077	27%
Interest Earnings	140,991	127,922	-9%	34,044	376%
Rentals, Bonds, and Other Revenues	2,644,063	1,582,617	-40%	3,228,807	49%
Total Revenues	12,776,200	11,937,577	-7%	16,231,263	74%
Expenditures					
Labor	2,069,024	2,601,334	26%	2,957,286	88%
Supplies	285,097	389,195	37%	310,475	125%
Services	3,975,560	4,387,492	10%	12,074,761	36%
Taxes	1,070,710	1,179,634	10%	1,119,000	105%
Capital Outlay (1)	3,716,729	1,700,364	-54%	1,362,501	125%
Debt (2)	414,856	741,828	79%	479,489	155%
Transfers	285,000	400,000	40%	400,000	100%
Total Expenditures	11,816,977	11,399,846	-4%	18,703,512	61%
Change in Net Position	959,224	537,731		(2,472,249)	
Ending Estimated Reserves	\$ 6,090,739	\$ 6,766,636	11%	\$ 3,756,656	180%

(1) Columbia, Park Place, Sunset Drive and Little Squalicum stormwater capital projects in 2018.

(2) Began repaying WA State Dept of Ecology loan for Texas and Columbia storm main project in 2019.

City of Bellingham
Golf Fund #460
December 2019

	Prior YTD	Current YTD	Percent Change	Revised Budget	Budget to Actual %
Beginning Estimated Reserves	\$ 173,840	\$ 41,211	-76%	\$ 41,211	100%
Revenues					
Greens Fees and Instruction	1,032,541	1,065,065	3%	1,325,000	80%
Sales of Merchandise	-	74,069	0%	-	0%
Interest Earnings (1)	5,118	(169)	-103%	2,219	-8%
Rentals, Bonds, and Other Revenues (2)	(197)	(24)	-88%	100	-24%
Total Revenues	1,037,462	1,138,942	10%	1,327,319	86%
Expenditures					
Labor	26,733	31,289	17%	22,040	142%
Supplies	1,672	6,268	275%	-	0%
Services	1,098,720	1,180,670	7%	1,189,744	99%
Taxes	30,100	30,996	3%	64,450	48%
Transfers (3)	-	81,000	0%	81,000	100%
Total Expenditures	1,157,225	1,330,223	15%	1,357,234	98%
Change in Net Position	(119,763)	(191,281)		(29,915)	
Ending Estimated Reserves	\$ 54,077	\$ (150,070)	-378%	\$ 11,296	-1329%

(1) Negative Interest Earnings are a result of interest charges on negative cash.

(2) Negative Rentals, Bonds, and Other Revenues are cashier shortages.

(3) Lake Padden Wastewater project in 2019.

City of Bellingham
Medic One Fund #470
December 2019

	Prior YTD	Current YTD	Percent Change	Revised Budget	Budget to Actual %
Beginning Estimated Reserves	\$ 695,881	\$ 1,317,106	89%	\$ 1,317,106	100%
Revenues					
Special Purpose Tax	809,144	925,211	14%	840,362	110%
Ambulance & Emergency Aid Fees	6,346,348	6,721,226	6%	6,839,007	98%
Federal/State/Local Grants (1)	140,751	426,168	203%	-	0%
Interest Earnings	23,022	20,752	-10%	19,965	104%
Rentals, Bonds, and Other Revenues	15,580	3,323	-79%	-	0%
Total Revenues	7,334,845	8,096,680	10%	7,699,334	105%
Expenditures					
Labor	5,031,969	5,923,634	18%	6,056,640	98%
Supplies	337,405	381,484	13%	394,752	97%
Services	1,827,743	2,078,995	14%	1,910,224	109%
Taxes	19	19	0%	20	95%
Capital Outlay (2)	-	84,856	0%	500,000	17%
Total Expenditures	7,197,136	8,468,989	18%	8,861,636	96%
Change in Net Position	137,710	(372,309)		(1,162,302)	
Ending Estimated Reserves	\$ 833,591	\$ 944,797	13%	\$ 154,804	610%

(1) FEMA grant in 2019.

(2) Medical and Rehabilitation equipment in 2019.

City of Bellingham
Special Revenue/Construction Funds
December 2019

	Prior YTD	Current YTD	Percent Change	Revised Budget	Budget to Actual %
Library Gift Fund #126					
Beginning Estimated Reserves	\$ 58,733	\$ 86,974	48%	\$ 86,974	100%
Revenues	(1) 108,449	64,922	-40%	50,000	130%
Expenditures	91,644	39,354	-57%	50,078	79%
Change in Fund Balance	16,805	25,568		(78)	
Ending Estimated Reserves	75,538	112,542	49%	86,896	130%
Olympic/S. State St Settlement Funds #130's					
Beginning Estimated Reserves	\$ 4,291,487	\$ 1,454,659	-66%	\$ 1,454,659	100%
Revenues	955,088	986,799	3%	607,991	162%
Expenditures	982,397	823,202	-16%	1,459,782	56%
Change in Fund Balance	(27,308)	163,597		(851,791)	
Ending Estimated Reserves	4,264,179	1,618,256	-62%	602,868	268%
Real Estate Excise Tax Funds #140's					
Beginning Estimated Reserves	\$ 12,484,633	\$ 17,701,073	42%	\$ 17,701,073	100%
Revenues	5,821,497	4,384,739	-25%	3,769,853	116%
Expenditures	(2) 2,014,110	4,424,263	120%	5,993,168	74%
Change in Fund Balance	3,807,387	(39,524)		(2,223,314)	
Ending Estimated Reserves	16,292,020	17,661,549	8%	15,477,758	114%
Police Funds #150's					
Beginning Estimated Reserves	\$ 556,105	\$ 479,152	-14%	\$ 479,152	100%
Revenues	602,813	477,469	-21%	432,464	110%
Expenditures	(3) 638,199	699,096	10%	511,998	137%
Change in Fund Balance	(35,387)	(221,627)		(79,534)	
Ending Estimated Reserves	520,718	257,525	-51%	399,618	64%
Public Safety Dispatch Fund #160					
Beginning Estimated Reserves	\$ 1,949,557	\$ 2,363,303	21%	\$ 2,363,303	100%
Revenues	6,580,435	6,340,455	-4%	7,016,929	90%
Expenditures	6,384,555	6,916,222	8%	7,286,201	95%
Change in Fund Balance	195,880	(575,767)		(269,272)	
Ending Estimated Reserves	2,145,437	1,787,536	-17%	2,094,031	85%
Transportation Benefit District #161					
Beginning Estimated Reserves	\$ 7,958,050	\$ 8,150,786	2%	\$ 8,150,786	100%
Revenues	8,200,296	7,362,540	-10%	8,854,417	83%
Expenditures	(4) 8,763,696	7,502,543	-14%	12,092,640	62%
Change in Fund Balance	(563,400)	(140,003)		(3,238,223)	
Ending Estimated Reserves	7,394,650	8,010,783	8%	4,912,563	163%
Public Education and Government Access TV #162					
Beginning Estimated Reserves	\$ 889,361	\$ 892,220	0%	\$ 892,220	100%
Revenues	454,300	428,837	-6%	441,402	97%
Expenditures	448,652	390,416	-13%	636,996	61%
Change in Fund Balance	5,648	38,420		(195,594)	
Ending Estimated Reserves	895,009	930,640	4%	696,626	134%

(1) \$35K single donation received July 2018.

(2) Pacific Street yard retrofit, Police department reroof, Waterfront development in 2019.

(3) Purchase of Police Bomb containment trailer in 2018.

(4) \$2M Roeder St. Overlay in 2019.

City of Bellingham
Special Revenue/Construction Funds
December 2019

	Prior YTD	Current YTD	Percent Change	Revised Budget	Budget to Actual %
Parks Funds #170's					
Beginning Estimated Reserves	\$ 19,428,635	\$ 19,646,545	1%	\$ 19,646,545	100%
Revenues	8,493,339	8,447,806	-1%	7,816,310	108%
Expenditures (1)	10,367,121	7,565,741	-27%	16,365,508	46%
Change in Fund Balance	(1,873,783)	882,065		(8,549,198)	
Ending Estimated Reserves	17,554,852	20,528,610	17%	11,097,347	185%

Tourism Fund #180					
Beginning Estimated Reserves	\$ 792,259	\$ 1,114,528	41%	\$ 1,114,528	100%
Revenues	1,811,324	1,899,592	5%	1,783,236	107%
Expenditures	1,633,541	1,700,874	4%	2,504,150	68%
Change in Fund Balance	177,783	198,718		(720,913)	
Ending Estimated Reserves	970,042	1,313,246	35%	393,615	334%

Low Income Housing Fund #181					
Beginning Estimated Reserves	\$ 1,485,973	\$ 5,004,003	237%	\$ 5,004,003	100%
Revenues	3,113,476	4,353,702	40%	4,090,307	106%
Expenditures	1,526,734	1,590,125	4%	5,891,702	27%
Change in Fund Balance	1,586,743	2,763,577		(1,801,395)	
Ending Estimated Reserves	3,072,716	7,767,580	153%	3,202,608	243%

HUD Grant Funds #190's					
Beginning Estimated Reserves	\$ -	\$ -	0%	\$ -	0%
Revenues	1,465,351	1,934,789	32%	3,578,182	54%
Expenditures	1,286,850	2,023,904	57%	3,578,182	57%
Change in Fund Balance	178,501	(89,115)		-	
Ending Estimated Reserves	178,501	(89,115)	-150%	-	0%

Waterfront Construction #371					
Beginning Estimated Reserves	\$ 5,226,836	\$ 6,108,912	17%	\$ 6,125,766	100%
Revenues	1,276,945	1,204,972	-6%	1,088,099	111%
Expenditures (2)	377,950	-	-100%	-	0%
Change in Fund Balance	898,994	1,204,972		1,088,099	
Ending Estimated Reserves	6,125,830	7,313,884	19%	7,213,865	101%

(1) Land purchases and waterfront redevelopment in 2018.

(2) Boulevard Park Overpass and Burlington Northern Santa Fe Utilities in 2018.

**City of Bellingham
Enterprise Funds
December 2019**

	Prior YTD	Current YTD	Percent Change	Revised Budget	Budget to Actual %
Solid Waste Fund #440					
Beginning Estimated Reserves	\$ 8,713,585	\$ 6,285,062	-28%	\$ 6,285,062	100%
Revenues	1,597,034	1,673,497	5%	1,492,389	112%
Expenses	2,089,914	2,219,491	6%	2,471,895	90%
Change in Net Position	(492,881)	(545,994)		(979,506)	
Ending Estimated Reserves	8,220,704	5,739,068	-30%	5,305,557	108%

Cemetery Fund #456					
Beginning Estimated Reserves	\$ 289,177	\$ 336,876	16%	\$ 336,876	100%
Revenues	365,315	367,474	1%	363,338	101%
Expenses	376,238	377,180	0%	407,597	93%
Change in Net Position	(10,923)	(9,705)		(44,258)	
Ending Estimated Reserves	278,254	327,171	18%	292,618	112%

Parking Fund #465					
Beginning Estimated Reserves	\$ 3,093,271	\$ 3,036,607	-2%	\$ 3,036,607	100%
Revenues	2,385,318	2,341,014	-2%	2,257,507	104%
Expenses	(1) 2,384,890	3,393,879	42%	4,219,177	80%
Change in Net Position	429	(1,052,865)		(1,961,670)	
Ending Estimated Reserves	3,093,700	1,983,742	-36%	1,074,936	185%

Development Services Fund #475					
Beginning Estimated Reserves	\$ 4,684,084	\$ 6,435,951	37%	\$ 6,435,951	100%
Revenues	4,060,539	4,268,329	5%	3,485,498	122%
Expenses	3,441,199	3,215,782	-7%	3,857,515	83%
Change in Net Position	619,340	1,052,547		(372,017)	
Ending Estimated Reserves	5,303,424	7,488,498	41%	6,063,934	123%

(1) Purchase of \$700k of parking pay station replacements in 2019.

**City of Bellingham
Internal Service Funds
December 2019**

	Prior YTD	Current YTD	Percent Change	Revised Budget	Budget to Actual %
Fleet Fund #510					
Beginning Estimated Reserves	\$ 8,129,917	\$ 7,095,916	-13%	\$ 7,095,916	100%
Revenues	8,245,796	7,663,748	-7%	7,229,667	106%
Expenses	8,507,308	7,449,652	-12%	11,143,657	67%
Change in Net Position	(261,512)	214,096		(3,913,990)	
Ending Estimated Reserves	7,868,405	7,310,012	-7%	3,181,925	230%
Purchasing & Materials Mgt Fund #520					
Beginning Estimated Reserves	\$ 2,056,822	\$ 1,317,911	-36%	\$ 1,317,911	100%
Revenues	2,621,728	2,448,370	-7%	3,326,511	74%
Expenses	2,346,099	2,551,027	9%	3,518,816	72%
Change in Net Position	275,629	(102,657)		(192,305)	
Ending Estimated Reserves	2,332,451	1,215,254	-48%	1,125,606	108%
Facilities Administration Fund #530					
Beginning Estimated Reserves	\$ 823,568	\$ 1,116,570	36%	\$ 1,116,570	100%
Revenues	(1) 5,859,092	9,154,810	56%	9,294,941	98%
Expenses	(1) 5,444,031	8,938,737	64%	10,284,888	87%
Change in Net Position	415,061	216,073		(989,947)	
Ending Estimated Reserves	1,238,629	1,332,643	8%	126,622	1052%
Technology and Telecommunications Funds #540's					
Beginning Estimated Reserves	\$ 2,883,170	\$ 4,050,847	40%	\$ 4,050,847	100%
Revenues	3,593,318	2,373,893	-34%	2,398,869	99%
Expenses	2,409,405	2,619,042	9%	5,629,794	47%
Change in Net Position	1,183,912	(245,149)		(3,230,925)	
Ending Estimated Reserves	4,067,082	3,805,698	-6%	819,922	464%
Claims & Litigation Fund #550					
Beginning Estimated Reserves	\$ 5,326,551	\$ 5,315,123	0%	\$ 5,315,123	100%
Revenues	1,211,262	1,044,175	-14%	1,046,324	100%
Expenses	1,172,135	1,436,392	23%	1,323,397	109%
Change in Net Position	39,126	(392,217)		(277,074)	
Ending Estimated Reserves	5,365,677	4,922,906	-8%	5,038,049	98%
Unemployment Compensation Fund #561					
Beginning Estimated Reserves	\$ 350,352	\$ 403,677	15%	\$ 403,677	100%
Revenues	143,092	149,980	5%	143,066	105%
Expenses	90,858	92,375	2%	178,566	52%
Change in Net Position	52,234	57,605		(35,500)	
Ending Estimated Reserves	402,586	461,282	15%	368,178	125%
Worker's Comp Self-Insurance Fund #562					
Beginning Estimated Reserves	\$ 1,410,674	\$ 965,264	-32%	\$ 965,264	100%
Revenues	663,892	592,264	-11%	566,546	105%
Expenses	581,479	587,626	1%	837,645	70%
Change in Net Position	82,413	4,638		(271,099)	
Ending Estimated Reserves	1,493,087	969,902	-35%	694,164	140%
Health Benefits Fund #565					
Beginning Estimated Reserves	\$ 3,027,559	\$ 483,400	-84%	\$ 483,400	100%
Revenues	(2) 14,323,595	17,247,080	20%	17,648,092	98%
Expenses	14,789,650	15,741,445	6%	16,301,163	97%
Change in Net Position	(466,056)	1,505,635		1,346,929	
Ending Estimated Reserves	2,561,503	1,989,035	-22%	1,830,329	109%
PW ADM & Engineering #570					
Beginning Estimated Reserves	\$ 583,623	\$ 807,045	38%	\$ 807,045	100%
Revenues	7,448,496	8,178,910	10%	8,448,894	97%
Expenses	7,296,447	7,705,469	6%	8,600,507	90%
Change in Net Position	152,049	473,441		(151,613)	
Ending Estimated Reserves	735,672	1,280,486	74%	655,431	195%

(1) Pacific Street yard retrofit and Police department reroof in 2014 -

(2) Employer contribution composite rates to fund Health Benefits increased 23% in 2019.

City of Bellingham
Cash and Investments Report
December 2019

Fund	Beginning Balance	YTD	Change	Ending Balance
001 General Fund	\$ 33,507,191	\$ 1,002,522	\$	34,509,713
110 Street	7,262,501	3,140,222		10,402,723
113 Paths and Trails	132,019	(132,019)		-
126 Library Gift	88,075	25,629		113,704
131 Olympic Pipeline Incident	447,373	(2,971)		444,402
134 Olympic Whatcom Falls Park Addition	31,722	(31,722)		-
136 Environmental Remediation	937,725	247,717		1,185,442
141 1st 1/4% Real Estate Excise Tax	10,230,005	(1,334,202)		8,895,803
142 2nd 1/4% Real Estate Excise Tax	7,605,242	1,322,836		8,928,078
151 Police Federal Equitable Share	36,443	46,387		82,830
152 Asset Forfeiture/Drug Enforcement	91,382	632		92,014
153 Criminal Justice Funding	361,106	(233,849)		127,257
160 Public Safety Dispatch	2,446,099	(587,672)		1,858,427
161 Transportation Benefit District	7,526,397	822,299		8,348,696
162 Public Education & Government Access TV	934,683	(8,664)		926,019
173 Greenways III	9,918,848	172,207		10,091,055
177 Park Impact Fees	9,831,527	1,029,340		10,860,867
178 Sportsplex	176,162	4,815		180,977
180 Tourism	1,212,468	329,672		1,542,140
181 Low Income Housing	5,125,939	2,857,551		7,983,490
190 Community Development Block Grant	-	(506,511)		(506,511)
191 Home Investment Partnership Grant	-	506,511		506,511
224 2004 Sportsplex Acq. LTGO	24,424	197		24,621
226 2011 QEC Bond	3,245,494	426,075		3,671,569
245 LID Guaranty	75,704	4,731		80,435
371 Waterfront Construction	6,208,434	1,060,480		7,268,914
410 Water	23,573,208	4,252,389		27,825,597
420 Wastewater	41,585,913	7,724,979		49,310,892
430 Storm/Surface Water Utility	6,455,691	886,638		7,342,329
440 Solid Waste	6,298,666	(545,176)		5,753,490
456 Cemetery	431,747	(20,211)		411,536
460 Golf Course	87,630	(85,904)		1,726
465 Parking Services	3,135,816	(348,784)		2,787,032
470 Medic One	1,472,443	(1,325,970)		146,473
475 Development Services	6,681,679	919,429		7,601,108
510 Fleet Administration	6,964,771	(237,292)		6,727,479
511 Fleet Radio Communications	1,191,078	29,401		1,220,479
520 Purchasing/Material Management	1,417,428	(81,582)		1,335,846
530 Facilities Administration	1,389,665	362,755		1,752,420
540 Technology & Telecommunications	4,124,945	(204,890)		3,920,055
550 Claims and Litigation	5,499,977	(385,913)		5,114,064
561 Unemployment Compensation	584,919	56,680		641,599
562 Workers Comp Self-Insurance	1,524,738	(26,913)		1,497,825
565 Health Benefits	564,874	1,597,897		2,162,771
570 PW Admin & Engineering	1,450,649	511,072		1,961,721
612 Firefighters Pension	13,471,426	1,723,346		15,194,772
613 Police Officers Pension	8,691,905	838,088		9,529,993
634 Claims Clearing	-	166,282		166,282
637 Guaranty Deposit	370,456	708,501		1,078,957
642 School Impact Fee	21,411	16,040		37,451
701 Greenways Endowment	4,172,306	595,370		4,767,676
702 Natural Resources Protect & Restore	3,523,489	209,561		3,733,050
965 Public Facilities District	2,291,038	(130,736)		2,160,302
Total Cash & Investments	\$ 254,434,831	\$ 27,367,270	\$	281,802,101

City of Bellingham
Investments
December 2019

Portfolio Summary	Market	Days to	YTM 365
Investments By Type	Value	Maturity	Equivalent
Federal Agency Coupon - Callables	\$ 108,913,961	1,180	1.989
Federal Agency Issues - Coupon	90,379,435	635	1.820
State Investment Pool	36,701,158	1	-
Municipal Bonds	18,158,170	781	1.780
Federal Agency Discount - Amortizing	4,760,991	380	2.585
Opus Bank	3,164,282	1	-
Municipal Discounts	2,971,830	181	1.964
Investments Total	\$ 265,049,827	899	1.917

Interest		
Monthly Interest Earned	\$ 371,301	
YTD Interest Earned	\$ 4,856,001	
Effective Rate of Return - YTD	2.00%	

Investments by Issuer	
Fed Home Loan Bank	23.8%
Fed. Nat. Mort. Assn.	17.4%
Fed. Farm Credit Bank	14.2%
Fed. Home Loan Mtg.	14.1%
State Investment Pool	13.8%
Municipal Bonds	8.0%
Farmer Mac	5.7%
Resolution Funding Corporation	1.8%
Opus Bank	1.2%
Total	100.0%

Investment Statistics	Total Securities	Total Investment Market Value	YTM 365 Equivalent	State Pool Rate	2-Yr. Treasury Yield Curve Rate
December 2010	25	123,534,212	1.34%	0.26%	0.60%
December 2011	39	171,235,536	0.98%	0.17%	0.28%
December 2012	40	153,071,057	1.03%	0.24%	0.25%
December 2013	41	156,306,304	0.94%	0.13%	0.38%
December 2014	36	153,402,184	0.90%	0.10%	0.67%
December 2015	36	160,147,018	0.97%	0.25%	1.06%
December 2016	42	186,777,906	1.16%	0.50%	1.20%
December 2017	40	209,050,397	1.49%	1.28%	1.92%
December 2018	42	226,255,818	1.83%	2.37%	2.48%
March 2019	43	234,371,546	1.92%	2.52%	2.27%
June 2019	43	240,430,563	1.97%	2.51%	1.75%
September 2019	47	247,920,263	1.94%	2.20%	1.63%
December 2019	49	265,049,827	1.92%	1.77%	1.58%

**City of Bellingham Discrete Component Unit
Bellingham Whatcom Facilities District
December 2019**

	Prior YTD	Current YTD	Percent Change	Revised Budget	Budget to Actual %
Beginning Estimated Reserves	\$ 1,982,160	\$ 2,290,804	16%	\$ 2,290,804	100%
Revenues					
Retail Sales and Use Tax	1,568,339	1,654,528	5%	1,650,475	100%
Interest Earnings	48,155	47,511	-1%	24,468	194%
Rental Income	11,862	16,470	39%	11,068	149%
Total Revenues	1,628,356	1,718,509	6%	1,686,011	102%
Expenditures					
Taxes	26,062	29,912	15%	40,030	75%
Debt (1)	1,385,591	1,815,584	31%	1,818,241	100%
Total Expenditures	1,411,653	1,845,495	31%	1,858,271	99%
Change in Net Position	216,703	(126,987)		(172,260)	
Ending Estimated Reserves	\$ 2,198,863	\$ 2,163,817	-2%	\$ 2,118,544	102%

(1) Began paying principal to City on 2016 LTGO bond debt in 2019.



City Council Agenda Bill

22622

Bill Number

Subject: Joint Funding Agreement Between City of Bellingham and US Department of Interior/US Geological Survey for Water Resources Investigation

Summary Statement: The Public Works Department and the USGS partners for the cooperative operation and maintenance of stream gaging program. The program monitors the stream flow discharge and turbidities of Anderson Creek and the Middle Fork Nooksack River. The program also monitors the stream flows of Olsen Creek, Carpenter Creek, Euclid Creek, Silver Beach Creek and Brannian Creek. The service is offered at a fixed cost with both the City of Bellingham, WA and the USGS participating in funding the project to study stream flows in the Lake Whatcom watershed and the Middle Fork Nooksack river flows and turbidities.

Previous Council Action: **2019-2020 Budget Approved**

Fiscal Impact: **\$128, 396**

Funding Source: **Water Fund (410)**

Attachments: 1. USGS/CITY OF BELLINGHAM AGREEMENT

Meeting Activity	Meeting Date	Recommendation	Presented By	Time
Consent Agenda	4/13/2020	Authorize Contract	Eric Johnston, Interim PW Director 778-7710	0 minutes

Recommended Motion:

Council Committee:

Agenda Bill Contact:

Robert Johnson, PW Plants Superintendent - 778-7735

Council Action:

Reviewed By	Department	Date
<i>Eric C. Johnston</i>	Public Works	4/02/2020
<i>Connie C. Allen</i>	Purchasing	4/02/2020
<i>Andrew D. Asbjornsen</i>	Finance	4/07/2020
<i>Matthew T. Stamps</i>	Legal	4/07/2020
<i>Seth M. Fleetwood</i>	Executive	4/07/2020

U.S. DEPARTMENT OF THE INTERIOR
GEOLOGICAL SURVEY

JOINT FUNDING AGREEMENT

FOR
WATER RESOURCES INVESTIGATIONS

Customer #: 6000000715
Agreement #: 20YGJFA02200
Project #: YG00H1U
TIN #: 91-6001229
Fixed Cost Agreement Yes

THIS AGREEMENT is entered into as of the, **1 day of October, 2019** by the U.S. GEOLOGICAL SURVEY, UNITED STATES DEPARTMENT OF THE INTERIOR, party of the first part, and the **City of Bellingham**, party of the second part.

1. The parties hereto agree that subject to availability of appropriations and in accordance with their respective authorities there shall be maintained in cooperation a **fixed-price agreement for the operation and maintenance of the streamgaging program**, herein called the program. The USGS legal authority is 43 USC 36C; 43 USC 50; and 43 USC 50b.
2. The following amounts shall be contributed to cover all of the cost of the necessary field and analytical work directly related to this program. 2(b) includes In-Kind Services in the amount of \$

(a) by the party of the first part during the period

Amount	Date	to	Date
\$38,784	October 1, 2019		September 30, 2020

(b) by the party of the second part during the period

Amount	Date	to	Date
\$128,396	October 1, 2019		September 30, 2020

- (c) Contributions are provided by the party of the first part through other USGS regional or national programs, in the amount of:
\$N/A

Description of the USGS regional/nations program: USGS Federal Priority Streamgage Program

- (d) Additional or reduced amounts by each party during the above period or succeeding periods as may be determined by mutual agreement and set forth in an exchange of letters between the parties.
- (e) The performance period may be changed by mutual agreement and set forth in an exchange of letters between the parties.
3. The costs of this program may be paid by either party in conformity with the laws and regulations respectively governing each party.
 4. The field and analytical work pertaining to this program shall be under the direction of or subject to periodic review by an authorized representative of the party of the first part.
 5. The areas to be included in the program shall be determined by mutual agreement between the parties hereto or their authorized representatives. The methods employed in the field and office shall be those adopted by the party of the first part to insure the required standards of accuracy subject to modification by mutual agreement.
 6. During the course of this program, all field and analytical work of either party pertaining to this program shall be open to the inspection of the other party, and if the work is not being carried on in a mutually satisfactory manner, either party may terminate this agreement upon 60 days written notice to the other party.

7. The original records resulting from this program will be deposited in the office of origin of those records. Upon request, copies of the original records will be provided to the office of the other party.
8. The maps, records, or reports resulting from this program shall be made available to the public as promptly as possible. The maps, records, or reports normally will be published by the party of the first part. However, the party of the second part reserves the right to publish the results of this program and, if already published by the party of the first part shall, upon request, be furnished by the party of the first part, at costs, impressions suitable for purposes of reproduction similar to that for which the original copy was prepared. The maps, records, or reports published by either party shall contain a statement of the cooperative relations between the parties. The Parties acknowledge that scientific information and data development as a result of the Scope of Work (SOW) are subject to applicable USGS review, approval, and release requirements, which are available on the USGS Fundamental Science Practices website (<https://www2.usgs.gov/fsp/>).
9. Billing for this agreement will be rendered: **QUARTERLY**. Invoices not paid within 60 days from the billing date will bear Interest, Penalties, and Administrative cost at the annual rate pursuant the Debt Collection Act of 1982, (codified at 31 U.S.C. § 3717) established by the U.S. Treasury.

U.S. Geological Survey
United States
Department of the Interior

Name of Customer
City of Bellingham

USGS Point of Contact

Customer Point of Contact

Name: Mark Mastin
Address: 934 Broadway, Suite 300
Tacoma, WA 98402

Telephone: 253-552-1609
Email: mcmastin@usgs.gov

Org Code: GGWNYG0000

Name: Robert Johnson
Address: 2221 Pacific Street
Bellingham, WA 98229

Telephone: 360-778-7700
Email: rjohnson@cob.org

Signature and Date:

Signature: Cynthia Barton
Date: 10-11-19

Name: Cynthia Barton, PhD, LHG, LG
Title: Center Director

Signature and Date:

Signature: _____
Date: _____

Name: _____
Title: _____

Signature: _____

Date: _____

Name: _____
Title: _____

USGS Station No.	Station Name	City of Bellingham	USGS Cooperative Matching Funds	Total	Remarks
NORTHWEST WASHINGTON FIELD OFFICE (Ferndale), 360-312-8155 x2001					
12201950	Anderson Creek near Bellingham				
	Streamflow discharge with real-time telemetry	\$14,836	\$6,464	\$21,300	
	Turbidity	\$10,660		\$10,660	
12201960	Brannan Creek at South Bay Drive near Wickersham				
	Streamflow discharge with real-time telemetry	\$14,836	\$6,464	\$21,300	
12202300	Olsen Creek at North Shore Drive near Bellingham				
	Streamflow discharge with real-time telemetry	\$14,836	\$6,464	\$21,300	
12202310	Carpenter Creek near Bellingham				
	Streamflow discharge with real-time telemetry	\$14,836	\$6,464	\$21,300	
12202400	Euclid Creek at Euclid Avenue at Bellingham				
	Streamflow discharge with real-time telemetry	\$14,836	\$6,464	\$21,300	
12202450	Silver Beach Creek at Maynard Place at Bellingham				
	Streamflow discharge with real-time telemetry	\$14,836	\$6,464	\$21,300	
12208000	Middle Fork Nooksack River near Deming				
	Streamflow discharge with priority real-time data transmission	\$18,060		\$18,060	The remainder of this gage is funded by Whatcom County Public Works.
	Turbidity	\$10,660		\$10,660	
	TOTAL	\$128,396	\$38,784	\$167,180	



United States Department of the Interior

U.S. GEOLOGICAL SURVEY
Washington Water Science Center
934 Broadway, Suite 300
Tacoma, Washington 98402

October 11, 2019

Mr. Robert Johnson
Utilities Superintendent
Public Works Department
City of Bellingham
2221 Pacific Street
Bellingham, Washington 98229

Dear Mr. Johnson:

Enclosed for your review and signature is a fixed-cost Joint Funding Agreement (JFA) for the operation and maintenance of the cooperative streamgaging program between the USGS and the City of Bellingham Public Works Department (City) for federal fiscal year 2020 (October 1, 2019 – September 30, 2020). A detailed description of the program is provided in the enclosed table. The total fixed cost of this program is \$167,180, of which the City's share is \$128,396.

If this agreement is acceptable to the City, please sign both copies of the enclosed JFA and return one copy to the address above. Also, please complete the customer contact information on page two of the JFA. PLEASE NOTE: In order to continue operation of these gages, the USGS will need a signed agreement no later than October 20, 2019.

The USGS will bill you on a quarterly basis. For billing purposes, the USGS uses Department of the Interior, Down Payment (Bill) Request, form number DI-1040. If you have questions regarding billing, please contact Sharbra Gordon-Scott, Budget Analyst, at (253) 552-1698 or sgordon-scott@usgs.gov. The USGS has TIN number 916001229 on file for the City of Bellingham. If this number is incorrect, please contact Sharbra with the correct number.

For your information, the USGS DUNS number is 093640092.

It is understood that the results of this work will be available to the USGS for publication and use in connection with related work. In addition, the USGS may provide unpublished USGS data or information to your office for scientific peer and (or) courtesy review during the course of this jointly planned activity and partnership. Guidance concerning USGS's non-disclosure policy will be provided with any review material and is further explained in USGS Circular 1367, *Fundamental Science Practices*, available at <http://pubs.usgs.gov/circ/1367/pdf/C1367.pdf>.

If you have any questions, please contact John Greene, Northwest Washington Field Office Chief, at (360) 312-8155 x2001 or jgreene@usgs.gov; or Mark Mastin, Assistant Director for Hydrologic Data, at (253) 552-1609 or mcmastin@usgs.gov.

Sincerely,

A handwritten signature in cursive script, reading "Cynthia Barton".

Cynthia Barton, Ph.D., L.G., L.H.G.
Center Director

Enclosures

cc:

John Greene, Northwest Washington Field Office Chief, USGS WAWSC, Ferndale, WA
Mark Mastin, Assistant Director for Hydrologic Data, USGS WAWSC, Tacoma, WA



City Council Agenda Bill

22623

Bill Number

Subject: **Authorization of Payroll Labor Cost Payments For the Period Dated March 1 - March 15, 2020**

Summary Statement: For payroll payments related to the period of March 1 - March 15, 2020

Total \$ 3,663,866.38

Previous Council Action: **2019-2020 Adopted Budget**

Fiscal Impact: **Payroll labor costs payments issued for amounts shown above are within legally appropriated budget.**

Funding Source: **Citywide Funds**

Attachments:

Meeting Activity	Meeting Date	Recommendation	Presented By	Time
Consent Agenda	4/13/2020	Authorize Payroll	N/A	0 minutes

Recommended Motion:

Council Committee:

Agenda Bill Contact:

I. Wilson, HR Payroll, 778-8222

Reviewed By

Andrew D. Asbjornsen

Department

Finance Department

Date

4/07/2020

Council Action:

Matthew T. Stamps

Legal

4/07/2020

Seth M. Fleetwood

Executive

4/07/2020



City Council Agenda Bill

22624

Bill Number

Subject: **Authorization of A/P Checks Issued March 20, 2020**

Summary Statement: In accordance with state law, approval is requested for the payment of the following checks issued for City goods and services received.

AP ACH and Check #547520 through #547640 were issued on March 20, 2020 for pay period March 14, 2020 through March 20, 2020 in the amount of \$2,225,610.22

Previous Council Action: **2019-2020 Adopted Budget**

Fiscal Impact: **Checks issued for amounts shown above are within legally appropriated budget.**

Funding Source: **Citywide Funds**

Attachments:

Meeting Activity	Meeting Date	Recommendation	Presented By	Time
Consent Agenda	4/13/2020	Authorize Accounts Payable	N/A	0 minutes

Recommended Motion:

Council Committee:

Agenda Bill Contact:

Sharon Martin, Finance Department

Council Action:

Reviewed By	Department	Date
<i>Andrew D. Asbjornsen</i>	Finance Department	4/07/2020
<i>Matthew T. Stamps</i>	Legal	4/07/2020
<i>Seth M. Fleetwood</i>	Executive	4/07/2020



City Council Agenda Bill

22625

Bill Number

Subject: **Authorization of A/P Checks Issued March 27, 2020**

Summary Statement: In accordance with state law, approval is requested for the payment of the following checks issued for City goods and services received.

AP ACH and Check #547658 through #547783 were issued on March 27, 2020 for pay period March 21, 2020 through March 27, 2020 in the amount of \$5,313,692.16

Previous Council Action: **2019-2020 Adopted Budget**

Fiscal Impact: **Checks issued for amounts shown above are within legally appropriated budget.**

Funding Source: **Citywide Funds**

Attachments:

Meeting Activity	Meeting Date	Recommendation	Presented By	Time
Consent Agenda	4/13/2020	Authorize Accounts Payable	N/A	0 minutes

Recommended Motion:

Council Committee:

Agenda Bill Contact:

Rossner Gideon, Finance Department

Council Action:

Reviewed By	Department	Date
<i>Andrew D. Asbjornsen</i>	Finance Department	4/07/2020
<i>Matthew T. Stamps</i>	Legal	4/07/2020
<i>Seth M. Fleetwood</i>	Executive	4/07/2020



City Council Agenda Bill

22626

Bill Number

Subject: **Authorization of A/P Checks Issued April 03, 2020**

Summary Statement: In accordance with state law, approval is requested for the payment of the following checks issued for City goods and services received.

AP ACH and Check #547784 through #547882 were issued on April 03, 2020 for pay period March 28, 2020 through April 03, 2020 in the amount of \$2,895,955.70

Previous Council Action: **2019-2020 Adopted Budget**

Fiscal Impact: **Checks issued for amounts shown above are within legally appropriated budget.**

Funding Source: **Citywide Funds**

Attachments:

Meeting Activity	Meeting Date	Recommendation	Presented By	Time
Consent Agenda	4/13/2020	Authorize Accounts Payable	N/A	0 minutes

Recommended Motion:

Council Committee:

Agenda Bill Contact:

Sharon Martin, Finance Department

Council Action:

Reviewed By	Department	Date
<i>Andrew D. Asbjornsen</i>	Finance Department	4/07/2020
<i>Matthew T. Stamps</i>	Legal	4/07/2020
<i>Seth M. Fleetwood</i>	Executive	4/07/2020