



# City of Bellingham

## City Council Regular Meeting Agenda

October 21, 2024, 7:00 PM

Mayor: Kimberley Lund  
Council Members: Hannah Stone, Hollie Huthman,  
Daniel Hammill, Edwin H. "Skip" Williams, Lisa Anderson,  
Michael Lilliquist and Jace Cotton  
Legislative Manager: Jackie Weller

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Contact: (360) 778-8200, [ccmail@cob.org](mailto:ccmail@cob.org)  
<https://cob.org/council>

## Watch Council Meetings Live

The City Council Regular meetings are conducted in a hybrid setting: both in-person and online.

### *In Person:*

All meetings are held in Council Chambers on the second floor of City Hall, 210 Lottie Street, Bellingham, unless otherwise noted. The doors unlock at 6:30 PM for the 7:00 PM meeting.

### *Live on YouTube and Comcast:*

Council meetings are streamed live via the City's website at <https://cob.org/meetings> and on the City's YouTube channel at <https://cob.org/btv>. Meetings are also broadcast on BTV: Comcast channels 321 and 10.

### *Via Telephone:*

Members of the public who do not have cable or internet access may listen to the meeting via telephone by calling (253) 215-8782 and entering Meeting ID: **820 8245 2733** and Password: **9**

### *Language Access:*

Spanish interpretation will be available at the Regular Meeting at 7:00 PM. In-person attendees will have interpretation headsets available to them. Remote attendees can navigate to [www.cob.org/cczoom](http://www.cob.org/cczoom) to login via Zoom, then select the interpretation channel at the bottom of the screen. Those wishing to offer public comment in Spanish will be able to do so and their comments will be interpreted into English.

## Provide your Input

### *During a Meeting:*

To speak during a Public Hearing or Public Comment Session, advance registration is required. Sign-up sheets will be available outside the Council Chamber doors starting at 6:30 PM the evening of the meeting.

Registration closes when the meeting begins at 7:00 PM. *Please note: Public comment is currently available only to in-person attendees. In light of recent hate speech incidents across the state, the Bellingham City Council will not be offering public comment via Zoom until further notice. **The City may provide accommodation for individuals with disabilities who wish to participate in City Council's public comment period, including virtual participation options. Please contact the Council Office at (360) 778-8200 or [ccmail@cob.org](mailto:ccmail@cob.org) to request an accommodation no later than 3:00 PM on the day of the meeting. Public comment is always welcome via e-mail, phone, or mail.***

### *Before or After a Meeting:*

Advance written Public Hearing testimony and general written Public Comment can be presented:

- By mail addressed to: City Council, 210 Lottie Street, Bellingham, WA 98225
- Electronically:
  - For a public hearing: <https://cob.org/publichearing>
  - For general public comment: E-mail all Council Members at [ccmail@cob.org](mailto:ccmail@cob.org).

## Regular Meeting

The following items are heard in the Regular Meeting only:

### *Call to Order*

#### *Announcements & Upcoming Meetings:*

Bellingham City Council meets all requirements of the State of Washington Open Public Meetings Act.

**1. Land Acknowledgement Statement**

Before we begin, we acknowledge that we are gathered on the traditional and unceded territory of the Lummi, Nooksack, Samish and Semiahmoo People who have cared for and tended this land since time immemorial. Truth and acknowledgment are critical to building mutual respect and connection across all barriers of heritage and difference. We begin this effort to acknowledge what has been buried by honoring the truth. We pay respect to their elders past and present. Please take a moment to consider the many legacies of violence, displacement, migration, and settlement that bring us together here today. And please join us in uncovering such truths at any and all public events.

**2. Language Access**

The Bellingham City Council provides Spanish interpretation at all regular evening meetings. Interpretation can be accessed by in-person attendees by utilizing the headsets located at the front of the room. Remote viewers can log on to [cob.org/cczoom](http://cob.org/cczoom) and click on the "Language" icon at the bottom of the screen to listen in Spanish.

**3. Upcoming Public Hearing: Utility Easement**

On November 4, 2024, the Bellingham City Council will hold a public hearing to take comment on a proposed resolution providing for the City to relinquish a portion of a general utility easement encumbering a portion of the property commonly known as 701 & 705 N. State Street. Detailed information can be found at [meetings.cob.org](http://meetings.cob.org) five days prior to the hearing.

**4. Upcoming Public Hearing: 2025 Budget**

On November 4, 2024, the Bellingham City Council will hold a second public hearing to receive comment on the Proposed 2025 Budget. The Proposed Budget can be found at [cob.org/gov/budget](http://cob.org/gov/budget) or in the Finance Department on the first floor of City Hall. Detailed information can be found at [meetings.cob.org](http://meetings.cob.org) five days prior to the hearing.

### *Roll Call*

### *Public Hearing*

**24281 1. A Public Hearing on the 2025 Revenue Projections, Including a One Percent Increase to the Regular Property Tax Levy**

**p. 7**

- 24282 2. A Public Hearing on an Ordinance Relating to the Preservation of Landmark Trees and Extending the Interim Development Regulations with Respect to Landmark Trees throughout the City p. 9**

*Mayor's Report*

Standing time for briefings, updates, and reports to Council by the Mayor.

- 24283 1. Mayor's Reappointments to the Transportation Commission (Approval) p. 27**

*Regular Meeting and Committee Sessions*

The following are heard in both Committee sessions and Regular Meeting in order below:

**Council Standing Committee Meetings:**

Open to the public to attend. Note: there is generally no public comment period for Committee sessions. Standing Committee Members receive reports and information, ask questions and, when appropriate, vote on a recommended action for consideration by the full Council at the Regular Meeting. The Committee Meetings identified below also serves as notice for Special Meetings of the City Council as Council Members routinely attend and participate in Committees they are not a member of. Committee Chairs give a report of the Committee Meeting at the Regular Meeting in the evening prior to deliberation and formal vote in the order shown below:

*Community and Economic Development 9:15 AM*

Jace Cotton, Chair

Hannah Stone, Hollie Huthman

- 24284 1. Presentation on the 2024 Point in Time Count (PITC) Report p. 38**
- 24285 2. Briefing from Whatcom County on 2024-2025 Winter Severe Weather Shelter Plans p. 61**
- 24286 3. Council Briefing on the New YWCA Emergency Shelter for Women and Children p. 63**
- 24287 4. Council Briefing on Community Interim Shower Program p. 67**

*Committee Of The Whole 10:25 AM*

Daniel Hammill, Chair

Hannah Stone, Hollie Huthman, Edwin H. "Skip" Williams, Lisa Anderson, Michael Lilliquist, Jace Cotton

- 24288 1. Budget Work Session Note: Discussion of this item will take place in the Mayor's Boardroom, which is also located on the second floor of City Hall, Suite 227 p. 79**
- 24289 2. An Ordinance Amending the 2023-2024 Biennial Budget - Amendment No. 15 p. 80**
- 24253 3. Work Session Regarding Landlord Tenant Relations and Unfair or Excessive Fees in Residential Rental Agreements and Leases p. 85**

- 24254 4. **Work Session Regarding Manufactured/Mobile Home Landlord Tenant Relations and Unfair or Excessive Fees in Manufactured/Mobile Home Lease Agreements** p. 298
5. **Old/New Business**

*Executive Session 1:50 PM*

Closed to the public. Report in the Regular Meeting only:

1. **Potential Litigation: Claim 2024-40 (Good, approx. 10 min.)**
2. **Litigation: Stean v. Bellingham Police et al. (Good, approx. 10 min.)**
3. **Labor Relations: Review Contract Proposal for IAFF Local 106B (Sullivan, approx. 10 min.)**
4. **Labor Relations: Discuss Collective Bargaining Strategy (Sullivan, approx. 10 min.)**
5. **Cybersecurity (Burdick, approx. 5 min.)**
6. **Potential Property Acquisition (Stamps, approx. 3 min.)**
7. **Potential Property Acquisition (Stamps, approx. 3 min.)**
8. **Potential Property Acquisition (Stamps, approx. 3 min.)**
9. **Security (Marriner, approx. 15 min.) – ITEM ADDED 10.18.24**

*Public Works and Natural Resources 3:00 PM*

Hannah Stone, Chair

Lisa Anderson, Michael Lilliquist

- 24290 1. **Noise Variance – Washington State Department of Transportation Work at I-5 and SR 542** p. 316
- 24291 2. **Bid Award for Job Order Contracting - Construction Services: #60B-2024** p. 324
- 24292 3. **Bid Award for Indefinite Delivery, Indefinite Quantity (IDIQ) Overhead Door Repair Services, BID #67B-2024** p. 331
- 24293 4. **Contract Award for Little Squalicum Water Quality Retrofits - Phase 1, Bid #22B-2024 (EV173)** p. 335
- 24294 5. **Electric Avenue Bridge Emergency Repair Update** p. 346

*Parks and Recreation 3:55 PM*

Edwin H. "Skip" Williams, Chair

Hollie Huthman, Jace Cotton

- 24296 1. Contract Award to Premium Services, Inc. for Boulevard Park Shoreline and Public Access Enhancements, Bid #64B-2024 p. 349**
- 24297 2. Update on Civic Athletic Complex Master Planning p. 384**

*Consent Agenda*

All matters listed on the Consent Agenda are considered routine and/or non-controversial items and may be approved in a single motion. A member of the Council may ask that an item be removed from the Consent Agenda and considered separately.

- 24298 1. Authorization of Payroll Labor Cost Payments Dated September 16, 2024 to September 30, 2024 p. 385**
- 24299 2. Authorization of A/P Transactions Issued September 27, 2024 through October 03, 2024 p. 386**
- 24300 3. Authorization of A/P Transactions Issued October 04, 2024 through October 10, 2024 p. 387**
- 24301 4. Interlocal Agreement between The City of Bellingham and Whatcom County Regarding 2024 Byrne Justice Assistance Grant Award p. 388**
- 24302 5. Interlocal Agreement between the City of Bellingham and Whatcom Council of Governments to Help Fund the Whatcom Smart Trips Program p. 394**
- 24303 6. Approval of the 9/30/2024 City Council Committee and Regular Meeting Minutes p. 403**

*Final Consideration of Ordinances*

- 24185 1. An Ordinance Relating to the Establishment of Identity Theft Prevention Measures for Registered Residential Properties throughout the City, Establishing a Requirement for Secure, Locking Mail Receptacles in Chapter 6.15.050 of the Bellingham Municipal Code p. 419**

*Public Comment Period*

Advance sign-up is required for participation. Sign-up sheets will be available starting at 6:30 PM the evening of the meeting. Registration closes when the meeting begins at 7:00 PM. Each speaker will have three minutes. Oral public comment is currently only available to in-person attendees. Remote public comment via Zoom has been suspended until further notice. Exceptions for those requiring an accommodation for disability may be made. Please see the first page of the agenda for further details. Video of the public comment session will be available by visiting, <https://cob.org/commentrecordings>.

*Adjournment*

**Agenda Information**

Council Committee and Regular Meeting agendas and agenda packets, which contain the supporting documentation for agenda items, are available to the public Wednesday afternoon prior to the meeting. They are posted at <https://cob.org/meetings>. A hard copy of the agenda packet is available for review from the reference desk at the Finance Office at City Hall.

## Meeting Live Broadcasts and Recordings

The Bellingham City Council Committee Meetings are broadcast live on BTV Bellingham at the times listed on the agenda. Committee session start times between 9:00 AM and 5:00 PM are estimated. A specific Committee may start later than the time published but will not begin earlier than its published time.

### *Television:*

BTV can be found on cable systems as follows: Comcast channels 10 (standard) and 321 (high definition), and CenturyLink channels 40 (standard) and 1040 (high definition). Meetings are rebroadcast on the following schedule:

- Tues. 12 PM: Repeat broadcast of Monday afternoon Committee meetings
- Tues. 7 PM: Repeat broadcast of Monday night regular meeting
- Wed. 8 AM: Repeat broadcast of Monday night regular meeting
- Sat. 12 PM: Repeat broadcast of Monday afternoon Committee meetings
- Sat. 7 PM: Repeat broadcast of Monday night regular meeting

### *Online Streaming:*

The meetings are streamed live at <https://cob.org/btv>. Online viewers will see exactly what cable customers would see.

### *Video:*

Video recordings of each meeting are available on the Internet at <https://cob.org/meetings> within five business days following each meeting.

## Accessibility

The Council Chambers is fully accessible. Elevator access to the second floor is available at City Hall's west entrance. Hearing assistance is available, and a receiver may be checked out through the Deputy City Clerk prior to the evening session. For additional accommodations, contact the Council Office at (360) 778-8200 in advance of the meeting.

**Next City Council Meeting**  
**Special Meeting: Monday, October 28, 2024**  
**Regular Meeting: Monday, November 4, 2024**

**Deadline to submit material for any public hearing for inclusion in the published agenda packet is 10:00 AM. on Wednesday prior to the meeting.**